

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

June 13, 2016

The Board of School Directors of the Penn-Trafford School District held its regular board meeting in Room 106/107 at Penn-Trafford High School, Harrison City, PA on Monday, June 13, 2016.

Mr. Nick Petrucci, Board President called the meeting to order at 7:00 p.m. The following members were present: Mrs. Toni Ising, Mr. Phil Kochasic, Dr. Scott Koscho, Mr. Jim Matarazzo, Mr. Richard Niemiec, Mr. Nick Petrucci, Mr. Martin Stovar, Mr. Brett Lago, Board Secretary, Mr. Michael Brungo, Solicitor, Dr. Matthew Harris, Superintendent, Mr. Scott Inglese, Assistant Superintendent, and Mr. Greg Karazsia, Director of Student Learning Supports. Mrs. Karin Coiner and Mr. Shaun Rinier were also present.

A motion was made by Mr. Kochasic and seconded by Dr. Koscho to approve the minutes of the regular meeting held on Monday, May 9, 2016 as presented. Motion carried.

RECOGNITION OF VISITORS

Mr. Jeffrey Jordan came before the board representing the Level Green Lions Club and the Community Women's Club of Level Green. He asked for the preservation of the sign and war memorial at the corner of Route 130 and Murrysville Road upon the sale of the PTARC Building.

Mr. Robert Coddington, Ms. Gina Coddington, and Ms. Nicole Coddington addressed the board regarding the case of Mr. Robert Divens.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to approve the treasurer's report for the month of May 2016 and the high school extracurricular fund report for the month of April 2016 as presented and make it a part of the official minutes of this meeting.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Dr. Koscho to approve the payment of bills for June 2016.

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

Mr. Petrucci announced that an executive session was held prior to the meeting to discuss real estate matters, litigation matters, personnel and staffing needs, and to receive information on budget matters, food service, and curriculum.

ATHLETICS AND EXTRACURRICULAR

A motion was made by Dr. Koscho and seconded by Mrs. Ising to accept the following resignations effective the end of the 2015-16 school year unless otherwise noted:

- a. Marty Corna – FBLA Co-Sponsor
- b. Mark DeNillo – Assistant Varsity Wrestling Coach effective immediately
- c. Jeffrey Fox – Choral Director/Elem. Co-Sponsor effective immediately
- d. Brooke Kutchak – Computer Tech Asst./McCullough
- e. Carol Palmer – FBLA Co-Sponsor

Motion carried.

A motion was made by Dr. Koscho and seconded by Mr. Matarazzo to employ the following personnel for the 2016-17 season. Employment is contingent upon the receipt of all necessary certification documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania.

- a. Joshua Bujakowski – Assistant Band Instructor at a salary of \$616.00
- b. Doug Kelly – 9th Grade Head Boys Basketball Coach at a salary of \$3,758.00
- c. Lisa Popovich – CAP Sponsor effective the beginning of the 2016-17 school year at a salary of \$3,756.00
- d. John Snyder – 7th/8th Grade Football Coach (previously a volunteer coach) at a salary of \$4,439.00
- e. Kerry Yacamelli – 7th/8th Grade Football Coach at a salary of \$4,439.00

Roll call vote: Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Dr. Koscho and seconded by Mrs. Ising to approve the following volunteer coaches. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

- a. Zack Crossey – Football/Volunteer Coach
- b. Chuck Fontana – Football/Volunteer Coach
- c. Brandon Laffoon – Football/Volunteer Coach – 9th Grade

Motion carried.

BUDGET AND FINANCE

A motion was made by Mr. Kochasic and seconded by Dr. Koscho recommending that the 2016-17 school district budget and schedules in the total amount of \$53,517,497 properly advertised in accordance with the School Laws of Pennsylvania, be adopted and filed in the official board minutes to include the following taxes as shown in the budget:

- a. Real Estate Tax: At a rate of 80.25 mills [\$8.025 on each one hundred dollars (\$100) assessed valuation of taxable property]. The real estate tax rate for the Allegheny County portion located in Trafford Borough is 16.92 mills.
- b. Per Capita Tax (Section 679, School Laws of Pennsylvania) at a rate of five dollars (\$5.00) on each eligible resident.
- c. Act 511 Taxes:

Per Capita Tax	\$10.00
Occupation Resident Tax	\$10.00
Local Services Tax	\$52.00
Realty Transfer Tax	1%
Earned Income and Net Profits Tax	1%

THE 2016-17 BUDGET BREAKDOWN IS AS FOLLOWS:

<u>REVENUE:</u>	6000 SERIES (LOCAL SOURCES)	\$ 28,751,763
	7000 SERIES (STATE SOURCES)	\$ 24,268,013
	8000 SERIES (FEDERAL SOURCES)	\$ 663,241
	9000 SERIES (INTERFUND TRANSFERS)	<u>\$ 0</u>
		\$ 53,683,017

<u>EXPENDITURES:</u>	1100 – Regular Programs	\$ 26,714,376
	1200 – Special Programs	5,222,212
	1300 – Vocational Education	450,000
	1400 – Other Instructional Programs	85,790
	2100 – Pupil Personnel Services	1,236,998
	2200 – Support Services (Instructional)	415,658
	2300 – Support Services (Administration)	3,504,071
	2400 – Health Services	631,845
	2500 – Business Services	589,679
	2600 – Custodial (Maintenance)	5,891,337
	2700 – Transportation	3,359,266
	2800 – Support Services (Central)	938,171
	2900 – Other Support Services	95,665
	3200 – Student Activities	1,643,526
	3300 – Community Services	50,000
	5100 – Debt Service	<u>2,688,903</u>
		\$ 53,517,497

Estimated Beginning Fund Balance: \$ 3,717,000
(July 1, 2016)

Budgeted Revenues (2016-17): \$ 53,683,017

BUDGETED TOTAL REVENUES: \$ 57,400,017

Budgeted Expenditures (2016-17): \$ 53,517,497

ESTIMATED EXPENDITURES: \$ 53,517,497

ESTIMATED ENDING FUND BALANCE: \$ 3,882,520
(June 30, 2017)

Roll call vote: Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to grant the administration permission to advertise for bids for those items and projects requiring competitive bidding according to statute and appearing in the 2016-17 school year budget as well as the current construction budget.

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Matarazzo to authorize the administration to pay all end-of-the-year invoices which are a part of the 2015-16 school district operations and were included in the current budget and to make end-of-the-year budgetary transfers.

Roll call vote: Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mrs. Ising that the following banks be named depositories for the 2016-17 school year for the accounts as listed below:

S&T BANK, Irwin 15642

PTSD General Fund NOW Account
PTSD Secondary General Fund Account
PTSD Money Market Account
PTSD Payroll Fund
PTSD Cafeteria Checking Account
PTSD Cafeteria Account
PTSD Cafeteria Money Market Account
PTHS Athletic Fund Checking Account
Penn Middle School Account
Trafford Middle School Account
Harrison Park Elementary School Account
Level Green Elementary School Account
McCullough Elementary School Account
Sunrise Estates Elementary School Account
Trafford Elementary School Account

PNC BANK

PTHS Activities Fund Account
McCullough Student Council Activity Fund
PTSD Deer Valley Account
Easy Procure Account
Capital Reserve Account
Building Improvement Fund

PLGIT ACCOUNT

General Fund Account

PSDLAF ACCOUNT

General Fund Account
Capital Reserve Account
Cafeteria Fund Account
2012 Construction Fund
2013 Construction Fund
2014 Construction Fund
2015 Construction Fund
2016 Construction Fund
Building Improvement Fund

PENNSYLVANIA TREASURER'S INVEST PROGRAM

General Fund Account

Roll call vote: Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to authorize the administration to make payments amounting to \$23,905.80 for credits earned by professional employees in accordance with the negotiated agreement. The list, as presented to the Board showing the individual payments due, will be filed with the official minutes of this meeting.

Roll call vote: Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to assign \$2,167,000 of fund balance for future retirement and/or building project expenses.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to approve the expenditures for the high school renovation project according to the schedule.

a. Axis Architecture	\$ 9,801.63
b. Bob Biter Electrical Ent.	\$ 60,366.71
c. Lobar, Inc.	\$ 96,756.54
d. Massaro Construction	\$ 20,500.00
e. Public Safety	\$ 2,092.50
f. Tri-State Video Services, Inc.	\$ 16,080.01
g. Vrabel Plumbing Co.	\$ 81,496.50
h. Whitby, Inc.	\$ 74,356.74

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Dr. Koscho to approve the following change order requests:

a. Delete installation of stair treads and risers in H129 and C115	(\$1,101.00)
b. Tech Ed area restroom hand dryers	\$ 4,624.00
c. Change smoke detector to heat detectors in garage	\$ 1,361.00
d. Relocate electrical outlets in Trainers Room above casework	\$ 1,024.00
e. Install fabric over existing tennis courts	\$ 8,239.80
f. Power washing and regrouting of the pool	\$36,756.00
g. Repair pool wall	\$19,060.00
h. Install exhaust fan under pool area	\$ 6,642.00

Roll call vote: Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to approve the purchase/lease (\$1 buyout) of 2,215 ACER ChromeBooks from American Capital for the 2016-17 school year at a cost of \$160,000 per year for three years totaling \$480,000.

Roll call vote: Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

BUILDINGS AND GROUNDS/SAFETY

A motion was made by Mr. Kochasic and seconded by Dr. Koscho to accept the following retirement resignation:

- a. Timothy Bodnar – effective June 30, 2016

Motion carried.

A motion was made by Mr. Kochasic and seconded by Dr. Koscho to approve the contract with Scalise Real Estate for the marketing of the former PTARC building.

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

FOOD SERVICE

A motion was made by Mr. Niemiec and seconded by Mr. Kochasic to award the food service bid for the 2016-17 school year to Aramark. Bids were opened at a public session on Thursday, June 2, 2016 at 1:00 p.m. at Penn-Trafford High School.

Roll call vote: Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: no; Mr. Petrucci: yes. Result of vote: 6 yes; 1 no; 2 absent. Motion carried.

A motion was made by Mr. Niemiec and seconded by Mrs. Ising to approve the following breakfast and lunch prices for the 2016-17 school year.

Elementary	\$ 2.20 (no change)
Elementary (Premium)	\$ 2.55 (no change)
Middle School	\$ 2.55 (no change)
Middle School (Premium)	\$ 3.20 (no change)
High School price structure:	\$ 3.20 / \$3.85 / \$4.50 bundle meals
Breakfast	\$ 1.30 (no change)
Reduced Breakfast	\$.30 (no change)
Reduced Lunches	\$.40 (no change)
Adult	\$ 3.95 (no change)

Roll call vote: Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Niemiec and seconded by Dr. Koscho to approve the following milk prices for the 2016-17 school year. There will be no increase from 2015-2016.

White	\$.70/half pint
Chocolate	\$.70/half pint

Roll call vote: Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

PERSONNEL AND CURRICULUM

A motion was made by Mr. Stovar and seconded by Dr. Koscho to approve additional substitute teachers and support personnel for the month of June 2016. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Kochasic to approve the tentative assignments of professional personnel as presented by the Superintendent for the 2016-17 school year. For the most part, the assignments were recommended by the principals. Final assignments will be reviewed and approved by the Board prior to the deadline date of August 19, 2016.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Niemiec to employ the following school physicians and dentist for the Penn-Trafford School District for the 2016-17 school year:

- a. Dr. Kevin Wong at a salary of \$17,500
- b. Dr. Viharika Bakshi - \$3.00 per student
- c. Dr. Thomas Gates (dentist) - \$2.50 per student

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Kochasic to accept and file the official ratings for instructional personnel for the 2015-16 school year as determined by the principals and superintendent.

Roll call vote: Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Niemiec to extend supplemental contracts to the following personnel for the 2016-17 school year as recommended by the Superintendent. Salaries will be determined in accordance with the negotiated contract.

	Base Salary	Counselor	Supplemental Contract Amount
Counseling (186 days)			
15 days @ daily rate of \$269.04	(\$50,042)	Megan McGraw	\$4,035.60
15 days @ daily rate of \$494.62	(\$92,000)	David Martin	\$7,419.30
15 days @ daily rate of \$494.62	(\$92,000)	Cynthia Olszewski	\$7,419.30
15 days @ daily rate of \$336.03	(\$62,502)	Linnea Sherman	\$5,040.45
6 days @ daily rate of \$276.03	(\$51,342)	Lauren Traill	\$1,656.18
15 days @ daily rate of \$497.47	(\$92,530)	Christine Zona	\$7,462.05
 Industrial Arts (\$30.50/hour x 8 hours):			
10 days @ \$244/day		Jeff Newsom	\$2,440.00

Roll call vote: Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Matarazzo to authorize the administration to post, advertise, interview, and hire candidates for any vacancy that occurs prior to the August meeting.

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Kochasic to approve the settlement of case matter Judith Bielewicz v. Penn-Trafford School District, No. 13-1941 in the amount of \$25,000 to be paid for by the district's insurance carrier.

Roll call vote: Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Matarazzo to accept the following resignation:

- a. Jena Huffman – 4th grade teacher at Level Green Elementary effective August 5, 2016

Motion carried.

A motion was made by Mr. Stovar and seconded by Dr. Koscho to approve the agreement and release of Student #GR201516001.

Roll call vote: Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Kochasic to approve the following intern placement:

Penn State (Commonwealth University):

<u>Cooperating Professional</u>	<u>Intern</u>	<u>Area</u>	<u>Dates</u>
Kerry Hetrick	Matthew Lago	Business	June – August 2016 for a total of 300 hours

Motion carried.

A motion was made by Mr. Stovar and seconded by Mrs. Ising to employ the following summer help:

- a. Karli Frank – IT summer help effective June 6, 2016 at \$9.75/hour

Roll call vote: Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Kochasic to approve the following textbook purchase for the 2016-17 school year which is in the textbook budget according to the textbook cycle:

- a. Title: Basic Concepts of Chemistry
Publisher: John Wiley & Sons, Inc.
Copyright: 2013 (9th Edition)
Grade Level: 11-12
Class: Chemistry I Honors
Cost: \$22,275.00

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II

A motion was made by Mr. Matarazzo and seconded by Mr. Niemiec to accept and file the minutes of the Superintendent's Information/Committee Meeting held on Monday, May 2, 2016. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Niemiec to continue the resolution adopted on June 14, 1979 providing for a change in the roll call procedures for matters as outlined in Section 508 of the Public School Code of 1949 during the 2016-17 school year. A copy of the resolution was filed with the June 14, 1979 board minutes.

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Kochasic to continue the bond coverage for the Secretary of the Board of School Directors, Mr. Brett Lago and the Assistant Secretary of the Board of School Directors, Mrs. Janice Oliver in the amount of \$50,000 for the 2016-17 school year.

Roll call vote: Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Niemiec to grant permission to School Board Members, Secretary, Solicitor, and District Administrators on a case-by-case basis to attend the Annual Convention of the National School Boards Association, the American Association of School Administrators, or any other educational convention during the 2016-17 school year which will be of educational or financial advantage to the Penn-Trafford School District. In addition, the Superintendent may approve any conference or workshop for any staff member which is conducted in the Commonwealth of Pennsylvania. An itemized verified statement of expenditures will be maintained in the business office and made a part of the record following all conference or workshops attended.

Roll call vote: Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Dr. Koscho to authorize the administration to submit the Federal Program applications (such as Title I and Title II-A) for the 2016-17 school year.

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Kochasic to approve participation in the Curriculum and Non-Instructional Resource Services Department – Westmoreland Intermediate Unit #7 Co-op Drug-Free Schools and Communities Act of 1986 for the 2016-17 school year.

Roll call vote: Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Kochasic to adopt Attachment A of the IDEA-B P.L. 108-446 Rider Program Narrative for the 2016-17 school year as requested by the Westmoreland Intermediate Unit:

The Penn-Trafford School District hereby gives notice of its adoption of the Westmoreland Intermediate Unit's policies and procedures under the federal requirements of 34 CFR PART 300¹. A copy of the policies and procedures are maintained for review in the administrative offices. The IU-adopted policies and procedures are implemented to fulfill the requirements of 22 PA Code Chapter 14 and the regulatory requirements under the Individuals with Disabilities Education Act – Part B. The Subgrantee has in effect policies and procedures whereby the SEA may, through corrective action for failure to comply with Part B of the act, exercise its general supervisory authority to withhold all direct or indirect subsidies for special education and related services provided by the SEA to public agencies with the responsibility to offer a free appropriate public education to eligible children [20 U.S.C. Section 1412 (11), 34 C.F.R. Section 300.151, and 34 C.F.R. Section 300.608].

Roll call vote: Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Kochasic to give final approval to Local Board Procedures #004 Membership and #011 Principals for Governance and Leadership. A copy of these documents will become a part of the official minutes of this meeting.

Roll call vote: Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Dr. Koscho to tentatively approve the following board policies and administrative regulations:

- Policy #609 Investment of District Funds
- Policy #808 Food Services
- Administrative Regulation #808-AR-4 Public Notification and Civil Rights Complaint Procedure
- Administrative Regulation #808-AR-5 Professional Standards for Food Service Personnel
- Revised Policy #824 Maintaining Professional Adult/Student Boundaries
- Administrative Regulation #824-AR-0 Maintaining Professional Adult/Student Boundaries

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Dr. Koscho to appoint Dr. P. Jay Tray as PSBA voting delegate for the 2016-17 school year.

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

TAXES/INSURANCE/CENSUS

A motion was made by Mr. Niemiec and seconded by Mrs. Ising that the All Sports Insurance for 2016-17 be awarded to A-G Administrators, Inc. as recommended by the administration following their review of the quotations. Coverage will be as follows:

All Sports Insurance: Plan 1, Premium \$10,300; \$100 Excess Plan.

Roll call vote: Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Niemiec and seconded by Mrs. Ising that the Student Accident Insurance for 2016-17 be awarded to the A-G Administrators as recommended by the administration following their review of the quotations. The coverage will be as follows:

	<u>Premiums</u>	
	<u>School Time</u>	<u>24-Hour Coverage</u>
All Students K-12	\$28.00/year	\$124.00/year

Roll call vote: Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Niemiec and seconded by Mr. Kochasic to adopt the Homestead and Farmstead Exclusion Resolution effective July 1, 2016. A complete copy of the resolution will be filed with the official minutes of this meeting.

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Niemiec and seconded by Mr. Kochasic to authorize the continuance of the following Act 511 Tax Resolutions and taxes for the 2016-17 school year. A complete copy of the resolutions will be filed with the official minutes of this meeting.

- Per Capita Tax
- Occupational Residence Tax
- Earned Income Tax
- Earned Income and Net Profits Tax
- Realty Transfer Tax
- Local Services Tax

Roll call vote: Mr. Niemiec: yes; Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Niemiec and seconded by Mr. Kochasic that the Board of School Directors adopt the following resolution:

“BE IT RESOLVED AND IT IS HEREBY RESOLVED by the Board of School Directors of the Penn-Trafford School District that there is hereby assessed, levied, and imposed for the fiscal year beginning July 1, 2016 and ending June 30, 2017, a tax on all real estate in the district subject to taxation at the rate of 80.25 mills [\$8.025 for each ONE HUNDRED DOLLARS (\$100)] of assessed valuation of taxable property.) The real estate tax rate for the Allegheny County portion located in Trafford Borough is 16.92 mills.”

Roll call vote: Mr. Stovar: yes; Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Niemiec and seconded by Mr. Kochasic to adopt the following resolution:

“BE IT RESOLVED AND IT IS HEREBY RESOLVED by the Board of School Directors of the Penn-Trafford School District that there is hereby levied, assessed, and imposed for the fiscal year beginning July 1, 2016 and ending June 30, 2017 a tax under Section 679 of the Public School Code of 1949, as amended of FIVE DOLLARS (\$5) Per Capita on each resident or inhabitant of the school district eighteen years of age or over as of July 1, 2016 having a gross earnings of \$12,000 or more.

“This tax shall not apply to any person who was not subject to this tax on the first day of the fiscal year and who, during the fiscal year, was also a resident or inhabitant of another school district imposing a like tax, if such person shall produce and exhibit to the tax collector an official receipt of the tax collector of such other district showing payment of said like tax for said fiscal year.

“This tax shall not apply to any person who does not attain or has not attained the age of eighteen years of age or over on July 1, 2016.

“The Board may by resolution provide for complete or partial exemption based on total income as authorized by Section 679 of the Public School Code of 1949, as amended.”

Roll call vote: Dr. Tray: absent; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Stovar: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

ADJOURNMENT

A motion was made by Mr. Kochasic and seconded by Dr. Koscho to adjourn the meeting at 8:04 p.m.
Motion carried.

Board President

Board Secretary