



CITYWIDE COUNCIL ON HIGH SCHOOLS

NYC DEPARTMENT OF EDUCATION

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MINUTES

Calendar Meeting

Wednesday, September 11, 2013

ATTENDANCE

Brooklyn Representative	Kenneth Cera	Present
Brooklyn Representative	Marianne Russo	Present
Bronx Representative	Evelyn Feliciano	Present
Bronx Representative	Neyda Franco	Present
Manhattan Representative	Stanley Ng	Present
Manhattan Representative	Terri Watson	Present
Queens Representative	Alleyn Hughley	Present
Queens Representative	Alex Lee	Present
Staten Island Representative	Martin Krongold	Present
Staten Island Representative	<i>Vacant</i>	
Public Advocate Appointee	Paola de Kock, <i>President</i>	Present
CCSE Appointee	<i>Vacant</i>	
CCELL Appointee	<i>Vacant</i>	
Student Representative	<i>Jaden Baird (alternate)</i>	<i>Present</i>
Superintendent Liaison	Karen Watts	Present

Absences

None

CALENDAR MEETING

Call to order by President de Kock at 6:10 pm.

Program Presentations

The New Principal Evaluation & Development System

Theresa Caccavale, Office of School Quality, presented on the key features of the new principal evaluation system. They will be evaluated on measures of leadership (60%); student learning as measured by growth on state tests (20%) and "local measures" (20%) (this refers to measures chosen at the local level, which could be based, e.g., on state or local test results). The evaluation will be based on two visits, one announced and one unannounced; at least one of the visits must be conducted by the superintendent (who will also be the rating officer). School data will be used in selecting which classes to visit, but the evaluation will focus on leadership practices rather than school quality (as with the quality review). Principals will receive feedback from all the visits in the summer and formal evaluations in the fall of 2014. Those rated developing or ineffective will also receive plans for improvement; the superintendent must then make an additional unannounced visit, and the network will provide support.

Termination generally will require a minimum of two years; there is no appeals process for the objective portion of the evaluation; the subjective portion is subject to arbitration. Council members requested data on how many principals have retired and how many were formally dismissed as part of the DOE's turnaround or other school improvement strategy that requires the replacement of staff.

The New Teacher Evaluation & Development System (Advance)

Lisa Hertzog, Director of Design, Office of Teacher Effectiveness, presented. Evaluations will be based on measures of teacher practice (60%), state tests (20%) and local measures (20%). Teachers will receive at least 4-6 in-classroom observations. The first assessment will form the baseline to determine growth for the year. State assessments for art and music teachers have not yet been developed; for teachers of multiple courses, not all will be included in the measures. Evaluations will be based on the Danielson Framework for Teaching; teachers will have a choice between one formal plus at least three informal observations, and six informal 15-minute observations. Observations will be followed by verbal or written feedback; student feedback will count for 5% of the rating beginning next year. Teachers will receive an overall rating of Highly Effective, Effective, Developing or Ineffective. As the principals, termination is possible after two years.

In response to Council members' questions, Ms. Herzog stated that principals could relieve some of the time pressure by delegating observations to assistant principals since the rubric is available and everyone will be looking at the same indicators; for teacher support, talent coaches will be assigned to the networks. All teachers will be evaluated, including CTE and other teachers for which there are no state assessments. Co-teachers will receive independent observations and ratings, and evaluations will be based on growth for similar student populations. The Danielson Framework includes measures of interaction with parents, but there is no parent evaluation component.

Presentation on DOE's C4E plan

Tabled for the next meeting due to time constraints.

Report of Superintendent Liaison & Other High School Superintendents' Reports:

Denise Hallett was introduced. New superintendent positions were created to oversee schools that are phasing out; they will be working with CFN 610, led by Steve Chernigoff. Ms. Hallett supervises the 28 high schools currently in the phase-out process; middle and elementary schools were assigned to a separate superintendent.

High school superintendents Horowitz, Bradbury, Staple, Matheson, Lindsey, Watts, Lodico and Mendes presented reports on personnel changes and their high school coming joint public hearings. (See attached reports)

President's Report & Announcements

Ms. de Kock waved her report due to time constraints.

Member Reports

Mr. Ng reported on a project, coordinated with CBO's, to provide volunteer translators to assist families at the upcoming Brooklyn HS Fair. He is looking for assistance to expand the project to provide assistance to Spanish and Korean speaking families in addition to Chinese. Mr. Ng and Ms. de Kock have been working with the CCELL to expand capacity.

Resolution (waiver of library services requirements)

Ms. de Kock presented a draft resolution opposing DOE's request for a waiver of the NYSE requirement that high schools have a certified librarian. After some discussion, it was agreed to reconsider the resolution at the next meeting if still timely and subject to Ms. de Kock verifying that the wording of the resolution correctly reflects the position's official title.

Public comment.

No one signed up to speak.

Calendar meeting adjourned at 9:07 pm.

BUSINESS MEETING

Meeting called to order by President Kock at 8:45pm.

Motion to approve revised budget.

Ms. Franco moved to accept the proposed budget modification (as shown on the attached budget).

Motion passed unanimously.

Yes	Cera, Feliciano ,Franco, de Kock, Hughley ,Krongold ,Lee, Ng, Russo, Watson
No	None
Abstained	None

There was a brief discussion on the possibility of holding a special business meeting to discuss unfinished business. Ms. de Kock reported that only one candidate has submitted an application to fill the vacant Staten Island seat and that in any event a special meeting will be needed for candidate interviews.

Respectfully Submitted,

**Marianne Russo,
Recording Secretary**

Approved by Council vote on November 13, 2013