

Board of Education of the Township of Clark, Union County, NJ
Regular Meeting Minutes February 11, 2019

This meeting opened at 5:35 p.m. in the Media Center of the Arthur L. Johnson High School located at 365 Westfield Avenue in Clark, and immediately convened to Executive Session for confidential matters, matters of personnel, litigation or contract matters, and/or attorney/client privilege. The Public Session of this meeting began at 7:10 p.m. and was held in the Clark Council Chambers located at 315 Westfield Avenue in Clark.

OPEN PUBLIC MEETINGS STATEMENT

This is a public meeting of the Board of Education of the Clark Public Schools. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

PLEDGE TO THE FLAG

ROLL CALL 5:35 P.M.

- Present:** Lorraine j. Aklonis
Dino Bencivenga
Robert Brede
Laura Caliguire
Thomas Lewis
Tina Simitz, Garwood Representative
Robert Smorol
Henry R. Varriano
Steven Donkersloot
- Absent:** Scott Bohm
R. Paul Vizzuso, Business Administrator/Board Secretary
- Also Present:** Edward Grande, Superintendent of Schools

MOTION TO GO INTO CLOSED EXECUTIVE SESSION

Motion: Steven Donkersloot
Second: Thomas Lewis

Roll Call: Yes: 9 No: 0 Abstain: 0

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Clark Township Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Clark Township Board of Education will hold a closed Executive Session on this date for the purpose(s) as outlined and described below:

- | | | |
|-------------------------------------|--|-------|
| <input checked="" type="checkbox"/> | 1. Confidential Matters per Statute or Court Order | _____ |
| <input type="checkbox"/> | 2. Impact Rights to Receive Federal Funds | _____ |
| <input type="checkbox"/> | 3. Unwarranted Invasion of Individual Privacy | _____ |
| <input checked="" type="checkbox"/> | 4. Collective Bargaining | _____ |
| <input type="checkbox"/> | 5. Acquisition of Real Property or Investment of Funds | _____ |
| <input type="checkbox"/> | 6. Public Safety Procedures | _____ |
| <input type="checkbox"/> | 7. Litigation or Contract Matters or Attorney/Client Privilege | _____ |
| <input checked="" type="checkbox"/> | 8. Personnel Matters | _____ |
| <input type="checkbox"/> | 9. Imposition of Penalties upon an Individual | _____ |

MOTION TO ADJOURN CLOSED EXECUTIVE SESSION

Motion: Steven Donkersloot

Seconded: Thomas Lewis

Roll Call: Yes: 9 No: 0 Abstain: 0

This closed session was followed by an open session where action was taken.

The Board met in Executive Session from 5:35 p.m. until 6:59 p.m. After an 11 minute recess, the following roll call was taken:

OPENING PUBLIC MEETINGS STATEMENT

This is a public meeting of the Board of Education of the Clark Public Schools. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

PLEDGE TO THE FLAG

ROLL CALL 7:10 P.M.

Present: Lorraine j. Aklonis
Dino Bencivenga
Robert Brede
Laura Caliguire
Thomas Lewis
Tina Simitz, Garwood Representative
Robert Smorol
Henry R. Varriano
Steven Donkersloot

Absent: Scott Bohm
R. Paul Vizzuso, Business Administrator/Board Secretary

Also Present: Edward Grande, Superintendent of Schools
Vincent Gennaro, Student Board Member

APPROVAL OF MINUTES

Motion: Lorraine j. Aklonis

Second: Robert Brede

December 3, 2018:

Roll Call: Yes: 6 No: 0 Abstain: 3
Dino Bencivenga
Steven Donkersloot
Tina Simitz

January 7, 2019:

Roll Call: Yes: 7 No: 0 Abstain: 2
Tina Simitz
Henry R. Varriano

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

the following minutes are hereby approved:

Executive and Public Session minutes of the December 3, 2018 Regular Board Meeting
Executive and Public Session minutes of the January 7, 2019 Regular/Reorganization Board Meeting

Once the need for confidentiality no longer exists, Executive Session minutes may be available to the public.

FLOOR OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

The floor was opened to the public at 7:12 p.m. and immediately closed with no comments from the audience.

PERSONNEL

RESOLUTION BY BLOCK VOTE (1-12)

Motion: Thomas Lewis
Second: Laura Caliguire

Items 1-6, 9, 10:

Roll Call: Yes: 8 No: 0 Abstain: 1 Tina Simitz

Items 7, 8, 11, 12:

Roll Call: Yes: 9 No: 0 Abstain: 0

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

1. the resignation of Stefanie DeVizio, teacher, from the Clark Public Schools (CPA), is hereby accepted effective March 22, 2019 or sooner pending start date of replacement teacher.
2. the resignation of Kelly Moscarella, teacher, from the Clark Public Schools (VRS), is hereby accepted effective March 15, 2019 or sooner pending start date of replacement teacher.
3. the resignation of Suzete Costa-Ponik, paraprofessional aide, from the Clark Public Schools (VRS), is hereby accepted effective February 19, 2019.
4. the resignation of Stephanie Gabrielli Schelhorn, paraprofessional aide, from the Clark Public Schools (CPA), is hereby accepted effective February 25, 2019.
5. Suzana Lopes is hereby appointed as a maternity leave replacement teacher (for Grade Four Teacher Kristina Veit) for the Clark Public Schools (FKH), for the 2018-2019 school year, effective on or about March 22, 2019 to on or about June 21, 2019, at the annual salary of \$52,690.00 (BA Step 4), pro rata.
6. Danielle Crincoli, school counselor for the Clark Public Schools (CHK), is hereby granted a maternity/disability leave commencing on or about April 5, 2019; and
Be it further resolved that Danielle Crincoli shall use approximately thirty-four (34) accumulated unused sick days at the beginning of this leave; and
Be it further resolved that once the approximately thirty-four (34) accumulated unused sick days are exhausted, the remaining days of this leave shall be without pay; and
Be it further resolved that this leave shall end on or about September 19, 2019.
7. the following individuals are hereby approved for the Spring “Athletics” extracurricular positions for the Clark Public Schools (ALJ) 2018-2019 school year as listed:

Arthur L. Johnson High School

APPOINT:

<u>Position</u>	<u>Name</u>	<u>Amount</u>
Head Baseball Coach	David Kennedy	\$7,040.00
Assistant Baseball Coach	Thomas Riccuiti	\$4,765.00
Head Golf Coach	Daniel House	\$4,730.00
Head Lacrosse Coach	Louis VanBergen	\$7,040.00

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Assistant Lacrosse Coach	Bryan Klimchak	\$4,765.00
Head Softball Coach	Cristofero DiNucci	\$7,040.00
Assistant Softball Coach	Laura Bundy	\$4,765.00
Head Boys’ Tennis Coach	Christopher Raguseo	\$6,319.00
Head Boys’ Spring Track & Field Coach	Christopher Marcin	\$8,666.00
Head Girls’ Spring Track & Field Coach	Stephen Barry	\$8,666.00
Assistant Spring Track & Field Coach	Michelle Matesic	\$5,342.00
Assistant Spring Track & Field Coach	Joseph Zimbardo	\$5,342.00

8. the following individuals are hereby approved for the Spring “Athletics” extracurricular Non-BOE paid coaching positions for the Clark Public Schools (ALJ) 2018-2019 school year as listed:

Arthur L. Johnson High School

APPOINT:

<u>Position</u>	<u>Name</u>
Baseball	Gregory Baker Thomas Urban
Golf	Stephen Ciccotelli Kenneth Leeder
Lacrosse	Alexander Torres
Softball	Andrea Ascolese Gary Bundy Molly Cusick Kayla White
Spring Track & Field	Aya Elsekhely Andrew Zub

9. the following individuals are hereby approved for the Spring “Athletics” extracurricular positions for the Clark Public Schools (CHK) 2018-2019 school year as listed:

Carl H. Kumpf Middle School

APPOINT:

<u>Position</u>	<u>Name</u>	<u>Amount</u>
Head Baseball Coach	Richard Hoos	\$2,889.00 (4+yrs)
Head Lacrosse Coach	Michael Klimchak	\$2,889.00 (4+yrs)
Head Softball Coach	Mary Davey	\$2,214.00 (yr.3)

10. the following individuals are hereby approved for the Spring “Athletics” extracurricular Non-BOE paid coaching positions for the Clark Public Schools (CHK) 2018-2019 school year as listed:

Carl H. Kumpf Middle School

APPOINT:

<u>Position</u>	<u>Name</u>
Lacrosse	Alexander Torres
Softball	Kayla White

11. the following individuals are hereby approved for the “Other Than Athletics” extracurricular positions for the Clark Public Schools (ALJ) for the 2018-2019 school year as listed:

Arthur L. Johnson High School

APPOINT:

<u>Position</u>	<u>Name</u>	<u>Amount</u>
ACT Practice Test Coordinator	Erica Stasio	\$ 205.00
ACT Practice Test Proctors	Anthony Caldiero	\$ 140.00
	Michael Charatan	
	Steve Kaelblein	
	Jennifer Welch	
	Cynthia Wojciechowski	
	Alessandra Bonacchi (alternate)	
	Jack Schiavone (alternate)	

12. the following individuals are hereby appointed as substitutes for the Clark Public Schools for the 2018-2019 school year:

Substitute Teacher

Nancy Fakeh

(UC-BA)

Tara Knob

(NJ Teacher of Health and Physical Education)

Substitute Aide

Denise Ayre

Chelsea Caplette

Michelle Chesney

Robert Kondroski

Melissa Luis

CURRICULUM/EDUCATION

RESOLUTION BY BLOCK VOTE (13-15)

Motion: Lorraine j. Aklonis

Second: Laura Caliguire

Roll Call: Yes: 9 No: 0 Abstain: 0

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

13. the District’s 2018-2019 Memorandum of Agreement Between Education and Law Officials (on file in the Office of the Superintendent) is hereby approved.

14. WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related within the scope of the work responsibilities of the attendees and within the funds budgeted for this purpose; and

WHEREAS, the attendance at these functions was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent; and

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance:

Strengthening Students’ Communicative Proficiency in Your World Language Classroom: Making Best Use of Free Google Tools (Grades 6-12) on Wednesday, February 27, 2019, 8:00 a.m. to 3:15 p.m. at American Hotel, Freehold, NJ at the approximate cost of \$269.00 – Alessandra Bonacchi

Best-Practice GUIDED READING Strategies to Maximize the Effectiveness of Your Reading Instruction: Strategies! Strategies! Strategies! (Grades K-2) on Monday, March 11, 2019, 8:30 a.m. to 3:15 p.m. at The Wilshire Grand Hotel, West Orange, NJ at the approximate cost of \$259.00 – Janeen Allmendinger

2019 DAANJ State Conference on Tuesday, Wednesday, Thursday, and Friday, March 12 to 15, 2019, 8:00 a.m. to 4:00 p.m. at Golden Nugget Hotel & Casino, Atlantic City, NJ at the approximate cost of \$375.00 – Gus Kalikas

15. the following educational field trip requests are hereby approved as listed:

Destination: Ocean Place Resort
Long Branch, NJ
Date: 03/29/19 - 03/31/19 **Grade(s):** 9-12
School: Arthur L. Johnson High School
Key Club
No. of Adults: 1 **No. of Students:** 10
Cost to BOE: \$0.00

Destination: Gallaudet University and Signing Starbucks
Washington, DC
Date: 04/04/2019 **Grade(s):** 9-12
School: Arthur L. Johnson High School
American Sign Language 2
No. of Adults: Approx. 4-6 **No. of Students:** Approx. 45
Cost to BOE: \$0.00

Destination: New Amsterdam Theatre
Buca di Beppo
Minskoff Theatre
New York, NY
Date: 04/10/2019 **Grade(s):** 9-12
School: Arthur L. Johnson High School
Music Students
No. of Adults: 9 **No. of Students:** 47
Cost to BOE: \$0.00

Destination: Jenkinson’s Aquarium
Point Pleasant, NJ
Date: 05/01/2019 **Grade(s):** Kindergarten
School: Valley Road School
No. of Adults: 27 **No. of Students:** 82
Cost to BOE: \$1,500.00

BOARD GOVERNANCE

RESOLUTION BY BLOCK VOTE (16-18)

Motion: Robert Brede
Second: Laura Caliguire

Item 16:
Roll Call: Yes: 9 No: 0 Abstain: 0

Items 17-18:

Roll Call: Yes: 8 No: 0 Abstain: 1 Tina Simitz

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

16. the following individuals are hereby approved as delegates for the Clark Board of Education for the 2019 calendar year:

- a. Robert Brede: New Jersey School Boards Association
- b. Henry Varriano: Union County School Boards Association
- c. Lorraine j. Aklonis: Union County Educational Services Commission

17. approval is hereby granted for the Clark Public Schools to offer the “Camp Cougar” Program from August 27-August 29, 2019, at a cost of \$50.00 for each participating student entering grade six in September of 2019.

18. WHEREAS, the Clark Board of Education has received the Superintendent’s report of Incident(s) of Harassment/Intimidation/Bullying (“HIB”) within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent’s recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent’s recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A.18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five (5) school days of this Board meeting:

- 1. The nature of the investigation;
- 2. Whether the District found evidence of HIB;
- 3. Whether discipline was imposed;
- 4. Whether services were provided to address the incident of HIB.

FINANCE

RESOLUTION BY BLOCK VOTE (19-32)

Motion: Robert Smorol
Second: Laura Caliguire

Roll Call: Yes: 9 No: 0 Abstain: 0

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

19. approval is hereby given to enter into an agreement with Union County Educational Services Commission to provide educational instruction, in hospital, for student #5257612698 (high school), from February 12, 2019 to on or about February 28, 2019 for 5 hours per week, at a rate of \$67 per hour, not to exceed \$1,675.00.

20. approval is hereby given to enter into an agreement with Silvergate Prep, to provide homebound educational instruction for student #8626944229 (high school) for approximately 10 to 30 days

retroactive to January 8, 2019 at a rate of \$50.00 per hour totaling \$500.00 per week, for an approximate total of \$2,000.00.

- 21. approval is hereby given to Trinitas Children’s Therapy Services to provide 70 hours per month of occupational therapy at a rate of \$86.00 per hour beginning March 4, 2019 for the remainder of the 2018-2019 school year.
- 22. approval is hereby given in accordance with the CEA contract agreement to make payment to retiree, Tien-Nye Vaccari (January 1, 2019), for unused sick days with a maximum allowance of 130 days at \$50.00 per day in the amount of \$6,500.00.
- 23. approval is hereby given in accordance with the CEA contract agreement to make payment to the estate of Barbara Parisi for unused sick days with a maximum allowance of 130 days at \$50.00 per day and unused accrued vacation days (20) at a per diem rate of \$262.79 as listed:

Sick Day	Vacation Day
<u>Amount</u>	<u>Amount</u>
\$6,500.00	\$5,255.80

- 24. approval is hereby given to accept the proposal from ZKTeco USA LLC for six multi-biometric access controls with HID and six ZKBioSecurity-software licenses at a total cost of \$6,240.00.
- 25. approval is hereby given to renovate the Arthur L. Johnson wrestling room. Renovations will include floor and wall mats, drop ceiling, fire alarm devices, and electrical upgrades at a cost not to exceed \$35,000.00. Vendor information is on file in the Board Office.
- 26. authorization is hereby given to Parette Somjen Architects to rebid the Security Vestibule Upgrades at Arthur L. Johnson High School, Carl H. Kumpf Middle School, Frank K. Hehnlly Elementary School and Valley Road Elementary School; and

BE IT FURTHER RESOLVED, this project shall be an “Other Capital” project and the Board of Education is not seeking State funding but will fund the Project through the District’s Capital Outlay Account.

BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator and Parette Somjen Architects to solicit a public bid for the purpose of completing this project.

- 27. the Three-Year Comprehensive Maintenance Plan (CMP) and the Form M-1 documenting “required” maintenance activities for the Clark Public Schools in compliance with Department of Education requirements is hereby approved for submission to the County Superintendent of Schools (Attachment A).
- 28. approval is hereby given to purchase materials and supplies for the 2018-19 school year from the vendors listed on Attachment B who participate in the Educational Data Cooperative Bidding Program.
- 29. approval is hereby given to purchase materials, supplies and/or services for the 2018-19 school year from the vendors listed below in an amount not to exceed \$60,000.00:

- Balken Risk Management Service
- Cascade School Supplies, Inc.
- CDW Government Inc.
- Diploma Joint Insurance Fund
- Knowing Science, LLC
- Level 3 Communications, LLC

PKA Technologies, Inc.
 Stewart-A Xerox Co.
 TCF Equipment Financing
 Trinitas Healthcare Corp.
 Villani Bus Company

30. the Board of Education accepts the financial reports, as submitted, which include the monthly Board Secretary’s report and the Treasurer of School Monies report for the month ended December 31, 2018. The Board notes that the Secretary’s and Treasurer’s reports are in balance for the cash receipts and disbursements for the month ended December 31, 2018 and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10 (c), I, R. Paul Vizzuso, Board Secretary, certify that as of December 31, 2018 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, and that the district financial accounts have been reconciled and are in balance, and

BE IT FURTHER RESOLVED, that through the adoption of this resolution, we, the Clark Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, certify that as of December 31, 2018, after review of the Board Secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

31. the Board of Education hereby approves the Monthly Transfer Report for the month ended December 31, 2018. (Attachment C)
32. the Bill List submitted in the amount of \$1,266,765.18 for February 12, 2019 is hereby approved and payment authorized as funds of the board are made available following this meeting.

REPORT OF THE SUPERINTENDENT

- ACT Practice Test at ALJ on Sat., March 2. Only stable high school test now and it is becoming more popular.
- Camp Cougar: August 27 to 29 for \$50 for each participating incoming grade six students
- Spring coaches approved on agenda
- MOA: strong relationship with police that we are beyond grateful for
- Presidents' Day: Feb. 15 (p.m.) and 18 school closings
- Professional Development Day: February 15 (p.m.); Preparation for block scheduling study at ALJ, Google classroom and Gizmos (for science and math) training at CHK, I&RS process and child study team role training at FKH and VRS, and Genesis training and wellness week planning at CPA
- Kindergarten registration on Thurs., February 21 and Friday, February 22 from 9 a.m. to 10:30 p.m. at CPA for the reason of security; Paperwork on district and elementary school websites, but call if in need of information
- Mindfulness 101 – Wednesday, February 13 in VRS Gym at 6:30 p.m.
- Remembering T.J. – Monday, March 18 in CHK Café at 7:00 p.m.
- National Honor Society Inductions: Tues., Feb. 26 at 6 p.m.
- ALJ State School of Character
- QSAC Results:

Instruction and Program	89%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	95%

REPORT OF THE COMMITTEES

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

Thomas Lewis, Board Member – Inquired about the 2019-2020 School calendar.

Edward Grande, Superintendent – Stated that the calendar was still being developed but would be on the March agenda for approval.

STUDENT BOARD MEMBER UPDATE

Vincent Gennaro reported to the board on activities for ALJ, CHK, FKH, VRS and CPA.

HEARING OF THE PUBLIC

The floor was opened to the public at 7:21 p.m.

Christine Guerriero, 802 Center Street, Garwood – Inquired about the State School of Character.

Edward Bucior, Assistant Principal, ALJ – Explained that schools are evaluated on 11 principals of character and felt that ALJ met the criteria based on the outreach programs/clubs offered.

The floor was closed to the public at 7:22 p.m.

ADJOURNMENT

Motion: Lorraine j. Aklonis
Seconded: Robert Brede

BE IT RESOLVED, that with no further business to come before the Clark Board of Education, the meeting adjourned at 7:22 p.m.

Respectfully Submitted,



Edward Grande
Superintendent of Schools
fm

- Attachment A – Comprehensive Maintenance Plan / Form M-1
- Attachment B – Educational Data Awarded Vendors
- Attachment C – December Monthly Transfer Report