

MT. PLEASANT-BLYTHEDALE UFSD

BOARD OF EDUCATION MEETING

October 23, 2018

MINUTES

The regular meeting of the Board of Education of the Mt. Pleasant-Blythedale Union Free School District was called to order at 4:49 p.m. by President, Peter Rittmaster.

1. PLEDGE OF ALLEGIANCE

2. CALL OF THE ROLL

BOARD MEMBERS PRESENT

Peter Rittmaster, President

Judith Wiener Goodhue

Micheline Malow

Leslie Soodak

Frank Stern

OTHER

Emily Hersh, Superintendent

Griselda Rodriguez-Reyes, Principal

Amelia Carpanzano, Assistant Principal

Sandra Myke, Business Administrator

Andrea Aitken, Clerk of the Board

BOARD MEMBER ABSENT

Owen Gutfreund, Vice President

Virginia Furth Weisman

At 4:51p.m. a motion was made by Frank Stern, seconded by Leslie Soodak, to proceed into executive session to allow for the discussion of matters related to the employment history of particular individuals. Carried 5-0.

The executive session adjourned at 5:25 p.m. and the regular meeting reconvened at 5:27 p.m.

Mr. Frank Stern exited the meeting.

3. AUDIT REPORT

Mr. Scott Oling, auditor and partner of PKF O'Connor, Davies, LLP gave an overview of the audited statements for the year which ended June 30, 2018.

Mr. Oling commented on newly implemented changes in the reporting of postemployment benefits and the cumulative effect reflected in the statements.

After answering questions from the floor, Mr. Oling concluded his presentation.

The board president and superintendent of schools thanked Mr. Oling for his report and Mr. Oling exited the meeting.

4. COMMENTS ON AGENDA - none

5. APPROVAL OF MINUTES

Regular Board of Education Meeting - September 25, 2018 (ATTACHMENT I)

Moved by Judith Wiener Goodhue, seconded by Micheline Malow

Carried 4-0

6. COMMUNICATIONS/CORRESPONDENCE - none

7. TREASURER'S REPORT - The treasurer distributed and commented on the financial report as of September 30, 2018. The tuition billed to date was reported as \$1,536,547 and the tuition received to date, \$697,743. The billable FTE was 115.25.

8. SUPERINTENDENT'S REPORT

The superintendent reported that enrollment was stable. As of October 23, 2018, enrollment was 124 for school age and 23 for preschool. It is expected that the enrollment for preschool will rise to 24 by the end of October.

The superintendent gave an update on the facility projects then announced that she will be attending a Coalition meeting on October 25, 2018 and will seek an update on our SEIS application.

The superintendent announced that October was School Board Appreciation month. A brief reminder of the function of a school board member and what makes an effective school board member was shared with the meeting before a video presentation of students honoring the Board of Education was shown.

8. SUPERINTENDENT'S REPORT (continued)

After thoroughly enjoying the video presentation, the Board conveyed their appreciation to the students and staff of the school.

The principal reported on Open House that MPB (Mt. Pleasant Blythedale) hosted on October 19, 2018. Mrs. Reyes, summarized the events of the day and was pleased to announce that the feedback from parents and teachers was positive. One agenda item involved a meeting with the school psychologist, during the meeting, it became evident that a family support group would be welcomed and supported by parents. As a result, a goal of the psychologist will be to initiate and facilitate a MPB Family Support Group.

The assistant principal informed the meeting of upcoming events and fundraisers which included, Spirit Day, Breast Cancer Awareness, Halloween, Loose Change, Kids Stuff, Cake Sale, Casino Night and Book Fair.

The business administrator reported on upcoming training that she will participate in as a new fiscal reporting platform, the Consolidated Fiscal Report (CFR) will be implemented.

9. RETIREMENTS/RESIGNATIONS

BE IT RESOLVED that the Board of Education hereby accepts the resignation of **Daniela DiPaola**, from her position as Special Education teacher, effective close of business December 31, 2018 or earlier upon her written request.

Moved by Judith Goodhue, seconded by Leslie Soodak

Carried 4-0

10. RECOMMENDATIONS

A. SPECIAL STUDENT PLACEMENTS

Recommendation of the Committee on Special Education for implementation of the special student placements, as attached, and to approve the authorization of funds for such special education programs and services as recommended. **(ATTACHMENT II)**

Moved by Judith Goodhue, seconded by Leslie Soodak

Carried 4-0

B. ACCEPTANCE OF INDEPENDENT AUDIT REPORT

Recommendation of the Superintendent of Schools to accept the independent audit report for the fiscal year ended June 30, 2018.

Moved by Judith Goodhue, seconded by Leslie Soodak

Carried 4-0

C. APPROVAL OF CORRECTIVE ACTION PLAN IN RESPONSE TO THE INDEPENDENT AUDIT REPORT AS OF JUNE 30, 2018

BE IT RESOLVED that the Board of Education approves the corrective action plan in response to the audit report of the Mt. Pleasant Blythedale Union Free School District for the period ended June 30, 2018, which was performed by the PKF O'Connor, Davies, LLP as attached.

Moved by Judith Goodhue, seconded by Leslie Soodak

Carried 4-0

D. DONATION

From the Mt Pleasant Blythedale Foundation, \$11,000, to fund stipend of Technology Coordinator.

Moved by Judith Goodhue, seconded by Leslie Soodak

Carried 4-0

E. AUTHORIZATION OF SEPARATION AGREEMENT

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board of Education hereby authorizes the Superintendent of Schools to execute an Employment Related Agreement regarding Employee #110, as presented to the Board at this meeting. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.

Moved by Judith Goodhue, seconded by Leslie Soodak

Carried 4-0

11. PERSONNEL

A. Instructional Appointments-none

B. Non-Instructional Appointments

Recommendation of the superintendent of schools to appoint **Jennifer Hurt** to the position of teacher aide effective October 15, 2018, at the board approved rate.

Moved by Judith Goodhue, seconded by Leslie Soodak

Carried 4-0

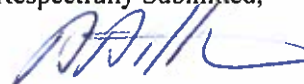
12. NEXT MEETING – November 27, 2018 at 4:45 p.m.

13. ADJOURNMENT- 6:15 p.m.

Moved by Judith Goodhue, seconded by Leslie Soodak

Carried 4-0

Respectfully Submitted,



Andrea Aitken
District Clerk

ATTACHMENT II

MT. PLEASANT BLYTHEDALE UFSD
VALHALLA, NY 10595

The students listed below were reviewed by the Committee on Special Education for placement at **Mt. Pleasant Blythedale Union Free School District** and require Board approval of the CSE recommendations:

ID Number	Date Of Meeting	Classification
000107948	10/15/18	Other Health Impaired
000109349	10/15/18	Other Health Impaired
00108307	10/15/18	Traumatic Brain Injury
000109343	10/15/18	Other Health Impaired
000109163	10/15/18	Other Health Impaired
000109001	10/15/18	Other Health Impaired
000106246	10/22/18	Other Health Impaired
000109363	10/22/18	Other Health Impaired
000109095	10/22/18	Other Health Impaired
000102249	10/22/18	Other Health Impaired
000109177	10/22/18	Other Health Impaired
000108875	10/22/18	Multiple Disabilities
000106005	10/23/18	Other Health Impaired
000109336	10/23/18	Multiple Disabilities
000104035	10/23/18	Other Health Impaired
000107287	10/23/18	Traumatic Brain Injury
000107711	10/23/18	Other Health Impaired
000106687	10/23/18	Other Health Impaired
00104294	10/23/18	Other Health Impaired

CASH STATUS REPORT

SEPTEMBER 30, 2018

(Funds not reflected in Financial/Status or Actual/Budget Status reports)

Account		Opening Balance	Transfers Between Funds	Receipts	Disbursements	Ending Balance
Disbursement Account ⁽¹⁾	A200.1	\$0.00	\$216,248.15	\$0.00	(\$216,248.15)	\$0.00
Investors Choice ⁽²⁾	A201.1	\$653,344.73	(\$216,248.15)	\$460,147.43	(\$346,472.01)	\$550,772.00
RAN Fund	A202	\$504,243.93	\$0.00	\$20.72	\$0.00	\$504,264.65
Unemployment	A203	\$87,329.64	\$0.00	\$3.59	\$0.00	\$87,333.23
Paypal Account	A204	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Federal Fund ⁽³⁾	F200	\$334,523.97	\$0.00	\$33,965.48	\$0.00	\$368,489.45
Trust & Agency Fund	TA200.1	\$24,085.18	\$0.00	\$346,572.01	(\$345,201.25)	\$25,455.94
Student Forum Fund ⁽⁴⁾	TE200	\$16,874.50	\$0.00	\$0.00	(\$59.54)	\$16,814.96

(1) Transfer to Fund Accounts Payable Claims for September 2018

(2) Receipts: Tuition, health insurance, and BOCES final State Aid 2017-18

(3) Receipts: Monthly interest, NYS OSC Title 1 A&D Improvement Acad Achievement

Disbursements:

(4) Receipts:

Disbursements: Sam's Club/GECRB

STUDENT FORUM CASH STATUS REPORT

SEPTEMBER 30, 2018

(Funds not reflected in Financial/Status or Actual/Budget Status Reports)

TE Account	Opening Balance	Receipts	Disbursements	Ending Balance
Student Forum Fund ⁽¹⁾	\$16,874.50	\$0.00	(\$59.54)	\$16,814.96
TOTAL	\$16,874.50	\$0.00	(\$59.54)	\$16,814.96

⁽¹⁾Disbursements: Sam's Club/GECRB

⁽¹⁾Receipts:

FINANCIAL STATUS

SEPTEMBER 30, 2018

(TUITION RECEIVED)

SCHOOL AGE/PRE-COMBINED

	Actual September 30, 2018	Actual YTD		Estimated Final 2018-19 Budget Projection
REVENUE:				
Actual Tuition Received ⁽¹⁾⁽²⁾	\$ 443,832.99	\$ 1,366,712.86	Revenue Projection ⁽³⁾	\$ 7,294,794.00
Expenditures:				
Salaries	\$ 312,147.61	\$ 673,542.22	Expenditure Projection: ⁽⁴⁾	
Benefits	\$ 126,759.86	\$ 399,578.66	Salaries	\$ 3,796,486.00
Supplies/Contractual/BOCES	\$ 108,450.16	\$ 439,699.41	Benefits	\$ 1,789,135.00
Interfund Transfer	\$ -	\$ -	Supplies/Contractual/BOCES	\$ 1,856,160.00
Prior Year Expenses	\$ -	\$ -	Interfund Transfer	-
			Prior Year Expenses	\$ -
Total Actual Expenditures	\$ 547,357.63	\$ 1,512,820.29	Total Projected Expenditures	\$ 7,441,781.00
Ending Balance	\$ (103,524.64)	\$ (146,107.43)	Ending Balance	\$ (146,987.00)

⁽¹⁾ As reported to SED and used to calculate tuition rate. See Cash Status Reports for other revenue sources (i.e. federal funds, grants and proceeds from fundraising).

⁽²⁾ Actual tuition received to date: \$1,366,712.86

Actual tuition received to date for current fiscal year \$697,743.21

Total Tuition billed to date: \$1,536,546.65

Total uncollected: \$838,803.44 (for current fiscal year 2018-19) * Uncollected for Prior Fiscal Year is \$38,728.94

⁽³⁾ Reflects estimated billing based on prospective rate and census 120 School age and 24 Pre-K.

⁽⁴⁾ Monies encumbered to be expended by June 30th.

FINANCIAL STATUS REPORT

SEPTEMBER 30, 2018

(TUITION BILLED)

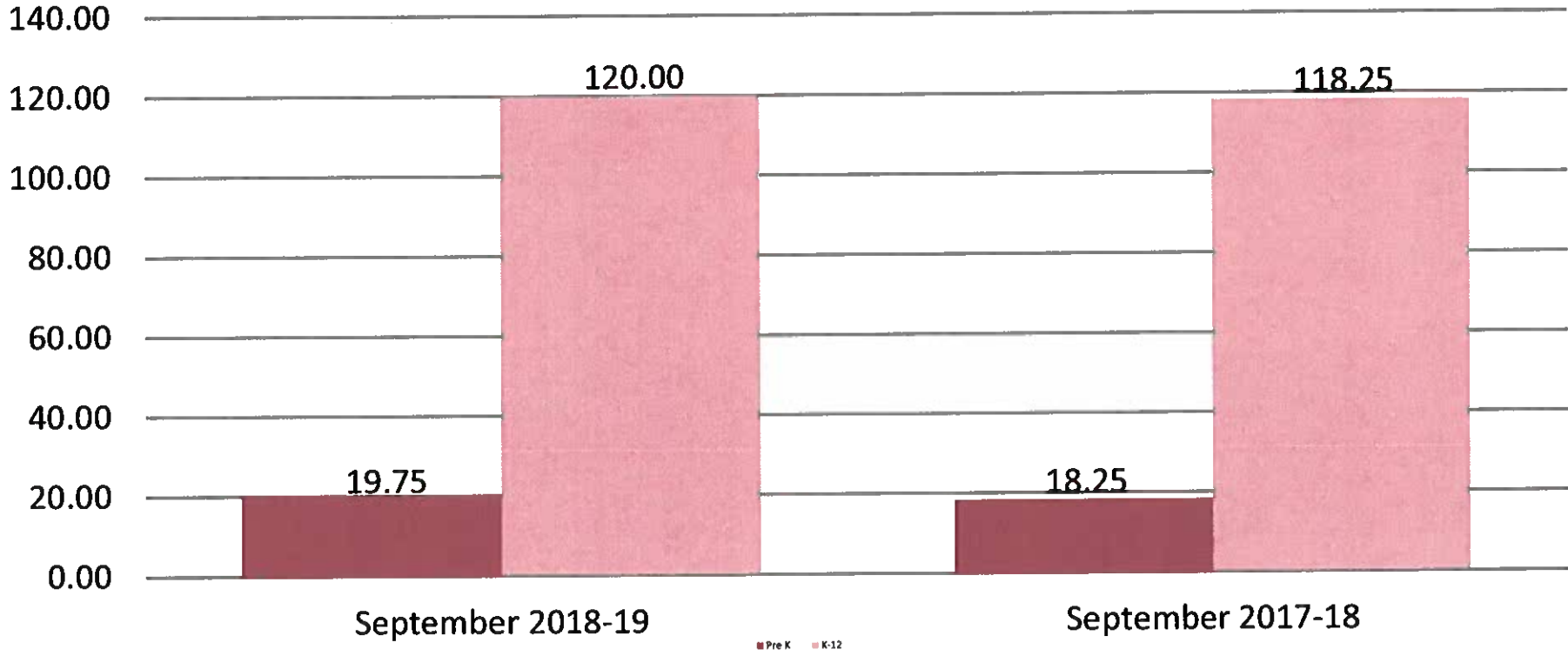
SCHOOL AGE/PRE-K COMBINED

	K-12 Actual September 30, 2018	K-12 YTD Actual September 30, 2018	K-12 Budget 2017-18		Pre-K Actual September 30, 2018	Pre-K YTD Actual September 30, 2018	Pre-K Budget 2017-18
REVENUE:				REVENUE:			
Tuition Billed ⁽¹⁾	\$ 493,616.08	\$ 1,363,762.58	6,445,712.00	Tuition Billed	\$ 57,578.04	\$ 171,341.07	\$ 849,082.00
Expenditures:				Expenditures:			
Salaries	\$ 267,148.43	576,062.79	3,274,570.00	Salaries	\$ 44,999.18	\$ 97,479.43	521,916.00
Fringe Benefits	\$ 126,759.86	399,578.66	1,789,135.00	Fringe Benefits			-
Contractual	\$ 85,448.08	369,661.77	1,442,240.00	Contractual	\$ 17,690.00	32,814.00	220,000.00
Materials & Supplies ⁽²⁾	\$ 402.35	32,313.91	92,750.00	Materials & Supplies ⁽²⁾	\$ -	-	-
BOCES	\$ 4,909.73	4,909.73	101,170.00	BOCES	\$ -	-	-
Total Expenditures	\$ 484,668.45	\$ 1,382,526.86	\$ 6,699,865.00	Total Expenditures	\$ 62,689.18	\$ 130,293.43	\$ 741,916.00
Ending Balance	\$ 8,947.63	\$ (18,764.28)	\$ (254,153.00)	Ending Balance	\$ (5,111.14)	\$ 41,047.64	\$ 107,166.00

⁽¹⁾ Budget based on 120 School age and 24 Pre-K

⁽²⁾ Funds to be transferred to other codes as needed

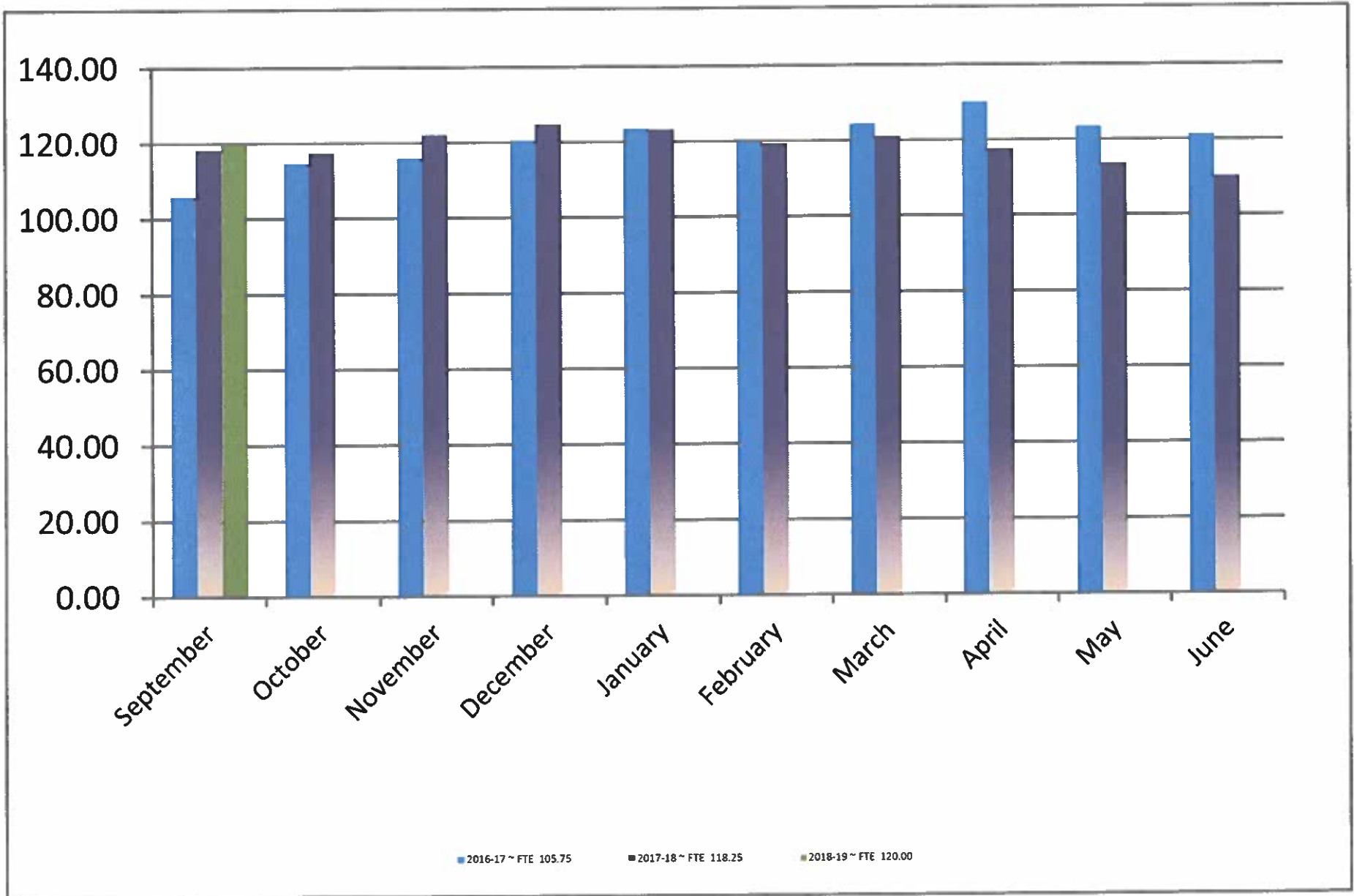
2018-2019 School Year Enrollment



K-12 Historical Enrollment

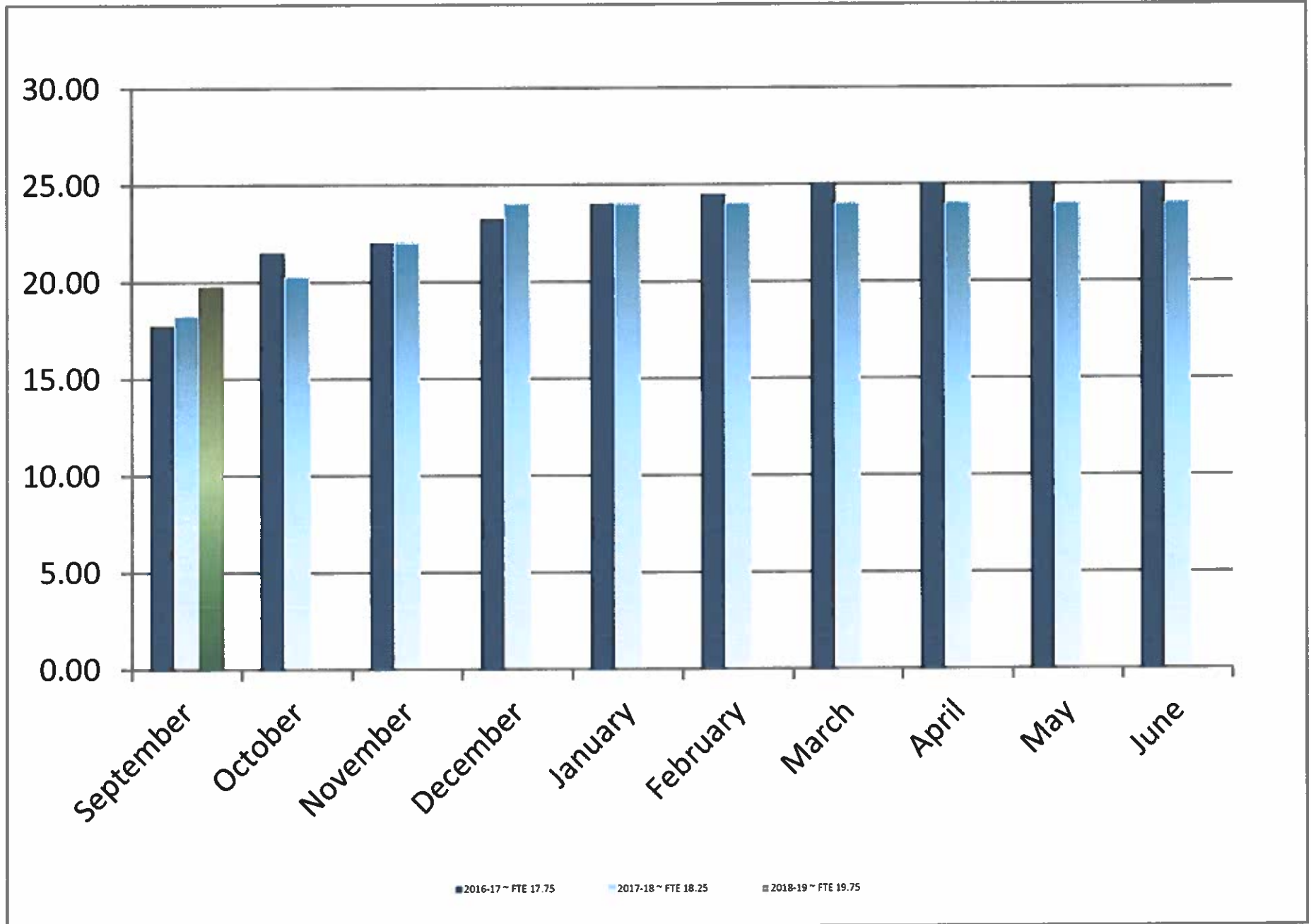
As of September 2018

Showing Year/Year Month to Month Comparisons



Pre-K Historical Enrollment

As of September 2018 Showing Year/Year Month to Month Comparison



Enrollment as of 2018-2019 Board Meeting Dates

	July			August			September			October			November			December		
	2016	2017	2018	2016	2017	2018	2016	2017	2018	2016	2017	2018	2016	2017	2018	2016	2017	2018
Total School Age	131	134	123	122	132	123	109	118	119	115	121	124	119	121		124	127	
Day Hospital	105	108	90	102	104	91	85	85	82	93	90	84	96	90		96	94	
Inpatient	26	26	33	20	28	32	24	33	37	22	31	40	23	31		28	33	
Total Pre K	25	25	24	24	25	24	20	20	20	22	20	23	22	23		24	24	
Breakdown																		
Total Elementary	85	81	75	78	78	74	57	64	73	61	68	72	66	72		71	75	
Total Secondary	46	53	48	44	54	49	52	54	46	54	53	52	53	49		53	52	

Enrollment as of Board Meeting Dates

	January			February			March			April			May			June		
	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019	2017	2018	2019
Total School Age	127	125		124	119		124	118		130	116		121	113		122		
Day Hospital	92	89		86	82		94	85		96	82		94	80		96		
Inpatient	35	36		38	37		30	33		34	34		27	33		26		
Total Pre K	24	24		25	24		25	24		25	24		25	24		25		
Breakdown																		
Total Elementary	71	72		65	70		70	69		72	68		68	66		70		
Total Secondary	56	53		59	49		54	49		58	48		53	47		52		