

**Board of Education of the Township of Clark, New Jersey
Regular Meeting Agenda August 14, 2017**

This meeting will open at 5:30 p.m. in the Media Center of the Arthur L. Johnson High School located at 365 Westfield Avenue in Clark, and immediately convene to Executive Session for confidential matters, collective bargaining, matters of personnel, litigation or contract matters, and/or attorney/client privilege. The Public Session of this meeting will begin at 7:00 p.m. and will be held in the Clark Council Chambers located at 315 Westfield Avenue in Clark.

OPEN PUBLIC MEETINGS STATEMENT

This is a public meeting of the Board of Education of the Clark Public Schools. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

PLEDGE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

the following minutes are hereby approved:

- Executive and Public Session minutes of the July 10, 2017 Regular Board Meeting
- Executive and Public Session minutes of the July 24, 2017 Special Board Meeting

Once the need for confidentiality no longer exists, Executive Session minutes may be available to the public.

Vote: Ayes –

Nays –

Abstention –

Absent –

FLOOR OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

PERSONNEL

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

1. the resignation of Megan Curtis, teacher, from the Clark Public Schools (FKH), is hereby accepted effective September 1, 2017.
2. the resignation of Kathleen Petronella, paraprofessional aide, from the Clark Public Schools (FKH), is hereby accepted effective August 9, 2017.
3. the resignation of Michael Pozyc, paraprofessional aide, from the Clark Public Schools (ALJ), is hereby accepted effective July 31, 2017.
4. the resignation of Adina Williamson, teacher assistant, from the Clark Public Schools (CPA), is hereby accepted effective August 1, 2017.
5. the resignation of Thomas Trela, before/after care aide, from the Clark Public Schools, is hereby accepted effective July 20, 2017.
6. the placement of Jennine Levine, teacher for the Clark Public Schools (ALJ), is hereby moved from the teachers' MA salary guide (Step 15) \$74,950.00 to the teachers' MA +30 salary guide (Step 15) \$79,355.00, effective September 1, 2017.
7. the placement of Cristina Faro, teacher for the Clark Public Schools (CHK), is hereby moved from the teachers' BA salary guide (Step 5) \$52,840.00 to the teachers' MA salary guide (Step 5) \$56,640.00, effective September 1, 2017.
8. Gregory Baker is hereby appointed as a teacher (Special Education) for the Clark Public Schools (CHK), for the 2017-2018 school year, effective September 1, 2017, at the annual salary of \$56,340.00 (MA Step 4), pending a complete health physical.
9. Kimberly Bennett is hereby appointed as a maternity leave replacement teacher (Social Studies) for the Clark Public Schools (ALJ), for the 2017-2018 school year, effective on or about September 14, 2017 to on or about March 9, 2018, at the annual salary of \$52,540.00 (BA Step 4), pro rata, pending a criminal history background check.
10. Tara Gordon is hereby appointed as a (0.5 FTE) teacher (Regular Education/Special Education) for the Clark Public Schools (CPA), for the 2017-2018 school year, effective September 1, 2017, at the annual salary of \$56,340.00 (MA Step 4), pro rata, pending a complete health physical.
11. Gabriella Martucci is hereby appointed as a teacher (Special Education) for the Clark Public Schools (FKH), for the 2017-2018 school year, effective September 1, 2017, at the annual salary of \$52,540.00 (BA Step 4), pending a criminal history background check and a complete health physical.
12. Raymond Urbanski is hereby appointed as a maternity leave replacement teacher (Social Studies) for the Clark Public Schools (CHK), for the 2017-2018 school year, effective on or about September 1, 2017 to on or about November 7, 2017, at the annual salary of \$52,540.00 (BA Step 4), pro rata, pending a criminal history background check.

13. Kristina Novello is hereby appointed as a teacher assistant/paraprofessional aide for the Clark Public Schools, for the 2017-2018 school year, effective September 1, 2017, at the annual salary of \$19,602.00 (Step 7).
14. Christina Vinci is hereby appointed as a (0.5 FTE) teacher assistant for the Clark Public Schools, for the 2017-2018 school year, effective September 1, 2017, at the annual salary of \$15,752.00 (Step 0), pro rata.
15. Gina Vorrius is hereby appointed as a teacher assistant for the Clark Public Schools, for the 2017-2018 school year, effective September 1, 2017, at the annual salary of \$15,752.00 (Step 0).
16. Linda Lafaman is hereby appointed as a cafeteria/playground aide for the Clark Public Schools (FKH) for the 2017-2018 school year, at a rate of \$11.00 per hour, without benefits, pending a criminal history background check and a complete health physical.
17. Victoria Pangiochi is hereby appointed as a before/after care aide for the Clark Public Schools, for the 2017-2018 school year, effective September 1, 2017, at an hourly rate of \$13.50, without benefits, pending a complete health physical.
18. Kristin Purcell is hereby appointed as a before/after care aide for the Clark Public Schools, for the 2017-2018 school year, effective September 1, 2017, at an hourly rate of \$13.50, without benefits, pending a complete health physical.
19. Linda Berry is hereby reappointed as Before/After Care Coordinator/Preschool Hall Monitor (10 month and 5 days) for the Clark Public Schools for the 2017-2018 school year, effective August 1, 2017, at the annual salary of \$37,230.00.
20. Robert Sarnecki is hereby reappointed as Director of Security for the Clark Public Schools for the 2017-2018 school year, effective July 1, 2017, at the annual salary of \$50,123.00.
21. Michelene Shynook is hereby reappointed as Preschool Hall Monitor for the Clark Public Schools for the 2017-2018 school year, effective September 1, 2017, at the rate of \$15.84 per hour, without benefits.
22. Resolution #35 of the Board Meeting on June 13, 2017 is hereby amended to include Jessica Acosta for the Applied Behavior Analysis (ABA) paraprofessional stipend.
23. the following individuals are hereby approved for the Fall/Winter “Athletics” extracurricular positions for the Clark Public Schools (ALJ) for the 2017-2018 school year as listed:

Arthur L. Johnson High School

RESCIND:

<u>Position</u>	<u>Name</u>	<u>Amount</u>
Assistant Football Coach	Andrew Zub	\$6,966.00
Assistant Boys’ Basketball	Gregory Baker	\$5,894.00

APPOINT:

<u>Position</u>	<u>Name</u>	<u>Amount</u>
Head Cross Country Coach	Robert Cahill	\$6,319.00

24. the following individuals are hereby approved for the Fall/Winter “Athletics” extracurricular Non-BOE paid coaching positions for the Clark Public Schools (ALJ) for the 2017-2018 school year as listed:

Arthur L. Johnson High School

APPOINT:

<u>Position</u>	<u>Name</u>
Football	Daniel Dugan
	Andrew Zub
Girls’ Soccer	Raymond Bueno

25. Stephen Kaelblein and Charles Silber are hereby approved as teachers for the SAT Preparation Course from August 21, 2017-August 25, 2017 for a stipend of \$700.00 each.

26. the following individuals are hereby approved as Site Managers for Activities for the Clark Public Schools (District Wide) for the 2017-2018 school year, at the rate of \$30.00 per hour, without benefits, as listed:

Daniel Filip
 Craig Haney
 Michael Manzella
 Giovanni Racanelli

27. the following individuals are hereby appointed as substitutes for the Clark Public Schools for the 2017-2018 school year:

Substitute Teacher

Kimberly Bennett (NJ Teacher of Social Studies)
 Barbara Carvalho (UC)
 Jennifer Galati (NJ Elementary School Teacher)
 Nicollette Marano (UC-BA)
 Sara Prado (UC)
 Samantha Rodrigues (NJ Elementary School Teacher)
 Raymond Urbanski (NJ Teacher of Social Studies)
 Diana Wandling (NJ Teacher of English)

Substitute Aide

Barbara Carvalho
 Malissa King

28. the following job descriptions are hereby approved. (Attachment A)

Maintenance Assistant/School Bus Driver
 Security Officer

- 29. payment for the 100% Attendance Bonus for the 2016-2017 school year is hereby approved for the following individuals as per the terms and conditions of their employment agreements.

Mallory Applebaum
 Konstantinos Kalikas
 Francine Marzano
 John Pingor
 Theresa Rodrigues

Vote: Ayes –
 Nays –
 Abstention –
 Absent –

CURRICULUM/EDUCATION

Motion:
 Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

- 30. approval is hereby given for the Clark Board of Education to enter into a Memorandum of Understanding with Rider University for the Tomorrow’s Teachers program at Arthur L. Johnson High School for the 2017-2018 school year.

- 31. approval is hereby given for the Clark Board of Education to enter into an agreement with Civics Unplugged to establish Arthur L. Johnson High School as a Partner School for the 2017-2018 school year.

Vote: Ayes –
 Nays –
 Abstention –
 Absent –

POLICY

Motion:
 Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

- 32. the Clark Board of Education adopts the following policies and regulations on first reading. A copy of these documents is on file in the Board Office.

Policy
 P 1240

Evaluation of Superintendent (M)

- P 1511 Board of Education Website Accessibility
- P 3126 District Mentoring Program
- P 3160 Physical Examination (M)
- P 3221 Evaluation of Teachers (M)
- P 3222 Evaluation of Teaching Staff Members, Excluding Principals, Vice Principals, and Assistant Principals (M)
- P 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
- P 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
- P 3240 Professional Development for Teachers and School Leaders (M)
- P 4160 Physical Examination (M)
- P 5610 Suspension (M)
- P 5620 Expulsion (M)
- P 7424 Bed Bugs
- P 7510 Use of School Facilities
- P 8505 Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M)

Regulations

- R 1240 Evaluation of Superintendent (M)
- R 3126 District Mentoring Program
- R 3160 Physical Examination (M)
- R 3221 Evaluation of Teachers (M)
- R 3222 Evaluation of Teaching Staff Members, Excluding Principals, Vice Principals, and Assistant Principals (M)
- R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
- R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
- R 3240 Professional Development for Teachers and School Leaders (M)
- R 4160 Physical Examination (M)
- R 5610 Suspension (M)
- R 5850 Social Events and Class Trips
- R 7424 Bed Bugs

Vote: Ayes –
Nays –
Abstention –
Absent –

BOARD GOVERNANCE

Motion:
Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

- 33. approval is hereby given for the fourth and fifth-grade teachers at the Frank K. Hehly School to participate in the second phase of Harvard University’s *National Evaluation of Curriculum Effectiveness* research study.
- 34. approximately 6-7 students from Kean University are hereby approved for Sophomore Practicum Experience in the Clark Public Schools as listed:

<u>STUDENT</u>	<u>DATES</u>	<u>SCHOOL</u>
6-7 students	Sept. 20, Oct. 4, & Oct. 11, 2017	VRS
6-7 students	Nov. 1, Nov. 8, & Nov. 29, 2017	FKH

Vote: Ayes –
 Nays –
 Abstention –
 Absent –

FINANCE

Motion:
 Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

- 35. approval is hereby given to Anne Melia MA CCC-SLP, PC, Speech Language Pathologist, to provide therapy, evaluations and/or independent evaluations for the 2017-2018 school year as needed at the following rates:

30 min. individual therapy session	\$75.00
45 min. individual therapy session	\$90.00
60 min. individual therapy session	\$110.00
Fixed unit school based (3-hour minimum)	\$80.00 per hour
Meetings	\$80.00 per hour
Progress update	\$60.00
Formal Evaluations:	\$450.00 to \$600.00
This includes standardized testing and a formal written report	
Motor Speech Evaluation	\$450.00
This includes a PROMPT assessment and a formal written report	
Motor Speech Consult/session	\$200.00
This includes review of record, 1 hour treatment session and written recommendations	

36. approval is hereby given for the out-of-district placement and tuition for the 2017 Extended School Year Program for the following students:

Student #	Placement	Tuition
4914723378 (Middle School)	Center for Lifelong Learning ESY ESY - Additional Service – Speech	\$4,350.00 327.00
7344011298 (Middle School)	Academy Learning Center ESY ESY–Extraordinary Services (One to One Aide) ESY-Additional Services (Speech)	\$4,930.00 3,190.00 327.00

37. approval is hereby given for the out-of-district placement and tuition for the 2017 Extended School Year Program for the following student:

Student #	Placement	Tuition
7720403538 (High School)	Center for Lifelong Learning ESY	\$4,350.00

38. approval is hereby given for the out-of-district placement and tuition for the 2017-2018 school year for the following students:

Student #	Placement	Tuition
5870488797 (High School)	Cranford Achievement Program	\$52,429.00
1635583556 (High School)	Cranford Achievement Program	\$52,429.00
4347131495 (High School)	ECLC of New Jersey ESY	\$49,993.20 5,554.80
8854392675 (High School)	ECLC of New Jersey ESY	\$49,993.20 5,554.80
4163194430 (High School)	Children’s Center of Monmouth County	\$53,301.60

39. approval is hereby given for the out-of-district placement and tuition for the 2017-2018 school year for the following students:

Student #	Placement	Tuition
5639313551 (Middle School)	Cranford Achievement Middle Program	\$52,429.00
1236069566 (Elementary)	Lincoln Elementary Achievement Program	\$52,429.00

- 40. a donation of twenty-four high top chairs at a total retail value of \$2,640.00 to the Arthur L. Johnson High School is hereby accepted from the Cece family with appreciation.
- 41. Brown & Brown Benefit Advisors is hereby authorized to continue in the capacity as health insurance broker from July 1, 2017 through June 30, 2018 at a commission rate of 1.71% of total Horizon Blue Cross Blue Shield premiums. Said commission is included in the individual rates calculated for all levels of coverage.
- 42. Balken Risk Management is hereby authorized to continue in the capacity as risk insurance broker for the 2017-2018 school year, effective July 1, 2017 through June 30, 2018 at a risk manager fee of 5% of the annual assessment from the Diploma JIF.
- 43. the contract with Weiner Law Group, LLP to continue in the capacity as legal counsel to the Board for the 2017-2018 school year, effective July 1, 2017 through June 30, 2018 is hereby approved. (Contract on file in Board Office)
- 44. the contract with Pritchard Industries, Inc. to continue in the capacity as custodial service management provider for the 2017-2018 school year, effective July 1, 2017 through June 30, 2018 at an annual fee of \$723,267.57 reflecting a 1% increase from last year is hereby approved. (Contract on file in Board Office)
- 45. the contract with Dr. Jodie Bachman of Center for Orthopaedics to continue in the capacity as School Physician for the Clark Public Schools from July 1, 2017 through June 30, 2018 at a fee of \$16,667.00 is hereby approved. (Contract on file in Board Office)
- 46. the contract with Practice Associates Medical Group aka Clark Urgent & Specialty Care to provide health screening of prospective employees of the Clark Board of Education for the 2017-2018 school year at the following fees is hereby approved:
 - \$65.00 per history and physical examination
 - \$25.00 TB Screening (PPD)
 - \$75.00 Chest X-Ray (PA & Apical Lordotic Views), if required
- 47. a renewal agreement between the Clark Board of Education and Villani Bus Company for the 2017-2018 school year, in compliance with the New Jersey School Transportation Contract Law, as it pertains to contract renewal, at an increase of the current CPI rate of .30% over the previous year contract price, is hereby approved as listed:

	<u>2016-2017</u>	<u>CPI Increase</u>	<u>2017-2018</u>
Athletic Trips	\$72.61/hour	.30%	\$ 72.83
- 48. the 2017-2018 Extended School Year transportation agreement between the Clark Board of Education and the Morris Union Jointure Commission is hereby approved. (Contract on file in Board Office)
- 49. the renewal agreement between the Clark Board of Education and Geese Police Inc. to provide environmentally safe Canada goose control at the Arthur L. Johnson High School

for the 2017-2018 school year at a fee of \$290.00 per week is hereby approved.

- 50. approval is hereby given to enter an agreement with Videosyncrasy to record and broadcast Board of Education Meetings during the 2017-2018 school year at a fee of \$275.00 per meeting not to exceed \$5,500.00 without prior Board of Education authorization.
- 51. approval is hereby given to enter into an agreement with TruGreen Commercial for lawn care and related services for school district lawns from July 2017 through February 2018 at a total cost of \$8,390.00.
- 52. approval is hereby given for the following school lunch prices which represent a 0% increase from last year:

	Lunch	Reduced Lunch
High School	\$3.30	.40
Middle School	\$3.05	.40
Elementary Schools	\$2.80	.40

Upscale premium meals will also be offered in the high school as listed:

	Premium Meal
High School	\$4.00

- 53. the rates for the following health plan coverages for the 2017-2018 school year are hereby approved and on file in the Board Office.

Medical Plan Benefits provided by Horizon Blue Cross/Blue Shield
 Prescription Plan Benefits provided by Benecard
 Dental Plan Benefits provided by Horizon Blue Cross/Blue Shield
 Vision Plan Benefits provided by United Healthcare/Spectera

- 54. approval is hereby granted to enter into a four-year lease purchase agreement under State Contract #G-2075, Xerox Award A51045, between the Clark Board of Education and Stewart Xerox for eighteen copiers, as per Attachment B, at an annual cost of \$102,906.72. Stewart Xerox will take away the Savin machines and provide the Clark Board of Education with a check for \$12,500.00.
- 55. the National Life Group is hereby approved to offer financial services to all Clark Township School District employees at no cost to the District.
- 56. approval is hereby given for the change of use of educational space allowing for a transition room as a result of a new Special Education program in the place of an art room.
- 57. the Clark Board of Education declares the following vehicles obsolete and therefore stricken from the fixed asset register. Furthermore, authorization is granted to the School Business Administrator to arrange for their disposal.

Vehicle	VIN #
1992 Ford Pick Up Truck	2FDH38G7NCA71244
1995 Ford Pick Up Truck	1FTHF26H7SNB27473
1995 Crown Victoria	2FALP71WXSX169070

58. approval is hereby given to submit the 2017-2018 IDEA Grant – Part B application to the Department of Education with the following amounts for special education programs:

Preschool
 Public Share \$ 21,255.00

Basic
 Non-Public Share \$ 76,790.00
 Public Share \$434,032.00

59. the Clark Public School District hereby authorizes the submission of the Elementary and Secondary Education Act (ESEA) application formally known as No Child Left Behind (NCLB) for Fiscal Year 2018. The following totals consist of public and nonpublic allocations:

Title I-A	\$ 65,343.00
Title II-A	\$ 33,347.00
Title III (Consortium)	\$ 2,833.00
Title IV Part A	\$ 10,000.00

60. approval is hereby given to purchase a 2019 Model Year 54 passenger Blue Bird school bus from Hoover Truck & Bus Centers as per Bid Item #8A in the Educational Services Commission of New Jersey cooperative bid #ESCNJ 16/17-35 at a cost of \$86,225.87.

61. the Board of Education accepts the financial reports, as submitted, which include the monthly Board Secretary’s report and the Treasurer of School Monies report for the month ended June 30, 2017. The Board notes that the Secretary’s and Treasurer’s reports are in balance for the cash receipts and disbursements for the month ended June 30, 2017 and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10 (c), I, R. Paul Vizzuso, Board Secretary, certify that as of June 30, 2017 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, and that the District financial accounts have been reconciled and are in balance, and

BE IT FURTHER RESOLVED, that through the adoption of this resolution, we, the Clark Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, certify that as of June 30, 2017, after review of the Board Secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial

obligations for the remainder of the fiscal year.

62. the Board of Education hereby approves the Monthly Transfer Report for the month ended June 30, 2017. (Attachment C)

63. the Bill List submitted in the amount of \$1,493,794.66 for August 15, 2017 are hereby approved and payment authorized as funds of the board are made available following this meeting.

Vote: Ayes –
Nays –
Abstention –
Absent –

REPORT OF THE SUPERINTENDENT

REPORT OF THE COMMITTEES

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF THE PUBLIC

ADJOURNMENT

Motion to go into Executive Caucus:

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting certain matters as outlined below, and
WHEREAS, the Clark Township Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:
NOW, THEREFORE, BE IT RESOLVED, that the Clark Township Board of Education will hold a closed Executive Session on this date for the purpose(s) as outlined and described below:

- _____ 1. Confidential Matters per Statute or Court Order _____
- _____ 2. Impact Rights to Receive Federal Funds _____
- _____ 3. Unwarranted Invasion of Individual Privacy _____
- _____ 4. Collective Bargaining _____
- _____ 5. Acquisition of Real Property or Investment of Funds _____
- _____ 6. Public Safety Procedures _____
- _____ 7. Litigation or Contract Matters or Attorney/Client Privilege _____
- _____ 8. Personnel Matters _____
- _____ 9. Imposition of Penalties Upon an Individual _____

This closed session may be followed by an open session where action may be taken.

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Clark Board of Education

Agenda – August 14, 2017

Attachment A – Job Descriptions

Attachment B – Managed Confidential Printing

Attachment C – June Monthly Transfer Report