

**PENN-TRAFFORD SCHOOL DISTRICT**  
Harrison City, Pennsylvania

December 3, 2018  
7:00 p.m.

**AGENDA**

- I. **CALL TO ORDER – ORGANIZATION MEETING**
  - Pledge of Allegiance to the Flag
  
- II. **ROLL CALL**
  
- III. **APPOINTMENT OF TEMPORARY CHAIRPERSON FOR ORGANIZATION**
  
- IV. **ELECTION OF OFFICERS**
  
- V. **ESTABLISH DATE/TIME/PLACE FOR REGULAR MONTHLY BOARD AND SUPERINTENDENT'S INFORMATION/COMMITTEE MEETINGS FOR 2019**
  
- VI. **USE OF FACSIMILE SIGNATURE**
  
- VII. **APPOINT DISTRICT'S LEGISLATIVE COUNCIL REPRESENTATIVE AND ALTERNATE**
  
- VIII. **ADJOURNMENT OF ORGANIZATION MEETING**

- I. **CALL TO ORDER - REGULAR MEETING**
- II. **ROLL CALL**
- III. **APPROVAL OF MINUTES**
- IV. **INFORMATION** – Dr. Harris
  - A. Students of the Month
  - B. Student Union Representative
  - C. School Calendar for 2019-2020
  - D. Program of Studies for Penn-Trafford High School
- V. **RECOGNITION OF VISITORS**
- VI. **TREASURER’S REPORTS**
- VII. **PAYMENT OF BILLS**
- VIII. **OLD BUSINESS**
- IX. **EXECUTIVE SESSION**
- X. **NEW BUSINESS:**
  - A. **ATHLETICS AND EXTRACURRICULAR** – Mr. Matarazzo
    - 1. Employ personnel
    - 2. Accept resignations
    - 3. Approve wrestling team overnight tournaments
  - B. **BUDGET AND FINANCE** – Mr. Stovar
    - 1. Award copier contract
  - C. **BUILDINGS AND GROUNDS/SAFETY** – Mr. D. Leonard
  - D. **EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION** – Mrs. Ising
  - E. **FOOD SERVICE** – Mr. Niemiec
  - F. **PERSONNEL AND CURRICULUM** – Mr. Petrucci
    - 1. Approve substitute teachers and support personnel
    - 2. Employ personnel
    - 3. Approve student teacher assignments
    - 4. Accept retirement resignations
    - 5. Accept resignations
    - 6. Approve leave requests
    - 7. Approve Penn-Trafford High School Program of Studies for 2019-2020
    - 8. Adopt 2019-2020 School Calendar
    - 9. Adopt 2019-2020 Service Employees’ Calendar
  - G. **POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II** – Mr. Kochasic
    - 1. Accept and file Information/Committee Meeting minutes of November 5, 2018
    - 2. Appoint Recreation Board Representatives
    - 3. Appoint PTARC Representatives and Alternate

4. Appoint WIU Board Representative
5. Give final approval of Board Policies and Administrative Regulations
6. Give tentative approval of board policies and administrative regulations

**H. TAXES/INSURANCE/CENSUS** – Mr. B. Leonard

1. Approve resolution limiting Fiscal Year 2019-2020 tax increase

**I. SOLICITOR'S REPORT**

**J. PTEA REPRESENTATIVE** – Mr. Shaun Rinier

**XI. ADJOURNMENT**

**DATE TO REMEMBER**

**Information/Committee Meeting**

Monday, January 7, 2019 at 7:00 p.m.

Room 106/107

Penn-Trafford High School