

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

March 11, 2019

The Board of School Directors of the Penn-Trafford School District held its regular board meeting in the LGI Room at Penn-Trafford High School, Harrison City, PA on Monday, March 11, 2019.

Mrs. Toni Ising, Board Vice President called the meeting to order at 7:01 p.m. The following members were present: Mrs. Toni Ising, Mr. Phil Kochasic, Mr. Bill Leonard, Mr. Jim Matarazzo, Mr. Richard Niemiec, Mr. Nick Petrucci, Mr. Martin Stovar, Mr. Brett Lago, Board Secretary, Ms. Christina Lane, Solicitor, Dr. Matthew Harris, Superintendent, Mr. Scott Inglese, Assistant Superintendent, and Mr. Greg Karazsia, Director of Student Learning Supports.

A motion was made by Mr. Petrucci and seconded by Mr. Matarazzo to approve the minutes of the regular meeting held on Monday, February 11, 2019 as presented. Motion carried.

INFORMATION

Dr. Harris introduced Kari Leventopoulos, a student from Trafford Middle School, who was crowned as Miss Central Pennsylvania.

Dr. Conway from the Westmoreland Intermediate Unit gave information on "Step Up Westmoreland" as well as information on a newly-formed committee on legislative action.

Mr. Van Patter from Aramark provided an update on food services within the district.

Dr. Harris extended his thanks to MSA who contributed \$10,000 to the PTCEF for our STEAM initiative. He also provided an update on the alumni directory, the Mock Trial team, and the bell tower at the Administrative Building.

A motion was made by Mr. Niemiec and seconded by Mr. Matarazzo to approve the treasurer's report for the month of February 2019 and the high school extracurricular fund report for the month of February 2019 as presented and make them a part of the official minutes of this meeting. Motion carried.

A motion was made by Mr. Niemiec and seconded by Mr. Petrucci to approve the payment of bills for the month of March 2019.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Dr. Koscho: absent. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

EXECUTIVE SESSION

Mrs. Ising announced that an executive session was held prior to the meeting to discuss personnel, litigation and attorney advisory and to receive information on the status of the facilities and proposed cost savings of a group purchase of field material.

ATHLETICS AND EXTRACURRICULAR

A motion was made by Mr. Matarazzo and seconded by Mr. Niemiec to approve the following volunteer coaches effective immediately. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

- a. Jamie Buzzard – Volunteer Lacrosse Coach district wide
- b. William Trogler - Volunteer Baseball Coach district wide

Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Petrucci to accept the following resignations.

- a. Nancy Happel – Volunteer Lacrosse Coach effective for the 2018-2019 Season
- b. Peter Leonetti – Volunteer Lacrosse Coach effective for the 2018-2019 Season
- c. Rebecca Parsons – Volunteer Softball Coach effective February 20, 2019

Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Kochasic to approve the High School Concert Percussion Ensemble trip request to perform at the WGI World Championships in Dayton, OH on April 11-13, 2019 at a cost of \$3,000.00 to the district. Any additional costs will be covered by the organization.

Roll call vote: Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: absent. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

BUDGET AND FINANCE

A motion was made by Mr. Kochasic and seconded by Mr. B. Leonard to approve the General Operating Budget for the Westmoreland Intermediate Unit #7 for the Fiscal Year July 1, 2019 to

June 30, 2020 in the total amount of \$6,044,170.00. The Penn-Trafford School District's contribution will be \$11,406.88.

Roll call vote: Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: absent. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

BUILDINGS AND GROUNDS/SAFETY

A motion was made by Mr. Matarazzo and seconded by Mr. Niemiec to approve the purchase of seven police radios from Westcom Wireless at a total cost of \$11,688.01.

Roll call vote: Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Dr. Koscho: absent. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. D. Leonard and seconded by Mr. B. Leonard to authorize Garland DBS, Inc. to prepare a bid for replacement of the rubber roof at Harrison Park Elementary School at a cost not to exceed \$735,000.00.

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Dr. Koscho: absent. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

PERSONNEL AND CURRICULUM

A motion was made by Mr. Petrucci and seconded by Mr. B. Leonard to approve the list of additional substitute teachers and resigning support personnel for the month of March 2019.

Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Kochasic to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Sarah Heckert - Substitute Student Learning Assistant for Katelyn Pratt at Harrison Park Elementary School effective March 18, 2019 through May 10, 2019 at the substitute rate of \$105/day.
- b. Karen Zummo – Custodian at Penn-Trafford High School (Position #12, Tues-Sat, 11pm-7am) effective March 12, 2019 at \$15.20/hour
- c. Marissa Pecora - English-Language Arts Tutor at Penn Middle School from March 11, 2019 through April 18, 2019 at the substitute rate of \$105/day

- d. TBD - English-Language Arts Tutor at Trafford Middle School as soon as possible through April 18, 2019 at the substitute rate of \$105/day

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Dr. Koscho: absent. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to accept the following retirement resignations:

- a. Vicki Rutkowski - Deaf and Hard of Hearing Teacher district wide effective November 20, 2019
- b. Mary Beth Smyda - Grade 1 Teacher at Harrison Park Elementary School effective June 30, 2019
- c. Edward Herbst - Health and Physical Education Teacher at Penn Middle School and McCullough Elementary School effective at the end of 2018-2019 school year

Roll call vote: Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Dr. Koscho: absent. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Kochasic to approve the following leave requests:

- a. Carol Appleby - Unpaid leave from February 18, 2019 through March 1, 2019
- b. Meredith Hodge - FMLA leave from August 16, 2019 through November 8, 2019
- c. Meredith Hodge - Unpaid leave from November 11, 2019 through May 26, 2020
- d. Richard Romanishin - Intermittent FMLA leave from January 29, 2019 through January 28, 2020
- e. Robert Zilen - FMLA leave from April 15, 2019 through May 7, 2019
- f. Bonny Seighman - FMLA leave from April 1, 2019 through May 17, 2019

Roll call vote: Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Koscho: absent. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to approve the following out-of-state conference requests:

- a. David Babik - ASCA World Clinic 2019, a swimming clinic, in Dallas, Texas from September 4-8, 2019 at a cost to the district of \$1,315 plus the cost of a substitute for three days
- b. Ronald Prady - WVU Football Coaches Clinic in Morgantown, West Virginia from March 29-30, 2019 at a cost to the district of \$179

- c. Steve Vinton - NAB convention to speak on a panel for Newtek in Las Vegas, Nevada from April 6-9, 2019 at no cost to the district except the cost of a substitute for 3 days

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Dr. Koscho: absent. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Matarazzo to confirm the following make-up days as designated on the approved school calendar and changes for the 2018-2019 school year.

<u>School Closed Due to Inclement Weather</u>	<u>Makeup Day</u>
Wednesday, February 20, 2019	Thursday, April 18, 2019
Monday, February 25, 2019	Monday, April 22, 2019

Roll call vote: Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: absent. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to establish a minimum compensation rate for substitute van nurses for the 2018-2019 school year of \$30.00/hour.

Roll call vote: Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: absent. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II

A motion was made by Mr. Stovar and seconded by Mr. B. Leonard to accept and file the minutes of the Superintendent's Information/Committee meeting held on February 4, 2019.

Motion carried.

TAXES/INSURANCE/CENSUS

A motion was made by Mr. B. Leonard and seconded by Mr. Kochasic to exonerate the following tax collectors from collecting said real estate taxes in the amounts indicated remaining on the 2018 tax duplicates. The list of delinquents has been forwarded to the Westmoreland County Tax Claim Bureau for collection and a list is on file in the school district office.

- a. Mr. Lawrence Wojcik, Penn Township \$624,089.00
- b. Mr. James Kerrigan, Trafford Borough \$111,085.22
- c. Mrs. Suzanne Dreistadt, Penn Borough \$21,151.65

Roll call vote: Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Dr. Koscho: absent. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

ADJOURNMENT

A motion was made by Mr. Kochasic and seconded by Mr. B. Leonard to adjourn the meeting at 8:12 p.m.