

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

August 11, 2014

I. CALL TO ORDER – Pledge of Allegiance to the Flag

II. ROLL CALL

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE MINUTES OF JUNE 19, 2014?

III. APPROVAL OF MINUTES: Motion by _____, seconded by _____, that the minutes of the regular meeting held on Thursday, June 19, 2014 be approved as presented.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

IV. INFORMATION – Dr. Harris

V. RECOGNITION OF VISITORS

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE TREASURER’S REPORT AND THE HIGH SCHOOL EXTRACURRICULAR FUND REPORT?

VI. TREASURER’S REPORTS: Motion by _____, seconded by _____, that the treasurer’s report for the months of June and July 2014 and the high school extracurricular fund report for the months of May and June 2014 be approved as presented and made a part of the official minutes. *(Appendix A)*

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE LIST OF BILLS FOR THE MONTH OF AUGUST?

VII. PAYMENT OF BILLS: Motion by _____, seconded by _____ that the list of bills for August 2014 be paid as presented.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

Result of vote: ___ yes; ___ no; ___ absent.

VIII. OLD BUSINESS

IX. EXECUTIVE SESSION

X. NEW BUSINESS:

A. ATHLETICS AND EXTRACURRICULAR – Dr. Koscho

1. Move to accept the following resignations:

- a. Tracy McDonald – 7th/8th Grade Girls Assistant Volleyball Coach
- b. Phillip Moses – SADD Sponsor
- c. Silvia Paesano – Cross Country Coach at Penn Middle School
- d. Louise Vranesevic – Clarinet Instructor – Summer Band Camp

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to employ the following replacement for Summer Band Camp. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Jennifer Sager – Clarinet Instructor

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to employ the athletic and extracurricular personnel for the 2014-15 school year as presented to the Board. Salaries will be determined in accordance with the negotiated agreement. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days. ***(Appendix B)***

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

4. Move to approve the following volunteer coaches:

- a. Alex Novotney – Volunteer Boys Assistant Soccer Coach/Middle School
- b. Sam Vasy – Volunteer Girls Assistant Soccer Coach

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

B. BUDGET AND FINANCE – Mr. Kochasic

1. Move to approve the expenditures for the high school renovation project for the month of July 2014 according to the schedule.

a. Axis Architecture	\$109,171.63 (June and July)
b. Lobar, Inc.	\$448,402.50
c. Massaro Construction	\$ 20,500.00
d. Tri-State Video Services	\$ 34,310.22
e. Whitby, Inc.	\$ 56,160.00

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent

2. Move to acknowledge receipt of PDE's approval of PlanCon Part F construction documents.

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent

3. Move to approve the renewal agreement with Sarp & Company. The proposed fees for their services will be \$22,400 for fiscal year ending June 30, 2014; \$22,975 for fiscal year ending June 30, 2015; and \$23,750 for fiscal year ending June 30, 2016.

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent

4. Move to approve the Penn-Trafford School District's contributions to the area libraries for 2014-15 as follows:

a. Penn Area Library	\$7,000
b. Trafford Community Public Library	\$3,000
c. Manor Public Library	\$2,000

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent

5. Move to adopt a bond resolution authorizing the incurring of non-electoral debt not to exceed \$13,750,000 in general obligation bonds.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent

6. Move to approve the payment for the first year of On-Hand Schools in the amount of \$25,000.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent

C. BUILDINGS AND GROUNDS/SAFETY – Mr. Leonard

1. Move to approve the list of substitute custodians for the 2014-15 school year. A copy will be filed with the official minutes of this meeting. **(Appendix C)**

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to approve the replacement of four sets of bleachers at the Penn Middle School gymnasium by C. M. Eichenlaub at a cost of \$34,972.00.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent

D. EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION – Mr. Niemiec

1. Move to approve the list of bus drivers and substitutes as presented by First Student for the 2014-15 school year. A copy will be filed with the official minutes of this meeting. **(Appendix C)**

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

E. FOOD SERVICE – Mr. Stovar

1. Move to approve the list of cafeteria personnel for the 2014-15 school year as presented by Aramark Education. A copy will be filed with the official minutes of this meeting.
(Appendix C)

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to adopt the following resolution by the Board of School Directors for the 2014-15 school year with regard to the “Free and Reduced Lunch Program”:

“**BE IT RESOLVED** that the Penn-Trafford School District agrees to participate in the National School Lunch Program and to receive commodities donated by USDA and accepts the responsibility for providing free and reduced price meals in accordance with the Pennsylvania Department of Education guidelines to eligible children in all schools under the district’s jurisdiction.”

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to approve Turner Dairy as the milk supplier for the 2014-15 school year.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

F. PERSONNEL AND CURRICULUM – Mr. Petrucci

1. Move that the following administrators be designated official raters of professional personnel in the Penn-Trafford School District for the 2014-15 school year:

- Dr. Matthew Harris
- Mr. Scott Inglese
- Mr. Gregory Karazsia
- Mr. Tony Aquilio
- Mr. Greg Capoccioni
- Mrs. Karin Coiner
- Mr. Daniel DiNapoli
- Mr. Joseph A. Marasti, Jr.
- Mr. Greg Saraceni
- Mr. Jim Simpson
- Mr. Roger Sullivan
- Mr. Jeff Swartz

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to approve the teacher assignments for the 2014-15 school year as recommended by the administration. A copy of the assignments will be filed with the official minutes. The administration is further authorized to notify teachers of their permanent assignments in accordance with the negotiated agreement. *(Appendix D)*

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to approve the list of substitute teachers and support personnel for the 2014-15 school year. A copy will be filed with the official minutes of this meeting. *(Appendix E)*

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

4. Move to approve the following intern assignment:

California University:

<u>Cooperating Professional</u>	<u>Intern</u>	<u>Area</u>	<u>Dates</u>
Tracy Dulemba (SE) (district wide)	Rebecca Kuklar	Speech/Language Pathology	8/25/14-12/23/14

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

5. Move to issue professional contracts to the following teachers in accordance with Section 1108 of the School Laws of Pennsylvania. These teachers have satisfactorily completed three (3) years of teaching in the Penn-Trafford School District.

- a. Megan McGraw
- b. Nicolette Stoup

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

6. Move to employ the following personnel. Employment is contingent upon the receipt of all necessary certification documentation and the acceptance of Act 34,151, and 114 waivers from the Commonwealth of Pennsylvania. **(Appendix F)**

a. Teachers:

Employment is effective August 18, 2014 to teach in area of his/her respective certification and as assigned by the administration. Employment is contingent upon the receipt of a signed contract.

<u>Name</u>	<u>Level / Step</u>	<u>Salary</u>
Sabrina Boura	M / 2	\$44,017
Christina Bozzuto	M / 3	\$45,017
Nicole Burtch	B+25 / 9	\$52,151
Brittany Grabski	B / 3	\$44,100
Brett Kymer	B / 1	\$21,150
Nicholas Mastroianni	M / 2	\$44,017
Stephanie Miller	B+25 / 3	\$44,404
Jodi Nee	B / 3	\$44,100
Dorothy Sullivan	M / 3	\$45,017

b. Student Learning Assistants: (effective 8/18/14 at a salary of \$28,000)

- Dawn Brady – Harrison Park Elementary
- Cindy Burger – Trafford Elementary
- Heather Getkin – Level Green Elementary
- Kristy Hartman – Sunrise Estates Elementary
- Jennifer Kopacko – Harrison Park Elementary
- Richard Nese – Trafford Elementary
- Deborah Ragan – Penn Middle
- Tara Raymond – Level Green Elementary (a.m.) / McCullough Elementary (p.m.)
- Brittany Ring – Trafford Middle
- Annmarie Rodrigues – McCullough Elementary
- Bethany Smyda – Harrison Park Elementary
- Stephanie Troutman – Sunrise Estates Elementary
- Tracy Wolf – Penn-Trafford High School

c. Special Education Classroom Instructional Aides: (effective 8/18/14 at a salary of \$28,000)

- Rebecca Mitchell – Penn Middle
- Shannon O'Connor – Penn-Trafford High School
- Tammy Ross – Penn Middle

d. Library Aides: (effective 8/21/14 at \$10.80/hour)

- Janet Johnston – Trafford Middle School
- Megan Lenart – Sunrise Estates Elementary School
- Alexander Miller – Penn Middle School

e. Building Aides: (effective 8/21/14 at \$9.75/hour)

- Pam French – Trafford Middle School
- Cherie Gaal – Sunrise Estates Elementary School

f. Paraprofessionals: (effective 8/21/14 at \$10.05/hour)

- Heather McElroy – Penn Middle School
- Melinda Noll – Penn Middle School
- Megan Sansonetti – Penn Middle School

g. Long Term Subs: (effective 8/18/14)

- Brittany Ring (SLA) – LTS for Julianne Bost at Trafford Middle School at SLA rate – 1st semester 2014-15
- Michael Molchan – LTS for Brittany Ring (SLA) at Trafford Middle School at daily substitute rate – 1st semester 2014-15

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE – ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

7. Move to approve the student handbooks for the 2014-15 school year.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE – ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

8. Move to accept the resignation of Michael Garett according to the severance agreement that is hereby approved as part of this resolution effective August 12, 2014.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE – ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

9. Move to accept the following resignations:

- a. Anne Boro – retirement as Building Aide at Sunrise Elementary effective July 28, 2014
- b. Rachel Kolek – Special Education teacher effective July 28, 2014
- c. Shanna Modzelewski – Paraprofessional at Penn Middle effective July 9, 2014; will be put on the sub list
- d. Gina Pipak – Paraprofessional at Sunrise Estates effective August 5, 2014; will continue as substitute teacher

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

10. Move to approve the following leave requests:

- a. Jeffrey Fox – Music teacher at Penn Middle, Harrison Park and McCullough - effective August 18 – August 29, 2014
- b. Vera Moog – Custodian at Penn Middle School – effective June 16 – September 16, 2014
- c. William Scialdone – Maintenance Department - effective July 28 – August 15, 2014

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

G. POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II – Mr. Newell

1. Move to accept and file the minutes of the Superintendent’s Information/Committee Meeting held on Monday, June 2, 2014.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to approve Policy #137 and Administrative Regulation #137-AR to allow a student enrolled in a home education program to have the option of taking courses being offered at the district school they would normally attend.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to tentatively approve revised Policy #248 Unlawful Harassment and revised Policy #249 Bullying as submitted to the board.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

4. Move to appoint Dr. Jay Tray as PSBA voting delegate for the 2014-2015 school year.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

- H. TAXES/INSURANCE/CENSUS – Mr. Stovar
- I. SOLICITOR’S REPORT – Mr. Michael Brungo
- J. PTEA REPRESENTATIVE – Mr. Shaun Rinier
- XI. ADJOURNMENT - Motion by _____, seconded by _____
that the meeting be adjourned at _____ p.m. Motion _____.

DATE TO REMEMBER

Information/Committee Meeting
Tuesday, September 2, 2014 – 7:00 p.m.
Penn-Trafford High School Cafeteria