

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

June 4, 2018

The Board of School Directors of the Penn-Trafford School District held its monthly Superintendent's Information/Committee meeting in the LGI Room at Penn-Trafford High School in Harrison City, Pennsylvania on Monday, June 4, 2018.

Mr. Philip Kochasic, Board President, called the meeting to order at 7:00 p.m. The following members were present: Mrs. Toni Ising, Dr. Scott Koscho, Mr. Bill Leonard, Mr. Jim Matarazzo, Mr. Richard Niemiec, Mr. Nick Petrucci, Mr. Martin Stovar, Mr. Phil Kochasic, Mr. Brett Lago, Board Secretary, Mr. Mike Brungo, Solicitor, Dr. Matthew Harris, Superintendent, Mr. Scott Inglese, Assistant Superintendent, and Mr. Greg Karazsia, Director of Student Learning Supports. Mr. Colton Pikovsky, Student Union Representative was also present.

EXECUTIVE SESSION:

Mr. Kochasic announced that an executive session was held prior to the meeting to discuss personnel, school resource officers and collective bargaining and to receive information regarding various construction projects.

INFORMATION:

Mrs. Wukich spoke about the success of the 2017-2018 Mock Trial team which won both Regional and District competitions and was runner-up at the State competition. She introduced team members and also a representative from the Westmoreland Bar Association who presented the team with a trophy.

Mr. Inglese introduced retirees Mrs. Kearns and Mr. Cooper who were both presented with a commemorative clock and a cake. Other retirees who were not able to attend the meeting are Mrs. DeBiase, Mr. Reger, Mr. Shusteric and Mrs. Zello.

Dr. Harris introduced Mr. Vinton and congratulated him and his students for winning three Emmy Awards.

Mrs. Haberberger said a few words about her trip to New York City with students and staff.

Mr. Pikovsky reported that the last week at the high school went well and graduation was a great success. All the sports teams are beginning their summer workouts.

ATHLETICS AND EXTRACURRICULAR

Dr. Harris reported that he would be asking the board to:

1. Approve volunteer coaches
2. Accept resignations

BUDGET AND FINANCE

Dr. Harris reported that he would be asking the board to:

1. Adopt 2018-2019 School District Budget
2. Grant permission to advertise for items requiring competitive bidding in 2018-2019
3. Authorize administration to pay end-of-the-year invoices and make end-of-year budgetary transfers
4. Name bank depositories for 2018-2019
5. Approve payments for credits earned
6. Assign fund balance

BUILDINGS AND GROUNDS/SAFETY

Mr. Lago introduced Ryan Pierce, principal architect from Core Architects, who provided information about bids for two projects which are projected for completion in August 2018.

Project 1: The base bid project is for roof replacement at Penn-Trafford Warrior Center and was bid in May 2018. One bid was received; it was from Shoff Construction in the amount of \$59,775 which is within the established budget.

There were two alternates associated with the project:

Alternate #1: Repair of the sidewalk, ramp and handrails at the Warrior Center was bid at \$48,275.

Alternate #2: A complete replacement and redesign of the sidewalk, ramp and handrails at the Warrior Center was bid at \$142,975.

Mr. Pierce recommends that we award the base bid project to Shoff Construction and if we choose to do one of the alternates, he recommends Alternate #2.

There was discussion about deferring the decision on Project 1 alternates in order to consider additional options and to proceed with the motion for the Project 1 base bid.

Project 2: Repair of the exterior insulation finish system (EIFS) at Penn Middle School. The project calls for repair of the system which will preserve its life for 10-15 years. Two bids were received. The low bid of \$449,000 came from Diamond Design and Construction. A second bid of \$461,000 came from Jones Masonry. Mr. Pierce recommends awarding the bid to Diamond Design and Construction.

ACTION ITEM

A motion was made by Mr. Matarazzo and seconded by Mr. Neimeic to award the base bid for repair of the Warrior Center Roof to Shoff Construction at a cost of \$59,775.00 and to defer on the alternate project.

Roll call vote: Mrs. Ising: yes; Dr. Koscho: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mr. Kochasic: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

ACTION ITEM

A motion was made by Mr. Matarazzo and seconded by Mr. B. Leonard to award the bid for repair of the exterior insulation finish system at Penn Middle School to Diamond Design and Construction at a cost of \$449,000.00.

Roll call vote: Dr. Koscho: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

Dr. Harris provided an update on school safety, specifically having extra School Resource Officers to be located at the high school, Penn Middle School, and Trafford Elementary/Middle School (the district currently has one officer at the high school). We currently pay \$70,000 per year (pro-rated based on 176 days of use throughout the year).

A consultant met with staff today to review expectations and the school security plans. He visited the high school and Harrison Park and will be doing the remaining schools this week. Overhead gates and new cameras were also discussed. More information next week.

FOOD SERVICE

Dr. Harris reported that he would be asking the board to:

1. Approve breakfast/lunch prices for the 2018-2019 school year
2. Approve milk prices for the 2018-2019 school year

PERSONNEL AND CURRICULUM

Dr. Harris reported that he would be asking the board to:

1. Approve substitute teachers and support personnel
2. Approve tentative assignments of professional personnel for 2018-2019
3. Employ school physicians and dentist for 2018-2019
4. Accept and file tentative official ratings for 2017-2018
5. Extend supplemental contracts
6. Authorize the administration to post, advertise, interview and hire candidates for any vacancy that occurs prior to the August meeting

7. Approve leave requests
8. Approve textbooks
9. Revise compensation rate
10. Approve stipend

POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II

Dr. Harris reported that he would be asking the board to:

1. Accept and file Information/Committee meeting minutes of May 7, 2018
2. Continue roll call procedures for 2018-2019
3. Continue bond coverage for board secretary and assistant board secretary
4. Approve attendance at 2018-2019 conventions
5. Authorization to submit Federal Program Applications
6. Approve participation in Drug-Free Schools and Communities Act
7. Adopt Attachment A of IDEA-B Program Narrative
8. Give final approval of new and revised board policies and administrative regulations
9. Give tentative approval of revised board policy
10. Give approval to rescind board policies

TAXES/INSURANCE

Dr. Harris reported that he would be asking the board to:

1. Award All Sports Insurance
2. Award Student Accident Insurance
3. Adopt Homestead and Farmstead Exclusion Resolution
4. Adopt tax resolutions
5. Set millage rate for 2018-2019
6. Approve sale of property from the Unsold Property Repository

ADJOURNMENT

The meeting was adjourned at 8:16 p.m.