

TRANSFER STUDENTS

1-15-2019

Anticipated openings for 2019-20 School Year

Grade	Current Enrollment	Transfer Capacity for 2019-20	Total Capacity for 2019-20	Building Level Capacity 2019-20
K		to be determined	225	
1	218	to be determined	225	
2	208	to be determined	225	PVE 675
3	196	to be determined	225	
4	236	to be determined	225	
5	186	to be determined	200	YES 650
6	206	to be determined	210	
7	209	to be determined	210	
8	194	to be determined	210	YMS 630
9	204	to be determined	210	
10	204	to be determined	210	
11	190	to be determined	210	
12	201	to be determined	210	YHS 840

*Additional students could be allowed if additional staff is approved or if current enrollment unexpectedly decreases.

A transfer student is one whose legal settlement is not within the boundaries of the Yorktown Community Schools district, which includes all of Mt. Pleasant Township, Delaware County, Indiana. Yorktown has accepted many transfer students over the years and intends to continue on a limited basis. Yorktown will comply with the provisions of IC 20-26-11-32 in regard to transfer students.

Requests by parents, guardians, or custodians of Indiana students who do not have a legal residence within the boundaries of Yorktown Community Schools but who wish to enroll their child in the school corporation will be considered for enrollment under the following conditions:

1. Application process:

KINDERGARTEN: A student requesting transfer shall complete the Application for Transfer of Non-Resident Student and submit it to the Yorktown Community Schools Superintendent's Office. All **Kindergarten applications** must be received **prior to 3:00 pm, Friday, April 12, 2019** to be eligible for a lottery draw (if needed) during the school board meeting on Tuesday, April 16, 2019 at 6:00pm. All Kindergarten applicants must complete Kindergarten Pre-registration online between April 10 and May 8. Selected Kindergarten transferees must attend Kindergarten pre-screening on May 9 or May 10, 2019. Transfer applications will continue to be accepted and considered on a space available, first-come, first-served basis until Friday, September 13, 2019 **unless the**

Superintendent elects to close transfer enrollment by grade-level, by building, and/or district-wide.

GRADES 1-12

Returning transfer students are not required to complete an application for transfer status for 2019-20; however, the district reserves the right to reject the continuing enrollment of any previous transfer students based on the attendance and disciplinary provisions of IC 20-26-11-32 (j), listed below.

All **Grades 1-12 applications for new enrollment** must be received at the Office of the Superintendent of Yorktown Community Schools **prior to Friday, May 31, 2019 at 3:00 p.m.** to be eligible for a lottery draw (if needed) during the school board meeting on Tuesday, June 18, 2019 at 6:00 p.m. Transfer applications will continue to be accepted and considered on a space available, first-come, first-served basis until Friday, September 13, 2019, **unless the Superintendent elects to close transfer enrollment by grade-level, by building, and/or district-wide.**

2. The parent, guardian, custodian, or transfer student agrees to provide his/her own transportation to and from the school.
3. Capacity for each grade level in each building as determined annually by the Board of School Trustees will be a consideration as to whether the student will be admitted or a random drawing will be necessary to determine who will be accepted. A random drawing will take place in a public meeting when the number of eligible transfer applicants exceeds the capacity of that grade level. **If a public meeting is necessary**, it will be held during the school board meetings described above and will be held at Yorktown Community Schools Administrative Offices at 2311 S. Broadway St., Yorktown, Indiana. Applicants are permitted but are not required to be present. Those granted transfers at the meeting will be notified. **When determining capacity, space needed for resident students, current transfer students, members of households with current students, and employees' children will be taken into consideration first in accordance with Indiana law.**
4. If a public drawing is held, alternates will be drawn in case additional openings become available due to students leaving or additional teachers are hired.
5. If openings occur after selected students and alternates are used, they will be filled on a first-come, first-served basis according to the time and date that the application was submitted, so it is strongly suggested to complete applications as quickly as possible even if applying AFTER the date of the lottery.

Under no circumstances will a transfer student be accepted solely for athletic reasons.

The building principal and superintendent shall deny a transfer request based on **one or more** of the following criteria:

1. The student has been suspended or expelled for more than ten (10) school days in the twelve (12) months preceding the request for transfer.
2. The student was suspended or expelled for possessing a firearm, deadly weapon, or destructive device in the preceding twelve (12) months.
3. The student was suspended or expelled for causing physical injury to a student, school employee, or visitor to the school.
4. The student was suspended or expelled for violating a drug or alcohol rule.
5. The student has a history of more than ten (10) unexcused absences in the 2018-19 school year.

These grounds apply to new applications for transfer as well as returning transfer students.

Students transferring to this district from other schools or school corporations shall be placed in those classes or at those grade levels for which their previous educational experiences appear to qualify them. The district reserves the right to change or modify such placements on the basis of later information, testing, or investigation.