



# Citywide Council On High Schools

Citywide Council on High Schools 45-18 Court Square, 2nd Floor Long Island City, NY 11101  
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## Business Meeting Monday, September 28, 2015

### ATTENDANCE

<b>Brooklyn Representative</b>	Mohammad Akram	<b>ABSENT-Excused</b>
<b>Brooklyn Representative</b>	Marianne Russo	Present
<b>Bronx Representative</b>	Edward Afuakwah	<b>ABSENT</b>
<b>Bronx Representative</b>	Constance Asiedu	Present
<b>Manhattan Representative</b>	Monica Bajraktarevic	Present
<b>Manhattan Representative</b>	Michael Kraft	Present
<b>Queens Representative</b>	Mona-Lisa Chandler	Present
<b>Queens Representative</b>	Michelle Gebrail	Present
<b>Staten Island Representative</b>	Robin Allen	Present
<b>Staten Island Representative</b>	Miguel Rodriguez	Present
<b>Public Advocate Appointee</b>	Lisa Lewis	<b>ABSENT</b>
<b>CCSE Appointee</b>	<b><i>Vacant</i></b>	
<b>CCELL Appointee</b>	<b><i>Vacant</i></b>	
<b>Student Representative</b>	<b><i>Vacant</i></b>	
<b>Student Representative Alternate</b>	<b><i>Vacant</i></b>	
<b>Superintendent Liaison</b>	Karen Watts	<b>ABSENT-Excused</b>

### In Attendance

We have quorum. Mohammad Akram, and Karen Watts absence due to reason related to work, excused absence. Edward Afuakwah, and Lisa Lewis absence.

## BUSINESS MEETING

Call to order by President Ms. Asiedu at 6:37 pm. Attendance and roll call was taken.

### Discussion of Resolution: "Credit Recovery" 2015-R1

Mr. Rodriguez, Mr. Kraft, and Ms. Russo will be working on rewording the resolution. It will be presented, discussed, and voted on at the October 14<sup>th</sup> CCHS meeting.

### Member's Report

*Mr. Kraft* is currently working with Manhattan Borough President Gail Brewer on educational issues. Ms. Bajraktarevic, and Mr. Kraft plans on working closely with the 6 Manhattan CEC's in order to bridge the HS gap.

*Ms. Gebrail* is still assisting Academy of American Students HS to find a new building. New school Bayside High School is requesting a joint meeting with CCHS about the new school. Ms. Gebrail volunteered at the recent Citywide HS Fair at Brooklyn Tech, where a parent email list was collected to be used to send notices, and other information. A complaint should be made to HS Enrollment due to the fair was advertised to be closed at 3pm but some closed as early as 1:30pm.

*Ms. Chandler* also volunteered at the Citywide HS Fair, and have similar comments as others. She would like additional information on the current structures of the Superintendents', and how they oversee the schools.

*Ms. Russo* attended the CPAC meeting on struggling schools, and some have only one year to improve, and discussed Receivership issues. She is concerned if these schools are receiving the sufficient amount of support from DOE, and if they are receiving the monies early enough during the year in order to have time to plan for programs. She would like Superintendent Horowitz to present at a CCHS meeting regarding how Renewal Program is coming along.

*Mr. Rodriguez* talked to Superintendent Anthony Lodico regarding getting people to work in the Borough Field Support Office so Staten Island parents do not have to leave the Island if they need assistance with a school issue. He is on the agenda for the next CEC 31 meeting.

*Ms. Bajraktarevic* also volunteered at the Citywide HS Fair, and found the HS admissions process very overwhelming for parents, and students. She feels that more weekend HS Fairs are needed to give parents the opportunity to attend. The recent HS Fair had a great turnout. She noted that the other following CCHS members also volunteered: Ms. Asiedu, Mr. Kraft, Ms. Gebrail, Ms. Chandler, and Mr. Akram.

*Ms. Allen* said that Superintendent Anthony Lodico will be sending out a list of Staten Island HS information to her, and Mr. Rodriguez. She will be visiting high schools for the CCHS Capital Plan when the schools have their PTA meetings at night. She feels the HS Enrollment should inform parents, and students to start shopping for HS as early as 7<sup>th</sup> grade due to the complicated process.

*Ms. Asiedu* have no member's report but asked permission to put all the CCHS members on the ECC email list. She had a reimbursement/budget discussion.

### **Administrative Assistant's Report**

Ms. Chan attended the Collegeboard Redesigning the SAT/PSAT and Fin Aid workshop on September 25<sup>th</sup>. She presented information, and materials from the workshop.

### **Treasurer's Report**

Ms. Bajraktarevic presented the CCHS September Treasurers Report.

### **Discussion of Brochure and Website**

Mr. Kraft will ask a parent to possibly assist in reworking the website. There will be further discussions about the content of the CCHS brochure, and website.

### **Committees**

Ms. Asiedu discussed past CCHS committees: Annual Report / Capital Plan / Bylaws / Parent Outreach / Budget

Ms. Asiedu appointed the following members to chair/ co-chair the committees:

- Annual Report-Chair: Ms. Gebrail  
Writer suggestions must be in by November.
- Capital Plan-Co-Chairs: Mr. Rodriguez and Ms. Chandler
- Budget-Chair: Ms. Bajraktarevic
- Bylaws-Chair: Ms. Lewis
- Parent Outreach-Chair: To be announced

### **Old Business**

None

### **New Business**

Possible CCHS meeting presenters discussed:

- Upcoming October Meeting: Contract for Excellence: Ms. Watts with Mr. Guzman, and Borough Field Support Directors
- HS Enrollment for November CCHS meeting
- Meeting with the President's Council members, holiday celebration, along with HS students entertainment, and food for the December meeting
- State Education members
- Board of Regents members
- Councilman Daniel Dromm

### **Adjourned Meeting**

Mr. Rodriguez motion to adjourn the Business Meeting.

Ms. Allen 2<sup>nd</sup> the motion.

**8 yeases.** Motion passed unanimously.

### **Adjournment**

Business meeting ended at 8:47PM.

**Respectfully Submitted,**

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**S. Mei Chan**  
**Administrative Assistant**

**Revision made by Recording Secretary Lisa Lewis and President:**

**Approved by Council vote on November 18, 2015**