

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

October 9, 2017

The Board of School Directors of the Penn-Trafford School District held its regular board meeting in the LGI Room at Penn-Trafford High School, Harrison City, PA on Monday, October 9, 2017.

Mr. Phil Kochasic, Board Vice President called the meeting to order at 7:00 p.m. The following members were present: Mrs. Toni Ising, Mr. Phil Kochasic, Dr. Scott Koscho, Mr. Jim Matarazzo, Mr. Richard Niemiec, Mrs. Joan Wehner, Assistant Board Secretary, Mr. Michael Brungo, Solicitor, Dr. Matthew Harris, Superintendent, Mr. Scott Inglese, Assistant Superintendent, and Mr. Greg Karazsia, Director of Student Learning Supports. Mr. Shaun Rinier, PTEA Representative was also present.

A motion was made by Mr. Niemiec and seconded by Mr. Matarazzo to approve the minutes of the regular meeting held on Monday, September 11, 2017 as presented. Motion carried.

INFORMATION

Dr. Harris introduced Colton Pikovsky, Student Union Representative. He provided updates on Homecoming planning and athletic teams.

Dr. Harris provided an update on “Real Men Wear Pink” campaign fundraising opportunities.

Dr. Karin Coiner spoke about a press conference hosted by Sunrise Elementary to share results of a statewide survey of elementary school principals concerning their perceptions of the correlation between high-quality publically-funded Pre-K and later school success.

Dr. Coiner also spoke about the National Blue-Ribbon Award which was awarded to Sunrise Elementary for being an exemplary high-performing school. Sunrise was one of 342 schools in the nation and 18 schools in Pennsylvania to receive this award.

A motion was made by Mr. Niemiec and seconded by Dr. Koscho to approve the treasurer’s report for the month of September 2017 and the high school extracurricular fund report for the month of August 2017 as presented and make them a part of the official minutes of this meeting. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Niemiec to approve the payment of bills for the month of October 2017.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Newell: absent; Mr. Niemiec: yes; Mr. Petrucci: absent; Mr. Stovar: absent. Result of vote: 5 yes; 0 no; 4 absent. Motion carried.

EXECUTIVE SESSION

Mr. Kochasic announced that an Executive Session was held prior to the meeting to review information regarding collective bargaining matters, legal advice regarding student matters, Aramark food service cost and possible donation to the district.

ATHLETICS AND EXTRACURRICULAR

A motion was made by Dr. Koscho and seconded by Mrs. Ising to accept the following resignation:

- a. Kim Graziano – Volunteer Swim Coach effective immediately

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Newell: absent; Mr. Niemiec: yes; Mr. Petrucci: absent; Mrs. Ising: yes; Mr. Stovar: absent. Result of vote: 5 yes; 0 no; 4 absent. Motion carried.

A motion was made by Dr. Koscho and seconded by Mr. Matarazzo to employ the following personnel. New employment is contingent upon the receipt of all necessary certification documentation and the acceptance of Act 34,151, and 114 waivers from the Commonwealth of Pennsylvania. Employment is effective for the 2017-18 season unless otherwise noted.

- a. Sarah Carlson – Yearbook Co-Sponsor at Penn Middle School at a salary of \$717.50
- b. Katie Datz – Yearbook Co-Sponsor at Penn Middle School at a salary of \$717.50
- c. Kim Graziano – Swim Coach Assistant at a salary of \$4,132.00
- d. Aaron Norris – 9th Grade Assistant Boys Basketball Coach at a salary of \$3,833.00
- e. Zachary Susalla – 9th Grade Assistant Boys Baseball Coach at a salary of \$2,945.00

Roll call vote: Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Newell: absent; Mr. Niemiec: yes; Mr. Petrucci: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Stovar: absent. Result of vote: 5 yes; 0 no; 4 absent. Motion carried.

A motion was made by Dr. Koscho and seconded by Mrs. Ising to approve the following volunteer coach. All coaching volunteers must have Act 34, Act 151, and Act 114 waivers on file with the Athletic Director.

- a. Mike Barnes – Basketball Boys/Volunteer Coach

Motion carried.

BUDGET AND FINANCE

A motion was made by Mr. Niemiec and seconded by Dr. Koscho to authorize the administration to make payments amounting to \$32,259.60 for credits earned by professional employees in accordance with the negotiated agreement. The list was presented to the Board showing the individual payments due and will be filed with the official minutes of this meeting.

Roll call vote: Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Newell: absent; Mr. Niemiec: yes; Mr. Petrucci: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Stovar: absent. Result of vote: 5 yes; 0 no; 4 absent. Motion carried.

A motion was made by Mr. Niemiec and seconded by Dr. Koscho to grant the administration permission to advertise jointly as a member of the Westmoreland IU Joint Purchasing Consortium for the purchase of supplies in the following categories for the 2018-19 school year:

- a. Multi-Purpose Paper
- b. Unleaded Gasoline and Diesel Fuel

Roll call vote: Mr. Petrucci: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Newell: absent; Mr. Niemiec: yes; Mr. Stovar: absent. Result of vote: 5 yes; 0 no; 4 absent. Motion carried.

PERSONNEL AND CURRICULUM

A motion was made by Dr. Koscho and seconded by Mr. Niemiec to approve the list of additional substitute teachers and support personnel for the month of October 2017.

Roll call vote: Mr. Petrucci: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Newell: absent; Mr. Niemiec: yes; Mr. Stovar: absent. Result of vote: 5 yes; 0 no; 4 absent. Motion carried.

A motion was made by Dr. Koscho and seconded by Mr. Matarazzo to authorize the administration to approve any new parent volunteers in accordance with past practices and policies. Volunteers will be used only where the teacher and/or principal approves and all volunteers will have Act 34, 151, and 114 clearances on file.

Roll call vote: Mr. Matarazzo: yes; Mr. Newell: absent; Mr. Niemiec: yes; Mr. Petrucci: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Stovar: absent. Result of vote: 5 yes; 0 no; 4 absent. Motion carried.

A motion was made by Dr. Koscho and seconded by Mr. Matarazzo to approve the following leave requests:

- a. Gina Bocianoski – FMLA leave request from March 20, 2018 to May 29, 2018
- b. Mark Clovak – Consecutive and intermittent FMLA leave from November 1, 2017 to October 31, 2018; sub will be Tiffany Ott
- c. Lynn Eckberg – FMLA leave request from October 6 - 24, 2017; sub will be MacKenzie McGuire
- d. Brett Lago – Intermittent FMLA leave request from September 28, 2017 to September 27, 2018
- e. Brandy Lockwood – Intermittent FMLA leave request from November 1, 2017 to October 31, 2018
- f. Roxane Schiavone – Intermittent FMLA leave request from September 12, 2017 to September 11, 2018

Roll call vote: Mr. Newell: absent; Mr. Niemiec: yes; Mr. Petrucci: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Stovar: absent. Result of vote: 5 yes; 0 no; 4 absent. Motion carried.

A motion was made by Dr. Koscho and seconded by Mr. Niemiec to accept the following resignations:

- a. Kristina Gimigliano – Paraprofessional at Trafford Middle School effective September 22, 2017
- b. Sarah Mihalic – Special Education Classroom Instructional Aide at McCullough Elementary School effective December 4, 2017

Motion carried.

A motion was made by Dr. Koscho and seconded by Mr. Niemiec to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Kristina Gimigliano – Paraprofessional at Trafford Elementary at \$10.35 per hour effective September 6, 2017
- b. Colleen Kelly – Part time Administrative Support Specialist for 20 hours per week at a rate of \$16.00 per hour effective date to be determined
- c. Heather Piconi – Paraprofessional at Trafford Elementary at \$10.35 per hour effective September 25, 2017
- d. Kayla Shaffer – Paraprofessional at McCullough Elementary at \$10.35 per hour effective September 22, 2017

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: absent; Mrs. Ising: yes; Mr. Kochasic: yes no; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Newell: absent; Mr. Stovar: absent. Result of vote: 5 yes; 0 no; 4 absent. Motion carried.

A motion was made by Dr. Koscho and seconded by Mr. Matarazzo to approve the following conference requests:

- a. Larry Cooper – NATA Joint Committee Meeting in Dallas, Texas from January 25-27, 2018 to fulfill duties as chair of Taskforce at no cost to the district
- b. Dr. Karin Coiner and Erin Rizzer – conference in Washington D. C. to receive the National Blue Ribbon School award from November 5-7, 2017.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Newell: absent; Mr. Niemiec: yes; Mr. Petrucci: absent; Mr. Stovar: absent. Result of vote: 5 yes; 0 no; 4 absent. Motion carried.

A motion was made by Dr. Koscho and seconded by Mrs. Ising to approve the following band trip request:

- a. Marching band to perform at the Tournament of Bands Atlantic Coast Championships in Hershey, PA on October 28-29, 2017 at a cost of \$3,800.00 to the district. Any additional costs will be covered by the Penn-Trafford Band Parents Association.

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Newell: absent; Mr. Niemiec: yes; Mr. Petrucci: absent; Mrs. Ising: yes; Mr. Stovar: absent. Result of vote: 5 yes; 0 no; 4 absent. Motion carried.

A motion was made by Dr. Koscho and seconded by Mrs. Ising to approve the following internship placement:

Concord University – West Virginia:

<u>Coop. Professional</u>	<u>Intern</u>	<u>Area</u>	<u>Dates</u>
Kerry Hetrick	Brian McDonough	Athletics	August – December 2017 (240 hours)

Motion carried.

POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II

A motion was made by Mr. Matarazzo and seconded by Mr. Niemiec to accept and file the minutes of the Superintendent’s Information/Committee meeting held on Tuesday, September 5, 2017.

Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Niemiec to give final approval to the following board policy. A copy of this policy will become an official part of the minutes of this meeting.

a. 117 Homebound Instruction

Roll call vote: Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Newell: absent; Mr. Niemiec: yes; Mr. Petrucci: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Stovar: absent. Result of vote: 5 yes; 0 no; 4 absent. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Dr. Koscho to appoint Mrs. Joan Wehner as Assistant Board Secretary effective November 10, 2017 due to the retirement of Mrs. Janice Oliver.

Roll call vote: Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Newell: absent; Mr. Niemiec: yes; Mr. Petrucci: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Stovar: absent. Result of vote: 5 yes; 0 no; 4 absent. Motion carried.

ADJOURNMENT

A motion was made by Mr. Matarazzo and seconded by Dr. Koscho to adjourn the meeting at 7:30 pm.