



Carlstadt Public School

550 Washington Street ◇ Carlstadt, NJ 07072

Phone: 201-672-3000 ext. 3111 ◇ www.carlstadt.org

Diana Silva, Director of Special Services

September 5, 2018

Dear Parents/Guardians:

I would like to take this opportunity to welcome you and your family back to the new school year. I look forward to our continued partnership to provide an educational experience of outstanding quality for your child in the Carlstadt Public School District.

The information outlined in this letter will help you to communicate and collaborate with the Child Study Team (CST) and related service specialists involved in your child's education.

Staff	Title	Extension	Email
Diana Silva	Director of Special Services	3111	dsilva@carlstadtps.org
Susan Kiely	School Social Worker	3122	skiely@carlstadtps.org
Melissa Simon	School Psychologist	3123	msimon@carlstadtps.org
Therese Kearns	Learning Disabilities Teacher - Consultant	3040	skearns@carlstadtps.org
Allison Gorelick	Speech and Language Specialist	3106	agorelick@carlstadtps.org
Keith Martell	Occupational Therapist	3139	kmartell@carlstadtps.org
Maria Jusino	Secretary for the CST	3139	mjusino@carlstadtps.org

Progress reports will be available to you online through the Genesis Parent Portal.

Please follow the procedure listed below:

1. Log in to the Genesis Parent Portal -
http://www.carlstadt.org/genesis_parent_portal
2. Click on Summary
3. Under the attendance you will see a link for “IEP Direct Document Portal”
4. Click OK
5. Click link for “IEP Progress Report” and select the current marking period
6. Progress Report will download on the bottom of your screen, click on the .pdf to open and view

Hard copies of progress reports are available, when requested.

We encourage you to get to know all of the personnel who are working with your child. By fostering good communication in a variety of ways, together we can help your child have a positive school experience.

Please feel free to contact me at any time. I am available at(201) 672-3000, extension 3111. I wish you and your family a productive and successful school year!

Sincerely,

Diana Silva