

**Board of Education of the Township of Clark, Union County, NJ**  
**Regular/Reorganization Meeting Minutes January 7, 2019**

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This meeting opened at 5:00 p.m. in the Media Center of the Arthur L. Johnson High School located at 365 Westfield Avenue in Clark for the swearing in of the newly elected board members and then immediately convened to Executive Session for confidential matters, matters of personnel, litigation or contract matters, and/or attorney/client privilege. The meeting reconvened in Public at 6:30 p.m. (still in the Media Center of the Arthur L. Johnson High School). The Public Session was the Regular/Reorganization Meeting.

**OPEN PUBLIC MEETINGS STATEMENT**

This is a public meeting of the Board of Education of the Clark Public Schools. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

**PLEDGE TO THE FLAG**

**BOARD SECRETARY READS RESULTS OF THE ANNUAL SCHOOL ELECTION**

The results of the annual school board election, held on November 6, 2018, are as follows:

<u>Candidates</u>	<u>Votes</u>
Scott Bohm	2,853
Robert F. Smorol, Jr.	2,686
Dino Bencivenga	2,667

**NEWLY ELECTED MEMBERS ARE SWORN INTO OFFICE**

**ROLL CALL 5:05 P.M.**

**Present:** Lorraine j. Aklonis  
Dino Bencivenga  
Scott Bohm  
Robert Brede  
Laura Caliguire (Arrived 5:07 P.M.)  
Steven Donkersloot  
Thomas Lewis  
Robert Smorol

**Absent:** Tina Simitz, Garwood Representative  
Henry R. Varriano

**Also Present:** Edward Grande, Superintendent of Schools  
R. Paul Vizzuso, Business Administrator/Board Secretary

**MOTION TO GO INTO CLOSED EXECUTIVE SESSION**

Motion: Lorraine j. Aklonis  
Second: Robert Smorol

**Roll Call:** Yes: 7 No: 0 Abstain: 0

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Clark Township Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Clark Township Board of Education will hold a closed Executive Session on this date for the purpose(s) as outlined and described below:

- 1. Confidential Matters per Statute or Court Order \_\_\_\_\_
- 2. Impact Rights to Receive Federal Funds \_\_\_\_\_
- 3. Unwarranted Invasion of Individual Privacy \_\_\_\_\_
- 4. Collective Bargaining \_\_\_\_\_
- 5. Acquisition of Real Property or Investment of Funds \_\_\_\_\_
- 6. Public Safety Procedures \_\_\_\_\_
- 7. Litigation or Contract Matters or Attorney/Client Privilege \_\_\_\_\_
- 8. Personnel Matters \_\_\_\_\_
- 9. Imposition of Penalties upon an Individual \_\_\_\_\_

**MOTION TO ADJOURN CLOSED EXECUTIVE SESSION**

Motion: Robert Smorol  
Seconded: Steven Donkersloot

**Roll Call:** Yes: 8 No: 0 Abstain: 0

This closed session was followed by an open session where action was taken.

The Board met in Executive Session from 5:05 p.m. until 6:30 p.m. After a 5 minute recess, the following roll call was taken:

**OPENING PUBLIC MEETINGS STATEMENT**

This is a public meeting of the Board of Education of the Clark Public Schools. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

**PLEDGE TO THE FLAG**

**ROLL CALL 6:35 P.M.**

**Present:** Lorraine j. Aklonis  
Dino Bencivenga  
Scott Bohm  
Robert Brede  
Laura Caliguire  
Steven Donkersloot  
Thomas Lewis  
Robert Smorol

**Absent:** Tina Simitz, Garwood Representative  
Henry R. Varriano

**Also Present:** Edward Grande, Superintendent of Schools  
R. Paul Vizzuso, Business Administrator/Board Secretary  
Federico Veltre, Student Board Member

**NOMINATION AND ELECTION OF PRESIDENT**

Board Secretary accepts a motion for nominations for the Office of President.

Motion: Laura Caliguire  
Second: Robert Brede

Board Secretary accepts a motion to close nominations for the Office of President.

Motion: Lorraine j. Aklonis  
Second: Robert Brede

**Roll Call:** Yes: 8 No: 0 Abstain: 0

**Be it resolved by the Board of Education of the Township of Clark that Steven Donkersloot is hereby elected President of the Clark Board of Education.**

**NOMINATION AND ELECTION OF VICE PRESIDENT**

Board Secretary accepts a motion for nominations for the Office of Vice President.

Motion: Robert Smorol  
Second: Scott Bohm

Board Secretary accepts a motion to close nominations for the Office of Vice President.

Motion: Lorraine j. Aklonis  
Second: Laura Caliguire

**Roll Call:** Yes: 8 No: 0 Abstain: 0

**Be it resolved by the Board of Education of the Township of Clark that Thomas Lewis is hereby elected Vice President of the Clark Board of Education.**

**BOARD OF EDUCATION MEMBER CODE OF ETHICS**

Motion: Robert Brede  
Second: Lorraine j. Aklonis

**Roll Call:** Yes: 8 No: 0 Abstain: 0

**Be it resolved by the Board of Education of the Township of Clark that**

this Board of Education acknowledges receipt of the Code of Ethics for School Board Members and each Board Member agrees to abide by the Code of Ethics.

**SHOWCASE OF SUCCESS**

Distinguished Service as a Board Member for 13 Years – Jill Curran

**Steven Donkersloot, Board President**–Congratulated Jill and thanked her for all she has taught him over the last five years.

**APPROVAL OF MINUTES**

Motion: Robert Brede  
Second: Laura Caliguire

**Roll Call:** Yes: 4 No: 0 Abstain: 4  
Dino Bencivenga  
Scott Bohm  
Steven Donketsloot  
Robert Smorol

**Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that**

the following minutes are hereby not approved:

Executive and Public Session minutes of the December 3, 2018 Regular Board Meeting

FLOOR OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

The floor was opened to the public at 6:43 p.m.

Christine Guerriero, 802 Center Street, Garwood–Inquired about the NJ Positive Behavior Support in Schools mentioned in resolution #7.

Edward Grande, Superintendent–NJ DOE Special Education Offices and Rutgers University Robert Wood Johnson Medical School offer a multi program that provides professional development and resources to teachers and administrative teams to help get students who are believed to be at risk, for a variety of reasons, on the right track.

The floor closed 6:45 p.m.

PERSONNEL

RESOLUTION BY BLOCK VOTE (1-6)

Motion: Thomas Lewis
Second: Laura Caliguire

Items 1-6:

Roll Call: Yes: 8 No: 0 Abstain: 0

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

- 1. the resignation of Christine Chesney, paraprofessional aide, from the Clark Public Schools (VRS), is hereby accepted effective January 16, 2019.
2. the resignation of Mary Santini, occupational therapist, from the Clark Public Schools (District), is hereby accepted effective March 2, 2019 or sooner pending start date of replacement occupational therapist.
3. Daniel Figueroa is hereby appointed as a maternity leave replacement teacher (for Mathematics Teacher Lisa O’Neil) for the Clark Public Schools (CHK), for the 2018-2019 school year, effective on or about February 4, 2019 to on or about June 21, 2019, at the annual salary of \$52,690.00 (BA Step 4), pro rata.
4. Kristina Veit, teacher for the Clark Public Schools (FKH), is hereby granted a maternity/disability leave commencing on or about March 22, 2019; and
Be it further resolved that Kristina Veit shall use approximately forty-six (46) accumulated unused sick days at the beginning of this leave; and
Be it further resolved that once the approximately forty-six (46) accumulated unused sick days are exhausted, the remaining days of this leave shall be without pay; and
Be it further resolved that this leave shall end on or about December 13, 2019.
5. the following individuals are hereby approved for the Winter “Athletics” extracurricular positions for the Clark Public Schools (ALJ) for the 2018-2019 school year as listed:

Arthur L. Johnson High School

RESCIND:

Table with 3 columns: Position, Name, Amount. Rows include Assistant Boys' Basketball (Jonathan Hadyka, \$5,894.00) and Volunteer Boys' Basketball (Anthony Fischetti, N/A).

**APPOINT:**

<u>Position</u>	<u>Name</u>	<u>Amount</u>
Assistant Boys' Basketball	Anthony Fischetti	\$5,894.00
Volunteer Boys' Basketball	Jonathan Hadyka	N/A

6. the following individuals are hereby appointed as substitutes for the Clark Public Schools for the 2018-2019 school year:

**Substitute Teacher**

Carrie Henricks-Velotti	(NJ Elementary School Teacher)
Brian Milara	(UC)
Dana Roseman	(UC)
Claire Zheng	(UC-BS)

**Substitute Aide**

Raichelle Freeman  
 Jean Fruzzetti  
 Carrie Henricks-Velotti  
 Nicole Mignone  
 Brian Milara  
 Dana Roseman  
 Claire Zheng

**CURRICULUM/EDUCATION**

**RESOLUTION BY BLOCK VOTE (7-10)**

Motion: Lorraine j. Aklonis  
 Second: Robert Brede

**Items 7- 10:**

**Roll Call:** Yes: 8 No: 0 Abstain: 0

**Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that**

7. approval is hereby granted for Carl H. Kumpf Middle School to participate in the New Jersey Positive Behavior Support in Schools (NJ PBSIS) program offered through the New Jersey Department of Education, Office of Special Education Programs and The Boggs Center, Rutgers Robert Wood Johnson Medical School.
8. approval is hereby granted for Dr. Allen Queen to conduct a high school block scheduling review and provide associated presentations and materials during the 2018-2019 school year at the approximate cost of \$10,000.00.
9. WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related within the scope of the work responsibilities of the attendees and within the funds budgeted for this purpose; and

WHEREAS, the attendance at these functions was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent; and

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance:

!STEAM Conference 2019: Full STEAM Ahead! on Friday, January 11, 2019, 9:00 a.m. – 3:00 p.m. at Ramapo College of NJ, Mahwah, NJ at the approximate cost of \$179.00 – Jaclyn Schwankert

Comprehensive IMSE Orton-Gillingham Training on Monday, March 11, 2019 – Friday, March 15, 2019, 8:00 a.m. – 3:30 p.m. in Rockaway, NJ at the approximate cost of \$1,175.00 – Kristen Waters

10. the following educational field trip requests are hereby approved as listed:

**Destination:** Metropolitan Museum of Art  
New York, NY  
**Date:** 02/14/2019                      **Grade(s):** 9-12  
**School:** Arthur L. Johnson High School  
AP World History & AP Human Geography  
**No. of Adults:** 4                      **No. of Students:** 40  
**Cost to BOE:** \$0.00

**Destination:** National Constitution Center  
Philadelphia, PA  
**Date:** 03/12/2019                      **Grade(s):** 9-12  
**School:** Arthur L. Johnson High School  
AP US Gov. & Politics  
**No. of Adults:** 4                      **No. of Students:** 40  
**Cost to BOE:** \$0.00

**Destination:** Six Flags Safari Off Road Education  
Jackson, NJ  
**Date:** 04/29/2019                      **Grade(s):** 4  
**School:** Frank K. Hehnly School  
**No. of Adults:** Approx. 16              **No. of Students:** Approx. 100  
**Cost to BOE:** \$2,700.00

**Destination:** Pocono Valley  
Reeders, PA  
**Date:** 06/03/2019                      **Grade(s):** 12  
**School:** Arthur L. Johnson High School  
Senior Class  
**No. of Adults:** Approx. 12              **No. of Students:** Approx. 125  
**Cost to BOE:** \$0.00

**POLICY**

**RESOLUTION BY BLOCK VOTE (11)**

**Motion:** Lorraine j. Aklonis  
**Second:** Robert Brede

**Item 11:**

**Roll Call:** Yes: 8 No: 0 Abstain: 0

**Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that**

- 11. the Clark Board of Education adopts the following regulation on second reading. A copy of this document is on file in the Board Office.

**Regulation**

R 3415

Employment of Substitute Teachers

**BOARD GOVERNANCE**

**RESOLUTION BY BLOCK VOTE (12-20)**

Motion: Robert Smorol

Second: Laura Caliguire

**Items 12-20:**

**Roll Call:** Yes: 8 No: 0 Abstain: 0

**Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that**

- 12. the list of Clark Board of Education Meeting Dates for 2019-2020 is hereby approved. (Attachment A)
- 13. the 2019-2020 Program of Studies for Arthur L. Johnson High School is hereby approved, as submitted.
- 14. the following plans are hereby approved for use in the 2018-2019 school year and are on file in the Office of the Superintendent:
  - a. District Mentoring
  - b. District Professional Development
  - c. School Nursing Services
- 15. the agreement with Kean University for Arthur L. Johnson High School to serve as a satellite campus for two Holocaust education/prejudice reduction graduate courses during the 2019-2020 school year as the next phase of the district’s existing partnership with the university’s Holocaust Resource Center is hereby approved.
- 16. approval is hereby granted for the Clark Public Schools to offer the Camp Invention Program from July 15-July 19, 2019, at a cost of \$265.00 for each participating student entering grades one through six in September of 2019.
- 17. approval is hereby granted for the Clark Public Schools to offer the “Clark Connects to the Past” Program from July 22-July 26, 2019, at a cost of \$250.00 for each participating student entering grades four through seven in September of 2019, with a \$25 per sibling discount and a \$30 district employee discount, of which only one of the two can be applied.
- 18. WHEREAS, the Governing Body of the Township Clark has requested that the Board of Education of the Township of Clark convey to the Township certain lands at Wilson Drive in the Township of Clark, consisting of portions of lots 35, 37, 38 and 40 in block 50, as the same are more particularly referenced in Exhibit 1 (Attachment B); and

WHEREAS, the purpose of the request is to assist the Township in the construction of a Clark Police Headquarters Building and in connection therewith to provide for the widening and improvement of Wilson Drive and the signalization of Wilson Drive at the intersection of Wilson Drive and Westfield Avenue; and

WHEREAS, the Board of Education declares and finds that the lands to be conveyed consisting of

portions of lots 35, 37, 38, and 40 in block 50, to the Township of Clark as the same are herein defined and not needed for the Board of Education’s use, and that the Board of Education would benefit from the proposed improvement and signalization of Wilson Drive and the intersection of Wilson Drive and Westfield Avenue; and

WHEREAS, N.J.S.A. 18-A:20-6 provides for the private sale of lands or rights or interests therein by the Board of Education to the State of any political subdivision thereof; and

WHEREAS, the Board of Education finds that the construction and improvement of Wilson Drive and the signalization of the intersection of Wilson Drive and Westfield Avenue will be a significant benefit to the Board of Education and will be constructed and completed without expense to the Board of Education.

NOW, THEREFORE, be it resolved by the Board of Education of the Township of Clark that it does hereby authorize the conveyance of those lands referenced in Exhibit 1 hereof consisting of portions of lots 35, 37, 38, and 40 in block 50 to the Township to facilitate the capital improvement of the widening of Wilson Drive and the signalization of the intersection of Wilson Drive and Westfield Avenue and the matters set forth on Exhibit 1 are specifically incorporated herein by reference and without further recitation.

BE IT FURTHER RESOLVED, by the Board of Education of the Township of Clark that it does hereby direct the attorney for the Board of Education of the Township of Clark to prepare all necessary legal documents attendant to the conveyance of said properties.

- 19. the following student from Kean University is hereby approved for an Internship/Practicum in the Clark Public Schools as listed:

<u>Student</u>	<u>Dates</u>	<u>School</u>
Corinne D’Anna	February 1, 2019 – May 1, 2019	District (Psychology)

- 20. WHEREAS, the Clark Board of Education has received the Superintendent’s report of Incident(s) of Harassment/Intimidation/Bullying (“HIB”) within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent’s recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent’s recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A.18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five (5) school days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

**FINANCE**

**RESOLUTION BY BLOCK VOTE (21-29)**

Motion: Robert Smorol  
Second: Laura Caliguire



Items 21-29:

Roll Call: Yes: 8 No: 0 Abstain: 0

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

- 21. approval is hereby given to enter into an agreement with Learn Well to provide educational services, in hospital, for student #020814 (high school), from November 30, 2018 to on or about December 30, 2018 for 10 hours per week, at a rate of \$30 per hour, plus an additional 33% for administrative and preparation time (i.e., each 3 hours of teaching generates one hour of admin/prep time cost), not to exceed \$1,500.00.
- 22. approval is hereby given for extraordinary services (one-to-one aide) for student #6151496701 (elementary) who attends Center for Lifelong Learning, retroactive to September 20, 2018:

2018 – 2019 School Year            \$37,701.00

- 23. approval is hereby given to Bergen County Special Services School District, to conduct the following evaluations, as needed, for the 2018–2019 school year:

	<u>Fee per evaluation</u>
Assistive Technology Evaluation	\$950.00
Augmentative and Alternative Communication	\$950.00
Functional Behavioral Assessment	\$850.00
Audiological Evaluation	\$850.00
Speech Evaluation	\$790.00
Occupational Therapy Evaluation	\$790.00
Physical Therapy Evaluation	\$790.00
Psychological Evaluation	\$790.00
Educational Evaluation	\$790.00
Social Work Evaluation	\$790.00
Comprehensive Vocational Evaluation	\$975.00

- 24. approval is hereby given to enter into an agreement with Professional Education Services, Inc. to provide educational instruction for student #4580800900 (high school) for approximately six to eight weeks retroactive to November 28, 2018 at a rate of \$30.00 per hour totaling \$300.00 per week, for an approximate total of \$2,400.00.
- 25. approval is hereby given to accept the proposal from Applied Data Services to realign the FKH/VRS boundary for the 2019-2020 school year at a cost of \$3,800.00.
- 26. the Nonpublic School Technology Initiative Program Agreement with the UCESC and Mother Seton Regional High School is hereby approved (Attachment C).
- 27. the Board of Education accepts the financial reports, as submitted, which include the monthly Board Secretary’s report and the Treasurer of School Monies report for the month ended November 30, 2018. The Board notes that the Secretary’s and Treasurer’s reports are in balance for the cash receipts and disbursements for the month ended November 30, 2018 and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10 (c), I, R. Paul Vizzuso, Board Secretary, certify that as of November 30, 2018 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, and that the district financial accounts have been reconciled and are in balance, and

BE IT FURTHER RESOLVED, that through the adoption of this resolution, we, the Clark Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, certify that as of November 30, 2018, after review of the Board Secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 28. the Board of Education hereby approves the Monthly Transfer Report for the month ended November 30, 2018. (Attachment D)
- 29. the Bill List submitted in the amount of \$1,495,330.55 for January 8, 2019 is hereby approved and payment authorized as funds of the board are made available following this meeting.

**REPORT OF THE SUPERINTENDENT**

- Happy New Year
- Congratulations to Pres. Mr. Donkersloot and VP Mr. Lewis
- Congratulations to Mr. Smorol and Mr. Bohm on re-election
- Welcome Mr. Bencivenga
- Again, we will miss Mrs. Curran.
- Thanks to Miss Guerriero.
- 2018-19 ALJ Program of Studies  
For example, Multivariable Calculus through John Hopkins University and expansion of AP Capstone to include AP Research.  
Thanks to Andrew Amendola.
- Camp Invention: July 15 to 19
- Clark Connects to the Past: July 22 to 26
- All NJ schools shall do two bus evacuation drills per school year for students who are transported to and from school and one drill per year for all other students. Our district has decided that it is prudent for all students to participate in two bus evacuation drills per year since many students participate in field trips and after-school activities during the year. The first of these two drills has now been completed for all of our schools.
- “Red carpet” event at CHK this Thursday at 5:30 p.m. where the segment of *Classroom Close-Up* on our middle school One School, One Book program will be shown along with refreshments being served. Our segment was the first one of this particular episode and this episode was the last one of the show after 25 years.
- Parent Tea on anxiety to wellness: Mon, Jan. 14 in ALJ IMC at 7 p.m. Information is available on the district website or you can email Mrs. Broski.
- Federico Veltre as student rep tonight in place of Vincent Gennaro

**REPORT OF THE COMMITTEES**

**Robert Smorol, Board Member**-Provided a summary of the finance committee meeting. The 2017-18 audit is complete. Based on the audit, there were very few findings. Mr. Smorol gave credit to Business Administrator, Paul Vizzuso for his efforts.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**STUDENT BOARD MEMBER UPDATE**

Federico Veltre reported to the board on activities for ALJ, CHK, FKH, VRS and CPA.

**HEARING OF THE PUBLIC**


The floor was opened to the public at 6:55 and immediately closed with no comment from the audience.

**ADJOURNMENT**

Motion: Lorraine j. Aklonis  
Seconded: Robert Smorol

BE IT RESOLVED, that with no further business to come before the Clark Board of Education, the meeting adjourned at 6:56 p.m.

Respectfully Submitted,



R. Paul Vizzuso  
Business Administrator/Board Secretary  
fm

- Attachment A – Clark Board of Education Meeting Dates for 2019-2020
- Attachment B – Exhibit 1 – Description of Portions of Lots
- Attachment C – Nonpublic School Technology Initiative Program Agreement - Mother Seton Regional High School
- Attachment D – November Monthly Transfer Report