

MT. PLEASANT-BLYTHEDALE UFSD

ATTACHMENT I

BOARD OF EDUCATION MEETING

October 29, 2019

MINUTES

The regular meeting of the Board of Education of the Mt. Pleasant-Blythedale Union Free School District was called to order at 4:45 p.m. by President, Peter Rittmaster.

1. PLEDGE OF ALLEGIANCE

2. CALL OF THE ROLL

BOARD MEMBERS PRESENT

- Peter Rittmaster, President
- Owen Gutfreund, Vice President
- Judith Wiener Goodhue
- Micheline Malow
- Cindy Musoff
- Leslie Soodak
- Virginia Furth Weisman

OTHER

- Emily Hersh, Superintendent
- Griselda Rodriguez-Reyes, Principal
- Amanda Akdemir, Teacher

Andrea Aitken, Clerk of the Board

BOARD MEMBER ABSENT-none

At 4:47 p.m. a motion was made by Judith Goodhue, seconded by Leslie Soodak, to proceed into executive session to allow for the discussion of matters related to the employment history of particular individuals. Carried 7-0.

The executive session adjourned at 5:29 p.m. and the regular meeting reconvened at 5:30 p.m.

3. AUDIT REPORT

Mr. Scott Oling, auditor and partner of PKF O’Connor, Davies, LLP delivered an overview on the recently completed audit for the year ending June 30, 2019.

The board president and superintendent of schools thanked Mr. Oling for his report and Mr. Oling exited the meeting.

4. COMMENTS ON AGENDA - none

5. APPROVAL OF MINUTES - **Regular Board of Education Meeting - September 24, 2019 (ATTACHMENT I)**

Moved by Judith Wiener Goodhue, seconded by Virginia Furth Weisman

Carried 7-0

6. COMMUNICATIONS/CORRESPONDENCE – In commemoration of School Boards Appreciation, the students at Mt. Pleasant Blythedale presented the members of the Board of Education with notes, cards and plants, thanking them for supporting their “growth”.

7. TREASURER’S REPORT

The assistant treasurer, reported on the financial affairs of the district. As of September 30, 2019 the amount billed was \$1,679,582.60 and the tuition received was \$851,075.06. The billable FTE was 122.5.

8. SUPERINTENDENT'S REPORT

The superintendent, with the help of Ms. Akdemir facilitated a video call with a parent and student allowing them to express their appreciation to the Board for all that Blythedale had afforded them.

The Superintendent reported on the Fall Open House hosted on October 18, 2019.

The Principal continued to share that over 40 families participated in the Fall Open House. Mrs. Reyes commented that there is a Spring Open House being planned, which will highlight the Arts Program.

8. SUPERINTENDENT'S REPORT (continued)

The Assistant Principal reported on the many fund raising activities being planned, and others that were recently completed. Mrs. Carpanzano commented on the activities of the Social/Emotional Development and Learning (SEDL) Committee and the awareness promoted in support of Pediatric Cancer, Breast Cancer and Veterans. Mrs. Carpanzano mentioned that the committee was working on a school mascot.

The superintendent informed the meeting that enrollment was solvent. As of October 29, 2019, enrollment was 123 for school age and 21 for preschool.

9. RETIREMENTS/RESIGNATIONS

Recommendation of the Superintendent of Schools to accept the resignation of **Francesco Bello**, School Psychologist, effective October 24, 2019.

Moved by Virginia Furth Weisman, seconded by Leslie Soodak

Carried 7-0

10. RECOMMENDATIONS

A. SPECIAL STUDENT PLACEMENTS

Recommendation of the Committee on Special Education for implementation of the special student placements, as attached, and to approve the authorization of funds for such special education programs and services as recommended. (**ATTACHMENT II**)

B. ACCEPTANCE OF INDEPENDENT AUDIT REPORT

Recommendation of the Superintendent of Schools to accept the independent audit report for the fiscal year ended June 30, 2019.

C. APPROVAL OF CHILDCARE LEAVE

Recommendation of the Superintendent of Schools to approve the childcare leave request of **Kate Garcia**, School Counselor, effective on/about October 18, 2019.

D. DONATION

From the Mt Pleasant Blythedale Foundation, \$11,000 to fund stipend of Technology Coordinator.

Items 10A-10D

Moved by Judith Goodhue, seconded by Leslie Soodak

Carried 7-0

11. PERSONNEL

A. Instructional Appointments

Recommendation of the Superintendent of Schools to appoint **Laurie Scinicariello** as per diem School Counselor leave replacement, effective October 2, 2019 through January 31, 2020, at the MA I salary level.

B. Non-Instructional Appointments -none

Moved by Judith Goodhue, seconded by Leslie Soodak

Carried 7-0

12. NEXT MEETING – January 7, 2020 at 4:45pm

13. ADJOURNMENT- 6:05 p.m.

Moved by Judith Goodhue, seconded by Leslie Soodak

Carried 7-0

Respectfully Submitted,



Andrea Aitken  
District Clerk

## ATTACHMENT II

MT. PLEASANT BLYTHEDALE UFSD  
VALHALLA, NY 10595

The students listed below were reviewed by the Committee on Special Education for placement at **Mt. Pleasant Blythedale Union Free School District** and require Board approval of the CSE recommendations:

ID Number	Date Of Meeting	Classification
000107794	10/15/19	Other Health Impaired
000106273	10/15/19	Other Health Impaired
000108777	10/15/19	Other Health Impaired
000105158	10/15/19	Other Health Impaired
000110000	10/15/19	Other Health Impaired
000108865	10/15/19	Other Health Impaired
000109205	10/17/19	Traumatic Brain Injury
000106064	10/17/19	Other Health Impaired
000108776	10/17/19	Other Health Impaired
000110026	10/17/19	Other Health Impaired
00110066	10/22/19	Other Health Impaired
000109458	10/22/19	Orthopedic Impairment
000110047	10/22/19	Multiple Disabilities
000108340	10/22/19	Other Health Impaired
000108307	10/22/19	Traumatic Brain Injury
000108172	10/22/19	Other Health Impaired

# CASH STATUS REPORT

## SEPTEMBER 30, 2019

**(Funds not reflected in Financial/Status or Actual/Budget Status Reports)**

Account		Opening Balance	Transfers Between		Disbursements	Ending Balance
			Funds	Receipts		
Disbursement Account <sup>(1)</sup>	A200.1	\$0.00	\$389,733.69	\$0.00	(\$389,733.69)	\$0.00
Investors Choice <sup>(2)</sup>	A201.1	\$681,106.10	(\$389,733.69)	\$545,884.05	(\$345,436.62)	\$491,819.84
RAN Fund	A202	\$504,495.97	\$0.00	\$20.73	\$0.00	\$504,516.70
Unemployment	A203	\$87,373.32	\$0.00	\$3.59	\$0.00	\$87,376.91
Paypal Account	A204	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Federal Fund <sup>(3)</sup>	F200	\$319,842.27	\$0.00	\$75,768.69	\$0.00	\$395,610.96
Trust & Agency Fund	TA200.1	\$33,841.10	\$0.00	\$345,486.62	(\$342,816.74)	\$36,510.98
Student Forum Fund <sup>(4)</sup>	TE200	\$51,517.76	\$0.00	\$0.00	(\$88.99)	\$51,428.77

<sup>(1)</sup> Transfer to Fund Accounts Payable Claims for September 2019

<sup>(2)</sup> Receipts: Tuition, health insurance, and interest

<sup>(3)</sup> Receipts: Monthly interest, NYS OSC Title I Part A FY19, NYS OSC Title IV FY19, NYS OSC IDEA Part 611/619 FY20

Disbursements:

<sup>(4)</sup> Receipts:

Disbursements: Sam's Club/GECRB

# STUDENT FORUM CASH STATUS REPORT

## SEPTEMBER 30, 2019

(Funds not reflected in Financial/Status or Actual/ Budget Status Reports)

TE Account	Opening Balance	Receipts	Disbursements	Ending Balance
Student Forum Fund <sup>(1)</sup>	\$51,517.76	\$0.00	(\$88.99)	\$51,428.77
<b>TOTAL</b>	<b>\$51,517.76</b>	<b>\$0.00</b>	<b>(\$88.99)</b>	<b>\$51,428.77</b>

<sup>(1)</sup>Receipts:

Disbursements: Sam's Club/GECRB

# FINANCIAL STATUS SEPTEMBER 30, 2019

(TUITION RECEIVED)

SCHOOL AGE/PRE-K COMBINED

	Actual September 30, 2019	Actual YTD		Estimated 2019-20 Budget Projection
<b>REVENUE:</b>				
Actual Tuition Received <sup>(1)(2)</sup>	\$ 544,126.26	\$ 1,647,819.43	Revenue Projection <sup>(3)</sup>	\$ 7,581,273.00
<b>Expenditures:</b>			Expenditure Projection: <sup>(4)</sup>	
Salaries	\$ 316,382.58	\$ 613,546.07	Salaries	\$ 3,935,806.99
Benefits	\$ 231,924.85	\$ 532,292.44	Benefits	\$ 1,844,152.76
Supplies/Contractual/BOCES	\$ 175,212.67	\$ 541,725.18	Supplies/Contractual/BOCES	\$ 1,874,276.25
Interfund Transfer	\$ -	\$ -	Interfund Transfer	-
Prior Year Expenses	\$ -	\$ -	Prior Year Expenses	-
<b>Total Actual Expenditures</b>	<b>\$ 723,520.10</b>	<b>\$ 1,687,563.69</b>	<b>Total Projected Expenditures</b>	<b>\$ 7,654,236.00</b>
<b>Ending Balance</b>	<b>\$ (179,393.84)</b>	<b>\$ (39,744.26)</b>	<b>Ending Balance</b>	<b>\$ (72,963.00)</b>

<sup>(1)</sup> As reported to SED and used to calculate tuition rate. See Cash Status Reports for other revenue sources (i.e. federal funds, grants and proceeds from fundraising).

<sup>(2)</sup> Actual tuition received to date: \$1,647,819.43

**Actual tuition received to date for current fiscal year \$851,075.06**

Total Tuition billed to date: \$1,679,582.60

Total uncollected: \$828,507.54 (for current fiscal year 2019-20)\* Uncollected for Prior Fiscal Year \$54,546

<sup>(3)</sup> Reflects estimated billing based on prospective rate and census 120 School age and 24 Pre-K.

<sup>(4)</sup> Monies encumbered to be expended by June 30th.

# FINANCIAL STATUS REPORT

## SEPTEMBER 30, 2019

### (TUTION BILLED)

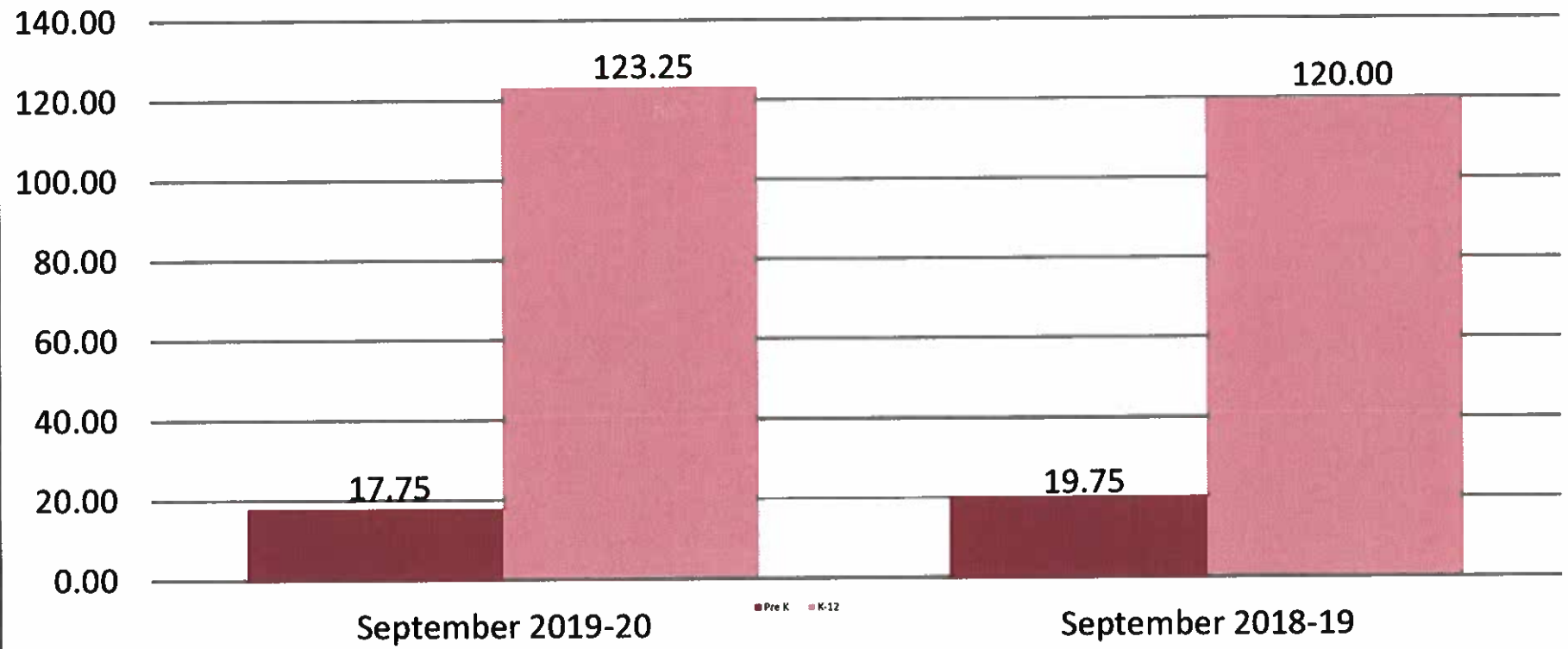
#### SCHOOL AGE/PRE-K COMBINED

	K-12 Actual September 30, 2019	K-12 YTD Actual September 30, 2019	K-12 Budget 2019-20		Pre-K Actual September 30, 2019	Pre-K YTD Actual September 30, 2019	Pre-K Budget 2019-20
<b>REVENUE:</b>				<b>REVENUE:</b>			
Tuition Billed <sup>(1)</sup>	\$ 557,769.50	\$ 1,481,618.50	6,618,718.00	Tuition Billed	\$ 59,239.60	\$ 197,964.10	\$ 962,555.00
<b>Expenditures:</b>				<b>Expenditures:</b>			
Salaries	\$ 294,872.58	613,546.07	3,249,740.58	Salaries	\$ 21,510.00	\$ 70,043.25	686,066.41
Fringe Benefits	\$ 231,924.85	532,292.44	1,844,152.79	Fringe Benefits			-
Contractual	\$ 158,754.97	400,043.40	1,465,372.97	Contractual	\$ 9,146.00	29,646.00	228,402.00
Materials & Supplies <sup>(2)</sup>	\$ 2,465.71	12,421.90	73,207.32	Materials & Supplies <sup>(2)</sup>	\$ -	-	-
BOCES	\$ 4,845.99	29,570.63	107,293.93	BOCES	\$ -	-	-
<b>Total Expenditures</b>	<b>\$ 692,864.10</b>	<b>\$ 1,587,874.44</b>	<b>\$ 6,739,767.59</b>	<b>Total Expenditures</b>	<b>\$ 30,656.00</b>	<b>\$ 99,689.25</b>	<b>\$ 914,468.41</b>
<b>Ending Balance</b>	<b>\$ (135,094.60)</b>	<b>\$ (106,255.94)</b>	<b>\$ (121,049.59)</b>	<b>Ending Balance</b>	<b>\$ 28,583.60</b>	<b>\$ 98,274.85</b>	<b>\$ 48,086.59</b>

<sup>(1)</sup> Budget based on 120 School age and 24 Pre-K

<sup>(2)</sup> Funds to be transferred to other codes as needed

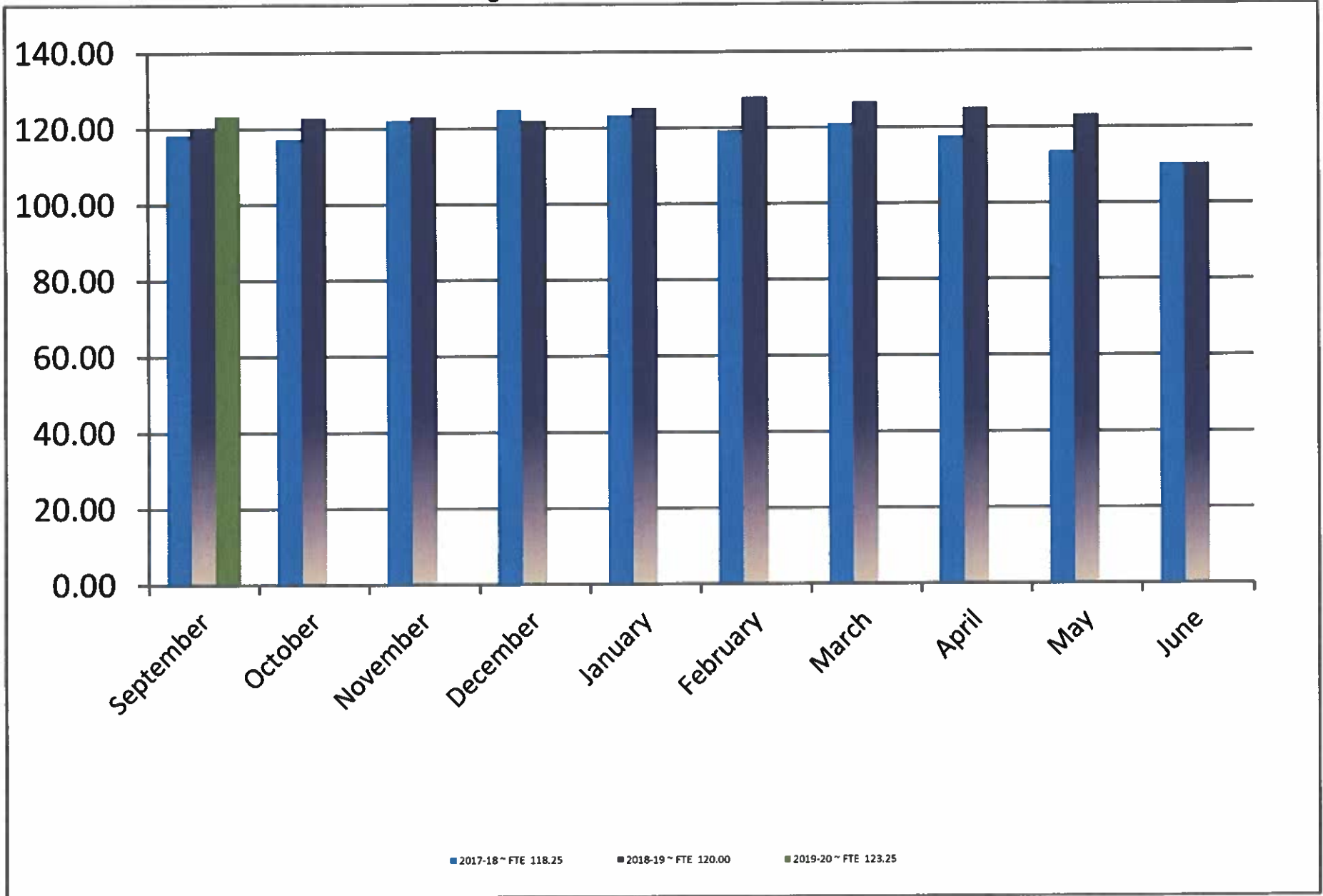
# 2019-2020 School Year Enrollment



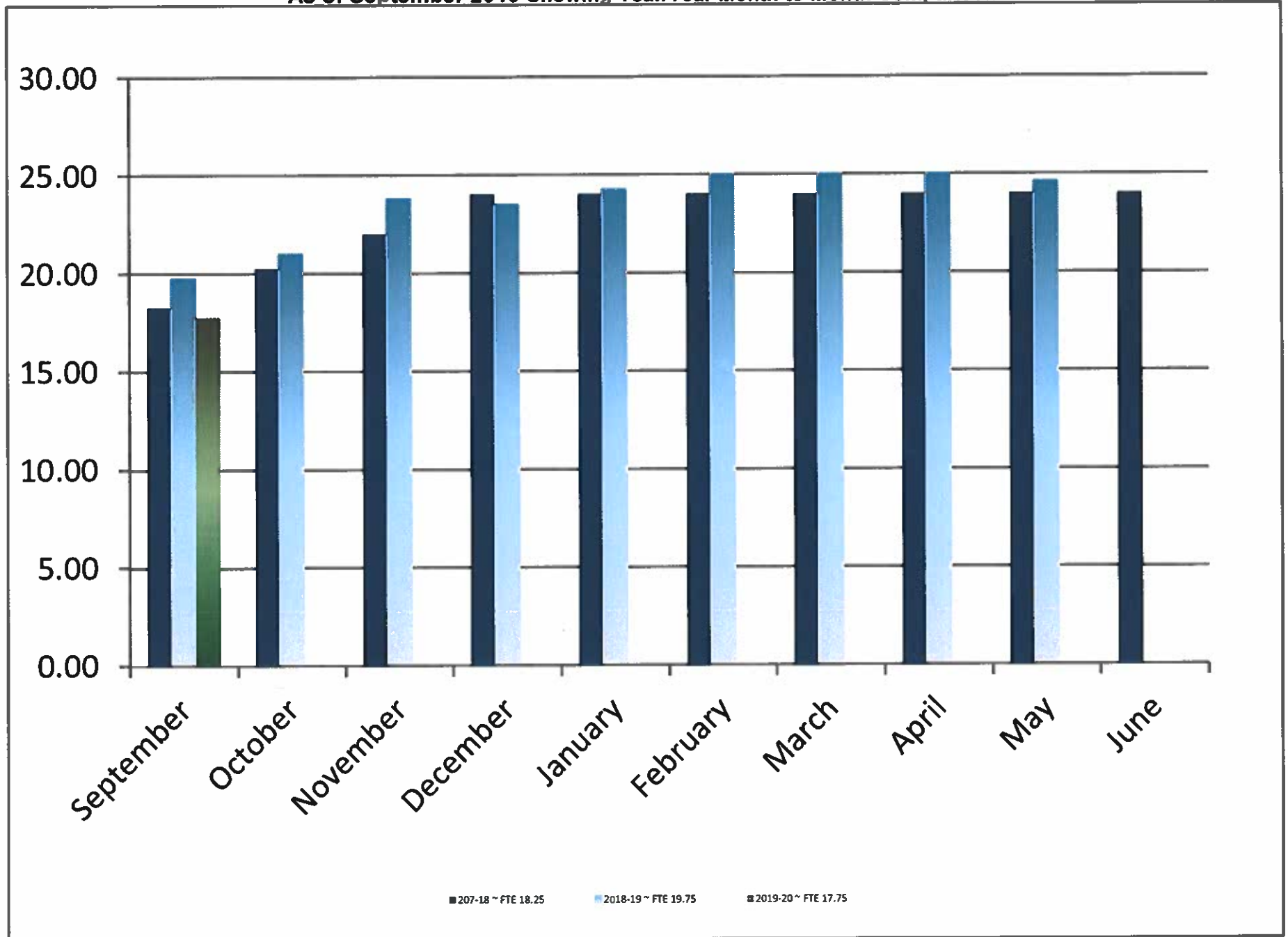


# K-12 Historical Enrollment

As of September 2019  
Showing Year/Year Month to Month Comparisons



**Pre-K Historical Enrollment**  
**As of September 2019 Showing Year/Year Month to Month Comparison**



## Enrollment as of 2019-2020 Board Meeting Dates

	July			August			September			October			November			December		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
<b>Total School Age</b>	134	123	127	132	123	129	118	119	124	121	124	123	121	125		127	122	
Day Hospital	108	90	97	104	91	95	85	82	88	90	84	89	90	86		94	89	
Inpatient	26	33	30	28	32	34	33	37	36	31	40	34	31	39		33	33	
<b>SEIS</b>			2			2			5			5						
<b>Total Pre K</b>	25	24	25	25	24	25	20	20	19	20	21	21	23	24		24	23	
<b>Breakdown</b>																		
Total Elementary	81	75	79	78	74	81	64	73	72	68	72	70	72	81		75	79	
Total Secondary	53	48	48	54	49	48	54	46	52	53	52	53	49	44		52	43	

## Enrollment as of Board Meeting Dates

	January			February			March			April			May			June		
	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	
<b>Total School Age</b>	125	126		119	125		118	122		116	125		113	125		112	120	
Day Hospital	89	91		82	91		85	91		82	92		80	94		80	89	
Inpatient	36	35		37	34		33	31		34	33		33	31		32	31	
<b>SEIS</b>		1			1			1			2			2			2	
<b>Total Pre K</b>	24	25		24	25		24	25		24	25		24	25		24	25	
<b>Breakdown</b>																		
Total Elementary	72	82		70	78		69	76		68	76		66	68		70	73	
Total Secondary	53	44		49	47		49	46		48	49		47	57		52	47	