

PENN-TRAFFORD SCHOOL DISTRICT  
Harrison City, Pennsylvania

April 11, 2016

The Board of School Directors of the Penn-Trafford School District held their regular board meeting in Room 106/107 at Penn-Trafford High School, Harrison City, PA on Monday, April 11, 2016.

Mr. Martin Stovar, Board Vice President called the meeting to order at 7:00 p.m. The following members were present: Mrs. Toni Ising, Mr. Phil Kochasic, Dr. Scott Koscho, Mr. Dallas Leonard, Mr. Jim Matarazzo, Mr. Richard Niemiec, Mr. Martin Stovar, Dr. Jay Tray, Mr. Brett Lago, Board Secretary, Mr. Mike Brungo, Solicitor, Dr. Matthew Harris, Superintendent, Mr. Scott Inglese, Assistant Superintendent, and Mr. Greg Karazsia, Director of Student Learning Supports. Mr. Tony Aquilio, Mr. Roger Sullivan, Mr. Dan DiNapoli, and Mr. Shaun Rinier were also present.

A motion was made by Mr. Niemiec and seconded by Mr. Kochasic to approve the minutes of the regular meeting held on Monday, March 14, 2016 as presented. Motion carried.

Mr. Stovar announced that an action item had been added to the agenda to approve the PlanCon Part H submission.

**INFORMATION**

The following students were honored as Students of the Month:

- Devin Kreidler – 2<sup>nd</sup> grader at Trafford Elementary
- Brandon Coakley – 2<sup>nd</sup> grader at Level Green Elementary
- Brianna Deyarmin – 8<sup>th</sup> grader at Trafford Middle
- Emilee Byers – Senior at Penn-Trafford High School

After the principals introduced their students, they were awarded certificates. The board members congratulated them and they had their pictures taken for the newspaper.

Mrs. Kristi Auel, Director of the Color Guard introduced six of the band students who modeled the new band uniforms for the board.

Mrs. Patty Kearns, the music teacher at Sunrise Estates and McCullough Elementary Schools introduced a few of the elementary students who sang a song inviting the board to the first Penn-Trafford Community CultureFest.

Mrs. Christine Chesky, the librarian for the elementary schools and Ms. Dawn Andrews (co-chair) presented information about the Battle of the Books event scheduled for Thursday, May 5 at 6:30 p.m. in the high school gym. Ms. Andrews said they have 212 students enrolled in the event. Mr. Rinier passed out packets to the board.

**RECOGNITION OF VISITORS**

Mr. Dan Danser updated the board regarding various band activities.

A motion was made by Mrs. Ising and seconded by Mr. Niemiec to approve the treasurer's report for the month of March 2016 as presented and make it a part of the official minutes of this meeting.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Niemiec and seconded by Mr. Matarazzo that the list of bills for April 2016 be paid as presented.

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: yes; Mrs. Ising: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

Mr. Stovar announced that an executive session was held prior to the meeting to discuss personnel matters, litigation matters, and SEIU negotiations. The board also received information regarding the PlanCon status, ACCESS funding, Recreation Board funding, District and State budget, and the technology use agreement.

### **ATHLETICS AND EXTRACURRICULAR**

A motion was made by Dr. Koscho and seconded by Mr. Leonard to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Elizabeth Janus – Varsity Field Hockey Assistant Coach

Roll call vote: Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Dr. Koscho and seconded by Mrs. Ising to approve the following volunteer coaches effective immediately. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

- a. Shane Bush – Volunteer Track Coach
- b. Ryan Sharrer – Volunteer Boys Lacrosse Coach

Motion carried.

### **BUDGET AND FINANCE**

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to approve the following expenditures for the high school renovation project according to the schedule:

a. Axis Architecture	\$ 9,801.63
b. Bob Biter Electrical #18	\$ 48,808.64
c. Lobar, Inc. #20	\$226,027.82
d. Massaro Construction	\$ 20,500.00
e. PEMCO	\$ 35,317.14
f. Production Consulting Group	\$ 45,674.48
g. Public Safety	\$ 2,160.00
h. Tri-State Video Services	\$ 16,080.01
i. Vrabel Plumbing Co. #18	\$ 51,186.00
j. Whitby, Inc. #21	\$ 60,710.81

Roll call vote: Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to approve the following change orders:

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| a. Revised Landscape Drawing-Reduction in size and amount of trees | (\$5,809.00) |
| b. CCD #006 Studio H101 Drywall                                    | \$ 961.59    |
| c. RFI #256 Kitchen bearing wall at walk-in                        | \$ 4,478.06  |
| d. Pool outside air intake panel                                   | \$ 2,441.25  |
| e. RFI #238 Auditorium smoke hatches                               | \$26,008.50  |

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Dr. Koscho to award the lotted bid for Multi-Purpose Paper and purchase the items, per the school district's quantity request, at the referenced prices from **W. B. Mason Company, Inc.**, the party indicated whom the WIU Joint Purchasing Consortium has recommended as the lowest responsible bidder meeting or equaling specifications for the 2016-2017 school year.

Roll call vote: Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Leonard to approve the purchase of the Fortigate firewall for a total cost of \$31,775. This price includes three years of support.

Roll call vote: Mr. Stovar: yes; Dr. Tray: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Dr. Koscho to authorize the administration to prepare and submit PlanCon Part H documents to the state.

Roll call vote: Dr. Tray: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

### **FOOD SERVICE**

A motion was made by Dr. Tray and seconded by Mr. Leonard to grant permission to opt out of the National School Lunch Program at Penn-Trafford High School for the 2016-17 School Year.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Dr. Tray and seconded by Dr. Koscho to grant permission to advertise for food service bids for the 2016-17 school year.

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: yes; Mrs. Ising: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

## PERSONNEL AND CURRICULUM

A motion was made by Mr. Leonard and seconded by Mr. Niemiec to approve additional substitute teachers and support personnel for the month of April 2016. Motion carried.

A motion was made by Mr. Leonard and seconded by Mr. Kochasic to authorize the administration to request three (3) eight-hour days and one (1) two-hour early dismissal day from the Department of Education under Act 80 for the 2016-17 school year. The released time will be used for teacher in-service, parent conferences, curriculum development and long-range plan activities.

Roll call vote: Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Leonard and seconded by Mrs. Ising to approve the following leave requests:

- a. Donna Graham – Dates changed from March 28-April 25, 2016 to May 9-May 31, 2016
- b. Patricia Menz – Extension of current unpaid medical leave until September 30, 2016
- c. Martin Olszewski – April 14-September 1, 2016
- d. Amanda Rodgers – FMLA/unpaid leave from August 19, 2016-January 2, 2017
- e. Jackee Stagno – FMLA leave from April 5-May 3, 2016; Beth Caswell will be her sub.

Roll call vote: Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Leonard and seconded by Mr. Kochasic to approve the following textbook for the 2016-17 school year that is in the textbook budget according to the textbook cycle:

- a. Title: Envision Math 2.0  
Publisher: Pearson  
Grade Level: K to 5  
Cost: \$157,871.93

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Leonard and seconded by Mr. Matarazzo to employ the following professional employees effective Monday, August 22, 2016 to teach in areas of their respective certification and as assigned by the administration. Employment is contingent upon the receipt of a signed contract no later than Friday, April 15, 2016 and the subsequent receipt of all necessary certification documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania.

### Social Studies & Business Teacher:

- a. John Delancey – Level B / Step 2 at a salary of \$43,100

### School Nurse:

- b. Lisa Popovich – Level B / Step 1 at a salary of \$42,300

Roll call vote: Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Leonard and seconded by Mrs. Ising to approve the following intern assignment:

California Univ. of PA:

<u>Cooperating Professional</u>	<u>Intern</u>	<u>Area</u>	<u>Dates</u>
Jeffrey Swartz	Andrea Frescura	Principal	July 5 – August 13, 2016

Motion carried.

A motion was made by Mr. Leonard and seconded by Mr. Matarazzo to approve the following conference request:

- a. Lynn Eckberg – NAGC 63<sup>rd</sup> Annual Convention in Orlando, FL from November 2-5, 2016 at a cost of approximately \$1,500 to the district

Roll call vote: Mr. Stovar: yes; Dr. Tray: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

**POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II**

A motion was made by Mr. Matarazzo and seconded by Mr. Niemiec to accept and file the minutes of the Superintendent's Information/Committee meeting held on Monday, March 7, 2016. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Leonard to give tentative approval to Board Policy #123.4 Naloxone Administration.

Roll call vote: Dr. Tray: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Mr. Petrucci: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

**PTEA REPRESENTATIVE**

Mr. Rinier questioned the board about the PlanCon funds. He also commended them regarding the new weight room.

**ADJOURNMENT**

A motion was made by Dr. Koscho and seconded by Mr. Kochasic to adjourn the meeting at 8:04 p.m.

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Board President

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Board Secretary