

MINUTES

The regular meeting of the Board of Education of the Mt. Pleasant Blythedale Union Free School District was called to order by President, Peter Rittmaster at 4:05p.m.

1. PLEDGE OF ALLEGIANCE

2. CALL OF THE ROLL

BOARD MEMBERS PRESENT

Peter Rittmaster, President
Owen Gutfreund, Vice President
Micheline Malow
Leslie Soodak

OTHER

Emily Hersh, Superintendent
Griselda Rodriguez-Reyes, Principal
Amelia Carpanzano, Assistant Principal
Sandra Myke, Business Administrator

Andrea Aitken, Clerk of the Board

Cindy Musoff- Board Member Elect

BOARD MEMBER ABSENT

Judith Wiener Goodhue
Virginia Furth Weisman

At 4:07 p.m. a motion was made by Leslie Soodak, seconded by Micheline Malow to proceed into executive session allowing for the discussion of matters made exempt by Federal Law and the Family Educational Rights and Privacy Act. Carried 4-0.

The executive session adjourned at 4:40 p.m. The superintendent, principal and assistant principal accompanied the members of the board on a walk-through of the school.

The regular meeting reconvened at 4:55 p.m.

3. OATH OF OFFICE TO NEWLY APPOINTED BOARD MEMBER

The district clerk delivered the oath of office to newly appointed board member, Cindy Musoff.

4. COMMENTS ON AGENDA ITEMS-none

5. APPROVAL OF MINUTES - Reorganization Meeting: July 10, 2019 (ATTACHMENT I)
Regular Meeting: July 10, 2019 (ATTACHMENT II)

Moved by Leslie Soodak, seconded by Micheline Malow

Carried 5-0

6. COMMUNICATIONS/CORRESPONDENCE

The clerk shared correspondence that expressed the appreciation of the students of Blythedale, to the Board of Education for sponsoring “Ice Cream Day” during the summer of 2019.

7. TREASURER’S REPORT

The treasurer reviewed the financial statements for July 2019 and August 2019. It was reported that as of August 31, 2019, the tuition billed was \$1,062, 574 and the tuition received was \$751,083. The billable full time equivalent (FTE) for regular school was 121.5.

8. SUPERINTENDENT’S REPORT

The superintendent presented the 2019-2020 District’s Goals. Dr. Hersh demonstrated how the Superintendent’s Goals is congruent with the Instructional Leadership’s Goals as the district seeks: to align the Next Generation Standards to the Common Assessments; explore opportunities to enhance the instructional program; monitor students’ progress and promote communication thereby ensuring family engagement.

8. SUPERINTENDENT'S REPORT(continued)

The School Business Administrator presented goals for 2019-2020 which ensure fiscal management and efficient use of district resources.

The superintendent then commented on the enrollment status as of September 24, 2019. It was reported that the total number of school age students was 124 and the number of pre-school students was 19.

9. RETIREMENTS/RESIGNATIONS-Recommendation of the Superintendent of Schools to accept the resignation of **Kimberly Fossli**, teacher aide, effective August 19, 2019.

Moved by Micheline Malow, seconded by Owen Gutfreund
Carried 5-0

10. RECOMMENDATIONS

A. SPECIAL STUDENT PLACEMENTS

Recommendation of the Committee on Special Education for implementation of the special student placements, as attached, and to approve the authorization of funds for such special education programs and services as recommended. **(ATTACHMENT III)**

B. RESOLUTION TO RATIFY THE EXECUTION OF THE 2018-2019 APPR IMPLEMENTATION CERTIFICATION FORM

BE IT RESOLVED, that the Board of Education hereby ratifies the execution by the Board President and Superintendent of Schools of the 2018-2019 APPR Implementation Certification Form for its Annual Professional Performance Review for classroom teachers and building principals covered pursuant to Education Law Section 3012-d and Subpart 30-3 of the Rules of the Board of Regents.

C. APPROVAL OF UPDATED MPB's EMERGENCY RESPONSE, SAFETY, SPECIAL EDUCATION AND PROFESSIONAL DEVELOPMENT PLANS

Recommendation of the Superintendent of Schools to approve the 2019-2020 updates of the School District's Emergency Response, Safety, Special Education and Professional Development Plans as attached.

D. APPROVAL OF 2019-2020 DISTRICT GOALS

Recommendation of the Superintendent of Schools to approve the 2019-2020 District Goals as attached.

E. APPROVAL OF 2019-2020 BOE CALENDAR

Recommendation to accept the 2019-2020 Board of Education Calendar as attached.

F. RESOLUTION TO EFFECT THE STANDARD WORK DAY

BE IT RESOLVED, that the Mt. Pleasant Blythedale UFSD, Location code 75561, hereby establishes the attached as standard work day for the purpose of reporting to the New York State and Local Employees' Retirement System. **(ATTACHMENT IV)**

MT. PLEASANT BLYTHEDALE UFSD
BOARD OF EDUCATION MEETING
MINUTES – September 24, 2019

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10. RECOMMENDATIONS (continued)

G. ADOPTION OF AMENDED POLICIES

Recommendation of the Superintendent of Schools to adopt the amendment policies:

- Policy 5140-Administration of the Budget,
- Policy 6150-Alcohol, Drugs and Other Substances(Staff),
- Policy 7110-Comprehensive Student Attendance,
- Policy 7221-Participation in Graduation Ceremonies and Activities,
- Policy 7222-Diploma or Credential Options for Students w Disabilities,
- Policy 7320-Alcohol, Drugs and Other Substances(Students) and
- Policy 7511-Immunization of Students

Items 10A-10G

Moved by Owen Gutfreund, seconded by Leslie Soodak

Carried 5-0

11. PERSONNEL

A. Instructional Appointment

Recommendation of the superintendent of schools to appoint:

- i) Candidate: **Christine Hamilton**
Tenure Area: Special Education
Probationary Period: 4 years, beginning September 3, 2019
Certification: NYS Student w Disabilities (Gr.1-6); Childhood Education (Gr.1-6)
Salary Level: MA/1

ii) Recommendation of the Superintendent of Schools to appoint **Steven Demartis** as PACE University teacher intern effective September 3, 2019 through January 24, 2020 with a stipend of \$6,000.

iii) Recommendation of the Superintendent of Schools to appoint **Alyssa Lentini** as Manhattanville College Teacher Apprentice, effective September 3, 2019 through June 26, 2020.

B. Non-Instructional Appointment

i) Recommendation of the Superintendent of Schools to appoint **Sasha Foote**, bus monitor for September 2019 through June 2020 at a prorated stipend of \$1,500.

ii) Recommendation of the Superintendent of Schools to appoint **Jarianna Rodriguez** to the position of teacher aide, effective September 3, 2019 at the board approved rate.

iii) Recommendation of the Superintendent of Schools to appoint **Tania Lopez** to the position of teacher aide, effective September 16, 2019 at the board approved rate.

Items 11A-11Biii

Moved by Leslie Soodak, seconded by Micheline Malow

Carried 5-0


12. NEXT BOARD MEETING - October 29, 2019

13. ADJOURNMENT - 5:22pm

Moved by Micheline Malow, seconded by Owen Gutfreund

Carried 5-0

Respectfully Submitted,



Andrea Aitken
District Clerk

ATTACHMENT III

MT. PLEASANT BLYTHEDALE UFSD VALHALLA, NY 10595

The students listed below were reviewed by the Committee on Special Education for placement at **Mt. Pleasant Blythedale Union Free School District** and require Board approval of the CSE recommendations:

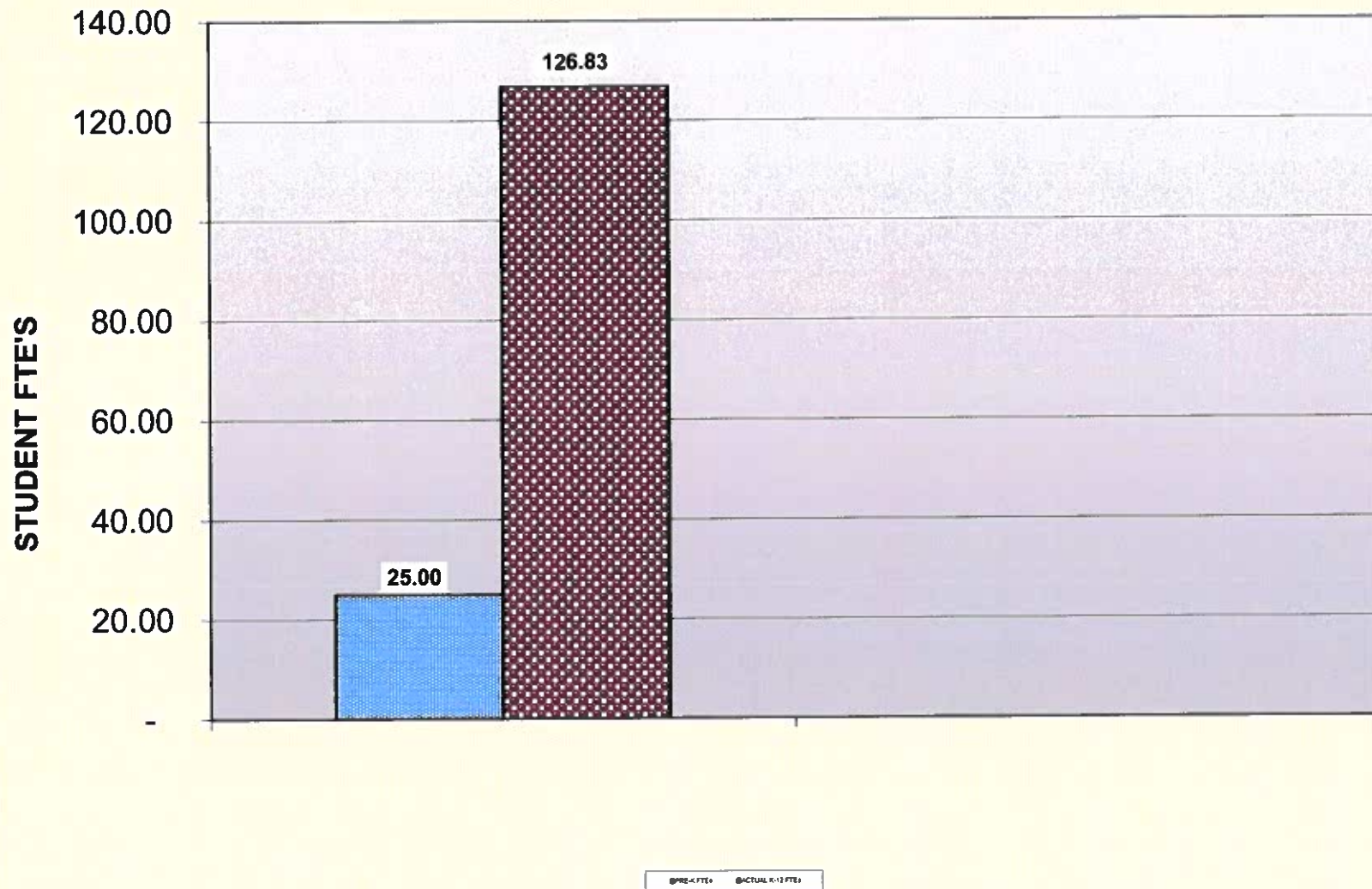
ID Number	Date Of Meeting	Classification
000109931	7/23/19	Orthopedic Impairment
000109909	7/23/19	Traumatic Brain Injury
000109968	8/6/19	Other Health Impaired
000109913	9/17/19	Other Health Impaired
000109736	9/17/19	Other Health Impaired
000103686	9/17/19	Traumatic Brain Injury
000110008	9/17/19	Other Health Impaired
000109683	9/17/19	Other Health Impaired
000106283	9/17/19	Other Health Impaired
000109996	9/19/19	Other Health Impaired
000109893	9/19/19	Other Health Impaired
000109956	9/19/19	Other Health Impaired
000108531	9/19/19	Orthopedic Impaired
000109851	9/19/19	Traumatic Brain Injury
000109467	9/24/19	Other Health Impaired
000109719	9/24/19	Other Health Impaired
000109834	9/24/19	Traumatic Brain Injury
000110007	9/24/19	Other Health Impaired
000109948	9/24/19	Other Health Impaired
000102406	9/24/19	Other Health Impaired
000109997	9/24/19	Multiple Disabilities

ATTACHMENT IV

STANDARD WORK DAY & REPORTING RESOLUTION

APPOINTED OFFICIAL	NAME OF EMPLOYEE	SS#	REGISTRATION#	TERM BEGINS/ENDS	PARTICIPATES IN EMPLOYER'S TIME KEEPING SYSTEM (Y/N)
Secretary to the Chief School Officer/ District Clerk	Andrea Aitken	XXXX	XXXXXX	7/1/2019-6/30/2020	Y

SUMMER SCHOOL 2019



FINANCIAL STATUS

JULY 31, 2019

(TUITION RECEIVED)

SCHOOL AGE/PRE-K COMBINED

	Actual July 31, 2019	Actual YTD		Estimated 2019-20 Budget Projection
REVENUE:				
Actual Tuition Received ⁽¹⁾⁽²⁾	\$ 547,996.97	\$ 547,996.97	Revenue Projection ⁽³⁾	\$ 7,581,273.00
Expenditures:			Expenditure Projection: ⁽⁴⁾	
Salaries	\$ 173,840.38	\$ 173,840.38	Salaries	\$ 3,935,806.99
Benefits	\$ 193,459.85	\$ 193,459.85	Benefits	\$ 1,844,152.76
Supplies/Contractual/BOCES	\$ 140,353.52	\$ 140,353.52	Supplies/Contractual/BOCES	\$ 1,874,276.25
Interfund Transfer	\$ -	\$ -	Interfund Transfer	-
Prior Year Expenses	\$ -	\$ -	Prior Year Expenses	-
Total Actual Expenditures	\$ 507,653.75	\$ 507,653.75	Total Projected Expenditures	\$ 7,654,236.00
Ending Balance	\$ 40,343.22	\$ 40,343.22	Ending Balance	\$ (72,963.00)

⁽¹⁾ As reported to SED and used to calculate tuition rate. See Cash Status Reports for other revenue sources (i.e. federal funds, grants and proceeds from fundraising).

⁽²⁾ Actual tuition received to date: \$547,996.97

Actual tuition received to date for current fiscal year \$-0-

Total Tuition billed to date: \$699,389

Total uncollected: \$699,389 (for current fiscal year 2019-20)* Uncollected for Prior Fiscal Year 2018-19 - \$336,682.00

⁽³⁾ Reflects estimated billing based on prospective rate and census 120 School age and 24 Pre-K.

⁽⁴⁾ Monies encumbered to be expended by June 30th.

FINANCIAL STATUS REPORT

JULY 31, 2019

(TUITION BILLED)

SCHOOL AGE/PRE-K COMBINED

	K-12 Actual July 31, 2019	K-12 YTD Actual July 31, 2019	K-12 Budget 2019-20		Pre-K Actual July 31, 2019	Pre-K YTD Actual July 31, 2019	Pre-K Budget 2019-20
REVENUE:				REVENUE:			
Tuition Billed ⁽¹⁾	\$ 606,906.00	\$ 606,906.00	6,618,718.00	Tuition Billed	\$ 92,483.00	\$ 92,483.00	\$ 962,555.00
Expenditures:				Expenditures:			
Salaries	\$ 150,280.63	150,280.63	3,249,740.58	Salaries	\$ 23,559.75	\$ 23,559.75	686,066.41
Fringe Benefits	\$ 193,459.85	193,459.85	1,844,152.79	Fringe Benefits			-
Contractual	\$ 126,002.23	126,002.23	1,465,372.97	Contractual	\$ 10,058.00	10,058.00	228,402.00
Materials & Supplies ⁽²⁾	\$ 3,526.96	3,526.96	73,207.32	Materials & Supplies ⁽²⁾	\$ -	-	-
BOCES	\$ 766.33	766.33	107,293.93	BOCES	\$ -	-	-
Total Expenditures	\$ 474,036.00	\$ 474,036.00	\$ 6,739,767.59	Total Expenditures	\$ 33,617.75	\$ 33,617.75	\$ 914,468.41
Ending Balance	\$ 132,870.00	\$ 132,870.00	\$ (121,049.59)	Ending Balance	\$ 58,865.25	\$ 58,865.25	\$ 48,086.59

⁽¹⁾ Budget based on 120 School age and 24 Pre-K

⁽²⁾ Funds to be transferred to other codes as needed

CASH STATUS REPORT

JULY 31, 2019

(Funds not reflected in Financial/Status or Actual/Budget Status Reports)

Account	Opening Balance	Transfers Between Funds	Receipts	Disbursements	Ending Balance	
Disbursement Account ⁽¹⁾	A200.1	\$50.00	\$327,058.99	\$0.00	(\$327,108.99)	\$0.00
Investors Choice ⁽²⁾	A201.1	\$531,796.57	(\$327,058.99)	\$562,862.03	(\$194,546.24)	\$573,053.37
RAN Fund	A202	\$504,453.13	\$0.00	\$21.42	\$0.00	\$504,474.55
Unemployment	A203	\$87,365.90	\$0.00	\$3.71	\$0.00	\$87,369.61
Paypal Account	A204	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Federal Fund ⁽³⁾	F200	\$244,233.28	\$0.00	\$75,581.45	\$0.00	\$319,814.73
Trust & Agency Fund	TA200.1	\$32,041.94	\$0.00	\$194,596.24	(\$193,655.77)	\$32,982.41
Student Forum Fund ⁽⁴⁾	TE200	\$53,524.08	\$0.00	\$0.00	(\$1,602.01)	\$51,922.07

(1) Transfer to Fund Accounts Payable Claims for July 2019

(2) Receipts: Tuition, health insurance, and interest

(3) Receipts: Monthly interest and NYS OSC Part B Section 611&619 2018-19

Disbursements:

(4) Receipts:

Disbursements: Sam's Club/GECRB, Two By Two Zoo, Hampstead Stage Company, and Cara Samantha Music LLC.,

STUDENT FORUM CASH STATUS REPORT

JULY 31, 2019

(Funds not reflected in Financial/Status or Actual/Budget Status Reports)

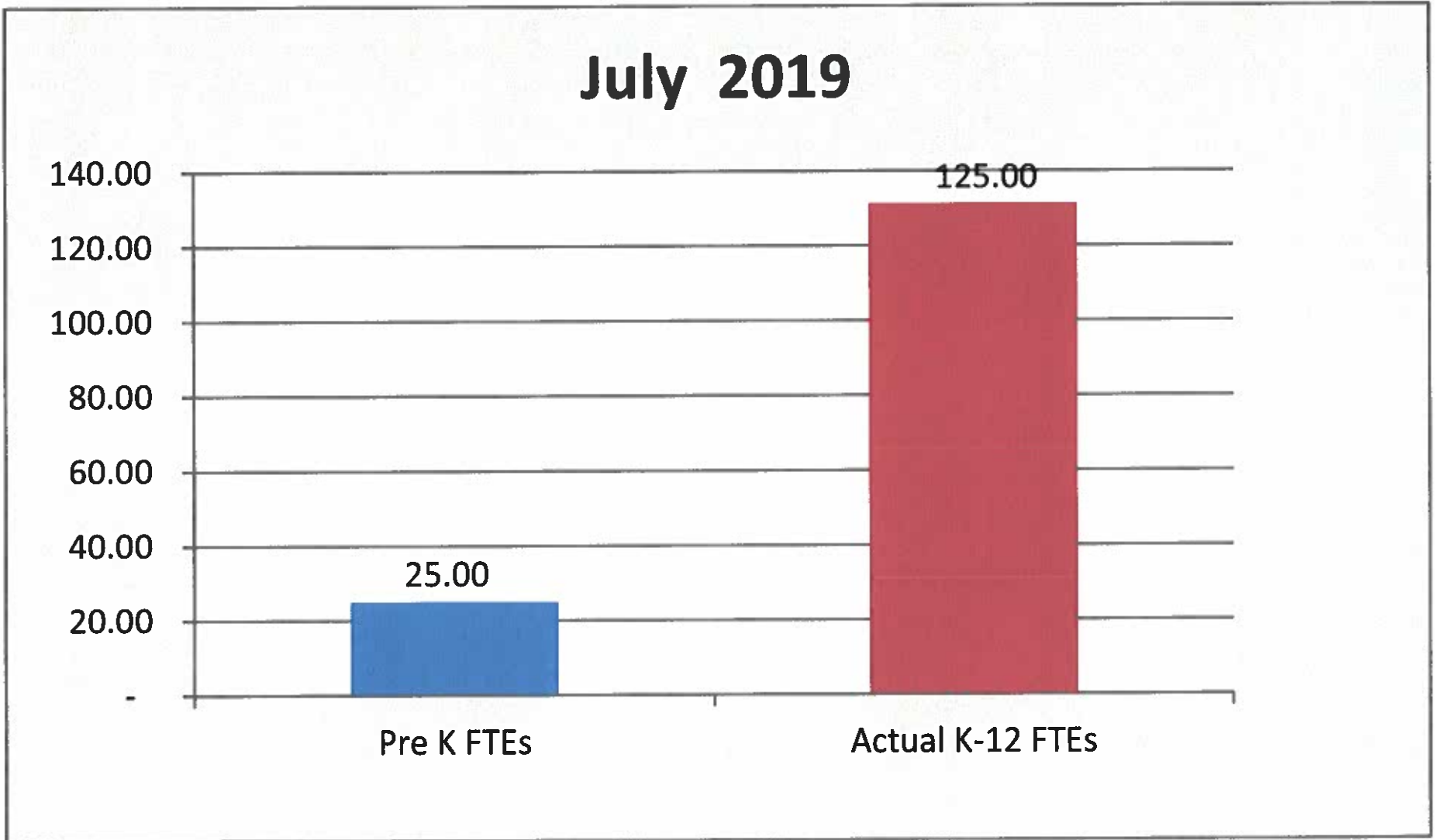
TE Account	Opening Balance	Receipts	Disbursements	Ending Balance
Student Forum Fund ⁽¹⁾	\$53,524.08	\$0.00	(\$1,602.01)	\$51,922.07
TOTAL	\$53,524.08	\$0.00	(\$1,602.01)	\$51,922.07

⁽¹⁾Disbursements: Sam's Club/GECRB, Two By Two Zoo, Hampstead Stage Company, and Cara Samantha Music, LLC.,

Receipts:

Mt. Pleasant Blythedale Enrollment

July 2019



FINANCIAL STATUS

AUGUST 31, 2019

(TUITION RECEIVED)

SCHOOL AGE/PRE-K COMBINED

	Actual August 31, 2019	Actual YTD		Estimated 2019-20 Budget Projection
REVENUE:				
Actual Tuition Received ⁽¹⁾⁽²⁾	\$ 555,696.20	\$ 1,103,693.17	Revenue Projection ⁽³⁾	\$ 7,581,273.00
Expenditures:				
Salaries	\$ 193,366.36	\$ 318,673.49	Expenditure Projection: ⁽⁴⁾	
Benefits	\$ 106,907.74	\$ 300,367.59	Salaries	\$ 3,935,806.99
Supplies/Contractual/BOCES	\$ 156,115.74	\$ 345,002.51	Benefits	\$ 1,844,152.76
Interfund Transfer	\$ -	\$ -	Supplies/Contractual/BOCES	\$ 1,874,276.25
Prior Year Expenses	\$ -	\$ -	Interfund Transfer	-
			Prior Year Expenses	-
Total Actual Expenditures	\$ 456,389.84	\$ 964,043.59	Total Projected Expenditures	\$ 7,654,236.00
Ending Balance	\$ 99,306.36	\$ 139,649.58	Ending Balance	\$ (72,963.00)

⁽¹⁾ As reported to SED and used to calculate tuition rate. See Cash Status Reports for other revenue sources (i.e. federal funds, grants and proceeds from fundraising).

⁽²⁾ Actual tuition received to date: \$1,103,693.17

Actual tuition received to date for current fiscal year \$311,491.00

Total Tuition billed to date: \$1,062,573.50

Total uncollected: \$751,082.50 (for current fiscal year 2019-20)* Uncollected for Prior Fiscal Year 2018-19 - \$72,715.00

⁽³⁾ Reflects estimated billing based on prospective rate and census 120 School age and 24 Pre-K.

⁽⁴⁾ Monies encumbered to be expended by June 30th.

FINANCIAL STATUS REPORT
AUGUST 31, 2019
(TUITION BILLED)
SCHOOL AGE/PRE-K COMBINED

	K-12 Actual August 31, 2019	K-12 YTD Actual August 31, 2019	K-12 Budget 2019-20		Pre-K Actual August 31, 2019	Pre-K YTD Actual August 31, 2019	Pre-K Budget 2019-20
REVENUE:				REVENUE:			
Tuition Billed ⁽¹⁾	\$ 316,943.00	\$ 923,849.00	6,618,718.00	Tuition Billed	\$ 46,241.50	\$ 138,724.50	\$ 962,555.00
Expenditures:				Expenditures:			
Salaries	\$ 168,392.86	318,673.49	3,249,740.58	Salaries	\$ 24,973.50	\$ 48,533.25	686,066.41
Fringe Benefits	\$ 106,907.74	300,367.59	1,844,152.79	Fringe Benefits			-
Contractual	\$ 115,286.20	241,288.43	1,465,372.97	Contractual	\$ 10,442.00	20,500.00	228,402.00
Materials & Supplies ⁽²⁾	\$ 6,429.23	9,956.19	73,207.32	Materials & Supplies ⁽²⁾	\$ -	-	-
BOCES	\$ 23,958.31	24,724.64	107,293.93	BOCES	\$ -	-	-
Total Expenditures	\$ 420,974.34	\$ 895,010.34	\$ 6,739,767.59	Total Expenditures	\$ 35,415.50	\$ 69,033.25	\$ 914,468.41
Ending Balance	\$ (104,031.34)	\$ 28,838.66	\$ (121,049.59)	Ending Balance	\$ 10,826.00	\$ 69,691.25	\$ 48,086.59

⁽¹⁾ Budget based on 120 School age and 24 Pre-K

⁽²⁾ Funds to be transferred to other codes as needed

CASH STATUS REPORT

AUGUST 31, 2019

(Funds not reflected in Financial/Status or Actual/Budget Status Reports)

Account		Opening Balance	Transfers Between Funds	Receipts	Disbursements	Ending Balance
Disbursement Account ⁽¹⁾	A200.1	\$0.00	\$253,555.87	\$0.00	(\$253,555.87)	\$0.00
Investors Choice ⁽²⁾	A201.1	\$573,053.37	(\$253,555.87)	\$566,889.39	(\$205,280.79)	\$681,106.10
RAN Fund	A202	\$504,474.55	\$0.00	\$21.42	\$0.00	\$504,495.97
Unemployment	A203	\$87,369.61	\$0.00	\$3.71	\$0.00	\$87,373.32
Paypal Account	A204	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Federal Fund ⁽³⁾	F200	\$319,814.73	\$0.00	\$27.54	\$0.00	\$319,842.27
Trust & Agency Fund	TA200.1	\$32,982.41	\$0.00	\$205,330.79	(\$204,472.10)	\$33,841.10
Student Forum Fund ⁽⁴⁾	TE200	\$51,922.07	\$0.00	\$15.69	(\$420.00)	\$51,517.76

(1) Transfer to Fund Accounts Payable Claims for August 2019

(2) Receipts: Tuition, health insurance, and interest

(3) Receipts: Monthly interest

Disbursements:

(4) Receipts: Amazon Earned

Disbursements: Pop's Deli

STUDENT FORUM CASH STATUS REPORT

AUGUST 31, 2019

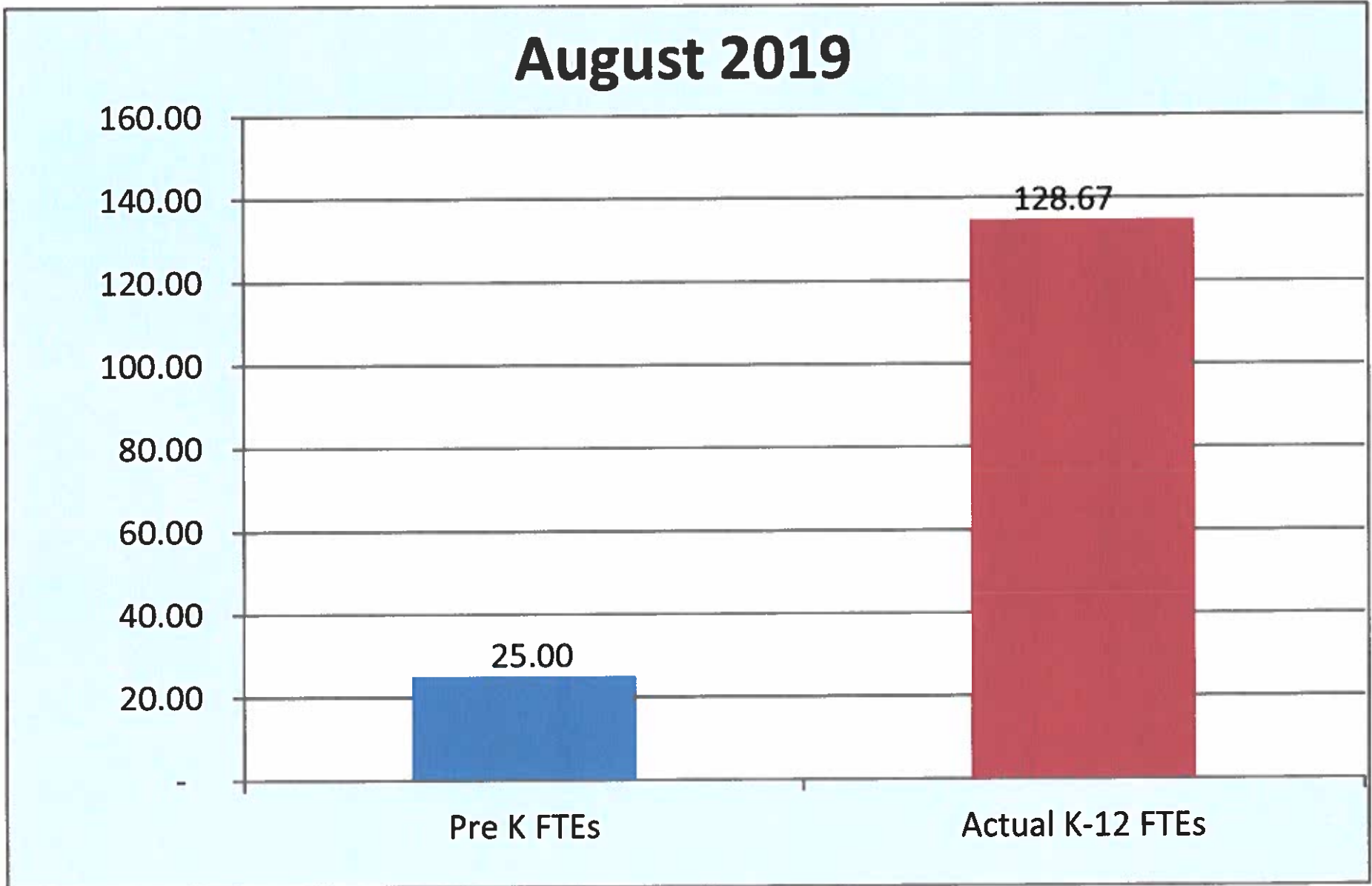
(Funds not reflected in Financial/Status or Actual/ Budget Status Reports)

TE Account	Opening Balance	Receipts	Disbursements	Ending Balance
Student Forum Fund ⁽¹⁾	\$51,922.07	\$15.69	(\$420.00)	\$51,517.76
TOTAL	\$51,922.07	\$15.69	(\$420.00)	\$51,517.76

⁽¹⁾Receipts: Amazon Earned
Disbursements: Pop's Deli

Mt. Pleasant Blythedale Enrollment

August 2019



Enrollment as of 2019-2020 Board Meeting Dates

	July			August			September			October			November			December		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Total School Age	134	123	127	132	123	129	118	119	124	121	124		121	125		127	122	
Day Hospital	108	90	97	104	91	95	85	82	88	90	84		90	86		94	89	
Inpatient	26	33	30	28	32	34	33	37	36	31	40		31	39		33	33	
SEIS			2			2			5									
Total Pre K	25	24	25	25	24	25	20	20	19	20	21		23	24		24	23	
Breakdown																		
Total Elementary	81	75	79	78	74	81	64	73	72	68	72		72	81		75	79	
Total Secondary	53	48	48	54	49	48	54	46	52	53	52		49	44		52	43	

Enrollment as of Board Meeting Dates

	January			February			March			April			May			June		
	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	
Total School Age	125	126		119	125		118	122		116	125		113	125		112	120	
Day Hospital	89	91		82	91		85	91		82	92		80	94		80	89	
Inpatient	36	35		37	34		33	31		34	33		33	31		32	31	
SEIS		1			1			1			2			2			2	
Total Pre K	24	25		24	25		24	25		24	25		24	25		24	25	
Breakdown																		
Total Elementary	72	82		70	78		69	76		68	76		66	68		70	73	
Total Secondary	53	44		49	47		49	46		48	49		47	57		52	47	