



Carlstadt Public School

550 Washington Street ◊ Carlstadt, NJ 07072

Phone: 201-672-3000 ext. 3111 ◊ www.carlstadt.org

Diana Gutierrez, Director of Special Services

September 5, 2020

Dear Parents/Guardians:

I would like to take this opportunity to welcome you and your family back to the new school year. I look forward to our continued partnership to provide an educational experience of outstanding quality for your child in the Carlstadt Public School District.

The information outlined in this letter will help you to communicate and collaborate with the Child Study Team (CST) and related service specialists involved in your child's education and provide you information on new instructional changes.

Staff	Title	Extension	Email
Diana Gutierrez	Director of Special Services	3111	dsilva@carlstadtps.org
Susan Kiely	School Social Worker	3122	skiely@carlstadtps.org
Melissa Simon	School Psychologist	3123	msimon@carlstadtps.org
Therese Kearns	Learning Disabilities Teacher - Consultant	3040	skearns@carlstadtps.org
Allison Gorelick	Speech and Language Specialist	3106	agorelick@carlstadtps.org
Keith Martell	Occupational Therapist	3139	kmartell@carlstadtps.org
Maria Jusino	Secretary for the CST	3139	mjusino@carlstadtps.org

Virtual Learning

Virtual Learning this year will take two forms; synchronous and asynchronous instruction. During synchronous instruction, your classroom teacher or related service provider will stream live instruction. Activities that your child may participate in could be a mini lesson planned around a specific skill, small or whole group activity or could be a one to one session with the classroom teacher or assistant. Your child's classroom teacher/ related service provider will provide you with a schedule. These virtual lessons will happen via Google Meet or Zoom. Asynchronous instruction is a learner centered approach where students will be assigned supplemental activities such as pre recorded videos, webinars, or asked to complete work on a digital platform such as Moby Max or Raz Kids.

Please be advised that the special education classes and related services (e.g., resource, speech therapy) may be viewed by other students, parents and guardians, who may be present in or observing the session to assist their child. If you do not wish to have your child participate in live instruction (Zoom/Google), please reach out to dsilva@carlstadtpr.org as soon as possible.

Progress reports will be available to you online through the Genesis Parent Portal.

Please follow the procedure listed below:

- 1. Log in to the Genesis Parent Portal - http://www.carlstadt.org/genesis_parent_portal**
- 2. Click on Summary**
- 3. Under the attendance you will see a link for "IEP Direct Document Portal"**
- 4. Click OK**
- 5. Click link for "IEP Progress Report" and select the current marking period**
- 6. Progress Report will download on the bottom of your screen, click on the .pdf to open and view**

Hard copies of progress reports are available, when requested.

In an effort to maintain compliance and increase precautionary safety measures, we will continue to hold Planning, IEP and Eligibility meetings through a teleconference using Google Hangout.

We encourage you to get to know all of the personnel who are working with your child. By fostering good communication in a variety of ways, together we can help your child have a positive school experience.

Please feel free to contact me at any time. I am available at(201) 672-3000, extension 3111. I wish you and your family a healthy, productive and successful school year!

Sincerely,


Diana Gutierrez