

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

February 13, 2017

The Board of School Directors of the Penn-Trafford School District held its regular board meeting in Room 106/107 at Penn-Trafford High School, Harrison City, PA on Monday, February 13, 2017.

Mr. Martin Stovar, Board President called the meeting to order at 6:30 p.m. The following members were present: Mrs. Toni Ising, Mr. Phil Kochasic, Dr. Scott Koscho, Mr. Dallas Leonard, Mr. Jim Matarazzo, Mr. Bruce Newell, Mr. Richard Niemiec, Mr. Nick Petrucci, Mr. Martin Stovar, Mr. Brett Lago, Board Secretary, Ms. Christina Lane, Solicitor, Dr. Matthew Harris, Superintendent, Mr. Scott Inglese, Assistant Superintendent, and Mr. Greg Karazsia, Director of Student Learning Supports.

A motion was made by Mr. Kochasic and seconded by Mr. Petrucci to approve the minutes of the regular meeting held on Monday, January 9, 2017 as presented. Motion carried.

INFORMATION

Dr. Jason Conway, Director of the Westmoreland Intermediate Unit #7 reported on what an intermediate unit is and what services they offer to school districts.

RECOGNITION OF VISITORS

Mr. Dave Danser reported on the upcoming high school band shows.

Ms. Gillian Graber addressed the board to promote gas well education.

Ms. Christine Snyder addressed the board regarding air monitoring in the district.

Ms. Lane responded to their concerns on behalf of APEX.

Mr. Trent Somes, Student Union Representative followed up on his comments from the Information/Committee meeting on February 6, 2017 regarding traffic patterns at the high school and the bill of student rights. Mr. Inglese responded that they have a meeting scheduled with Chief Otto and several officers who direct traffic to review the situation and look at some solutions. They will reach out to the students Mr. Somes mentioned. Mr. Inglese also said that the administrators and solicitor reviewed the documents Mr. Somes presented to them yesterday and that Mr. Brungo will analyze them and offer some recommendations.

A motion was made by Mr. Niemiec and seconded by Mr. Petrucci to approve the treasurer's report for the month of January 2017 and the high school extracurricular fund report for the month of December 2016 as presented and make them a part of the official minutes of this meeting. Motion carried.

A motion was made by Mr. Niemiec and seconded by Mr. Matarazzo to approve the payment of bills for the month of February 2017.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

EXECUTIVE SESSION

Mr. Stovar announced that an executive session was held prior to the meeting to discuss personnel, litigation, and real estate. The board also received information on cafeteria finances, kindergarten readiness skills, and community economics and statistics.

ATHLETICS AND EXTRACURRICULAR

A motion was made by Dr. Koscho and seconded by Mr. Leonard to accept the following resignation effective immediately:

- a. Amanda (Shannon) Verrengia – Track Coach/Assistant

Motion carried.

A motion was made by Dr. Koscho and seconded by Mr. Niemiec to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Ashley DiRado – Jr. High Girls Head Volleyball Coach for the 2016-17 season at a salary of \$2,235.00
- b. Kim Graziano – Interim Assistant Swim Coach for Lea Wentroble effective January 30, 2017 at a salary of \$4,051 prorated based on start date
- c. Kristie Killen – Jr. High Girls Asst. Volleyball Coach for the 2016-17 season at a salary of \$2,235.00
- d. Amy Sipple – Computer Technology Assistant at Trafford Elementary at a salary of \$1,519 prorated based on start date

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Dr. Koscho and seconded by Mr. Petrucci to approve the following volunteer coaches effective immediately. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

- a. Ethan Gelpi – Volunteer volleyball coach (boys and girls)
- b. Bob Perrin – Volunteer softball coach

Motion carried.

BUDGET AND FINANCE

A motion was made by Mr. Kochasic and seconded by Mr. Newell to authorize the administration to make payments amounting to \$21,834.60 for credits earned by professional employees in accordance with the negotiated agreement. The list was presented to the Board showing the individual payments due and will be filed with the official minutes of this meeting.

Roll call vote: Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Newell to approve the contract extension of Zelenkofske Axelrod LLC for their audit services to the Penn-Trafford School District for the years ending June 30th of 2017, 2018, and 2019 for the following fees:

- a. 2016-17 \$24,225
- b. 2017-18 \$24,700
- c. 2018-19 \$25,200

Roll call vote: Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to authorize PNC Capital Markets to initiate a General Obligation Bond issue for district-wide capital improvements in an amount not to exceed \$6 million.

Roll call vote: Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

BUILDINGS AND GROUNDS/SAFETY

A motion was made by Mr. Leonard and seconded by Mr. Newell to change the employment status of Mr. Richard Senkow from a full-time part-time custodian to full time custodian at \$15.20/hour effective immediately.

Roll call vote: Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

PERSONNEL AND CURRICULUM

A motion was made by Mr. Petrucci and seconded by Mr. Newell to approve additional substitute teachers and support personnel for the month of February 2017. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Leonard to approve the following leave requests:

- a. Amy Lanyi – Substitute clerical request for unpaid leave effective January 30, 2017 through February 28, 2017
- b. Lea Wentroble – FMLA leave from January 30, 2017 to May 1, 2017; unpaid leave from May 2 – May 30, 2017. Brittany Ring will be her long term sub.

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Newell to accept the following retirement resignation:

- a. Paul Conrad – Librarian at Penn-Trafford High School effective August 5, 2017

Motion carried.

A motion was made by Mr. Petrucci and seconded by Mrs. Ising to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

Tutors: (daily rate of \$100):

- a. Robert Ficco, Jr. – Biology tutor at PTHS effective February 6, 2017
- b. Vanessa Mikasinovich – Math tutor at Penn-Trafford High School, Harrison Park Elementary, and Penn Middle School effective February 2, 2017

PSSA tutors:

- c. Nick Caporoso – Penn Middle School effective February 7, 2017
- d. Marina Ferrari – Sunrise Estates Elementary effective January 24 – February 22, 2017
- e. Elizabeth Janus – Trafford Middle School effective January 30 – May 28, 2017
- f. Alice Kleinschmidt – Harrison Park Elementary effective January 18, 2017
- g. Chelsea Mahosky – Trafford Elementary effective January 17, 2017
- h. Katelyn Reinhart – Sunrise Estates Elementary effective February 28 – April 28, 2017
- i. Sara Watt – McCullough Elementary effective January 17, 2017

Super subs:

- j. Stephanie DiRado – Trafford Middle School effective January 30, 2017
- k. Marina Ferrari – Sunrise Estates Elementary effective February 27 – April 28, 2017
- l. Ashley Temple – Trafford Elementary effective January 30 – February 22, 2017
- m. Nicole Ziringer – Sunrise Estates Elementary effective January 24 – February 24, 2017

Long term subs: (rate per contract)

- n. Brittany Ruffner – LTS at Penn-Trafford High School, Harrison Park Elementary, and Trafford Middle School retroactive to August 19, 2016
- o. Brittany Ruffner – for Lea Wentroble at Penn Middle School effective February 7, 2017 – May 30, 2017
- p. Ashley Temple – for Maria Frontz at Penn Middle School effective March 2 – May 30, 2017

Building aide:

- a. Eva Sims – Penn-Trafford High School effective February 13, 2017 at \$10.05/hour

Roll call vote: Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to issue a professional contract to the following teacher in accordance with Section 1108 of the School Laws of Pennsylvania. This teacher has satisfactorily completed three (3) years of teaching in the Penn-Trafford School District.

- a. Stephanie Martini

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Matarazzo to approve a conference request for Glen Cooper to attend the Board of Certification/Maintenance of Certification Workgroup in Omaha, Nebraska from April 7-9, 2017 at no cost to the district.

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II

A motion was made by Mr. Matarazzo and seconded by Mr. Leonard to accept and file the minutes of the Superintendent's Information/Committee meeting held on Monday, January 3, 2017. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Newell to tentatively approve the following board policies and administrative regulation as submitted to the board. Copies of these documents will be made an official part of the minutes of this meeting.

- a. Policy #004-BOG-7 Oath of Office as School Director
- b. Policy #251 Homeless Students
- c. Policy #255 Educational Stability for Children in Foster Care
- d. Administrative Regulation #800-AR-1 Records Retention Schedule

Roll call vote: Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

TAXES/INSURANCE/CENSUS

A motion was made by Mr. Newell and seconded by Mrs. Ising to revise the resolution establishing the fixed compensation as listed below for the elected tax collectors of the Penn-Trafford School District for the collection of school property taxes. This resolution will become a part of the official minutes of this meeting.

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| a. Penn Township: | 2018-19 – \$83,475.78 |
| | 2019-20 – \$85,145.30 |
| | 2020-21 – \$86,848.21 |
| | 2021-22 – \$88,585.17 |
| b. Trafford Borough: | 2018-19 – \$27,049.38 |
| | 2019-20 – \$27,590.37 |
| | 2020-21 – \$28,142.18 |
| | 2021-22 – \$28,705.02 |
| c. Penn Borough: | 2018-19 – \$4,822.56 |
| | 2019-20 – \$4,919.01 |
| | 2020-21 – \$5,017.39 |
| | 2021-22 – \$5,117.74 |

Roll call vote: Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

SOLICITOR'S REPORT

Ms. Lane announced that she had distributed her report to the board.

ADJOURNMENT

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to adjourn the meeting at 7:15 p.m. Motion carried.

Board President

Board Secretary