

**PENN-TRAFFORD SCHOOL DISTRICT**  
Harrison City, Pennsylvania

January 9, 2017

I. **CALL TO ORDER**

II. **ROLL CALL**

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE MINUTES OF DECEMBER 5?**

- III. **APPROVAL OF MINUTES:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the organization/regular meeting held on Monday, December 5, 2016 be approved as presented.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

- IV. **INFORMATION** – Dr. Harris
- A. Trent Somes – Student Union Representative
  - B. Students of the Month
  - C. Warrior Cash Stash
  - D. School Board Recognition
  - E. Oath of Office for Mr. Bruce Newell

V. **RECOGNITION OF VISITORS**

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE TREASURER’S REPORT AND THE HIGH SCHOOL EXTRACURRICULAR FUND REPORT?**

- VI. **TREASURER’S REPORTS:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the treasurer’s report for December 2016 and the high school extracurricular fund report for November 2016 be approved and made a part of the official minutes.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**  
Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE PAYMENT OF BILLS FOR THE MONTH OF JANUARY 2017?**

- VII. **PAYMENT OF BILLS:** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the payment of bills for the month of January 2017.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**  
Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

VIII. **OLD BUSINESS**

IX. **EXECUTIVE SESSION**

X. **NEW BUSINESS:**

**A. ATHLETICS AND EXTRACURRICULAR** – Dr. Koscho (**Appendix A**)

1. Move to employ the following personnel effective immediately. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.
  - a. Gary Bacco – Junior High Head Softball Coach at a salary of \$2,887.00
  - b. Stefanie Bondra – Newspaper Sponsor at Penn Middle at a salary of \$466.00 (prorated)
  - c. Mike Cleland – JV Assistant Softball Coach at a salary of \$3,509.00
  - d. Janet Johnston – Musical Props Co-Coordinator at a salary of \$190.25
  - e. Kendall Marasti – JV Head Softball Coach at a salary of \$3,681.00
  - f. Ron Prady – Junior High Assistant Softball Coach at a salary of \$2,887.00
  - g. Barbara Shojaie – Musical Props Co-Coordinator at a salary of \$190.25
  - h. Laurie Carmack – Computer Tech Assistant at McCullough at a salary of \$1,519.00 (prorated)

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent

2. Move to approve the following volunteer coaches effective immediately. Extracurricular volunteers must have their Act 34, 151, and waivers on file at the Administration Building. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.
  - a. Devin Austin – Volunteer Wrestling Coach
  - b. Rich LeViere – Volunteer Softball Coach
  - c. Rebecca Parsons – Volunteer Softball Coach
  - d. Justin Smith – Volunteer Wrestling Coach
  - e. Brad Yamrick – Volunteer Softball Coach

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

**B. BUDGET AND FINANCE – Mr. Kochasic**

1. Move to approve the following expenditures for the high school renovation project according to the schedule:

a. Bob Biter Electrical	\$ 14,383.16
b. Whitby, Inc.	\$ 233,940.37
c. Whitby, Inc.	\$ 33,165.45

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

2. Move to approve the addendum to the Student Assistance Program Agreement for the 2017-18 school year.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

3. Move to approve the School-Based Access Program (SBAP) settlement agreement for the 2012-13 school year in the amount of \$23,534.38.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

**C. BUILDINGS AND GROUNDS/SAFETY – Mr. Leonard**

- a. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

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|--|
| a. Dominic Disso – Custodian at Penn-Trafford High School at an hourly rate of \$15.20 effective December 11, 2016   |
| b. Brian McDonough – Custodian at Penn-Trafford High School at an hourly rate of \$15.20 effective December 19, 2016 |

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

**D. EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION – Mrs. Ising**

**E. FOOD SERVICE – Mr. Niemiec**

**F. PERSONNEL AND CURRICULUM** – Mr. Petrucci (*Appendix A*)

1. Move to approve the list of additional substitute teachers and support personnel for the month of January 2017.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

2. Move to approve the following leave requests:

- a. Gary Bacco – FMLA leave from January 13 to January 29, 2017 (waiting on paperwork)
- b. John Dvoravic – FMLA leave from December 19, 2016 to January 3, 2017
- c. Lynn Eckberg – Intermittent FMLA leave from January 3 to January 27, 2017 (waiting on paperwork)
- d. Patricia Menz – Continuation of unpaid medical leave from January 3 through March 31, 2017

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

3. Move to give final approval to the Penn-Trafford High School Program of Studies for the 2017-2018 school year as submitted to the board.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

4. Move to issue a professional contract to the following teacher in accordance with Section 1108 of the School Laws of Pennsylvania. This teacher has satisfactorily completed three (3) years of teaching in the Penn-Trafford School District.

- a. Sara Oliver

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

5. Move to make the following change in the 2017-2018 School Calendar:

- a. In-Service Day (no school) on Tuesday, November 14, 2017 will be changed to In-Service Day (no school) on Tuesday, November 7, 2017

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

6. Move to accept the following retirement resignation:

- a. David Martin – Guidance Counselor at Penn-Trafford High School effective August 9, 2017

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

7. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. David Bramson – Special Education Van Driver effective December 15, 2016 at \$12.50/hour
- b. Roberta Faulk-Johnson – Paraprofessional at McCullough Elementary for 3.5 hour non-union position effective January 3, 2017 at \$10.35/hour
- c. Math Tutors (to be determined) for Trafford Middle, Penn Middle, and Penn-Trafford High School effective January 18, 2017 at substitute daily rate of \$100.00
- d. Kristie Killen – Super Substitute at Penn Middle School effective January 5, 2017 at sub daily rate of \$100.00

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

8. Move to accept the following resignation:

- a. Judy Bippus – PTHS building aide effective December 20, 2016; will remain on sub list

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

**G. POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II** – Mr. Matarazzo

**H. TAXES/INSURANCE/CENSUS** – Mr. Newell

1. Move to appoint the following to the Westmoreland County Tax Collection Committee:

- a. Brett Lago – Voting Delegate
- b. Dallas Leonard – Alternate Delegate

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

2. Move to approve the request that Mr. John Comer be exempt from payment of all real estate taxes for 127 Mt. Pleasant Boulevard in Irwin, PA as recorded in the Office of the Recorder of Deeds in and for Westmoreland County, Pennsylvania. The Pennsylvania State Veteran's Commission for Real Estate Tax Exemption has verified that Mr. Comer is permanently disabled due to his military service and therefore exempt of all real estate taxes on the above mentioned property. This exemption case will be reviewed every five years for determination of continued financial need.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

I. **SOLICITOR'S REPORT** – Mr. Michael Brungo

J. **PTEA REPRESENTATIVE** – Mr. Shaun Rinier

XI. **ADJOURNMENT** - Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the meeting be adjourned at \_\_\_\_\_ p.m. Motion carried.

**DATE TO REMEMBER**

Information/Committee Meeting  
Monday, February 6, 2017 – 7:00 p.m.  
Room 106/107  
Penn-Trafford High School