

Board of Education of the Township of Clark, New Jersey
Regular Meeting Agenda August 13, 2018

This meeting will open at 5:30 p.m. in the Media Center of the Arthur L. Johnson High School located at 365 Westfield Avenue in Clark, and immediately convene to Executive Session for confidential matters, collective bargaining, matters of personnel, litigation or contract matters, and/or attorney/client privilege. The Public Session of this meeting will begin at 7:00 p.m. and will be held in the Clark Council Chambers located at 315 Westfield Avenue in Clark.

OPEN PUBLIC MEETINGS STATEMENT

This is a public meeting of the Board of Education of the Clark Public Schools. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

the following minutes are hereby approved:

- Executive and Public Session minutes of the July 9, 2018 Regular Board Meeting

Once the need for confidentiality no longer exists, Executive Session minutes may be available to the public.

Vote: Ayes –

Nays –

Abstention –

Absent –

FLOOR OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

PERSONNEL

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

1. the resignation of Michelle Gonzalez, school psychologist, from the Clark Public Schools (District), is hereby accepted effective October 4, 2018 or sooner pending start date of

replacement school psychologist.

2. the resignation of Anna Pedicine, mail courier, from the Clark Public Schools (District), is hereby accepted effective August 1, 2018.
3. the resignation of Tara Szarszewski, cafeteria/playground aide, from the Clark Public Schools (FKH), is hereby accepted effective August 1, 2018.
4. the resignation of Vincent Verdino, leave replacement teacher, from the Clark Public Schools (CHK), is hereby accepted effective August 1, 2018.
5. the placement of Judith Koebli, teacher for the Clark Public Schools (CHK/VRS), is hereby moved from the teachers' MA+30 salary guide (Step 19) \$106,605.00 to the teachers' E.D./Ph.D salary guide (Step 19) \$108,530.00, effective September 1, 2018.
6. the placement of Jenette Morse, teacher for the Clark Public Schools (ALJ), is hereby moved from the teachers' BA salary guide (Step 13) \$59,982.00 to the teachers' MA salary guide (Step 13) \$63,920.00, effective September 1, 2018.
7. the agreement between R. Paul Vizzuso, Business Administrator/Board Secretary, and this Body for the 2018-2019 school year is hereby approved. Contract is on file in the Office of the Board Secretary.
8. Nicole Barbuto is hereby appointed as a leave replacement teacher (for Grade Two Teacher Ashley Tennifer) for the Clark Public Schools (FKH), for the 2018-2019 school year, effective on or about September 1, 2018 to on or about January 11, 2019, at the annual salary of \$52,690.00 (BA Step 4), pro rata, pending a criminal history background check and a complete health physical.
9. Mary Bryda is hereby appointed as a (0.5 FTE) occupational therapist for the Clark Public Schools (District), for the 2018-2019 school year, effective September 1, 2018, at the annual salary of \$56,490.00 (MA Step 4), pro rata, pending a criminal history background check and a complete health physical.
10. Danielle Catarino is hereby appointed as a (0.5 FTE) speech/language specialist for the Clark Public Schools (District), for the 2018-2019 school year, effective September 1, 2018, at the annual salary of \$56,490.00 (MA Step 4), pro rata, pending a criminal history background check and a complete health physical.
11. Nicole Deegan is hereby appointed as a teacher (Special Education) for the Clark Public Schools (CHK), for the 2018-2019 school year, effective September 1, 2018, at the annual salary of \$56,490.00 (MA Step 4), pending a criminal history background check and a complete health physical.
12. John Griffith is hereby appointed as a teacher (Special Education) for the Clark Public Schools (CHK), for the 2018-2019 school year, effective September 1, 2018, at the annual salary of \$56,490.00 (MA Step 4), pending a criminal history background check and a complete health physical.

13. Andrew Zlotnick is hereby appointed as a teacher (Special Education) for the Clark Public Schools (CHK), for the 2018-2019 school year, effective September 1, 2018, at the annual salary of \$52,690.00 (BA Step 4), pending a criminal history background check and a complete health physical.
14. Pamela Torres is hereby appointed as a cafeteria/playground aide for the Clark Public Schools (FKH), for the 2018-2019 school year, at a rate of \$11.00 per hour, without benefits, pending a criminal history background check and a complete health physical.
15. Elizabeth Frullo, teacher for the Clark Public Schools (FKH), is hereby granted a maternity/disability leave commencing on or about October 25, 2018; and
Be it further resolved that Elizabeth Frullo shall use approximately thirty-eight (38) accumulated unused sick days and approximately three (3) accumulated unused personal days at the beginning of this leave; and
Be it further resolved that once the approximately thirty-eight (38) accumulated unused sick days and approximately three (3) accumulated unused personal days are exhausted, the remaining days of this leave shall be without pay; and
Be it further resolved that this leave shall end on or about March 29, 2019.
16. Heather Hull Van Bergen, teacher for the Clark Public Schools (CHK), is hereby granted a maternity/disability leave commencing on or about October 29, 2018; and
Be it further resolved that Heather Hull Van Bergen shall use approximately eighteen (18) accumulated unused sick days and approximately three (3) accumulated unused personal days at the beginning of this leave; and
Be it further resolved that once the approximately eighteen (18) accumulated unused sick days and approximately three (3) accumulated unused personal days are exhausted, the remaining days of this leave shall be without pay; and
Be it further resolved that this leave shall end on or about February 28, 2019.
17. Francis Wagenblast is hereby approved as a School Academic Coordinator for the Clark Public Schools (District) from September 1, 2018 to December 31, 2018 at a stipend of \$4,000.00.
18. Stephen Kaelblein and Cynthia Wojciechowski are hereby approved as teachers for the SAT Preparation Course from August 20, 2018-August 24, 2018 for a stipend of \$700.00 each.
19. the following individuals are hereby approved as Site Managers for Activities for the Clark Public Schools (District Wide) for the 2018-2019 school year, at the rate of \$30.00 per hour, without benefits, as listed:

Daniel Filip
Craig Haney
Michael Manzella
Giovanni Racanelli

20. the following individuals are hereby appointed as substitutes for the Clark Public Schools

for the 2018-2019 school year:

Substitute Teacher

Nicole Barbuto (NJ Elementary School Teacher)
Francesca Rego (UC)

Substitute Aide

Courtney Purcell
Francesca Rego
Tara Szarszewski
Santiago Torres-Jaimes

Vote: Ayes –
Nays –
Abstention –
Absent –

CURRICULUM/EDUCATION

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

21. approval is hereby given for the following Special Olympics Unified Sports programs, grades 9 – 12, during the 2018 – 2019 school year:

Soccer
Basketball

Vote: Ayes –
Nays –
Abstention –
Absent –

POLICY

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

22. the Clark Board of Education adopts the following policies and regulation on second reading. A copy of these documents is on file in the Board Office.

Policies

P 2431 Athletic Competition (M)
P 5533 Student Smoking

Regulation

R 7441 Electronic Surveillance In School Buildings and On School Grounds

23. the Clark Board of Education adopts the following policy and regulations on first reading. A copy of these documents is on file in the Board Office.

Policy

8550 Unpaid Meal Charges/Outstanding Food Service Charges

Regulations

R 2624 Grading System
R 5530 Substance Abuse (M)

Vote: Ayes –
Nays –
Abstention –
Absent –

BOARD GOVERNANCE

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

24. approval is hereby given for the confidential settlement agreement and release between R.G. and D.G. and the Clark Board of Education and for the Administration to be directed to take the necessary actions to effectuate the terms of the Agreement. A copy of the Agreement is on file in the Board Secretary’s office.

25. WHEREAS, the employee listed below is requesting Board of Education authorization to attend the conference/workshop listed below; and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at this function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent; and

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conference/workshop and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance:

“IMSE Comprehensive Orton-Gillingham Training” on October 15 - 19, 2018, 7:30 a.m. – 3:30 p.m., at Holiday Inn Secaucus Meadowlands, Secaucus, NJ, at the approximate cost of \$1,175.00 – Anne Nelson

Vote: Ayes –
Nays –
Abstention –
Absent –

FINANCE

Motion:
Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

- 26. approval is hereby given to Frontline Technologies Group LLC (formerly Centris Group) for the provision of the sync setup of the IEP program between Frontline Technologies and Genesis at a one-time rate of \$910.00.
- 27. approval is hereby given to enter into an agreement with Educere to provide virtual education delivery for student #5901572012 (high school) from June 13, 2018 to August 17, 2018 at a fee not to exceed \$199.50.
- 28. approval is hereby given for the out-of-district placement and tuition for the 2018 - 2019 school year for the following student:

Student #	Placement	Tuition
1236069566 (Elementary)	Cranford LEAP	\$54,527.00

- 29. approval is hereby given for the out-of-district placement and tuition for the 2018-2019 school year for the following student:

Student #	Placement	Tuition
8854392675 (High School)	ECLC of New Jersey ESY	\$52,439.40 5,826.60

- 30. approval is hereby given to Summit Speech School for a teacher of the deaf to provide assessment of auditory skill development, technical support for equipment use, auditory verbal therapeutic techniques to maximize use of audition, instruction strategies and resources pre and post teaching of vocabulary and content for the following student at a cost of \$155.00 per hour, from September 2018 – June 2019:

<u>Student #</u>	<u>Total Minutes per week</u>
4352107650 (Elementary)	2 sessions/80 minutes per week

Additional Itinerant Services Fee Schedule (as needed):Fee

Itinerant Teacher of the Deaf	\$155.00/hour
Staff/Student In-Service	\$155.00/hour
Consultative Services	\$155.00/hour
Review/Observation/Intake (ROI) Provided by the Coordinator/Supervisor of the Itinerant Program	\$250.00/hour

- 31. approval is hereby given to purchase assorted kitchen equipment and supplies from Singer Equipment Company, Inc. for the Valley Road Elementary School kitchen at a total cost of \$22,620.49 which will be funded from the Cafeteria Account.
- 32. authorization is hereby given for the cancellation of outdated, outstanding checks from the Operating account as listed on Attachment A.
- 33. the Board of Education accepts the financial reports, as submitted, which include the monthly Board Secretary’s report and the Treasurer of School Monies report for the month ended June 30, 2018. The Board notes that the Secretary’s and Treasurer’s reports are in balance for the cash receipts and disbursements for the month ended June 30, 2018 and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10 (c), I, R. Paul Vizzuso, Board Secretary, certify that as of June 30, 2018 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, and that the District financial accounts have been reconciled and are in balance, and

BE IT FURTHER RESOLVED, that through the adoption of this resolution, we, the Clark Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, certify that as of June 30, 2018, after review of the Board Secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 34. the Board of Education hereby approves the Monthly Transfer Report for the month ended June 30, 2018. (Attachment B)
- 35. the Bill List submitted in the amount of \$1,234,435.02 for August 14, 2018 is hereby approved and payment authorized as funds of the board are made available following this meeting.

Vote: Ayes –
 Naves –
 Abstention –
 Absent –

REPORT OF THE SUPERINTENDENT

REPORT OF THE COMMITTEES

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF THE PUBLIC

ADJOURNMENT

Motion to go into Executive Caucus:

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Clark Township Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Clark Township Board of Education will hold a closed Executive Session on this date for the purpose(s) as outlined and described below:

- _____ 1. Confidential Matters per Statute or Court Order _____
- _____ 2. Impact Rights to Receive Federal Funds _____
- _____ 3. Unwarranted Invasion of Individual Privacy _____
- _____ 4. Collective Bargaining _____
- _____ 5. Acquisition of Real Property or Investment of Funds _____
- _____ 6. Public Safety Procedures _____
- _____ 7. Litigation or Contract Matters or Attorney/Client Privilege _____
- _____ 8. Personnel Matters _____
- _____ 9. Imposition of Penalties Upon an Individual _____

This closed session may be followed by an open session where action may be taken.

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Attachment A – List of Outdated, Outstanding Checks

Attachment B – June Monthly Transfer Report

Outstanding Checks

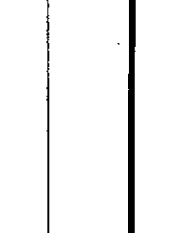
Check #	Amount	Date
43221	\$ 1,238.48	Mar-16
43523	\$ 81.00	May-16
43653	\$ 85.00	Jun-16
43745	\$ 250.00	Jun-16
43776	\$ 884.00	Jun-16
43889	\$ 56.64	Jun-16
44221	\$ 23.50	Aug-16
45038	\$ 220.00	Jan-17
45559	\$ 5.00	Apr-17
45771	\$ 100.00	Jun-17
45814	\$ 121.00	Jun-17

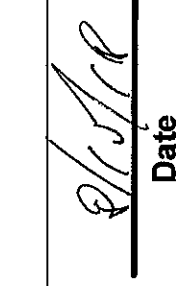
Month / Year: Jun 30, 2018

08/10/18

Line	Budget Category	Account	(col 1)		(col 2)	(col 3)	(col 4)	(col 5)		(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - A:23A-2.3				Original Budget For 10% Calc	Maximum Transfer Amount			
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5		
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	11,662,403	76	11,662,479	1,166,248	(56,235)	-0.48%	1,110,013	1,222,483		
10300	Total Special Education - Instruction, Total Basic Skills/Remedial - Instruct., Total Bilingual Education - Instruction, Total Undistributed Expend - Speech, OT., Total Undist. Expend. - Other Supp. Serv	11-2XX-100-XXX 11-000-216, 217	4,197,622	350	4,197,972	419,797	(15,755)	-0.38%	404,042	435,552		
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0		
17100	Total School-Sponsored Co/Extra Curricul, Total School-Sponsored Athletics - Instr, Total Before/After School Programs, Total Summer School, Total Instructional Alternative Educatio, Total Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins	11-4XX-X00-XXX	775,163	0	775,163	77,516	(60,959)	-7.86%	16,557	138,476		
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0		
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	2,260,069	77,819	2,337,888	233,789	13,231	0.57%	247,020	220,558		
29680	Total Undistributed Expenditures - Atten, Total Undistributed Expenditures - Health, Total Undist. Expend. - Guidance, Total Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.	11-000-211, 213, 218, 219, 222	2,304,248	6,950	2,311,198	231,120	(108,802)	-4.71%	122,318	339,922		
43200	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	211,769	0	211,769	21,177	(15,605)	-7.37%	5,571	36,782		
45300	Support Serv. - General Admin	11-000-230-XXX	737,927	710	738,637	73,864	0	0.00%	73,864	73,864		
46160	Support Serv. - School Admin	11-000-240-XXX	1,297,417	0	1,297,417	129,742	253,300	19.52%	383,042	(123,559)		
47200	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	432,578	0	432,578	43,258	(143)	-0.03%	43,115	43,401		
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	2,771,405	35	2,771,440	277,144	(9,682)	-0.35%	267,462	286,826		
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	1,216,923	6,048	1,222,971	122,297	13,764	1.13%	136,061	108,533		
71280	TOTAL PERSONNEL SERVICES-EMPLOYEE	11-XXX-XXX-2XX	5,537,430	0	5,537,430	553,743	0	0.00%	553,743	553,743		
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0		
72120	Transfer of Property Sale Proceeds Res., Transfer of Property Sale Proceeds CDL	11-000-520-934	0	0	0	0	0	0.00%	0	0		
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0		
72180	Interest Earned on Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0		
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0		
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0		
72240	Interest Earned on Current Exp. Emergenc, Increase in Bus Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve (General), Increase in IMPACT Aid Reserve (Capital)	10-607	0	0	0	0	0	0.00%	0	0		
72246	TOTAL GENERAL CURRENT EXPENSE		33,404,954	91,987	33,496,941	3,349,694	13,114	0.04%	3,362,808	3,336,580		

Line	Budget Category	Account	(col 1)		(col 2)		(col 3)		(col 4)		(col 5)		(col 6)		(col 7)		(col 8)	
			Original Budget	Revenues Allowed NJAC - A:23A-2.3	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 6/30/2018	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To								
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4+Col5	Col4+Col5	Col4+Col5	Col4+Col5	Col4+Col5	Col4+Col5	Col4+Col5	Col4+Col5	Col4+Col5
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	214,700	0	214,700	21,470	(13,114)	-6.11%	8,356	34,584								
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	119,442	0	119,442	11,944	0	0.00%	11,944	11,944								
76320	Capital Reserve -- Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0								
76340	Capital Reserve -- Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0								
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0								
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	0	0	0	0	0	0.00%	0	0								
76400	TOTAL CAPITAL OUTLAY		334,142	0	334,142	33,414	(13,114)	-3.92%	20,300	46,529								
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0								
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0								
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0								
84060	GENERAL FUND GRAND TOTAL		33,739,096	91,987	33,831,083	3,383,108	0	0.00%	3,383,108	3,383,108								


 School Business Administrator Signature


 Date