

PENN-TRAFFORD SCHOOL DISTRICT

Harrison City, Pennsylvania

January 15, 2018

7:00 p.m.

I. **CALL TO ORDER**

II. **ROLL CALL**

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE MINUTES OF DECEMBER 4?

III. **APPROVAL OF MINUTES:** Motion by _____, seconded by _____, that the minutes of the organization/regular meeting held on Monday, December 4, 2017 be approved as presented.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

IV. **INFORMATION** – Dr. Harris

V. **RECOGNITION OF VISITORS**

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE TREASURER’S REPORT AND THE HIGH SCHOOL EXTRACURRICULAR FUND REPORT?

VI. **TREASURER’S REPORTS:** Motion by _____, seconded by _____, that the treasurer’s report for November 2017 and December 2017 and the high school extracurricular fund report for November 2017 and December 2017 be approved and made a part of the official minutes.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

Result of vote: ___ yes; ___ no; ___ absent.

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE PAYMENT OF BILLS FOR THE MONTH OF JANUARY 2018?

VII. **PAYMENT OF BILLS:** Motion by _____, seconded by _____, to approve the payment of bills for the month of January 2018.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

Result of vote: ___ yes; ___ no; ___ absent.

VIII. **OLD BUSINESS**

IX. **EXECUTIVE SESSION**

X. **NEW BUSINESS:**

A. ATHLETICS AND EXTRACURRICULAR – Dr. Koscho (*Appendix A*)

1. Move to approve the following volunteer coaches effective immediately. Extracurricular volunteers must have their Act 34, 151, and waivers on file at the Administration Building. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

- a. Gary Sabol – Volunteer Boys Basketball Coach
- b. Denise Hudak - Volunteer Boys Tennis Coach

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to accept the following resignation

- a. Denise Hudak– Boys Assistant Tennis Coach effective for the Spring 2018 Season

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED

3. Move to approve the Cheerleading team to attend the State Championship competition in Hershey, PA from Thursday, January 18 - Saturday, January 20, 2018. The cost to District will be approximately \$7,514.00

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

B. BUDGET AND FINANCE – Mr. Stovar

C. BUILDINGS AND GROUNDS/SAFETY – Mr. Dallas Leonard

D. EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION – Mrs. Ising

E. FOOD SERVICE – Mr. Niemiec

F. PERSONNEL AND CURRICULUM – Mr. Petrucci (*Appendix A*)

1. Move to approve the list of additional substitute teachers and support personnel for the month of January 2018.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to approve the following leave requests:

- a. Renee Myers – FMLA leave from January 29 to April 29, 2018
- b. Bonny Seighman – FMLA leave extension from January 2 to January 19, 2018
- c. Carol Tinsley – Medical leave from April 20 to May 9, 2018

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to give final approval to the Penn-Trafford High School Program of Studies for the 2018-2019 school year as submitted to the board.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

4. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Edward Chatterton – Special Education Van Driver effective January 3, 2018 at \$10.00/hour
- b. Shannon Surrec - PSSA Tutor at Harrison Park Elementary effective January 16 to May 4, 2018 at daily sub rate of \$100.00
- c. Kimberly Zombeck - PSSA Tutor at Trafford Elementary effective January 18 to May 4, 2018 at daily sub rate of \$100.00
- d. Shannon Surrec - Super Substitute, Districtwide, effective May 7, 2018 through May 25, 2018 at daily sub rate of \$100.00
- e. Heather Ratica - Super Substitute, Districtwide, effective January 16 to May 4, 2018 at daily sub rate of \$100.00
- f. Jason Goyda - LTS for Jamie Riston at Elementary Buildings at daily sub rate of \$100.00 effective January 24, 2018
- g. Ashley Temple - LTS for Carol Tinsley at Trafford Middle School at daily sub rate of \$100.00
- h. Alesha Ferrett - LTS for Renee Myers at Penn-Trafford High School at daily sub rate of \$100.00
- i. Mile Edmiston - Math Tutor at Trafford Middle School effective January 16 to May 25, 2018 at daily sub rate of \$100.00
- j. Joshua Pinaroc - Math Tutor at Penn Middle effective January 16 to May 25, 2018 at daily sub rate of \$100.00

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

5. Move to accept the following resignation:

- a. Kayla Shaffer - Paraprofessional effective January 10, 2018

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

6. Move to approve the following intern assignments:

Clarion University:

<u>Cooperating Employee</u>	<u>Intern</u>	<u>Area</u>	<u>Dates</u>
Kerry Hetrick	Michael Bertoni	Sports Management	January - May 2018

California University of PA:

<u>Cooperating Teacher</u>	<u>Intern</u>	<u>Areas</u>	<u>Dates</u>
Melissa Sutmire & Christine Zona	Olivia Rizzo	School Counseling- Secondary & Elem.	January - May 2018

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

7. Move to employ the following school dentist for the Penn-Trafford School District for the 2017-2018 school year:

- a. Dr. Shaw - \$2.50 per student

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

8. Move to confirm the following make-up day as designated on the approved school calendar and change for the 2017-2018 school year:

- a. School Closed Due to Inclement Weather Makeup Day
Friday, January 5, 2018 Monday, January 15, 2018
- b. Act 80 Day on Monday, January 15, 2018 will be changed to Act 80 Day on Monday, February 19, 2018.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

G. POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II – Mr. Matarazzo

1. Move to tentatively approve the following Board Policy:
 - a. 302 - Employment of Superintendent/Assistant Superintendent

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

2. Move to rescind the following Board Policies:
 - a. 248 -Pupils-Unlawful Harassment
 - b. 348 -Employees-Unlawful Harassment

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

H. TAXES/INSURANCE/CENSUS – Mr. Bill Leonard

I. SOLICITOR’S REPORT – Mr. Michael Brungo

J. PTEA REPRESENTATIVE – Mr. Shaun Rinier

XI. ADJOURNMENT - Motion by _____, seconded by _____ that the meeting be adjourned at _____p.m. Motion carried.

<p style="text-align: center;"><u>DATE TO REMEMBER</u></p> <p style="text-align: center;">Information/Committee Meeting Monday, February 5, 2018 at 7:00 p.m. Room 106/107 Penn-Trafford High School</p>
--