

# Quarles Attendance Policy At-A-Glance

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## Quarles' Attendance Line (201) 862-6115

If your child is absent from school for any reason	<ul style="list-style-type: none"><li>• Call the attendance line before 8:00AM</li><li>• Send a note on your child's day of return</li><li>• Doctor's note is required for any absence due to a contagious illness (flu, ringworm, chicken pox, pink eye, etc.)</li></ul>
10 consecutive days absent without parent notifying the school will require you to re-register your child for school	It is possible that a parent liaison will make a home visit.
Parents are responsible for making sure their child is in school on time every day. <ul style="list-style-type: none"><li>• If your child arrives after 8:05, she or he must obtain a late pass from the main office.</li></ul>	Children arriving to school after 8:05AM will be escorted by school security to his/her classroom to ensure safe arrival.
Procedures in case a child must leave school early	<ul style="list-style-type: none"><li>• Parents must send in a note to their child's teacher</li><li>• Parents are required to sign their child out from the Main Office and wait in the office for their child to be escorted there</li></ul>