



# Citywide Council On High Schools

Citywide Council on High Schools 45-18 Court Square, 2nd Floor Long Island City, NY 11101  
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## Business Meeting Monday, November 18, 2015

### ATTENDANCE

Brooklyn Representative	Mohammad Akram	Present
Brooklyn Representative	Marianne Russo	Present
Bronx Representative	Edward Afuakwa	Present
Bronx Representative	Constance Asiedu	Present
Manhattan Representative	Monica Bajraktarevic	Present
Manhattan Representative	Michael Kraft	Present
Queens Representative	Mona-Lisa Chandler	Present
Queens Representative	Michelle Gebrail	Present
Staten Island Representative	Robin Allen	ABSENT-Excused
Staten Island Representative	Miguel Rodriguez	Present
Public Advocate Appointee	Lisa Lewis	Present
CCSE Appointee	Neyda Franco	Present
CCELL Appointee	<i>Vacant</i>	
Student Representative	<i>Vacant</i>	
Student Representative Alternate	<i>Vacant</i>	
Superintendent Liaison	Karen Watts	ABSENT-Excused
Superintendent	Michael Prayor	Present

### In Attendance

We have quorum. Robin Allen was sick and Superintendent Watts was absent for work related reasons, excused absences. Superintendent Michael Prayor was her replacement for this meeting.

## BUSINESS MEETING

Call to order by President Ms. Asiedu at 9:07 pm. Attendance and roll call was taken.

### Approval of the Minutes

Ms. Chandler moved to accept the October 14, 2015 meeting Minutes with corrections.  
Ms. Gebrail 2<sup>nd</sup> the motion. **11 in favor.** Motion passed unanimously.

Yes	Afuakwa, Akram, Asiedu, Bajraktarevic, Chandler, Franco, Gebrail, Kraft, Lewis, Rodriguez, Russo
No	None
Abstained	None

### **Approval of the Minutes**

Ms. Chandler moved to accept meeting Minutes for September 9, 2015 with corrections.  
Mr. Rodriguez 2<sup>nd</sup> the motion. **10 in favor. 0 opposed, 1 abstained.** Motion passed.

Yes	Afuakwah, Akram, Asiedu, Bajraktarevic, Chandler, Gebrail, Kraft, Lewis, Rodriguez, Russo
No	None
Abstained	Franco

### **Approval of the Minutes**

Mr. Rodriguez moved to accept September 28, 2015 Business Minutes with corrections.  
Ms. Russo 2<sup>nd</sup> the motion. **10 in favor, 0 opposed. 1 abstained.** Motion passed.

Yes	Afuakwah, Akram, Asiedu, Bajraktarevic, Chandler, Gebrail, Kraft, Lewis, Rodriguez, Russo
No	None
Abstained	Franco

### **Committees**

- Ms. Asiedu appointed Ms. Lewis and Mr. Akram to Co-Chair the By Laws Committee.
- Ms. Asiedu would like the Chair of the Budget Committee Ms. Bajraktarevic to have a Budget Committee meeting to discuss the funding of the CCHS Annual Report along with member reimbursements before the end of the year. The Chair of the Annual Report Ms. Gebrail needs to know what funds are available to her regarding the Annual Report. The members need to submit their reimbursements from July to December by the end of next month so that we know how much to allocate to the Annual Report.
- Ms. Asiedu said that Ms. Franco and Ms. Allen have expressed an interest to Co-Chair the Parent Outreach Committee which will have an Alumni Sub-Committee.
- Mr. Kraft also expressed an interest to Co-Chair the Communications Committee which will have a Co-Chair. A decision of the Co-Chairs for the 2 committees will be made by next month.
- Ms. Asiedu said that for the Alumni Sub-Committee, you do not have to be a member of the council to chair it, we are asking Ms. Lindsey to chair that Sub-Committee, and for her to outreach to get feedback from past alumni to assist this council to move forward.

### **Old Business**

Mr. Kraft had a discussion with a parent computer expert who would like to give us a consultation on revamping some of the CCHS website. But before that can happen, we need to have further discussion of what contents we would like on our website.

### **New Business**

Mr. Rodriguez received a call regarding the recent motion to change the By Laws for one year. He feels it is inappropriate and there was a discussion about the motion.

### **Adjourned Meeting**

Ms. Gebrail moved to adjourn the Business Meeting.

Mr. Rodriguez 2<sup>nd</sup> the motion.

**11 yeases, 0 opposed.** Motion passed unanimously.

### **Adjournment**

Business meeting ended at 10:00 PM.

**Respectfully Submitted,  
S. Mei Chan  
Administrative Assistant**

**Revisions made by Recording Secretary Lisa Lewis and President:**

**Approved by Council vote on March 9, 2016**