

**PENN-TRAFFORD SCHOOL DISTRICT**

Harrison City, Pennsylvania

November 14, 2016

7:00 p.m.

I. CALL TO ORDER – Pledge of Allegiance to the Flag

II. ROLL CALL

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE MINUTES OF OCTOBER 10, 2016?**

III. APPROVAL OF MINUTES: Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the regular meeting held on Monday, October 10, 2016 be approved as presented.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

IV. INFORMATION – Dr. Harris  
A. Students of the Month

V. RECOGNITION OF VISITORS

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE TREASURER’S REPORT AND THE HIGH SCHOOL EXTRACURRICULAR FUND REPORT?**

VI. TREASURER’S REPORT: Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the treasurer’s report for the month of October 2016 and the high school extracurricular fund report for the month of September 2016 be approved as presented and made a part of the official minutes.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE PAYMENT OF BILLS FOR THE MONTH OF NOVEMBER 2016?**

VII. PAYMENT OF BILLS: Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the payment of bills for November 2016.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.**

VIII. OLD BUSINESS

X. EXECUTIVE SESSION

X. NEW BUSINESS:

A. ATHLETICS AND EXTRACURRICULAR – Dr. Koscho

1. Move to accept the following resignation:

- a. John Carlisle – Jr. High Girls Co-Head Volleyball Coach effective immediately

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

2. Move to employ the following personnel effective immediately. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Matt Bilinsky – 7<sup>th</sup> Grade Boys Basketball Coach / Penn Middle School at a salary of \$3,222.00 effective 2016-17 season  
b. John Carlisle – Varsity Boys Assistant Volleyball Coach at a salary of \$2,515.00  
c. Richard Ginther – Assistant Varsity Softball Coach at a salary of \$3,681.00  
d. Kelly Keibler – Jr. High Girls Head Volleyball Coach at a salary of \$2,235.00 due to resignation of John Carlisle as Co-Coach  
e. Dennis Little – Head Varsity Softball Coach at a salary of \$5,241.00

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

3. Move to approve the following volunteer coaches effective immediately. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

Volunteer Coach/Wrestling:

- a. Dave Auel

Volunteer Coaches/Hockey:

- b. Anthony Kaminski  
c. Christopher Wetting

Volunteer Coaches/Lacrosse:

- d. Kathy Deutsch  
e. Charles Hach  
f. Peter Leonetti  
g. Stacie McGuire  
h. Steven Schugt  
i. Ryan Sharrer

Volunteer Coaches/Rifle:

- j. Dale Emerick
- k. Corey Nedley
- l. Danielle Smith
- m. Mike Smith

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

B. BUDGET AND FINANCE – Mr. Kochasic

1. Move to approve the expenditures for the high school renovation project for the month of October 2016 according to the schedule.

- a. Lobar, Inc. \$ 461,327.61
- b. Massaro Inc. \$ 4,000.00

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

C. BUILDINGS AND GROUNDS/SAFETY – Mr. Leonard

D. EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION – Mrs. Ising

E. FOOD SERVICE – Dr. Tray

F. PERSONNEL AND CURRICULUM – Mr. Stovar

1. Move to approve the list of additional substitute teachers and support personnel for the month of November 2016.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

2. Move to approve the following leave requests:
  - a. Maria Frontz – FMLA leave from March 6, 2017 to May 31, 2017
  - b. Tanya Koelsch – FMLA leave from November 22, 2016 to January 2, 2017
  - c. Patty Menz – Extension of unpaid leave from October 1 to December 31, 2016
  - d. David Nejak – FMLA leave from September 27, 2016 to November 21, 2016
  - e. Stephen Weir – FMLA leave full days from November 16-18, 2016 and half days from November 21-25, 2016

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

3. Move to approve the following substitute positions and compensation rates:
  - a. Substitute PCA at \$10.75/hour
  - b. Substitute paraprofessional (previously classroom aide) at \$9.75/hour
  - c. Substitute van driver at \$9.75/hour

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

4. Move to approve the following sabbatical requests:
  - a. Robert McFarland: Learning sabbatical beginning second semester of the 2016-17 school year for professional development. He will return at the beginning of the second semester of the 2017-2018 school year.
  - b. Melissa Matis: One-year sabbatical for medical reasons effective November 7, 2016 until November 7, 2017.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

5. Move to approve the following conference requests for Glen Cooper at no cost to the district:
  - a. NFL Foundation Athletic Trainer Grant Pilot Program in Storrs, CT from January 20-21, 2017
  - b. Collaborative Solutions for Safety in Sports in Kansas City, MO from March 27-29, 2017

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

6. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.
  - a. Miles Edmiston – Super Sub at Penn Middle School from November 3, 2016 to January 10, 2016 at the sub daily rate
  - b. Sarah Loughner – Long-term sub for Tracy Dulemba at LTS daily rate; start date to be determined

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

7. Move to approve the following student teacher assignment:

<u>Cooperating Professional</u>	<u>Student Teacher</u>	<u>Area</u>	<u>Dates</u>
Kathy Kelly-Garris (PTHS)	Hanna Dahlstrom	English	1/3/17-4/28/17

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

G. POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II – Mr. Kochasic

1. Move to accept and file the minutes of the Superintendent’s Information/Committee meeting held on Monday, October 3, 2016.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

2. Move to appoint Mr. Nick Petrucci as CWCTC Joint Operating Committee Representative for 2017.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

3. Move to accept the resignation of Dr. P. Jay Tray as School Board Director effective January 3, 2017.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

4. Move to authorize the administration to advertise for a new School Board Director for Region II to be effective January 9, 2017.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

H. TAXES/INSURANCE/CENSUS – Mr. Niemiec

- I. SOLICITOR'S REPORT – Mr. Michael Brungo
- J. PTEA REPRESENTATIVE – Mr. Shaun Rinier
- XI. ADJOURNMENT – Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
that the meeting be adjourned at \_\_\_\_\_ p.m. Motion carried.

**DATE TO REMEMBER**

Organization/Regular Meeting  
Monday, December 5, 2016 at 7:00 p.m.  
Room 106/107  
Penn-Trafford High School