



Clark Public Schools

365 Westfield Avenue • Clark, New Jersey 07066

Edward Grande
Superintendent of Schools

Tel.: (732) 574-9600 x3392
Fax: (732) 574-1456
E-mail: egrande@clarkschools.org

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Dear Parents/Guardians,

Thank you for your interest in registering your child(ren) in the Clark Public Schools.

Please follow the below steps to complete the registration process.

Step 1: Use the below link to complete our online registration form as well as our mandatory home language survey.

<https://genesis.genesisedu.com/clark/openReg?screen=welcomeScreen&action=form>

Step 2: Complete the below documents and then scan them to Mrs. Roxann Banek at rbanek@clarkschools.org.

- A. Birth Certificate (Scanned Copy)
 - B. Student Transfer Card (On District Website's Registration Page)
 - C. Health History and Appraisal From Your Physician (On District Website's Registration Page)
 - D. Student Health Examination From Your Physician (On District Website's Registration Page)
 - E. Proofs of Residency - Three Required (Checklist on District Website's Registration Page)
- Under statute N.J.S.A. 18A:38-1, "Attendance at school is free of charge for all persons over five and under 20. You must be a bona fide resident domiciled in the district."

Step 3: Mrs. Banek will send you an email confirmation once all of the necessary documents have been received.

For the 2020-2021 school year, all incoming students in grades kindergarten and one will attend either Frank K. Hehny School (FKH) or Valley Road School (VRS) in accordance with the redistricting map. This map can also be found on the district website's registration page. All incoming students in grades two to five will attend FKH until that school reaches capacity. However, any incoming student in grade two to five with a younger sibling in grade kindergarten or one who is attending VRS will also attend VRS.

Should you have any questions or concerns, please do not hesitate to reach out to Mrs. Banek for clarification.

Very truly yours,

Edward Grande

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