

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

March 13, 2017

I. CALL TO ORDER – Pledge of Allegiance to the Flag

II. ROLL CALL

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE MINUTES OF FEBRUARY 13, 2017?

III. APPROVAL OF MINUTES: Motion by _____, seconded by _____, that the minutes of the regular meeting held on Monday, February 13, 2017 be approved as presented.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

IV. INFORMATION – Dr. Harris
A. Bond counsel presentation

V. RECOGNITION OF VISITORS

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE TREASURER’S REPORT AND THE HIGH SCHOOL EXTRACURRICULAR FUND REPORT?

VI. TREASURER’S REPORT: Motion by _____, seconded by _____, that the treasurer’s report for the month of February 2017 and the high school extracurricular fund report for the month of January 2017 be approved as presented and made a part of the official minutes.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

Result of vote: ___ yes; ___ no; ___ absent.

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE PAYMENT OF BILLS FOR THE MONTH OF MARCH 2017?

VII. PAYMENT OF BILLS: Motion by _____, seconded by _____ to approve the payment of bills for the month of March 2017.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE – ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

Result of vote: ___ yes; ___ no; ___ absent.

VIII. OLD BUSINESS

IX. EXECUTIVE SESSION

X. NEW BUSINESS:

A. ATHLETICS AND EXTRACURRICULAR – Dr. Koscho (**Attachment A**)

1. Move to accept the following resignations:

- a. Thomas Chrise – 9th Grade Assistant Baseball Coach effective immediately
- b. David Moio – 9th Grade Head Baseball Coach effective immediately
- c. Karen Skandera – Track Coach/Head PTHS due to retirement effective end of 2016-17 school year

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to employ the following personnel for the 2016-17 season. New employment is contingent upon receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Matt Bilinsky – Track Coach/Assistant at a salary of \$4,446.00
- b. Thomas Chrise – 9th Grade Head Baseball Coach at a salary of \$2,887.00
- c. Jay Miller – 9th Grade Assistant Baseball Co-Coach at a salary of \$1,443.50
- d. Zachary Susalla – 9th Grade Assistant Baseball Co-Coach at a salary of \$1,443.50

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to approve the following volunteer coaches effective immediately. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

- a. Dave Alexander – Volunteer Lacrosse Coach
- b. Nick Campero – Volunteer Track/Field Coach
- c. Nick Caporoso – Volunteer Wrestling Coach
- d. Peter Leonetti – Volunteer Boys Volleyball Coach
- e. Sarah Loughner – Volunteer Track/Field Coach

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

B. BUDGET AND FINANCE – Mr. Kochasic

1. Move to accept and approve the Audited Financial Statements and Single Audit for the Penn-Trafford School District for the 2015-2016 school year as submitted by Zelenkofske Axelrod, LLC. A copy of the audit will be filed in the Business Office.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

2. Move to approve the General Operating Budget for the Westmoreland Intermediate Unit #7 for the Fiscal Year July 1, 2017 to June 30, 2018 in the total amount of \$5,374,763.00. The Penn-Trafford School District's contribution will be \$30,185.17.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to authorize the incurring of non-electoral debt by the issuance of general obligation bonds in an aggregate principal amount not to exceed \$8.525 million (\$8,525,000) to be used for district wide capital improvements.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR – THIS WILL BE A ROLL CALL VOTE – ALL IN FAVOR OF THE MOTION SAY AYE – ALL OPPOSED NO – MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

4. Move to approve the following expenditures for the high school renovation project according to the schedule:

a. Builders Hardware	\$ 37,065.37
b. Lobar, Inc.	\$ 90,945.93
c. Vrabel Plumbing	\$118,235.73
d. Whitby	\$233,940.37

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR – THIS WILL BE A ROLL CALL VOTE – ALL IN FAVOR OF THE MOTION SAY AYE – ALL OPPOSED NO – MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

C. BUILDINGS AND GROUNDS/SAFETY – Mr. Leonard

1. Move to approve the rate adjustment for Richard Senkow from \$15.20/hour to \$16.90/hour.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR – THIS WILL BE A ROLL CALL VOTE – ALL IN FAVOR OF THE MOTION SAY AYE – ALL OPPOSED NO – MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

2. Move to accept the retirement resignation of David Marshall, Custodian at Harrison Park Elementary School, effective May 31, 2017.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR – ALL IN FAVOR OF THE MOTION SAY AYE – ALL OPPOSED NO – MOTION CARRIED.

3. Move to approve the following roofing projects:

- a. Level Green Elementary School at a cost of \$712,409.00 by Triangle Roofing
- b. Trafford Middle School at a cost of \$787,135.00 by Tuscano-Maher Roofing

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR – THIS WILL BE A ROLL CALL VOTE – ALL IN FAVOR OF THE MOTION SAY AYE – ALL OPPOSED NO – MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

- D. EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION – Mrs. Ising

- E. FOOD SERVICE – Mr. Niemiec

- F. PERSONNEL AND CURRICULUM – Mr. Petrucci (**Attachment A**)

1. Move to approve additional substitute teachers and support personnel for the month of March 2017.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR – ALL IN FAVOR OF THE MOTION SAY AYE – ALL OPPOSED NO – MOTION CARRIED.

2. Move to accept the following retirement resignations effective the end of the 2016-17 school year unless otherwise noted:

- a. Patricia Fallon
- b. Cindy Olszewski – effective June 30, 2017
- c. Karen Skandera

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR – ALL IN FAVOR OF THE MOTION SAY AYE – ALL OPPOSED NO – MOTION CARRIED.

3. Move to accept the following resignation:

- a. Patricia Sichko – Paraprofessional at Harrison Park effective February 21, 2017; will remain on sub list

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR – ALL IN FAVOR OF THE MOTION SAY AYE – ALL OPPOSED NO – MOTION CARRIED.

4. Move to approve the following FMLA leave requests:

- a. Maria Frontz – FMLA leave from February 21, 2017 to May 22, 2017; unpaid from May 23-30, 2017
- b. Brooke Kutchak – FMLA leave from February 28 – April 11, 2017
- c. Carol Tinsley – Intermittent FMLA leave from February 9, 2017 to February 8, 2018

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR – THIS WILL BE A ROLL CALL VOTE – ALL IN FAVOR OF THE MOTION SAY AYE – ALL OPPOSED NO – MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

5. Move to employ the following professional personnel to teach in areas of their respective certification and as assigned by the administration. Employment is contingent upon the receipt of a signed contract no later than Friday, March 17, 2017 and the subsequent receipt of all necessary certification documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania.

<u>Name</u>	<u>Level / Step</u>	<u>Salary</u>
Sarah Loughner – Speech (half time)	M / 1	\$21,608.50
Hunter Owen – Career Counselor	M / 1	\$43,217.00

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE – ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

6. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Elizabeth Biroscak – Paraprofessional at Harrison Park Elementary at \$10.35/hour effective February 21, 2017
- b. Ashley DiRado – Long term sub for Devon Vaia at Harrison Park Elementary at daily sub rate of \$100 effective April 19, 2017 – May 26, 2017
- c. Alice Kleinschmidt – Long term sub for SLA Ashley DiRado at Harrison Park Elementary at daily sub rate of \$100 effective April 19, 2017 – May 30, 2017
- d. Shaun Minnicks – Science Tutor at Trafford Middle School at daily sub rate of \$100
- e. Bonny Seighman – Full time COTA at a salary of \$31,000.00 effective July 1, 2017
- f. Peter Yannopoulos – PSSA Tutor at Level Green Elementary at daily sub rate of \$100 effective February 21, 2017

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

7. Move to approve the following conference request:

- a. Steve Vinton – National Association of Broadcasters Annual Convention in Las Vegas from April 23-25, 2017 at a cost of \$1000-1200 to the district. They will be interviewing him regarding the mock elections.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent

8. Move to approve the request of Mr. Jim Rocco to take the Penn-Trafford Boys Basketball Team to the Kreul Classic Basketball Tournament at the tournament's request in Coral Springs, Florida from December 14-18, 2017. The cost to the district will be \$393.80 for the tournament entry fee and transportation to the airport.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent

G. POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II – Mr. Matarazzo

1. Move to accept and file the minutes of the Superintendent's Information/Committee meeting held on Monday, February 6, 2017.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to give final approval to the following board policies and administrative regulation as submitted to the board. Copies of these documents will be made an official part of the board minutes of this meeting:

- a. Policy #004-BOG-7 Oath of Office as School Director
- b. Policy #251 Homeless Students
- c. Policy #255 Educational Stability for Children in Foster Care
- d. Administrative Regulation #800-AR-1 Records Retention Schedule

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to tentatively approve the following revised board policy and new administrative regulations as submitted to the board:
 - a. Board Policy #215.1 Subject Acceleration
 - b. Administrative Regulation #120-AR Guest Speaker/Assembly and corresponding forms #120-AR-Form 1 (notification form) and #120-AR-Form 2 (evaluation form)

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

4. Move to appoint _____ as PSBA voting delegate for the 2017-18 school year.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

H. TAXES/INSURANCE/CENSUS – Mr. Newell

1. Move to exonerate the following tax collectors from collecting said real estate taxes in the amounts indicated remaining on the 2016 tax duplicates. The list of delinquents has been forwarded to the Westmoreland County Tax Claim Bureau for collection and a list is on file in the school district office.
 - a. Mr. Lawrence Wojcik, Penn Township \$485,387.49
 - b. Mr. James Kerrigan, Trafford Borough \$102,919.21
 - c. Mrs. Suzanne Dreistadt, Penn Borough \$ 25,029.32

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

I. SOLICITOR'S REPORT – Mr. Michael Brungo

J. PTEA REPRESENTATIVE – Mr. Shaun Rinier

- XI. ADJOURNMENT - Motion by _____, seconded by _____ that the meeting be adjourned at _____ p.m. Motion carried.

DATE TO REMEMBER

Information/Committee Meeting
Monday, April 3, 2017 – 7:00 p.m.
Room 106/107
Penn-Trafford High School