

Creating PowerSchool Parent Portal & Adding Additional Students to Portal

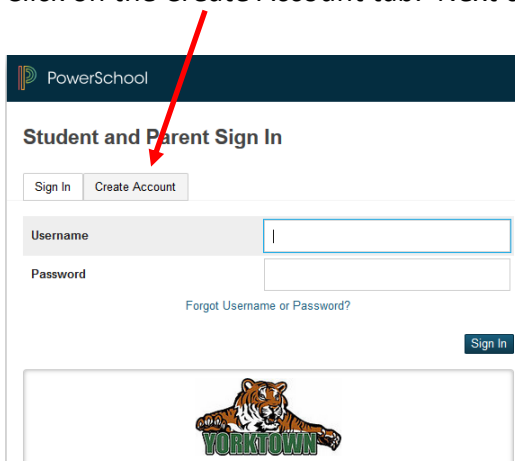
Single Sign-On Information & Instructions

A parent (or legal guardian) account allows you to view the information for one or more of your students with a single login.

To create a parent account, you will need the following information:

- **Name** – Your first and last name
- **Email** – Your email address. Student notifications and correspondence related to your parent account will be sent to the email address you provide.
- **Desired Username** – Your username will be your unique PowerSchool identity used for login. (This cannot be the same as the Access ID provided below)
- **Password** – You create a password of your choice
- **Student Access Information** – You must have the below information for each student you wish to include:
 - **Student Name** – First and last
 - **Parent Access ID** – provided by your child's school office
 - **Parent Access Password** – provided by your child's school office
 - **Your relationship to the student**

1. Go to <https://ps.yorktown.k12.in.us/public>
2. Click on the Create Account tab. Next click Create Account



PowerSchool

Student and Parent Sign In

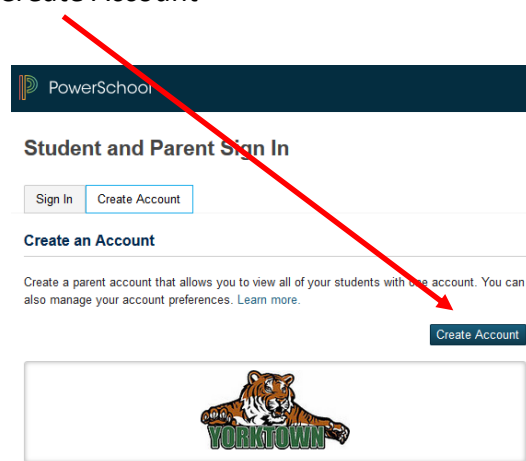

Sign In Create Account

Username

Password

[Forgot Username or Password?](#)

Sign In



PowerSchool


Student and Parent Sign In

Sign In Create Account


Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account



3. Fill in your account information and submit.

 PowerSchool

Create Parent Account

Parent Account Details

First Name

Last Name

Email

Desired Username

Password

Re-enter Password

Password must: *Be at least 3 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1


Student Name

Access ID

Access Password

Relationship

4. You will receive the following verifying your account has been created. You can now login to PowerSchool using the username and password that you just created.

 PowerSchool

Student and Parent Sign In

[Sign In](#) [Create Account](#)


Congratulations! Your new Parent Account has been created. Enter your Username and Password to start using your new account.

Username

Password

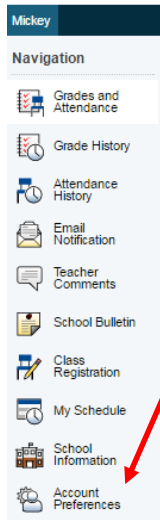
[Forgot Username or Password?](#)

[Sign In](#)

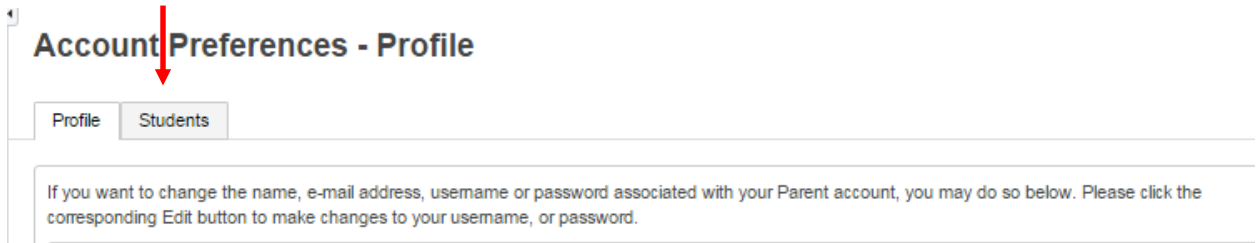


Adding Additional Students to PowerSchool Parent Portal

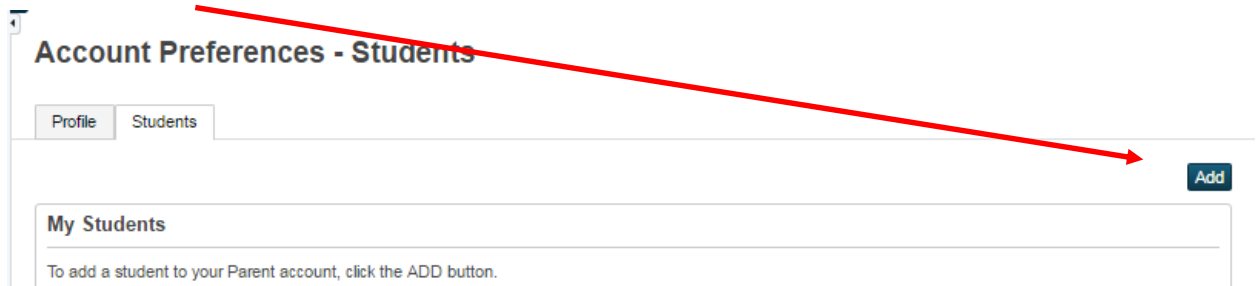
1. Login to your PowerSchool Parent Portal at <https://ps.yorktown.k12.in.us/public>
2. Click on “Account Preferences”



3. Select the “Students” tab



4. Click “Add”



5. Fill in the following information and click “OK”
- a. **Student Name** – First and last
 - b. **Parent Access ID** – provided by your child’s school office
 - c. **Parent Access Password** – provided by your child’s school office
 - d. **Your relationship to the student**

Add Student ✖

Student Access Information

Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="text"/>
Relationship	<input type="text" value="- Choose"/>