

Board of Education of the Township of Clark, New Jersey
Regular Meeting Minutes December 3, 2018

This meeting opened at 5:10 p.m. in the Media Center of the Arthur L. Johnson High School located at 365 Westfield Avenue in Clark, and immediately convened to Executive Session for confidential matters, collective bargaining, matters of personnel, litigation or contract matters, and/or attorney/client privilege. The Public Session of this meeting began at 6:05 p.m. and was held in the Clark Council Chambers located at 315 Westfield Avenue in Clark.

OPEN PUBLIC MEETINGS STATEMENT

This is a public meeting of the Board of Education of the Clark Public Schools. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

PLEDGE TO THE FLAG

ROLL CALL 5:10 P.M.

Present: Lorraine j. Aklonis
Robert Brede
Laura Caliguire
Christine Guerriero, Garwood Representative
Thomas Lewis
Henry R. Varriano
Jill Curran, President

Absent: Scott Bohm
Steven Donkersloot, Vice President
Robert Smorol

Also Present: Edward Grande, Superintendent of Schools
R. Paul Vizzuso, Business Administrator/Board Secretary

MOTION TO GO INTO CLOSED EXECUTIVE SESSION

Motion: Christine Guerriero
Second: Lorraine j. Aklonis

Roll Call: Yes: 7 No: 0 Abstain: 0

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Clark Township Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Clark Township Board of Education will hold a closed Executive Session on this date for the purpose(s) as outlined and described below:

- | | | |
|-------------------------------------|----------------------------------------------------------------|-------|
| <input checked="" type="checkbox"/> | 1. Confidential Matters per Statute or Court Order | _____ |
| <input type="checkbox"/> | 2. Impact Rights to Receive Federal Funds | _____ |
| <input type="checkbox"/> | 3. Unwarranted Invasion of Individual Privacy | _____ |
| <input checked="" type="checkbox"/> | 4. Collective Bargaining | _____ |
| <input type="checkbox"/> | 5. Acquisition of Real Property or Investment of Funds | _____ |
| <input type="checkbox"/> | 6. Public Safety Procedures | _____ |
| <input type="checkbox"/> | 7. Litigation or Contract Matters or Attorney/Client Privilege | _____ |

- 8. Personnel Matters
- 9. Imposition of Penalties upon an Individual

MOTION TO ADJOURN CLOSED EXECUTIVE SESSION

Motion: Christine Guerriero
 Seconded: Lorraine j. Aklonis

Roll Call: Yes: 7 No: 0 Abstain: 0

This closed session was followed by an open session where action was taken.

The Board met in Executive Session from 5:10 p.m. until 6:05 p.m. After a 10 minute recess, the following roll call was taken:

OPENING PUBLIC MEETINGS STATEMENT

This is a public meeting of the Board of Education of the Clark Public Schools. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

PLEDGE TO THE FLAG

ROLL CALL 6:15 P.M.

Present: Lorraine j. Aklonis
 Robert Brede
 Laura Caliguire
 Christine Guerriero, Garwood Representative
 Thomas Lewis
 Henry R. Varriano
 Jill Curran, President

Absent: Scott Bohm
 Steven Donkersloot, Vice President
 Robert Smorol

Also Present: Edward Grande, Superintendent of Schools
 R. Paul Vizzuso, Business Administrator/Board Secretary

Jill Curran, President – asked for prayers for Michael Sot, former ALJ graduate and his family. Over the weekend, Michael was in a tragic car accident.

APPROVAL OF MINUTES

Motion: Christine Guerriero
 Second: Robert Brede

Roll Call: Yes: 6 No: 0 Abstain: 1 Curran

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

the following minutes are hereby approved:

Executive and Public Session minutes of the November 5, 2018 Regular Board Meeting
Once the need for confidentiality no longer exists, Executive Session minutes may be available to the public.

FLOOR OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

The floor was opened to the public at 6:17 p.m. and immediately closed with no comments from the audience.

PERSONNEL

RESOLUTION BY BLOCK VOTE (1-7, 9-11)

Motion: Lorraine j. Aklonis
Second: Laura Caliguire

Items 1, 3, 5-7, 10:

Roll Call: Yes: 6 No: 0 Abstain: 1 Christine Guerriero

Items 2, 4, 9, 11:

Roll Call: Yes: 7 No: 0 Abstain: 0

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

1. the resignation of Pauline Marino-Rivera, before/after care aide, from the Clark Public Schools, is hereby accepted effective November 7, 2018.
2. Resolution #10 of the Board Meeting on May 2, 2018 is hereby amended to reflect a leave end date of June 21, 2019.
3. Resolution #9 of the Board Meeting on September 11, 2018 is hereby amended to reflect an end date of June 21, 2019.
4. Danielle Dundas is hereby appointed as a behaviorist for the Clark Public Schools (District) for the 2018-2019 school year, effective January 2, 2019 to June 21, 2019, at the annual salary of \$56,490.00 (MA Step 4), pro rata, pending a criminal history background check and a complete health physical.
5. Morgan Felt is hereby appointed as a teacher (Special Education) for the Clark Public Schools (CHK) for the 2018-2019 school year, effective February 4, 2019, or earlier if released from her current contract, at the annual salary of \$56,490.00 (MA Step 4), pro rata, pending a criminal history background check and a complete health physical.
6. Ellen Pettenato is hereby appointed as a cafeteria/playground aide for the Clark Public Schools (VRS) for the 2018-2019 school year, at a rate of \$11.00 per hour, without benefits, pending a criminal history background check and a complete health physical.
7. Lisa O’Neil, teacher for the Clark Public Schools (CHK), is hereby granted a maternity/disability leave commencing on or about February 4, 2019; and
Be it further resolved that Lisa O’Neil shall use approximately thirty-four (34) accumulated unused sick days at the beginning of this leave; and
Be it further resolved that once the approximately thirty-four (34) accumulated unused sick days are exhausted, the remaining days of this leave shall be without pay; and

Be it further resolved that this leave shall end on or about June 21, 2019.

8. *Administratively Withdrawn*

9. the following individuals are hereby appointed as After Care Program Nurses for the Clark Public Schools (District Wide) for the 2018-2019 school year, as listed:

	<u>Per Hour</u>
Catherine Light	\$35.00
Pamela Palmieri	\$35.00

10. Matthew Serweddes is hereby approved as advisor for the Coding for Cougars program for the 2018-2019 school year at Carl H. Kumpf Middle School for a stipend of \$500.00 per ten-hour session.

11. the following individuals are hereby appointed as substitutes for the Clark Public Schools for the 2018-2019 school year:

<u>Substitute Teacher</u>	
Chelsea Caplette	(UC-BA)
Jamie Cheeka	(UC)
Danielle Dundas	(UC-BS)
Kimberly Gillespie	(UC-BS)
Dominique Smith	(UC)

- Substitute Aide
 Jamie Cheeka
 Aida Fuschetto
 Kelly Kondroski
 Ellen Pettenato
 Karen Trapp
 Jenna Vorrius

CURRICULUM/EDUCATION

RESOLUTION BY BLOCK VOTE (12-15)

Motion: Henry R. Varriano
Second: Lorraine j. Aklonis

Item 12:

Roll Call: Yes: 7 No: 0 Abstain: 0

Items 13-15:

Roll Call: Yes: 6 No: 0 Abstain: 1 Christine Guerriero

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

12. the K-12 Theatre Arts Curriculum Guide for the 2018-2019 school year is hereby approved.

13. approval is hereby given for a YMCA Track and Field Club to be offered on a tuition basis (an approximate cost of \$151.00 per student payable to the YMCA for two 1-1.5 hour practices per

week with five to six meets) at Carl H. Kumpf Middle School after school from March 18, 2019 to May 17, 2019.

- 14. WHEREAS, the employee listed below is requesting Board of Education authorization to attend the conference/workshop listed below; and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at this function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent; and

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conference/workshop and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance:

SDE NJ Conference for Kindergarten Teachers on Monday, February 25, 2019, 8:00 a.m. – 3:50 p.m., at Resorts Casino Hotel, Atlantic City, NJ, at the approximate cost of \$244.00 – Susan Mytrowitz

- 15. the following educational field trip requests are hereby approved as listed:

Destination: 911 Memorial and Museum
New York, NY

Date: 05/22/2019 Grade(s): 6
School: Carl H. Kumpf Middle School
No. of Adults: 12 No. of Students: Approx. 100
Cost to BOE: \$0.00

Destination: 911 Memorial and Museum
New York, NY

Date: 05/23/2019 Grade(s): 6
School: Carl H. Kumpf Middle School
No. of Adults: 12 No. of Students: Approx. 100
Cost to BOE: \$0.00

POLICY

RESOLUTION BY BLOCK VOTE (16)

Motion: Christine Guerriero
Second: Thomas Lewis

Item 16:

Roll Call: Yes: 7 No: 0 Abstain: 0

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

- 16. the Clark Board of Education adopts the following regulation on first reading. A copy of this document is on file in the Board Office.

Regulation
R 3415

Employment of Substitute Teachers

BOARD GOVERNANCE

RESOLUTION BY BLOCK VOTE (17-19)

Motion: Laura Caliguire
Second: Robert Brede

Items 17-19:

Roll Call: Yes: 7 No: 0 Abstain: 0

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

17. approval is hereby given for the submission of the District Performance Review (DPR) for the Clark Public Schools in compliance with the New Jersey Quality Single Accountability Continuum (NJQSAC) 2018-2019 Monitoring Process.

18. the following student from Monmouth University is hereby approved for an Internship/Practicum in the Clark Public Schools as listed:

<u>Student</u>	<u>Dates</u>	<u>School</u>
Meghan Bradley	January 22, 2019 – May 3, 2019	ALJ (Guidance)

19. WHEREAS, the Clark Board of Education has received the Superintendent’s report of Incident(s) of Harassment/Intimidation/Bullying (“HIB”) within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent’s recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent’s recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A.18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five (5) school days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

FINANCE

RESOLUTION BY BLOCK VOTE (20-33, Add. #1-2)

Motion: Lorraine j. Aklonis
Second: Henry Varriano

Items 20-33, Add. #1-2:

Roll Call: Yes: 7 No: 0 Abstain: 0

Be it resolved by the Board of Education of the Township of Clark that upon the recommendation of the Superintendent of Schools that

- 20. approval is hereby given to enter into an agreement with Professional Education Services, Inc. to provide educational instruction services for student #020165 (high school), from October 29, 2018 to on or about December 21, 2018 for two hours per day, at a tuition rate of \$30 per hour, not to exceed \$2,400.00.
- 21. approval is hereby given to enter into an agreement with Silvergate Prep, to provide homebound educational instruction for student #8626944229 (high school) for approximately 10 to 30 days retroactive to November 14, 2018 at a rate of \$50.00 per hour totaling \$500.00 per week, for an approximate total of \$2,000.00.
- 22. approval is hereby given to Union County Educational Services Commission to provide the following Child Study Team evaluations, at the revised rates, as needed for the 2018–2019 school year:

<u>Evaluations</u>	
Psychology	\$420.00
Educational	\$420.00
Social	\$420.00
Speech Therapy	\$420.00
Required CST Meeting	\$100.00 consultant/meeting
<u>Administrative Support</u>	\$125.00 hour
(Including due process hearings, travel, record reviews and additional meetings)	

- 23. a donation of approximately 35 gently used cork blocks, at an estimated value of \$700.00 to the Arthur L. Johnson High School is hereby accepted from Danielle Mojo, owner of Hot Yoga Revolution, with appreciation. The blocks will be used for the Wellness Room.
- 24. to approve the following for allocation of salaries and benefits for Title IIA:

	<u>Salary</u>	<u>Benefits</u>
Mallory Applebaum	\$3,932.00	\$1,219.00
Yuri Diaz	\$3,932.00	\$1,219.00
Mark Harley	\$3,932.00	\$1,219.00
Kristen Waters	\$3,931.00	\$1,218.00

- 25. to approve the following for allocation of salaries and benefits for Title III Immigrant:

	<u>Salary</u>	<u>Benefits</u>
Melissa Vogel	\$1,435.00	\$445.00

- 26. to approve the Budget Calendar for the 2019-20 school year (Attachment A).
- 27. the Nonpublic School Technology Initiative Program Agreements with the UCESC and the participating schools located within this District are hereby approved (Attachment B).
- 28. the agreement with Cleary Giacobbe Alfieri Jacobs, LLC to provide legal services to the Board regarding negotiations is hereby approved. (Agreement on file in the Board Office)

29. THIS AGREEMENT, made this 3rd day of December, 2018, in the County of Union, State of New Jersey, by and between the Diploma Joint Insurance Fund, hereinafter referred to as "Fund", and the Governing Body of the Clark Public Schools, hereinafter referred to as "Educational Facility"; WHEREAS, the Fund seeks to provide its members with insurance coverage;

WHEREAS, two or more educational facilities have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.* and the regulations promulgated pursuant thereto; and

WHEREAS, the Educational Facility is currently a member of said Fund; and

WHEREAS, the Educational Facility has resolved to renew said membership;

NOW, THEREFORE, it is agreed as follows:

- The Educational Facility hereby renews its membership in the Fund for a three (3) year period, beginning July 1, 2018, and ending July 1, 2021 at 12:01 a.m. eastern standard time.
- The Educational Facility agrees to participate in the Fund with respect to the types of insurance stated in the Renewal of Membership Resolution.
- The Educational Facility hereby ratifies and reaffirms the bylaws and other organizational and operational documents of the Fund and as from time to time amended by the Fund and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.
- The Educational Facility agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
- In consideration of renewal of membership in the Fund, the Educational Facility agrees that for those types of insurance in which it participates, the Educational Facility shall jointly and severally assume and discharge the liability of each and every member of the Fund all of whom, as a condition of membership in the Fund, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Educational Facility is pledged to the punctual payment of any sums which shall become due to the Fund in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
- If the Fund, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Facility agrees to reimburse the Fund for all such reasonable expenses, fees and costs on demand.
- The Educational Facility and the Fund agree that the Fund shall hold all monies paid by the Educational Facility to the Fund as fiduciaries for the benefit of Fund claimants all in accordance with applicable statutes and/or regulations.
- The Fund shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 *et. seq.* and such other statutes and regulations as may be applicable.

- The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

30. WHEREAS, the Clark Public Schools, hereafter referred to as "Educational Facility" is a member of the Diploma Joint Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2018 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following types of coverage:

- Workers' Compensation
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)
- Supplemental Indemnity - Workers' Compensation

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

- The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2018, and ending July 1, 2021 at 12:01 a.m. eastern standard time, and to be subject to the coverage, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
 - The Educational Facility's Business Official, R. Paul Vizzuso is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.
31. the Board of Education accepts the financial reports, as submitted, which include the monthly Board Secretary's report and the Treasurer of School Monies report for the month ended October 31, 2018. The Board notes that the Secretary's and Treasurer's reports are in balance for the cash receipts and disbursements for the month ended October 31, 2018 and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10 (c), I, R. Paul Vizzuso, Board Secretary, certify that as of October 31, 2018 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, and that the district financial accounts have been reconciled and are in balance, and

BE IT FURTHER RESOLVED, that through the adoption of this resolution, we, the Clark Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, certify that as of October 31, 2018, after review of the Board Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the

fiscal year.

32. the Board of Education hereby approves the Monthly Transfer Report for the month ended October 31, 2018. (Attachment C)

33. the Bill List submitted in the amount of \$1,207,799.10 for December 4, 2018 is hereby approved and payment authorized as funds of the board are made available following this meeting.

Add. #1. the following sealed bids for the District Wide Security Vestibule Upgrades, duly advertised and opened on October 18, 2018 at 11:00 a.m. are hereby rejected pursuant to 18A:18A-22, the lowest bid substantially exceeds the cost estimates for the goods or services and the Clark Board of Education wants to substantially revise the specifications for the goods or services:

Company	Base Bid
C & M Door Controls, Inc.	\$ 85,000.00
The G Meyer Group	\$ 113,500.00
Paley Construction Company	\$ 131,864.00
Panoramic Window + Door Systems, Inc.	\$ 167,000.00
K & D Contractors, LLC	\$ 289,600.00

Add. #2. the Clark Board of Education hereby authorizes the Business Administrator and Parette Somjen Architects to solicit a public bid for the purpose of completing the District Wide Security Vestibule Upgrade project.

REPORT OF THE SUPERINTENDENT

- New hires
 - Morgan Felt (CHK Special Education/Language Arts Teacher): B.A. from Rowan U. and M.Ed. from Arcadia U.; Coming to us from Perth Amboy with additional experience in Mountainside and Hillsborough
 - Danielle Dundas (Behaviorist): B.S. from Centenary College, M.S. from California Southern U., and BCBA from U. of Massachusetts; Registered Behavior Technician and Center Manager for A Friendly Face in Staten Island and Bayonne
- YMCA Track and Field Club: Second year
- Thanks to Danielle Mojo, owner of Hot Yoga Revolution, for donation of 35 cork blocks to ALJ wellness space.
- Approval of SY 19-20 budget calendar
- CHK was accepted to 18-19 NJ Positive Behavior Support in Schools (NJ PBSIS) training cohort through Rutgers U.; Congratulations and thanks to Mr. Delmonaco and his team
- Parent University: Art Night this Thurs. (Dec. 6); Thanks to Mr. Terhune.
- Thanks to Jill for 13 years. Last meeting of hers but she will be back in January to be honored.
- Happy holidays!

REPORT OF THE COMMITTEES

Christine Guerriero, Board Member - Reported on the NJSBA Delegate Assembly held on November 17, 2018.

- No resolutions were submitted by BOE’s for consideration.
- The Association was audited and found to be in good financial health.
- President Daniel Sinclair presented on the non-college bound learner.
- Dr. Larry Feinsod reported on a number of initiatives and partnerships.
- 9th year in a row in which NJSBA has kept membership flat and no increase in cost to BOE’s.

- Path to Progress presented by Lucille Davy and Mark Magyar stated that there should be more equitable distribution of state aid for special education and that extraordinary aid should not be borne by local property taxes.
- Discussion regarding non-operational districts.
- Next meeting will be in May 2019.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

Board Members - Congratulated Jill on her many years of serving on the Board and the community as a whole. Her contributions as a Board Member and as Board President were both valued and appreciated.

Jill Curran, Board President – Thanked the community for allowing her the opportunity to serve on the Board and in other capacities over the years.

HEARING OF THE PUBLIC

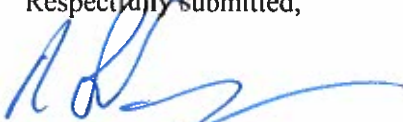
The floor was opened to the public at 6:30 p.m. and immediately closed with no comments from the audience.

ADJOURNMENT

Motion: Henry Varriano
Seconded: Lorraine j. Aklonis

BE IT RESOLVED, that with no further business to come before the Clark Board of Education, the meeting adjourned at 6:30 p.m.

Respectfully submitted,



R. Paul Vizzuso
Business Administrator/Board Secretary
fm

Attachment A – 2019-20 Budget Calendar

Attachment B – Nonpublic School Technology Initiative Program Agreements

Attachment C – October Monthly Transfer Report