

CLARK PUBLIC SCHOOLS
Clark, New Jersey

This meeting will open at 5:30 p.m. in the Media Center of the Arthur L. Johnson High School located at 365 Westfield Avenue in Clark, and immediately convene to Executive Session for confidential matters, matters of personnel, litigation or contract matters and/or attorney/client privilege. The Public Session of this meeting will begin at 7:00 p.m. and will be held in the Clark Council Chambers located at 315 Westfield Avenue in Clark.

AGENDA FOR NOVEMBER 22, 2016 REGULAR BOARD MEETING

OPEN PUBLIC MEETINGS STATEMENT

This is a public meeting of the Board of Education of the Clark Public Schools. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

the Public Session minutes and the Executive Session minutes of the October 11, 2016 Regular Board Meeting are hereby approved as per copies distributed to all members. Once the need for confidentiality no longer exists, Executive Session minutes may be available to the public.

Vote: Ayes –

Nays –

Abstention –

Absent –

FLOOR OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

PERSONNEL

*Reflects current salary and step which may be adjusted per contract negotiations

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

1. the resignation of Erika Barrett, teacher, from the Clark Public Schools (FKH) is hereby accepted effective January 13, 2017.
2. the resignation of Dara Lipari, cafeteria/playground aide, from the Clark Public Schools (VRS) is hereby accepted effective October 27, 2016.
3. Lisa Calabrese is hereby appointed as a Cafeteria/Playground Aide for the Clark Public Schools (VRS) for the 2016-2017 school year, at a rate of \$11.00 per hour, without benefits, pending a criminal history background check and a complete health physical.
4. the following job description is hereby approved. (Attachment A)

Site Manager for Activities

5. the following individuals are hereby appointed as Site Managers for Activities for the Clark Public Schools (District Wide) for the 2016-2017 school year, at the rate of \$30.00 per hour, without benefits, as listed:

Daniel Filip
Giovanni Racanelli
Dylan Zimbardo

6. the following individuals are hereby approved as substitutes for the Clark Public Schools for the 2016-2017 school year:

Substitute Teacher:

Nicholas Galletta (UC-BS)
Corey LoForte (UC)
Nicole McFadden (NJ Elem. School/Teacher of the Handicapped)
Kristy Moncur (UC)
Edmund Pedicine (UC-BA)
Gina Vorrius (UC-BA)

Substitute Aide:

Ryan Aspinwall
Lauren Falchetto
Stefania Mercaldi
Kristy Moncur
Katey Novello
Christopher Purcell
Kathryn Santonastaso
Gina Vorrius
Gabrielle Yablonsky
Amany Zakry
Karen Zeliff

Vote: Ayes –
Nayes –
Abstention –
Absent –

CURRICULUM/EDUCATION

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

7. the District’s 2016-2017 Memorandum of Agreement Between Education and Law Officials (on file in the Office of the Superintendent) is hereby approved.

8. the following educational field trip requests are hereby approved as listed:

Destination: NBC Studios/Hard Rock Cafe, New York, NY
Date: 12/21/2016 Grade(s): 9-12
School: Arthur L. Johnson High School
T.V. Production–Digital Imaging Classes
No. of Adults: 5 No. of Students: 49
Cost to BOE: None

Destination: Imagine That, Florham Park, NJ
Date: 3/16/2017 Grade(s): Pre-K
School: Clark Preschool
No. of Adults: 27 No. of Students: 59
Cost to BOE: \$ 1,200.00

Destination: Medieval Times, Lyndhurst, NJ
Date: 3/24/2017 Grade(s): 6
School: Carl H. Kumpf Middle School
6th Grade Class
No. of Adults: 16-20 No. of Students: 162
Cost to BOE: \$ 1,800.00

Destination: Frank K. Hehnly School/Valley Road School, Clark, NJ
Date: 3/29/2017 Grade(s): 6-8
School: Carl H. Kumpf Middle School
CHK Music Program
No. of Adults: 10 No. of Students: 132
Cost to BOE: \$ 1,425.00

Destination: Arthur L. Johnson High School, Clark, NJ
Date: 4/20/2017 Grade(s): 6-8
School: Carl H. Kumpf Middle School
CHK Band Program
No. of Adults: 10 No. of Students: 141
Cost to BOE: \$ 1,425.00

Destination: U.S. Holocaust Memorial Museum, Washington, D.C.
Date: 4/21/2017 **Grade(s):** 12
School: Arthur L. Johnson High School
 Holocaust & Genocide Studies
No. of Adults: 3 **No. of Students:** 27
Cost to BOE: None

- 9. WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related within the scope of the work responsibilities of the attendees and within the funds budgeted for this purpose; and

WHEREAS, the attendance at these functions were approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent; and

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance:

2017 Conference for New Jersey Kindergarten Teachers on February 28, 2017, 8:00 a.m. – 4:00 p.m. at Resorts Casino Hotel, Atlantic City, NJ at the cost of \$259.00 – Sue Mytrowitz

“D&I Student Training Plans Course” on April 25, 2017 – April 27, 2017, 9:00 a.m. – 4:00 p.m., at the Learning Resource Center North Satellite, Morris Plains, NJ, at the cost of \$330.00 – Patricia Adamowitz

Vote: Ayes –
Nays –
Abstention –
Absent –

BOARD GOVERNANCE

Motion:
Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

- 10. the Standard Operating Procedures and Internal Controls revised November 14, 2016, on file in the Business Office, are hereby approved.
- 11. approval is hereby given for the Learning and Language Disabled (LLD 4) Program, grades 9 – 12. The LLD 4 Program is designed to meet the needs of the learning and language disabled student whose educational goals are met in a program that incorporates English, History, Math and Science, as well as behavioral and social skills, functional daily living, and community based learning opportunities, for the 2017 – 2018 school year.

12. approval is hereby given for the Career, Community and Life Readiness Program, ages 18-21 year old students still eligible under Free and Public Education (FAPE) as per their IEP. A community based instructional program offering students career exploration, recreation and leisure activities, and independent daily living skills, for the 2017 – 2018 school year.

13. WHEREAS, the Clark Board of Education is the public employer of all certificated and non-certificated employees (other than supervisory employees or confidential employees) represented for purposes of collective negotiations by the Clark Education Association; and

WHEREAS, the Board has reviewed the Memorandum of Agreement (“MOA”) and salary guides setting forth the changes in terms and conditions of employment governing the parties’ labor relations for the period of time from July 1, 2016 through June 30, 2019; and

NOW, THEREFORE, be it resolved that the Clark Board of Education hereby does not accept the MOA as drafted.

14. approval is hereby given to the Clark Public Schools to participate in Morris-Union Jointure Commission’s *Preparing Student with Individualized Education Plans (IEPs) for Life Grant* (Year 1 of 3 Grant - \$299,855.00). Clark will receive training and support in establishing the Career, Community and Life Readiness Program in five main areas: employment, home living, recreation, community participation, and post-secondary outcomes, beginning November 23, 2016.

15. WHEREAS, the Clark Board of Education has received the Superintendent’s report of Incident(s) of Harassment/Intimidation/Bullying (“HIB”) within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent’s recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent’s recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A.18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five (5) school days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

16. the confidential Settlement Agreement and Release between the Board and SN and KN, resolving the matter docket before the Department of Education as Agency Reference No.: 2017-24856 is hereby approved. A copy of the Agreement is on file in the Board Secretary’s Office.

17. the following student from Montclair State University is hereby approved for supervised practicum experience in the Clark Public Schools as listed:

<u>Student</u>	<u>Dates</u>	<u>School</u>
Paul Wright	Nov. 23, 2016 – Dec. 23, 2016	District (Psychologist)

18. the following student from Union County College is hereby approved for supervised practicum experience in the Clark Public Schools as listed:

<u>Student</u>	<u>Dates</u>	<u>School</u>
Ernest Bonilla	Nov. 23, 2016 – Dec. 23, 2016	FKH (Elementary)

19. the following students from Kean University are hereby approved for supervised practicum experience in the Clark Public Schools as listed:

<u>Student</u>	<u>Dates</u>	<u>School</u>
Meghan Carroll	Jan. 17, 2017 – May 12, 2017	ALJ (Music)
Brooke Nacht	Jan. 2, 2017 – June 30, 2017	District (Psychologist)

Vote: Ayes –
Nayes –
Abstention –
Absent –

FINANCE

Motion:
Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

20. approval is hereby given for the out-of-district placement and tuition for the 2016 -2017 school year for the following student:

Student #	Placement	Tuition
2865970687	Rutgers Day School	\$73,200.00
(Elementary)	ESY	Included

21. approval is hereby given to student #2290334797 (high school), attending Westlake School, for additional services for a community based work readiness program (Job Academy) at a fee of \$416.00 per month, retroactive October 17, 2016 through June 23, 2017.

22. approval is hereby given to enter into an agreement with Professional Education Services, Inc. to provide services for student #2798510893 (high school) from October 27, 2016 to December 9, 2016 at a rate of \$30.00 per hour not to exceed \$1,800.

23. approval is hereby given to enter into an agreement with Inspirations Academy to provide services for student #1368061458 (high school), from October 22, 2016 to December 17, 2016 (tentative discharge date) at a rate of \$35.00 per hour totaling \$350.00 per week for an approximate total of \$2,800.00.

- 24. a donation of a potter’s wheel with splash pan at a total approximate value of \$739.00, to the Arthur L. Johnson Art Department on behalf of Janice Gossman is hereby accepted from Dr. Amy Gutmann with appreciation.
- 25. the use of the Arthur L. Johnson High School auditorium light and sound systems will require that a trained student technician be hired by the renting organization at a fee of \$15.00 per hour worked; and be it further resolved that the following students are approved as student technicians that have been adequately trained on such systems for the 2016 – 2017 school year:
 - Michael Abbaticola
 - Sam Abbaticola
 - Brian Azevedo
- 26. approval is hereby given for the payment of Application #3 to D&E Window and Door, LLC in the amount of \$75,525.00 (balance due \$121,332.45) for the State Project #0850-040-14-1005-G04, Valley Road Elementary School Window Replacement ROD Grant project.
- 27. approval is hereby given for the payment of Application #1 to W. D. Snyder Company in the amount of \$25,436.25 (balance due \$13,963.75) for the Carl H. Kumpf Middle School Wheelchair Platform Lift Replacement project.
- 28. the Nonpublic School Technology Initiative Program Agreements for the participating schools located within this District are hereby approved (Attachment B).
- 29. approval is hereby given for the acceptance of the Nonpublic School Security Aid Program as follows:

Featherbed Lane	\$ 1,200.00
Mother Seton	\$13,700.00
Saint John the Apostle	\$19,050.00
- 30. the proposal from Karl & Associates Inc. to provide Air Quality Management Services for the 2016-2017 school year, including an annual review of the District’s Indoor Air Quality Program at a cost of \$100.00 and four air quality building inspections at a cost of \$250.00 each is hereby approved.
- 31. the proposal from Karl & Associates Inc. to provide AHERA Surveillance Services for the 2016-2017 school year including one six month surveillance in December 2016 at a cost of \$1,350.00 and one six month surveillance in June 2017 at a cost of \$1,350.00 is hereby approved.
- 32. the addendum to the District Online Contract between the Clark Board of Education and Strauss Esmay Associates, LLP to include PUBLICACCESS*Online* for Bylaws, Policies and Regulations at a total annual cost of \$495.00 is hereby approved. (Attachment C)

- 33. the Three-Year Comprehensive Maintenance Plan (CMP) and the Form M-1 documenting “required” maintenance activities for the Clark Public Schools in compliance with Department of Education requirements is hereby approved for submission to the County Superintendent of Schools (Attachment D).
- 34. the Board of Education accepts the financial reports, as submitted, which include the monthly Board Secretary’s report and the Treasurer of School Monies report for the months ended September 30, 2016 (on file in the Business Office) and October 31, 2016. The Board notes that the Secretary’s and Treasurer’s reports are in balance for the cash receipts and disbursements for the month ended September 30, 2016 and October 31, 2016 and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10 (c), I, R. Paul Vizzuso, Board Secretary, certify that as of September 30, 2016 and October 31, 2016 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, and that the District financial accounts have been reconciled and are in balance, and

BE IT FURTHER RESOLVED, that through the adoption of this resolution, we, the Clark Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, certify that as of September 30, 2016 and October 31, 2016, after review of the Board Secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 35. the Board of Education hereby approves the Monthly Transfer Reports for the months ended September 30, 2016 and October 31, 2016. (Attachment E)
- 36. the Bill List submitted in the amount of \$2,042,897.13 for November 28, 2016, is hereby approved and payment authorized as funds of the board are made available following this meeting.

Vote: Ayes –
 Nays –
 Abstention –
 Absent –

REPORT OF THE SUPERINTENDENT

REPORT OF THE COMMITTEES

UNFINISHED BUSINESS

NEW BUSINESS

STUDENT BOARD MEMBER UPDATE

HEARING OF THE PUBLIC

ADJOURNMENT

Motion to go into Executive Caucus:

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Clark Township Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Clark Township Board of Education will hold a closed Executive Session on this date for the purpose(s) as outlined and described below:

- _____ 1. Confidential Matters per Statute or Court Order _____
- _____ 2. Impact Rights to Receive Federal Funds _____
- _____ 3. Unwarranted Invasion of Individual Privacy _____
- _____ 4. Collective Bargaining _____
- _____ 5. Acquisition of Real Property or Investment of Funds _____
- _____ 6. Public Safety Procedures _____
- _____ 7. Litigation or Contract Matters or Attorney/Client Privilege _____
- _____ 8. Personnel Matters _____
- _____ 9. Imposition of Penalties upon an Individual _____

This closed session may be followed by an open session where action may be taken.

fb

Attachment A – Job Description: Site Manager for Activities

Attachment B – Nonpublic School Technology Initiative Program Agreements

Attachment C – Addendum to the Contract between the Clark BOE and Strauss Esmay Associates

Attachment D – Three-Year Comprehensive Maintenance Plan (CMP) and the Form M-1

Attachment E – September and October Monthly Transfer Reports