



Carlstadt Public School

550 Washington Street ◇ Carlstadt, NJ 07072

Phone: 201-672-3000 ext. 3111 ◇ www.carlstadt.org

Diana Silva, Director of Special Services

Consent for Participation in Virtual Special Education Classes, IEP Meetings and Related Services

Dear Parents/ Guardians:

As you are aware, the Carlstadt Public School District is currently, and for the foreseeable future, closed by order of the Bergen County Executive County Superintendent, the New Jersey Department of Education and the Governor. The Department of Special Services is committed to ensuring our students with disabilities have equal access to educational opportunities, including the provision for a Free and Appropriate Public Education (FAPE). The recent developments of the novel Coronavirus/COVID-19 health situation necessitated the Special Education Department to develop guidelines for remote learning activities and other programming and services for special education students and their families. This notice serves to notify you and obtain consent for the following:

- To hold a “virtual” audio or video meeting/conference regarding your child. You will be contacted by your child’s case manager to arrange a mutually convenient time and date within the normal school hours for the virtual meeting, followed by a formal notice electronically,
- To my child’s participation in virtual group related services and/or special education classes (e.g., resource, self- contained, as appropriate based on my child’s needs) with the understanding that this platform may be viewed by other students, parents and guardians, who may be present in or observing the session to assist their child. Remote group learning (at the discretion of the service provider) may include but not limited to “virtual” audio or video meetings/conferences, telephone calls, packets with skill based activities.

Please note further that no parties are permitted to audio- record or video-record remote instruction sessions or remote related services sessions, just as they are not permitted to record in-person sessions. Finally, please remind your child that all students are required to adhere to and comply with all applicable Board policies governing the use of technology.

By receipt of this notice you give consent for any of the above referenced items to be implemented.

If you choose to deny consent to any of the above referenced items, you MUST email Diana Silva @ dsilva@carlstadtps.org and waive your right to the procedural timelines guided by N.J.A.C. 6A:14, SPECIAL EDUCATION. Your child will continue to have access to instructional/related service materials on the district website, www.carlstadtps.org (click STUDENT tab) and/or Google Classrooms found within each school's site.

Sincerely,

Diana Silva