



# Citywide Council On High Schools

Citywide Council on High Schools 45-18 Court Square, 2nd Floor Long Island City, NY 11101  
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## Calendar Meeting Minutes Wednesday, July 11, 2018

### Attendance:

Brooklyn Representative Celia Green-Present	Staten Island Representative Laurine Melville-Present
Brooklyn Representative Rhonda Joseph-Absent-Excused	<i>Staten Island Representative Vacant</i>
Bronx Representative Catherine Baez-Present	Public Advocate Appointee Nickoles Martinez-Present
Bronx Representative Cynthia Robinson-Present	CCSE Appointee Pamela Stewart-Absent--Excused
Manhattan Representative Zoe Foundotos-Absent-Late	CCELL Appointee Ulan Kuchukov-Present
Manhattan Representative Sandra Hyatt-Present	Student Representative Christian French-Present
Queens Representative Vacant	Superintendent Liaison Karen Watts-Absent-Excused Andrada Frunga (TDEC) Substitute-Present
Queens Representative Betsy Tam-Greene-Absent-Excused	<b><u>7 Members plus Student and Superintendent total 9 in attendance</u></b>

**We have a quorum.** Rhonda Joseph and Betsy Tam-Greene was absent, excused absence, work-related. Pamela Stewart was absent, excused absence, sick. Superintendent Watts was absent, excused and work-related. Andrada Frunga (TDEC) was her substitute.

### CALENDAR MEETING

Ms. Green called the meeting to order at 6:19 pm. Attendance and roll call was taken.

Introducing New CCHS Members 2018-2019:

Manhattan Representative: Sandra Hyatt and Student Representative Christian French

Announcing CCHS vacant seats: 1 Queens and 1 Staten Island

#### ANNUAL MEETING: Call to Order & Roll Call

Ms. Green, Ms. Baez, Ms. Robinson, Ms. Hyatt, Ms. Laurine, Mr. Martinez and Mr. Kuchukov was in attendance. We have a quorum.

#### Motion to have the Annual Meeting after the Calendar and Business Meeting

Mr. Martinez motioned and Ms. Melville 2nd the motion. **7 yeases. The motion passed.**

#### Treasurer's Report & TGI Contract & Proposed Budget

Mr. Martinez presented the Treasurer's Report, TGI Contract and proposed CCHS 2018-2019 Budget.

#### Motion to vote for the 3 years contract for the TGI Copier

Ms. Green motioned and Ms. Melville 2nd the motion. **7 yeases. The motion passed.**

**Motion to purchase a CCHS office computer with installation for \$1554.57**

Ms. Green motioned and Ms. Hyatt 2nd the motion. **6 yeases. The motion did not pass.**

**Motion to table till the end of the whole meeting**

Ms. Melville motioned and Mr. Martinez 2nd the motion. **6 yeases. The motion did not pass.**

**Motion to move the decision of the proposed budget until after the discussion of the computer till the end of the meeting.**

Mr. Martinez motioned and Ms. Melville 2nd the motion. **7 yeases. The motion passed.**

**Report of Superintendent Liaison**

Ms. Frunga talked about the new DOE website that was recently launched and user-friendly. The translations will be available on the DOE website on the computer and other devices (cellphone). Chancellor Carranza changed the DOE structure for supervision with new members.

**Public Comments**-None.

**Old Business**

Announcing CCHS vacant seats: 1 Queens and 1 Staten Island.

**Motion to place ad for vacancy for Staten Island and Queens in August 6, 2018 for 60 days into October.** (October 5, 2018)

Ms. Robinson motioned and Ms. Melville 2nd the motion. **7 yeases. The motion passed.**

**New Business**

Ms. Hyatt discussed the Chancellor's new parent empowerment proposal. Ms. Melville discussed the advantages of having a Parent Coordinator in the school.

**Adjournment**

Calendar meeting ended at 7:04 PM. The Business meeting is postponed due to the lack of time.

**Respectfully Submitted,**

**S. Mei Chan: Administrative Assistant**

**Revisions made by Recording Secretary: Ms. Tam-Greene**

**Approved by Council vote on August 8, 2018.**