



Citywide Council On High Schools

Citywide Council on High Schools 45-18 Court Square, 2nd Floor Long Island City, NY 11101
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Calendar Meeting Wednesday, April 11, 2018

ATTENDANCE

Brooklyn Representative	Celia Green	Present
Brooklyn Representative	Vacant	
Bronx Representative	Catherine Baez	Present
Bronx Representative	Cynthia Robinson	Present
Manhattan Representative	Rodrigo Diaz	Present
Manhattan Representative	Zoe Foundotos	Present
Queens Representative	Mona-Lisa Chandler	ABSENT-Excused
Queens Representative	Betsy Tam-Greene	Present
Staten Island Representative	Laurine Melville	Present
Staten Island Representative	Margaret Meyers	Present
Public Advocate Appointee	Nickoles Martinez	Present
CCSE Appointee	Pamela Stewart	Present
CCELL Appointee	Ulan Kuchukov	Present
Student Representative	Vacant	
Superintendent Liaison Substitute PLF	Karen Watts Janice Ross	ABSENT-Excused Present

Attendance

We have a quorum. Mona-Lisa Chandler was absent, excused absence, work-related. Superintendent Liaison Karen Watts was absent due to work. Substitute PLF Janice Ross attended in her place.

CALENDAR MEETING

Ms. Green called the meeting to order at 6:10 pm. Attendance and roll call was taken.

Presenters:

Kevin McGinn: Director of Special Projects

Christina Foti: Chief Executive Director, Division of Specialized Instruction and Student Support

Josh Morgenstern: Sr. Advisor of Policy Strategy

“New SOPM Standard Operating Procedure Manual and how it will affect services provided by DOE personnel to HS students.”

See Power point.

Power point topics:

- ***New SOPM Standard Operating Procedure Manual on DOE Website link:***
<http://schools.nyc.gov/NR/ronlyres/5F3A5562-563C-4870-871F-BB9156EEE60B/0/03062009SOPM.pdf>
- *It was last updated on March 23, 2018, and it's a living document that will have periodic updates to reflect legal, procedural, and structural changes as they progress.*
- *Instructions for schools on current special education processes and procedures Reflects State and federal laws and regulations, as well as DOE structures. Created in collaboration with many stakeholders, including parent advocates.*

NEW As of March 23, 2018

- “New guidance on circumstances in which schools must hold Manifestation Determination Reviews (MDRs) for students who do not have IEPs but whom the DOE is, “deemed to know” have a disability”
- “Expanded information on completing exit summaries for students who will be exiting from special education services as a result of graduation with a local or Regents diploma or aging out”
- For some special needs students exiting strategies are discussed with as young as 12 years old students. But for most high schools students this discussion takes place when they are 15 yrs. old and older.
- “A link to the new Guidance on Initiation or Continuation of an IEP-Assigned Paraprofessional”

Before a student is identified as a student with a disability:

- *“Timely processing of initial referrals and evaluations”*
- *“Support for students who are new or returning to NYC”*
- *“Support for students who reside in temporary housing”*

*The New **SOPM** and its changes in the laws and regulations was out since September 2017. The new information is conveyed through many means:*

- *SEIS (the system the school administration and personnel logs on to access the special needs' students' information) when the school personnel logs onto the system the home page will have current announcements and information when changes are being made.*
- *The Principal's Weekly (the Newsletter sent directly to ALL Principals with information from Central DOE). A To-Do list from DOE to the Principals.*
- *Regular meetings with director administrators for all five Boroughs. They take the information and disseminate it to the others in the same Borough.*

Public Comments

Monique Lindsey commented on the importance of the exiting interviews the HS special needs students with or without IEP's needs in order to succeed in their life after high school.

Ms. Foti: They just open 2 Transition College and Access Centers in Brooklyn and the Bronx to assist the special needs students and their families to transition from high school to college or career. The DOE will open centers in other Boroughs in the upcoming year.

Susan Greig a teacher at two Transfer schools: Brooklyn Academy High School (BAHS) and Bed-Stuy Prep High School (BSPHS). She came to the CCHS meeting to represent the students, parents, teachers, and administrators to advocate for her two schools, as well as for the P2G and the D75 Programs located in their Marcy Street campus. The NYC DOE has created a Building Utilization Plan in response to a proposal to co-locate a Charter Middle School at their building. This co-location is contingent upon a merger of BAHS and BSPHS. The BUP does not allocate enough space for their schools to continue functioning as an effective school, especially since 30% of our student population has an IEP. It is highly probable that they might lose vital programs, teachers, resources, and space. Ms. Grieg attends the CCHS meeting to ask the Council, to pass a resolution advising the Panel for Education Policy (PEP) to vote NO to the proposed merger at their meeting on April 25, 2018, and NO to the proposed co-location of the Charter Middle School.

Monique Lindsey gave CCHS an update on the Lunch 4 Learning now called the Universal Free Lunch for Everyone program. They recently put out a survey to assess how the Free Lunch program is operating to students and parents. In May this survey will be completed. She attended several schools' cafeteria to observe the DOE's new approach to serving appetizing healthy lunches to their students. Some of the schools now have an area label Deli Style lunches, where they served the students like they would be at a neighborhood Deli. The students love this new service and at the schools with this offering, they are eating their meals instead of throwing out their lunches. She hopes that DOE will offer this program to all the other schools.

Lucina Clarke the Executive director of My Time Inc. Her organization is to support the parents, empower, educate and to assist the parents of a child with Autism and other Developmental Disabilities. They have weekly support groups, educational and behavioral workshops, with advocacy and activities for the parents. When a parent whose child is diagnosed with a disability, they need a support system and her organization will provide that. Her email Lucina@mytime.org and phone: 646-789-3144

Report of Superintendent Liaison

PLF Janice Ross filled in for Superintendent Watts for this meeting. Superintendent Watts designed a flyer representing what programs her Districts Schools are currently utilizing. The flyer has 5 pillars to educational success:

- Academic Learning (Excellence)
 - Early College with LIU/MEC
 - i LearnNYC
 - LINC Technology
 - Advanced Literacy
 - SDI for SWDs
 - QTEL/SIOP for ELLs
 - PERC
 - AVID
- Students and Families (Empowerment)
 - Student Advisory (SSAC)
 - College Access For All
 - Parent Advisory (SPAC)
 - CDOS
 - Educators Rising
 - Single Shepherd
- Leadership (Expertise)
 - Leadership Learning Exchange
 - LPP and Showcase Schools
 - AP/Lead Teachers Monthly Meetings
 - Brooklyn North Field Support Center
 - Principals Retreats
 - District Charter Partnership (DCP)
- Future-Ready Practices (Equity)
 - AP For All
 - Algebra For All
 - Computer Science for All
 - Culturally Sustaining Practices
 - Racial Justices
 - Courageous Conversations and Implicit Bias
 - NYU's TAC-D

- Social-Emotional Learning (Empathy)
 - #Pedagogy of Love
 - Restorative Practices
 - RULER
 - The Mood Meter, How Are You Feeling?

Update of CCHS Annual Reports

Annual Reports Chair Ms. Foundotos reported that they had a CCHS Annual Report Committee meeting prior to this Calendar meeting.

Highlights from Ms. Foundotos' report:

It is the Annual Report Committee's recommendation that due to the lateness of both 2015-2016 and 2016-2017 Annual Reports, that it will be posted on the CCHS website and not to be distributed. People interested in the reports can download it from the website.

2015-2016 Annual Report - not yet ready for publication.

- *Awaiting President's Message from Constance Asiedu.*
- Mei will format for publication.

2016-2017 Annual Report - ready for publication.

2017-2018 Annual Report

- Upon the completion of this report, it will be emailed out to the usual distribution list.
- At the Annual Report Committee meeting, a sample list of contents was presented.
- Ms. Foundotos welcomes any contribution from the council or public.

Timeline:

- On April 30, 2018, comments are due.
- At the May 9, 2018, CCHS meeting, there will be a discussion of the AR draft.
- We will vote for the completed AR at the June 13, 2018, meeting so that it can be distributed.

Discussion of Brough wide DLT's for High Schools/Letter to the Chancellor

Nancy Northrop 1st Vice –Chair of CPAC authored a lengthy letter with details of why there should be a Brough wide DLT's for High Schools sent to Chancellor Farina. Since we now have a new Chancellor, she feels that CCHS should sign onto this letter and be sent to Chancellor Richard Carranza. Ms. Northrop details all the issues with the current DLT meetings.

Motion to vote on the CPAC letter to have Brough wide DLT's for High Schools and to have CCHS to sign onto the CPAC letter

Ms. Tam-Greene motioned and Ms. Stewart 2nd the motion. **9 yeses/ 1 abstained.**

The motion passed.

Yes	Baez, Foundotos, Green, Kuchukov, Martinez, Melville, Meyers, Stewart, Tam-Greene
No	
Abstained	Robinson

Discussion of Gun Safety Measures Resolution

Ms. Tatyana Segal wrote a resolution to assist the council on gun safety for all the NYC schools. She spoke about the recent Parkland students' massacre and this prompted her to write this resolution.

Ms. Green would like the members to please review the resolution and feel free to edit or add as they see fit. The members would send the edited resolution to the AA. The council plans to vote on it at the May meeting.

Discussion of Interviewing Skills/Career and College Readiness Student Workshop

Mr. Martinez at the last meeting had discussed about the CCHS HS students' workshops. The 2 dates on Saturdays would be June 2 and June 9, 2018. There were future discussions about new possible dates. Ms. Green has been trying to reach out to the Manhattan UFT to utilize their building for the workshops and she plans to reach out to the DC-37 union as well. We will give an update at the next meeting.

Treasurer's Report

Mr. Martinez presented the report and discussed the 3 computer choices requested from the last meeting for the CCHS office to be presented at this meeting. The council had further discussion and plans to revisit this when they plan on voting for the new school budget at the July 2018's CCHS meeting. Mr. Martinez presented the new eChalk CCHS website hosting 2018-2019 contract.

Motion to approve the eChalk Website service provider for 2018-2019 in the amount of \$1069.50.

Ms. Green motioned and Ms. Melville 2nd the motion. **All in favor, 10 yeses. The motion passed.**

Yes	Baez, Foundotos, Green, Kuchukov, Martinez, Melville, Meyers, Robinson, Stewart, Tam-Greene
No	
Abstained	

Approval of the Minutes

To accept the 3 Minutes including the modification of attendance for the February 14, 2018 meeting. Ms. Stewart motioned and Ms. Tam-Greene 2nd the motion. **8 yeses/ 2 abstained.**

The motion passed.

Yes	Baez, Green, Kuchukov, Martinez, Meyers, Robinson, Stewart, Tam-Greene
No	
Abstained	Foundotos, Melville

Voting for CCHS Brooklyn Representative

The first round of voting: 0 for Henry Carrier / 4 for Vito LaBella / 2 for Tatyana Segal / 3 for Rhonda Joseph. No winner revote.

Members	Henry Carrier	Vito LaBella	Tatyana Segal	Rhonda Joseph
Celia Green			YES	
Catherine Baez				YES
Cynthia Robinson	ABSTAIN			
Zoe Foundotos		YES		
Mona-Lisa Chandler	ABSENT			
Betsy Tam-Greene			YES	
Laurine Melville		YES		
Margaret Meyers				YES
Nickoles Martinez		YES		
Pamela Stewart				YES
Ulan Kuchukov		YES		

The 2nd round of voting: 0 for Henry Carrier / 4 for Vito LaBella / 2 for Tatyana Segal / 3 for Rhonda Joseph. No winner revote.

Members	Henry Carrier	Vito LaBella	Tatyana Segal	Rhonda Joseph
Celia Green			YES	
Catherine Baez				YES
Cynthia Robinson	ABSTAIN			
Zoe Foundotos		YES		
Mona-Lisa Chandler	ABSENT			
Betsy Tam-Greene			YES	
Laurine Melville		YES		
Margaret Meyers				YES
Nickoles Martinez		YES		
Pamela Stewart				YES
Ulan Kuchukov		YES		

There was a much heated discussion about voting for the Brooklyn Representative's seat.

Motion to go into Executive Session for the total of 15 minutes max to resolve the vote.

Ms. Stewart motioned and Ms. Melville 2nd the motion. **8 yeases/ 2 nos.**

The motion passed.

Yes	Baez, Foundotos, Kuchukov, Martinez, Melville, Meyers, Stewart, Tam-Greene
No	Green, Robinson
Abstained	

The 3rd round of voting: 0 for Henry Carrier / 1 for Vito LaBella / 1 for Tatyana Segal / 8 for Rhonda Joseph.

Rhonda Joseph is the new CCHS Brooklyn Representative.

Members	Henry Carrier	Vito LaBella	Tatyana Segal	Rhonda Joseph
Celia Green				YES
Catherine Baez				YES
Cynthia Robinson				YES
Zoe Foundotos				YES
Mona-Lisa Chandler	ABSENT			
Betsy Tam-Greene			YES	
Laurine Melville				YES
Margaret Meyers				YES
Nickoles Martinez		YES		
Pamela Stewart				YES
Ulan Kuchukov				YES

Election of the Officer Nominations & Voting for Officer Position: President

Motion to table the President's election till next month

Ms. Robinson motioned and Ms. Melville 2nd the motion. **9 yeases/ 1 nos.**

The motion passed.

Yes	Baez, Foundotos, Green, Martinez, Melville, Meyers, Robinson, Stewart, Tam-Greene
No	Kuchukov
Abstained	

Adjournment

Calendar meeting ended at 8:57 PM. The Business meeting is postponed due to the lack of time.

Respectfully Submitted,

S. Mei Chan: Administrative Assistant

Revisions made by Recording Secretary: Ms. Tam-Greene

Approved by Council vote on June 13, 2018