

Board of Education of the Township of Clark, New Jersey
Regular Meeting Agenda March 11, 2019

This meeting will open at 5:30 p.m. in the Media Center of the Arthur L. Johnson High School located at 365 Westfield Avenue in Clark, and immediately convene to Executive Session for confidential matters, collective bargaining, matters of personnel, litigation or contract matters, and/or attorney/client privilege. The Public Session of this meeting will begin at 7:00 p.m. and will be held in the Clark Council Chambers located at 315 Westfield Avenue in Clark.

OPEN PUBLIC MEETINGS STATEMENT

This is a public meeting of the Board of Education of the Clark Public Schools. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

PLEDGE TO THE FLAG

ROLL CALL

PRESENTATION OF THE 2017-2018 SCHOOL YEAR AUDIT

Andrew Parente of Lerch, Vinci & Higgins

PRESENTATION OF TENTATIVE ANNUAL SCHOOL BUDGET

R. Paul Vizzuso

**FLOOR OPEN TO PUBLIC FOR QUESTIONS/COMMENTS REGARDING THE
TENTATIVE ANNUAL SCHOOL BUDGET**

APPROVE SUBMISSION OF TENTATIVE BUDGET 2019 – 2020

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

the tentative budget be approved for the 2019-2020 School Year using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline. With the submission of this budget the Board approves that the budget will not exceed the 2% CAP.

And to advertise said tentative budget in the Home News Tribune in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Clark Council Chambers, Clark, New Jersey on Monday, May 6, 2019 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2019-2020 School Year.

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2019-20 Total Expenditures	\$37,860,693	\$ 976,290	\$ 1,351,032	\$40,188,015
Less: Anticipated Revenues	<u>\$ 5,532,434</u>	<u>\$ 976,290</u>	<u>\$ 0</u>	<u>\$ 6,508,724</u>
Taxes to be Raised	<u>\$32,328,259</u>	<u>\$ 0</u>	<u>\$1,351,032</u>	<u>\$33,679,291</u>

Vote: Ayes –
 Nays –
 Abstention –
 Absent –

APPROVAL OF MINUTES

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

the following minutes are hereby approved:

- Executive and Public Session minutes of the February 11, 2019 Regular Board Meeting
 Once the need for confidentiality no longer exists, Executive Session minutes may be available to the public.

Vote: Ayes –
 Nays –
 Abstention –
 Absent –

FLOOR OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

PERSONNEL

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

1. the resignation of Brian Kenyon, teacher, from the Clark Public Schools (ALJ), is hereby accepted effective May 6, 2019 or sooner pending start date of replacement teacher.
2. Allison Braithwaite is hereby appointed as a maternity leave replacement school counselor (for School Counselor Danielle Crincoli) for the Clark Public Schools (CHK), for the 2018-2019 school year, effective on or about April 5, 2019 to on or about June 21, 2019, at the annual salary of \$52,690.00 (BA Step 4), pro rata, pending a criminal history background check and a complete health physical.
3. Erin Van De Water is hereby appointed as a teacher for the Clark Public Schools (CPA),

for the 2018-2019 school year, effective on or about March 25, 2019, at the annual salary of \$52,690.00 (BA Step 4), pro rata, pending a criminal history background check and a complete health physical.

4. Kristyn Westcott is hereby appointed as a teacher for the Clark Public Schools (VRS), for the 2018-2019 school year, effective on or about March 18, 2019, at the annual salary of \$52,690.00 (BA Step 4), pro rata, pending a criminal history background check and a complete health physical.
5. Aida Fuschetto is hereby appointed as a before/after care aide for the Clark Public Schools, for the 2018-2019 school year, at a rate of \$13.50 per hour, without benefits, pending a criminal history background check and a complete health physical.
6. Dara Lipari is hereby appointed as a before/after care aide for the Clark Public Schools, for the 2018-2019 school year, at a rate of \$13.50 per hour, without benefits, pending a criminal history background check and a complete health physical.
7. Christine Casale Broski, supervisor for the Clark Public Schools (District), is hereby granted a maternity/disability leave commencing on or about May 3, 2019; and
Be it further resolved that Christine Casale Broski shall use approximately forty (40) accumulated unused sick days, five (5) accumulated unused vacation days, and four (4) accumulated unused personal days at the beginning of this leave; and
Be it further resolved that once the approximately forty (40) accumulated unused sick days, five (5) accumulated unused vacation days, and four (4) accumulated unused personal days are exhausted, the remaining days of this leave shall be without pay; and
Be it further resolved that this leave shall end on or about December 2, 2019.
8. Regina Rocco, teacher for the Clark Public Schools (ALJ), is hereby granted a maternity/disability leave commencing on or about May 16, 2019; and
Be it further resolved that Regina Rocco shall use approximately twenty-five (25) accumulated unused sick days at the beginning of this leave; and
Be it further resolved that once the approximately twenty-five (25) accumulated unused sick days are exhausted, the remaining days of this leave shall be without pay; and
Be it further resolved that this leave shall end on or about November 18, 2019.
9. Melissa Sakowski, teacher for the Clark Public Schools (VRS), is hereby granted a maternity/disability leave commencing on or about May 10, 2019; and
Be it further resolved that Melissa Sakowski shall use approximately thirty (30) accumulated unused sick days at the beginning of this leave; and
Be it further resolved that once the approximately thirty (30) accumulated unused sick days are exhausted, the remaining days of this leave shall be without pay; and
Be it further resolved that this leave shall end on or about January 1, 2020.
10. the following individuals are hereby appointed as substitutes for the Clark Public Schools for the 2018-2019 school year:

Substitute Teacher

Amanda Banek

(UC)

Allison Braithwaite

(NJ School Counselor)

Substitute Aide
Amanda Banek

Vote: Ayes –
Nays –
Abstention –
Absent –

CURRICULUM/EDUCATION

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

11. WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related within the scope of the work responsibilities of the attendees and within the funds budgeted for this purpose; and

WHEREAS, the attendance at these functions was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent; and

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance:

2019 NJAGC Conference: Ignite Passion with Purpose, Friday, March 22, 2019, 8:00 a.m. – 3:00 p.m., at Mercer County Community College, West Windsor, NJ, at the approximate cost of \$159.00 – Cindy Tarello

15^h Annual Schools to Watch Conference, Wednesday, June 26, 2019 - Saturday, June 29 2019, 8:00 a.m. – 3:00 p.m., at Crystal Gateway Marriott, Arlington, VA, at the approximate cost of \$463.50 (conference) and the approximate cost of \$765.00 (lodging) – Amanda Clarke

15^h Annual Schools to Watch Conference, Wednesday, June 26, 2019 - Saturday, June 29 2019, 8:00 a.m. – 3:00 p.m., at Crystal Gateway Marriott, Arlington, VA, at the approximate cost of \$566.50 (conference) and the approximate cost of \$765.00 (lodging) – Richard Delmonaco

12. the following educational field trip requests are hereby approved as listed:

Destination: Sterling Hill Mines and Museum
Ogdensburg, NJ

Date: 04/24/2019

Grade(s): 5

School: Frank K. Hehnly School

No. of Adults: 17

No. of Students: Approx. 101

Cost to BOE: \$2,400.00

Destination: Franklin Institute
Philadelphia, PA

Date: 04/30/2019

Grade(s): 9-12

School: Arthur L. Johnson High School
Psychology Classes

No. of Adults: 9

No. of Students: Approx. 90

Cost to BOE: \$0.00

Destination: Dardo Galletto Studios
New York, NY

Date: 05/15/2019

Grade(s): 6-8

School: Carl H. Kumpf Middle School
School Musical/Drama Club

No. of Adults: 6

No. of Students: Approx. 49

Cost to BOE: \$0.00

Destination: Six Flags Great Adventure
Jackson, NJ

Date: 05/15/2019

Grade(s): 4

School: Valley Road School

No. of Adults: 16

No. of Students: Approx. 75

Cost to BOE: \$1,500.00

Destination: Statue of Liberty and Ellis Island
New York, NY

Date: 05/20/2019

Grade(s): 9-12

School: Arthur L. Johnson High School
Italian Club

No. of Adults: 4

No. of Students: Approx. 36

Cost to BOE: \$0.00

Destination: Eastern State Penitentiary & Mutter Museum
Philadelphia, PA

Date: 05/21/2019

Grade(s): 9-12

School: Arthur L. Johnson High School
Psychology Classes

No. of Adults: 9

No. of Students: Approx. 90

Cost to BOE: \$0.00

Destination: NBC Studios/Rockefeller Center
New York, NY

Date: 05/21/2019

Grade(s): 6-8

School: Carl H. Kumpf Middle School
KTV Live

No. of Adults: 3

No. of Students: Approx. 19

Cost to BOE: \$0.00

Vote: Ayes –

Nayes –
Abstention –
Absent –

POLICY

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

13. the Clark Board of Education adopts the following policies and regulations on first reading. A copy of these documents is on file in the Board Office.

Policies

- P 0141.2 Board Member and Term – Receiving District
- P 2422 Health and Physical Education (M)
- P 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
- P 2610 Educational Program Evaluation (M)
- P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M)
- P 5330.04 Administering an Opioid Antidote (M)
- P 5337 Service Animals
- P 5756 Transgender Students (M)
- P 7440 School District Security (M)
- P 8860 Memorials

Regulations

- R 5330.04 Administering an Opioid Antidote (M)
- R 7440 School District Security (M)

Vote: Ayes –
Nayes –
Abstention –
Absent –

BOARD GOVERNANCE

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

- 14. the School Calendar for the 2019-2020 School Year is hereby approved. (Attachment A)
- 15. the placement results as listed below for the New Jersey Quality Single Accountability Continuum (NJQSAC) 2018-2019 Monitoring Process for the Clark Public Schools are hereby approved.

Area	Placement
Instruction and Program	89%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	95%

16. approval is hereby given for a waiver application to be submitted to the New Jersey Department of Education for teacher observations/evaluations (N.J.A.C. 6A:10-4.4(c) and (d)) for the 2019-2020 school year.

17. approval is hereby given to the Department of Special Services to provide continued cooperation and participation in the New Jersey Autism Study conducted by Rutgers University – New Jersey Medical School, under funding provided by the Centers for Disease Control and Prevention (CDC) and as a follow-up study to the Autism Developmental Disabilities Monitoring (ADDM) Network as allowed by N.J.A.C. 6A:32-7.5(e)16.

18. the following students from Union County College are hereby approved for an Internship/Practicum in the Clark Public Schools as listed:

<u>Student</u>	<u>Dates</u>	<u>School</u>
Matthew Colon	March 12, 2019 - May 10, 2019	ALJ (Mathematics)
Michael Couto	March 12, 2019 - May 10, 2019	ALJ (Science)
Judith Treacy	March 12, 2019 - May 10, 2019	FKH (Elementary)
Erica Vidal	March 12, 2019 - May 10, 2019	VRS (Elementary)

19. WHEREAS, the Clark Board of Education has received the Superintendent’s report of Incident(s) of Harassment/Intimidation/Bullying (“HIB”) within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent’s recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent’s recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A.18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five (5) school days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

Vote: Ayes –
 Nays –
 Abstention –
 Absent –

FINANCE

Motion:

Second:

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

- 20. approval is hereby given to enter into an agreement with Educere to provide virtual education delivery for student #4580800900 (high school) for Health 11 from February 15, 2019 to March 15, 2019 at a rate of \$29.00 per week for a total cost not to exceed \$116.00.
- 21. approval is hereby given to enter into an agreement with Silvergate Prep, to provide homebound educational instruction for student #8626944229 (high school) for 30 days retroactive to February 25, 2019 at a rate of \$50.00 per hour totaling \$500.00 per week, for a total cost of \$3,000.00.
- 22. approval is hereby given to submit an amendment to the 2018-2019 Elementary and Secondary Education Act (ESEA) application as follows:

	<u>Public</u>	<u>Nonpublic</u>
Title I-A	\$126,278.00	\$ 3,905.00
Title II-A	\$ 43,516.00	\$ 13,309.00
Title III-Immigrant	\$ 1,880.00	N/A
Title IV Part A	\$ 14,194.00	\$ 4,341.00

- 23. approval is hereby given for the following allocation of 2018-19 salaries and benefits for IDEA Preschool:

	<u>Salary</u>	<u>Benefits</u>
Megan Consiglio	\$8,392.50	\$2,601.50
Stefanie DeVizio	\$8,392.50	\$2,601.50

- 24. approval is hereby given to purchase thirty-eight 13-inch MacBook Air laptops, thirty-eight AppleCare+ protection plans, and one mobility cart from Apple Inc. under the terms of the Hunterdon County Educational Services Commission (HCESC) Co-op at a total cost of \$39,447.31. This purchase will be made with Title 1A Funds.
- 25. approval is hereby given to accept the proposal from Sigma Black Technology Solutions LLC to furnish and install ten Epson Brightlink interactive projectors and ten Epson UST wall mounts as well as the installation of ten customer provided whiteboards at a total cost of \$24,990.00. This purchase will be made with \$8,535.00 of Title IVA Funds and \$16,455.00 of Before and After Care Funds.
- 26. approval is hereby given to purchase Big Ideas Math: A Common Core Curriculum for Algebra 1, Algebra 2, and Geometry from Cengage Learning at a total cost of \$25,334.40. This purchase will be made with Title 1A Funds.
- 27. the Nonpublic School Technology Initiative Program Agreement with the UCESC and

Featherbed Lane School is hereby approved (Attachment B).

28. authorization is hereby granted to the Business Administrator/Board Secretary to solicit bids for Information Technology (IT) Consulting & Management Services for the 2019-20 school year.
29. the Auditor’s Management Report and Comprehensive Annual Financial Report for the Clark Public Schools for the Fiscal Year Ended June 30, 2018, have been received from our Auditors, Lerch, Vinci & Higgins, LLP; and,

Be it further resolved that audit rules and regulations promulgated by the New Jersey Department of Education (N.J.S.A. 18A:23-5) require the Board of Education to read and discuss the audit recommendations made by the Auditors in the annual audit; and,

Be it further resolved that a copy of the minutes of the Board meeting, together with a Corrective Action Plan (Attachment C) be submitted within 30 days after the audit is received by the Board, to the State Department of Education through the Union County Superintendent of Schools; and,

Be it further resolved the Clark Board of Education accepts the Auditor’s Management Report, Comprehensive Annual Financial Report for the fiscal year ended, June 30, 2018 and the recommendations included therein, and the Corrective Action Plan as submitted.

30. the Board of Education accepts the financial reports, as submitted, which include the monthly Board Secretary’s report and the Treasurer of School Monies report for the month ended January 31, 2019. The Board notes that the Secretary’s and Treasurer’s reports are in balance for the cash receipts and disbursements for the month ended January 31, 2019 and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10 (c), I, R. Paul Vizzuso, Board Secretary, certify that as of January 31, 2019 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, and that the district financial accounts have been reconciled and are in balance, and

BE IT FURTHER RESOLVED, that through the adoption of this resolution, we, the Clark Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, certify that as of January 31, 2019, after review of the Board Secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

31. the Board of Education hereby approves the Monthly Transfer Report for the month ended January 31, 2019. (Attachment D)
32. the Bill List submitted in the amount of \$1,267,792.52 for March 12, 2019 is hereby approved and payment authorized as funds of the board are made available following this

meeting.

Vote: Ayes –
Nays –
Abstention –
Absent –

REPORT OF THE SUPERINTENDENT

REPORT OF THE COMMITTEES

UNFINISHED BUSINESS

NEW BUSINESS

STUDENT BOARD MEMBER UPDATE

HEARING OF THE PUBLIC

ADJOURNMENT

Motion to go into Executive Caucus:

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting certain matters as outlined below, and
WHEREAS, the Clark Township Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:
NOW, THEREFORE, BE IT RESOLVED, that the Clark Township Board of Education will hold a closed Executive Session on this date for the purpose(s) as outlined and described below:

- _____ 1. Confidential Matters per Statute or Court Order _____
- _____ 2. Impact Rights to Receive Federal Funds _____
- _____ 3. Unwarranted Invasion of Individual Privacy _____
- _____ 4. Collective Bargaining _____
- _____ 5. Acquisition of Real Property or Investment of Funds _____
- _____ 6. Public Safety Procedures _____
- _____ 7. Litigation or Contract Matters or Attorney/Client Privilege _____
- _____ 8. Personnel Matters _____
- _____ 9. Imposition of Penalties Upon an Individual _____

This closed session may be followed by an open session where action may be taken.

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Attachment A – School Calendar for the 2019-2020 School Year

Attachment B – Nonpublic School Technology Initiative Program Agreement—Featherbed Lane School

Attachment C – Corrective Action Plan

Attachment D – January Monthly Transfer Report

CLARK PUBLIC SCHOOLS
Clark, New Jersey

Attachment A

SCHOOL CALENDAR FOR 2019-2020 SCHOOL YEAR

**Early Dismissal for the teaching staff & students on the same day of their school's Back-to-School Night and PreK-5 Conferences*

DATE	SCHOOL CLOSINGS	NUMBER OF DAYS	
		Teachers	Students
September		19	17
3 & 4 (Tues. & Wed.)	Teachers Report (Professional Development for Staff)		
5 (Thurs.)	Students Return		
*16 (Mon.)	Valley Road School Back-to-School Night		-Early Dismissal VRS Students & Staff
*17 (Tues.)	Arthur L. Johnson High School Back-to-School Night		-Early Dismissal ALJ Students & Staff
*18 (Wed.)	Frank K. Hehnly School Back-to-School Night		-Early Dismissal FKH Students & Staff
*19 (Thurs.)	Carl H. Kumpf Middle School Back-to-School Night		-Early Dismissal CHK Students & Staff
*23 (Mon.)	Clark Preschool Annex Back-to-School Night		-Early Dismissal CPA Students & Staff
30 (Mon.)	Schools Closed – Rosh Hashanah		
October		21	21
9 (Wed.)	Schools Closed – Yom Kippur		
14 (Mon.)	Schools Closed - Columbus Day		
*24 (Thurs.)	*ONLY – CPA, FKH, and VRS Conferences – Early Dismissal		
November		17	16
5 (Tues.)	Schools Closed – Election Day/Professional Development for Staff		
7 & 8 (Thurs. & Fri.)	Schools Closed - NJEA Convention		
*13 (Wed.)	*ONLY – CPA, FKH, and VRS Conferences – Early Dismissal		
27 (Wed.)	Early Dismissal for Students and Staff		
28 & 29 (Thurs. & Fri.)	Schools Closed - Thanksgiving Recess		
December		15	15
23-31 (Mon.-Tues.)	Schools Closed - Winter Recess		
January		21	21
1 (Wed.)	Schools Closed – New Year's Day		
2 (Thurs.)	Schools Reopen		
20 (Mon.)	Schools Closed – Martin Luther King, Jr. Day		
February		19	18
14 (Fri.)	Schools Closed for Students/Professional Development for Staff		
17 (Mon.)	Schools Closed – Presidents' Day		
March		22	22
	No School Closures		
April		16	16
10-17 (Fri.-Fri.)	Schools Closed - Spring Recess/Passover/Good Friday/Easter		
20 (Mon.)	Schools Reopen		
May		20	20
25 (Mon.)	Schools Closed – Memorial Day		
June		17	17
5 (Fri.)	Arthur L. Johnson High School Prom–Early Dismissal for ALJ Students		
19 (Fri.)	Early Dismissal for Students		
22 (Mon.)	Early Dismissal for Students		
23 (Tues.)	Early Dismissal for Students (Last Day for Students and Staff)		
		187	183

PLEASE NOTE: The Clark School District may close for a number of days per year due to inclement weather. Three snow days are built into this calendar. If additional snow days are required, in order to complete a full school year of 180 days, and because *Project Graduation* locks the schedule to a specific day for graduation, the holidays may be reduced in the following order: **Spring Recess 4/17/20; Spring Recess 4/16/20**. Please be aware of these possibilities in planning vacation activities during the 2019-2020 school year. If all three snow days are not needed, schools will be closed for additional days in the following order: **Tuesday 6/2/20; Friday 6/12/20**.

AGREEMENT
2018-2019

I have received and read the Guidelines for Administering the New Jersey Nonpublic School Technology Initiative Program. I certify that pupils who will use the technology purchased under this program qualify under the guidelines.

It is understood that the equipment, supplies and materials purchased with the state-aid funds are to be used solely for the purpose of enhancing the instructional process for the nonpublic school student. The use of equipment, supplies and materials purchased with the state funds for religious purposes, the administration of the nonpublic school or other purposes contrary to law is strictly prohibited. State-aid funds must be used to meet the specific technology needs of students and teaching staff members. State-aid funds cannot be used to supplant benefits normally provided by the nonpublic school. All technology provided under this program to nonpublic school pupils must be used for secular, neutral, non-religious and non-ideological purposes.

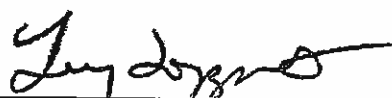
It is understood that equipment purchased with state-aid is the property of the public school district. Equipment will be purchased by the UCESC and delivered to the nonpublic school. Upon receipt, the equipment will be labeled by the nonpublic school with labels provided by the UCESC.

Within (1) one week of receipt of the equipment, the nonpublic school will record the serial numbers of all equipment indicated on the copy of the purchase order supplied by the UCESC. This purchase order copy along with the signature of the school designee will be faxed or sent to the Nonpublic School Services, 45 Cardinal Drive, Westfield, NJ 07090.

It is agreed that the nonpublic school will store the equipment at the end of the school year at no cost to the public school district. Further, it is understood that only the public school district may dispose of equipment purchased for this program. Equipment may only be disposed of in accordance with the provisions of "Public School Contract Law".

Any piece of equipment purchased with state-aid funds will have a maintenance agreement or the nonpublic school will be responsible for repairs. State-aid funds may be used to purchase such maintenance agreements through the selected vendor. Implementation of maintenance agreement and warranties are the responsibility of the nonpublic school.

It is agreed that funds must be committed by January 2, 2019, in order to insure the student can make use of this technology during the current school year. All purchase orders must be received and signed-off by April 30, 2019 or they will be cancelled by the business office.

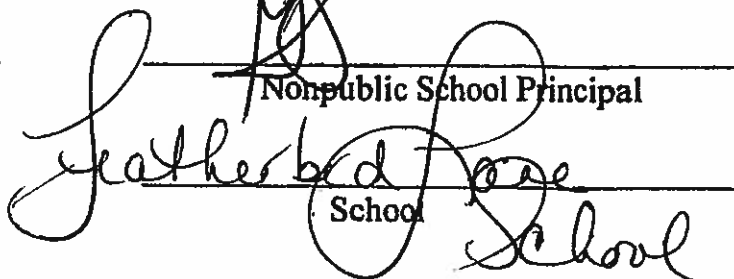


Commission Superintendent

2/8/19

Date

Nonpublic School Principal



School School

UNION COUNTY EDUCATIONAL SERVICES COMMISSION
NONPUBLIC SCHOOL TECHNOLOGY INITIATIVE PROGRAM PLAN 2018-2019

Public School District: Clark

of Pupils 12

Name of School: Featherbed Lane

Entitlement \$432.00

Minus 5% Administrative Fee 21.60

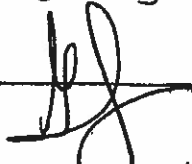
Spendable Amount \$410.40

This statement verifies that the required conference was held between the undersigned individuals regarding the New Jersey Technology Initiative Program. The public school and UCESC will not reimburse the nonpublic school directly. It is agreed that the entitlement of the above named school will be used to provide technology according to all DOE rules and regulations.

The following items will be purchased with the money from Nonpublic School Technology Initiative Program.

Description
① HP Laserjet Pro M29w All-in-One Wireless Laser and Mobile Printer - \$99.00 to support our new Learning programs - Mystery Science and Brain Pop - All having printable learning tools for our Kdg class - We are also implementing Writers Workshop and the students will publish their own work.
② Leapfrog Mr. Pencil's Scribble and Write Learning writing, drawing and spelling → 3 @ 19.88 each
③ Ultimate Learning Resources Botley the Coding Robot and Activity Set, coding book and Coding Accessory 2 @ 88.85 each
④ Leapfrog - My First Learning Tablet 4 @ 16.99 each

Principal _____





Date: 2/8/19

Layna Winters
Nonpublic School Services UCESC
(Designee for local Public School District)

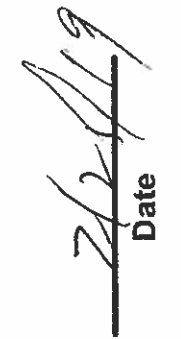
Date: 2-11-19

**CORRECTIVE ACTION PLAN
FISCAL YEAR ENDED
JUNE 30, 2018**

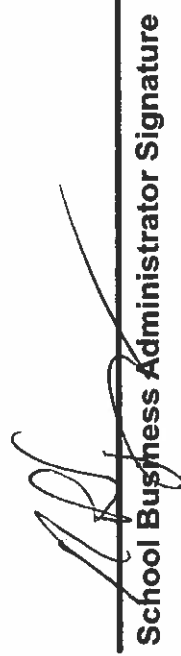
Name of School District:	Clark BOE	County: Union						
Type of Audit:	Financial Planning, Accounting and Reporting							
Date of Board Meeting:	March 11, 2019							
Telephone:	732-574-9600							
Recommendations	Corrective Action Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation				
Financial Planning, Accounting and Reporting	Approved appropriations and related expenditures from the Maintenance Reserve be reported in the District's budget report.	Any future Maintenance Reserve projects expenditures will be reported in the 261 account.	Business Administrator	Any future projects.				
T.P.A.F. Reimbursement	The District review with it's financial accounting software vendor the TPAF/FICA calculation to ensure the TPAF/FICA reimbursements are based only on pensionable wages subject to FICA.	Review the State Share FICA report with CSI to make adjustments to the pensionable wage report subject to FICA.	Business Administrator	December 2018				
Student Body Activities	Only expenditures related to student body organizations and activities be accounted for in the Valley Road and Hehlny students activity accounts.	Will review with all building Principals that only purchases related to student body organizations and activities will be made from the student activity accounts.	Business Administrator	On going throughout the school year.				
	3/16/19		3/8/19					
Chief School Administrator	Date	Business Administrator/Board Secretary	Date					

cc: County Superintendent

Line	Budget Category	Account	(col 1)		(col 2)		(col 3)		(col 4)		(col 5)		(col 6)		(col 7)		(col 8)	
			Original Budget	Data	Revenues Allowed NJAC - A:23A-2.3	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 1/31/2019	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To							
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	196,166	0	196,166	19,617	0	0.00%	19,617	19,617	19,617	19,617	0	0.00%	19,617	19,617	19,617	0
76260	Total Facilities Acquisition and Constru	12-000-4XX-XXX	119,442	0	119,442	11,944	8,500	7.12%	20,444	20,444	20,444	20,444	0	0.00%	20,444	20,444	20,444	0
76320	Capital Reserve -- Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0	0	0	0	0.00%	0	0	0	0
76340	Capital Reserve -- Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0	0	0	0	0.00%	0	0	0	0
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0	0	0	0	0.00%	0	0	0	0
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	0	0	0	0	0	0.00%	0	0	0	0	0	0.00%	0	0	0	0
76400	TOTAL CAPITAL OUTLAY		315,608	0	315,608	31,561	8,500	2.69%	40,061	40,061	40,061	40,061	0	0.00%	40,061	40,061	40,061	0
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0	0	0	0	0.00%	0	0	0	0
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0	0	0	0	0.00%	0	0	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0	0	0	0	0.00%	0	0	0	0
84060	GENERAL FUND GRAND TOTAL		36,114,781	6,013	36,120,794	3,612,079	0	0.00%	3,612,079	3,612,079	3,612,079	3,612,079	0	0.00%	3,612,079	3,612,079	3,612,079	0



 Date



 School Business Administrator Signature