

Board of Education of the Township of Clark, New Jersey
Regular Meeting Agenda September 11, 2017

This meeting will open at 5:30 p.m. in the Media Center of the Arthur L. Johnson High School located at 365 Westfield Avenue in Clark, and immediately convene to Executive Session for confidential matters, collective bargaining, matters of personnel, litigation or contract matters, and/or attorney/client privilege. The Public Session of this meeting will begin at 7:00 p.m. and will be held in the Clark Council Chambers located at 315 Westfield Avenue in Clark.

OPEN PUBLIC MEETINGS STATEMENT

This is a public meeting of the Board of Education of the Clark Public Schools. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

PLEDGE TO THE FLAG

ROLL CALL

IN MEMORY OF

Mr. Michael Truss

Former Clark Board of Education Member for 20 Years

BOARD OF EDUCATION SHOWCASE OF SUCCESS

Mr. R. Paul Vizzuso

New Jersey Association of School Business Officials (NJASBO)
Registered School Business Administrator

CAMP INVENTION and CLARK CONNECTS TO THE PAST

Mrs. Cindy Tarello, K-5 STEAM and G&T Teacher

Mr. Bryan Lowe, VRS Grade 5 Teacher

APPROVAL OF MINUTES

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

the following minutes are hereby approved:

Executive and Public Session minutes of the August 14, 2017 Regular Board Meeting
Once the need for confidentiality no longer exists, Executive Session minutes may be available to the public.

Vote: Ayes –

Nays –

Abstention –

Absent –

FLOOR OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

PERSONNEL

*May be adjusted per contract negotiations

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

1. the retirement of Joan Zawacki, paraprofessional aide (18 years of service), from the Clark Public Schools (CHK) and PERS, effective January 1, 2018, is hereby accepted with best wishes.
2. the resignation of Laura DeNicola, teacher, from the Clark Public Schools (ALJ), is hereby accepted effective October 17, 2017 or sooner pending start date of replacement teacher.
3. the resignation of Laurie Patricco, paraprofessional aide, from the Clark Public Schools (VRS), is hereby accepted effective September 15, 2017.
4. the resignation of Christina Vinci, (0.5 FTE) teacher assistant, from the Clark Public Schools (FKH), is hereby accepted effective August 16, 2017.
5. the resignation of Reham Neamtallh, cafeteria/playground aide, from the Clark Public Schools (VRS), is hereby accepted effective September 4, 2017.
6. the resignation of Trevor Keller, before/after care aide, from the Clark Public Schools, is hereby accepted effective July 24, 2017.
7. the resignation of Amber Krueger, before/after care aide, from the Clark Public Schools, is hereby accepted effective August 23, 2017.
8. the resignation of Gina Vorrius, before/after care aide, from the Clark Public Schools, is hereby accepted effective August 31, 2017.
9. Doreen Babis is hereby appointed as Director of Special Projects: Student Support Services for the Clark Public Schools (District), for the 2017-2018 school year, effective August 15, 2017, at the annual salary of \$122,000.00, pro rata.
10. Lori Kowalski is hereby appointed as Supervisor of Special Projects: Preschool, School Nursing, and 504 Plans/School Nurse for the Clark Public Schools (District), for the 2017-2018 school year, effective September 1, 2017, at the annual salary of \$85,000.00*, pro rata.
11. Vincent Belcastro is hereby appointed as a teacher (Italian) for the Clark Public Schools (CHK), for the 2017-2018 school year, effective on or about November 12, 2017, or

earlier if released from his current contract, at the annual salary of \$56,340.00 (MA Step 4), pro rata, pending a criminal history background check and a complete health physical.

12. John Pinter is hereby appointed as a maternity leave replacement teacher (Mathematics) for the Clark Public Schools (ALJ), for the 2017-2018 school year, effective on September 1, 2017 to on or about November 30, 2017, at the annual salary of \$52,540.00 (BA Step 4), pro rata, pending a criminal history background check.
13. Evelyn Campo is hereby appointed as a (0.5 FTE) teacher assistant for the Clark Public Schools (CPA), for the 2017-2018 school year, effective on or about September 20, 2017, at the annual salary of \$15,752.00 (Step 0), pro rata, pending a criminal history background check and a complete health physical.
14. Lisa Thompson is hereby appointed as a cafeteria/playground aide for the Clark Public Schools (FKH) for the 2017-2018 school year, at a rate of \$11.00 per hour, without benefits, pending a criminal history background check and a complete health physical.
15. Kelly Caporaso is hereby appointed as a before/after care aide for the Clark Public Schools, for the 2017-2018 school year, effective on or about September 18, 2017, at an hourly rate of \$13.50, without benefits, pending a complete health physical.
16. Frances Parisi is hereby appointed as a before/after care aide for the Clark Public Schools, for the 2017-2018 school year, effective on or about September 18, 2017, at an hourly rate of \$13.50, without benefits, pending a criminal history background check and a complete health physical.
17. Francine Marzano is hereby reappointed as a 12-month Confidential Secretary for the Clark Public Schools (Central Office) for the 2017-2018 school year, at the annual salary of \$62,764.00, retroactive from July 1, 2017.
18. John Pingor is hereby reappointed as Supervisor of Buildings and Grounds for the Clark Public Schools for the 2017-2018 school year, at the annual salary of \$75,701.00, retroactive from July 1, 2017.
19. Theresa Rodrigues is hereby reappointed as a 12-month Confidential Secretary for the Clark Public Schools (Central Office) for the 2017-2018 school year, at the annual salary of \$61,234.00, retroactive from July 1, 2017.
20. Gene Zannetti is hereby reappointed as Public School Accountant for the Clark Public Schools for the 2017-2018 school year, at the annual salary of \$75,129.00, retroactive from July 1, 2017.
21. the placement of Franklin Stebbins, teacher for the Clark Public Schools (ALJ), is hereby moved from the teachers' MA salary guide (Step 13A) \$67,512.00 to the teachers' MA+30 salary guide (Step 13A) \$71,462.00, effective September 1, 2017.
22. the transfer of Alessandra Bonacchi from CHK (Italian) to ALJ (Italian) for the 2017-2018 school year is hereby approved effective September 1, 2017.

23. approval is hereby given to extend the end date for the leave of absence/FMLA leave for Suzete Costa-Ponik, paraprofessional aide, for the Clark Public Schools (VRS), from June 22, 2017 to on or about November 6, 2017.

24. the following individual is hereby approved for the Winter “Athletics” extracurricular position for the Clark Public Schools (ALJ) for the 2017-2018 school year as listed:

Arthur L. Johnson High School

APPOINT:

<u>Position</u>	<u>Name</u>	<u>Amount</u>
Assistant Girls’ Basketball Coach	David Hartzler	\$5,894.00

25. the following individuals are hereby approved for the “Athletics” extracurricular position for the Clark Public Schools (ALJ) for the 2017-2018 school year as listed:

Arthur L. Johnson High School

APPOINT:

<u>Position</u>	<u>Name</u>	<u>Amount</u>
Football Chain Crew	Matthew Poskay Theodore Tyburczy	\$57.00 per event

26. the following individuals are hereby appointed as substitutes for the Clark Public Schools for the 2017-2018 school year:

Substitute Teacher

Amanda Ciccone	(UC-BS)
John Mucci	(UC-BS)
Sonia Valente	(UC-BA)
Amanda Wnorowski	(UC-BS)

Substitute Aide

Evelyn Campo
Kelly Caporaso
Taralynn Tirado

27. the following job descriptions are hereby approved. (Attachment A)

Director of Special Projects: Student Support Services
 Supervisor of Special Projects: Educational Initiatives
 Supervisor of Special Projects: Preschool, School Nursing, and 504 Plans/School Nurse

Vote: Ayes –
 Nays –
 Abstention –
 Absent –

CURRICULUM/EDUCATION

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

- 28. the Curriculum Guides for the 2017-2018 school year are hereby approved as listed on Attachment B.
- 29. approval is hereby given for a Coding for Cougars program to be offered on a tuition basis (\$75.00 per student for twelve hours of participation; reduced to \$50.00 for second session for students who participated in first session) at Carl H. Kumpf Middle School after school during the 2017-2018 school year.
- 30. WHEREAS, the employee listed below is requesting Board of Education authorization to attend the conference/workshop listed below; and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at this function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent; and

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conference/workshop and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance:

“IMSE Comprehensive Orton-Gillingham Training” on October 16, 2017 – October 20, 2017, 8:00 a.m. – 3:30 p.m., at Hilton Hasbrouck Heights, Secaucus, NJ, at the cost of \$1,075.00 – Gabriella Martucci

- 31. the following educational field trip requests are hereby approved as listed:

Destination: Matawan High School, Aberdeen, NJ

Date: 09/23/2017 **Grade(s):** 9-12

School: Arthur L. Johnson High School
Marching Band

No. of Adults: 20 **No. of Students:** 55

Cost to BOE: \$1,700.00

Destination: Ramsey High School, Ramsey, NJ

Date: 09/30/2017 **Grade(s):** 9-12

School: Arthur L. Johnson High School
Marching Band

No. of Adults: 20 **No. of Students:** 55

Cost to BOE: \$1,900.00

Vote: Ayes –
Nays –
Abstention –
Absent –

POLICY

Motion:
Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

32. the Clark Board of Education adopts the following policies and regulations on second reading. A copy of these documents is on file in the Board Office.

Policy

- P 1240 Evaluation of Superintendent (M)
- P 1511 Board of Education Website Accessibility
- P 3126 District Mentoring Program
- P 3160 Physical Examination (M)
- P 3221 Evaluation of Teachers (M)
- P 3222 Evaluation of Teaching Staff Members, Excluding Principals, Vice Principals, and Assistant Principals (M)
- P 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
- P 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
- P 3240 Professional Development for Teachers and School Leaders (M)
- P 4160 Physical Examination (M)
- P 5610 Suspension (M)
- P 5620 Expulsion (M)
- P 7424 Bed Bugs
- P 7510 Use of School Facilities
- P 8505 Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M)

Regulations

- R 1240 Evaluation of Superintendent (M)
- R 3126 District Mentoring Program
- R 3160 Physical Examination (M)
- R 3221 Evaluation of Teachers (M)
- R 3222 Evaluation of Teaching Staff Members, Excluding Principals, Vice Principals, and Assistant Principals (M)
- R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
- R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)

- R 3240 Professional Development for Teachers and School Leaders (M)
- R 4160 Physical Examination (M)
- R 5610 Suspension (M)
- R 5850 Social Events and Class Trips
- R 7424 Bed Bugs

33. the Clark Board of Education adopts the following policies and regulations on first reading. A copy of these documents is on file in the Board Office.

Policy

- P 2700 Services to Nonpublic School Students (M)
- P 7100 Long-Range Facilities Planning (M)
- P 7101 Educational Adequacy of Capital Projects
- P 7102 Site Selection and Acquisition
- P 7130 School Closing
- P 7300 Disposition of Property

Regulations

- R 7100 Long-Range Facilities Planning (M)
- R 7101 Educational Adequacy of Capital Projects
- R 7102 Site Selection and Acquisition
- R 7300.2 Disposal of Land
- R 7300.3 Disposition of Personal Property
- R 7300.4 Disposition of Federal Property

34. the Clark Board of Education abolishes the following regulation: (Attachment C)
Regulation 7300.1: Disposal of Instructional Property

Vote: Ayes –
Nays –
Abstention –
Absent –

BOARD GOVERNANCE

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

35. the Arthur L. Johnson High School Cross Country Team is hereby granted permission to practice in Oak Ridge Park in Clark, New Jersey.

36. the following self-assessment scores (each one out of a possible 78 points) under the *Anti-Bullying Bill of Rights Act* are hereby accepted as listed:

<u>School</u>	<u>Score</u>
ALJ	75

CHK	75
FKH	75
VRS	75
CPA	75

37. the following students from Seton Hall University are hereby approved for an Internship/Practicum in the Clark Public Schools as listed:

<u>STUDENT</u>	<u>DATES</u>	<u>SCHOOL</u>
Christian Krommenhoek	November 6, 2017–June 21, 2018	(District–Speech)
Mychell Maldonado	November 6, 2017–June 21, 2018	(District–Speech)
Christina Mendes	November 6, 2017–June 21, 2018	(District–Speech)

38. the following student from William Paterson University is hereby approved for an Internship/Practicum in the Clark Public Schools as listed:

<u>STUDENT</u>	<u>DATES</u>	<u>SCHOOL</u>
Dara Bassin	Sept. 18, 2017–June 21, 2018	(District–Speech)

Vote: Ayes –
 Nays –
 Abstention –
 Absent –

FINANCE

Motion:
 Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

39. approval is hereby given for the out-of-district placement and tuition for the 2017-2018 school year for the following students:

Student #	Placement	Tuition
491472338	Center for Lifelong Learning	\$44,100.00
(Middle School)	Additional Related Service (Speech)	2,035.00
7344011298	Academy Learning Center	\$54,360.00
(Middle School)	Extraordinary Service (One-to-One Aide)	37,260.00
	Additional Related Service (Speech)	2,035.00

40. approval is hereby given for the out-of-district placement and tuition for the 2017-2018 school year for the following student:

Student #	Placement	Tuition
7720403538	Center for Lifelong Learning	\$44,100.00
(High School)		

41. approval is hereby given to amend Resolution #37 of the Board Meeting on July 10, 2017 to include occupational therapy services as part of the agreement with Advanced Therapy of America, LLC which previously only included speech-language services for student #5402120831 (high school).
42. the employment of Jim Testa as the Treasurer of School Monies for the 2017-2018 school year, effective July 1, 2017 through June 30, 2018, at the annual salary of \$5,610.00 reflecting a 2% increase is hereby approved.
43. the appointment of Parette Somjen Architects as architect of record for the Board of Education for the 2017-2018 school year at the hourly rate of \$164.00 for the principal licensed architect and the fee schedule for other staff in accordance with the proposal submitted, effective July 1, 2017 through June 30, 2018 is hereby approved.
44. approval is hereby given for Parette Somjen Architects, L.L.C. to provide professional services replace the existing 1,000-gallon hot water storage tank with new gas-fired water heaters at the Arthur L. Johnson High School for a flat fee of \$10,700.00.
45. a donation of three Solar Shades window coverings for the main foyer of the Frank K. Hehnly Elementary School (FKH) at a total value of \$1,324.40 is hereby accepted from the FKH PTA with appreciation.
46. a donation of a double slide and swing for the Valley Road Elementary School (VRS) playground at a total value of \$2,000.00 is hereby accepted from the VRS PTA with appreciation.
47. approval is hereby granted to enter into a two-year municipal lease/purchase agreement with National Cooperative Leasing for the purpose of acquiring a Bluebird 54 passenger school bus at an annual payment of \$46,281.01.
48. the Clark Public School District hereby accepts the grant award of the Individuals with Disabilities Act (IDEA) funds for the 2017-2018 school year as listed:

<u>Preschool</u>	
Public Share	\$ 21,255.00
<u>Basic</u>	
Non-public Share	\$ 76,790.00
Public Share	\$434,032.00

49. Pursuant to PL 2015, Chapter 47 the Clark Board of Education intends to renew, award, or permit to expire the contracts listed on Attachment D previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

- 50. the Board of Education accepts the financial reports, as submitted, which include the monthly Board Secretary’s report and the Treasurer of School Monies report for the month ended July 31, 2017. The Board notes that the Secretary’s and Treasurer’s reports are in balance for the cash receipts and disbursements for the month ended July 31, 2017 and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10 (c), I, R. Paul Vizzuso, Board Secretary, certify that as of July 31, 2017 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, and that the District financial accounts have been reconciled and are in balance, and

BE IT FURTHER RESOLVED, that through the adoption of this resolution, we, the Clark Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, certify that as of July 31, 2017, after review of the Board Secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 51. the Bill List submitted in the amount of \$1,338,308.53 for September 12, 2017 are hereby approved and payment authorized as funds of the board are made available following this meeting.

Vote: Ayes –
 Nays –
 Abstention –
 Absent –

REPORT OF THE SUPERINTENDENT

REPORT OF THE COMMITTEES

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF THE PUBLIC

ADJOURNMENT

Motion to go into Executive Caucus:

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting certain matters as outlined below, and
 WHEREAS, the Clark Township Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:
 NOW, THEREFORE, BE IT RESOLVED, that the Clark Township Board of Education will hold a closed Executive Session on this date for the purpose(s) as outlined and

described below:

- _____ 1. Confidential Matters per Statute or Court Order _____
- _____ 2. Impact Rights to Receive Federal Funds _____
- _____ 3. Unwarranted Invasion of Individual Privacy _____
- _____ 4. Collective Bargaining _____
- _____ 5. Acquisition of Real Property or Investment of Funds _____
- _____ 6. Public Safety Procedures _____
- _____ 7. Litigation or Contract Matters or Attorney/Client Privilege _____
- _____ 8. Personnel Matters _____
- _____ 9. Imposition of Penalties Upon an Individual _____

This closed session may be followed by an open session where action may be taken.

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Attachment A – Job Descriptions

Attachment B – 2017-2018 Curriculum Guides

Attachment C – Regulation 7300.1: Disposal of Instructional Property

Attachment D – 2016-2017 Board Approved Contractors