

PENN-TRAFFORD SCHOOL DISTRICT

Harrison City, Pennsylvania

October 10, 2016

7:00 p.m.

I. CALL TO ORDER – Pledge of Allegiance to the Flag

II. ROLL CALL

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE MINUTES OF SEPTEMBER 12, 2016?

III. APPROVAL OF MINUTES: Motion by _____, seconded by _____, that the minutes of the regular meeting held on Monday, September 12, 2016 be approved as presented.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

IV. INFORMATION – Dr. Harris
A. Students of the Month

V. RECOGNITION OF VISITORS

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE TREASURER’S REPORT AND THE HIGH SCHOOL EXTRACURRICULAR FUND REPORT?

VI. TREASURER’S REPORT: Motion by _____, seconded by _____, that the treasurer’s report for the month of September 2016 and the high school extracurricular fund report for the month of August 2016 be approved as presented and made a part of the official minutes.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE PAYMENT OF BILLS FOR THE MONTH OF OCTOBER?

VII. PAYMENT OF BILLS: Motion by _____, seconded by _____, to approve the payment of bills for the month for October 2016.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

VIII. OLD BUSINESS

IX. EXECUTIVE SESSION

X. NEW BUSINESS:

A. ATHLETICS AND EXTRACURRICULAR – Dr. Koscho (**Appendix A**)

1. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Katie Sandala – Yearbook Sponsor at Penn Middle at a salary of \$1,407.00

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

2. Move to approve the following volunteer coach. All coaching volunteers must have Act 34, Act 151, and Act 114 waivers on file with the Athletic Director.

- a. Jacob Smith – Volunteer Wrestling Coach

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

B. BUDGET AND FINANCE – Mr. Kochasic

1. Move to approve the expenditures for the high school renovation project for the month of September 2016 according to the schedule:

a. Bob Biter Electrical Ent. #12	\$ 69,072.75
b. Lobar, Inc. #14	\$ 469,925.03
c. Massaro Construction	\$ 21,000.00
d. Vrabel Plumbing Co. #13	\$ 35,625.00
e. Whitby, Inc. #15	\$ 32,884.49

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

2. Move to approve the following change orders:

- a. To be determined

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to authorize the administration to make payments amounting to \$32,253.80 for credits earned by professional employees in accordance with the negotiated agreement. The list was presented to the Board showing the individual payments due and will be filed with the official minutes of this meeting. **(Appendix B)**

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

C. BUILDINGS AND GROUNDS/SAFETY – Mr. Leonard

1. Move to approve the corrected mailing and physical addresses as advised by Penn Township Commissioners:
 - a. Harrison Park Elementary School – Changed from 10 Dell Avenue to 18 Dell Avenue
 - b. Penn Middle School – Changed from 11 Penn Middle Way to 1007 Penn Middle Way

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

D. EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION – Mrs. Ising

E. FOOD SERVICE – Dr. Tray

F. PERSONNEL AND CURRICULUM – Mr. Stovar **(Appendix A)**

1. Move to approve the list of additional substitute teachers and support personnel for the month of October 2016.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to authorize the administration to approve any new parent volunteers in accordance with past practices and policies. Volunteers will be used only where the teacher and/or principal approves and all volunteers will have Act 34, 151, and 114 clearances on file.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to approve the following leave requests:

- a. Judy Bippus – Building Aide at PTHS – FMLA leave beginning October 7, 2016 for 12 weeks
- b. Donald Cymmerman – Custodian at Trafford – FMLA leave from October 27, 2016 – January 18, 2017
- c. Brandon Pyles – Teacher at Penn Middle – FMLA leave from December 21, 2016 to January 25, 2017
- d. Roxane Schiavone – Paraprofessional at HP – Intermittent FMLA leave from September 12, 2016 to September 11, 2017
- e. Devon Vaia – Teacher at HP – FMLA leave from April 19, 2017 to May 26, 2017
- f. Lea Wentroble – Teacher at Penn Middle – FMLA leave from March 4, 2017 to May 30, 2017

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

4. Move to approve the expulsion of Student #2016170001 for the first semester of the 2016-17 school year. Student will be readmitted the beginning of the second semester as long as the conditions for readmission are met as stipulated in the agreement signed September 8, 2016.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

5. Move to accept the following resignation:

- a. Kelly Keibler – LTS for Kelly Reilly at Penn Middle School effective September 30, 2016

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

6. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

Supersubs: (These positions are effective October 11, 2016 at the sub daily rate of \$100.)

- a. Harrison Park - Heather Ratica
- b. Level Green - Michelle Botti - in ES classroom is not to be pulled
- c. McCullough - Vicky Daley
- d. Sunrise Estates - Katelyn Reinhart
- e. Trafford Elementary - Kim Zombek
- f. Trafford Middle School - Elizabeth Janus
- g. Penn Middle School - Nick Caparoso

Long term subs:

- a. Josette Kurey – LTS for Kelly Reilly at Penn Middle School at the daily rate of \$100 effective September 29, 2016
- b. Katelyn Reinhart – LTS for Tara Guerrieri at Sunrise Estates at the daily rate of \$100 effective December 16, 2016 to February 10, 2017

Paraprofessionals/PCA's:

- a. Emily Atkins – PCA at Level Green at \$11.35/hour effective September 29, 2016
- b. Haley Auld – Paraprofessional at McCullough for 3.5 hours at \$10.35/hour in addition to PCA position at McCullough for 3.5 hours at \$11.35/hour
- c. Heather Kreidler – Paraprofessional at Sunrise Estates at \$10.35/hour effective September 14, 2016

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

7. Move to approve the following band trip requests:

- a. Concert Percussion to Richmond, VA to perform at WGI Richmond Regional Championships from March 17-19, 2017 at no cost to the district
- b. Marching Band to Toronto, Ontario to perform in Niagara Falls and Toronto from April 16-20, 2017 at no cost to the district

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

G. POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II – Dr. Tray

1. Move to accept and file the minutes of the Superintendent’s Information/Committee meeting held on Tuesday, September 6, 2016.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to give final approval to revised Board Policy #249 Bullying to include cyberbullying and cyberharassment and a revised form for Administrative Regulation #204-AR-1 Truancy.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

H. TAXES/INSURANCE/CENSUS – Mr. Niemiec

I. SOLICITOR’S REPORT – Mr. Michael Brungo

J. PTEA REPRESENTATIVE – Mr. Shaun Rinier

- XI. ADJOURNMENT – Motion by _____, seconded by _____ that the meeting be adjourned at _____ PM. Motion carried.

DATE TO REMEMBER

Information/Committee Meeting
Monday, November 7, 2016 at 7:00 p.m.
Room 106/107
Penn-Trafford High School