

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

October 10, 2016

The Board of School Directors of the Penn-Trafford School District held its regular board meeting in Room 106/107 at Penn-Trafford High School, Harrison City, PA on Monday, October 10, 2016.

Mr. Nick Petrucci, Board President called the meeting to order at 7:00 p.m. The following members were present: Mrs. Toni Ising, Mr. Phil Kochasic, Dr. Scott Koscho, Mr. Dallas Leonard, Mr. Richard Niemiec, Mr. Nick Petrucci, Dr. Jay Tray, Mr. Brett Lago, Board Secretary, Mr. Michael Brungo, Solicitor, Dr. Matthew Harris, Superintendent, Mr. Scott Inglese, Assistant Superintendent, and Mr. Greg Karazsia, Director of Student Learning Supports. Mr. Greg Capoccioni, Mr. Roger Sullivan, Mr. Jeff Swartz, and Mr. Shaun Rinier, PTEA Representative were also present.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to approve the minutes of the regular meeting held on Monday, September 12, 2016 as presented. Motion carried.

INFORMATION

Dr. Harris announced that Mason Kamzalow, a first grade student at McCullough Elementary School was the winner of the contest to pick a name for the Penn Township police canine. The dog's name will be Mingo, which was the name of an Indian tribe at Bushy Run.

Before honoring the Students of the Month, Mr. Swartz, Mr. Sullivan, and Mr. Capoccioni reported on their staff and various programs at their schools.

The following students were honored as Students of the Month:

- Nolan Sarsfield – 1st grader at Harrison Park Elementary School
- Sarah Winchell – 8th grader at Trafford Middle School
- Erica Adamek – 12th grader at Penn-Trafford High School

After the principals introduced their students, they were awarded certificates. The board members congratulated them and they had their pictures taken for the newspaper.

A motion was made by Mr. Niemiec and seconded by Mr. Kochasic to approve the treasurer's report for the month of September 2016 and the high school extracurricular fund report for the month of August 2016 as presented and make them a part of the official minutes of this meeting. Motion carried.

A motion was made by Mr. Kochasic and seconded by Dr. Koscho to approve the payment of bills for the month of October 2016.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: absent; Mr. Niemiec: yes; Mr. Stovar: absent; Dr. Tray; yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

OLD BUSINESS

Mr. Petrucci recognized Mr. Leonard for being instrumental in getting Warrior Court paved up to the high school for a nominal fee.

EXECUTIVE SESSION

Mr. Brungo announced that an executive session was held prior to the meeting to discuss various litigation and personnel matters. The board also received information on cafeteria sales, pool updates, and stadium sound system upgrades.

ATHLETICS AND EXTRACURRICULAR

A motion was made by Dr. Koscho and seconded by Mr. Kochasic to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Katie Sandala – Yearbook Sponsor at Penn Middle School at a salary of \$1,407.00

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: absent; Mr. Niemiec: yes; Mr. Stovar: absent; Dr. Tray; yes; Mrs. Ising: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Dr. Koscho and seconded by Mr. Leonard to approve the following volunteer coach. All coaching volunteers must have Act 34, Act 151, and Act 114 waivers on file with the Athletic Director.

- a. Jacob Smith – Volunteer Wrestling Coach

Motion carried.

BUDGET AND FINANCE

A motion was made by Mr. Kochasic and seconded by Mrs. Ising to approve the expenditures for the high school renovation project for the month of September 2016 according to the schedule:

a. Bob Biter Electrical Ent. #12	\$ 69,072.75
b. Lobar, Inc. #14	\$ 469,925.03
c. Massaro Construction	\$ 21,000.00
d. Vrabel Plumbing Co. #13	\$ 35,625.00
e. Whitby, Inc. #15	\$ 32,884.49

Roll call vote: Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: absent; Mr. Niemiec: yes; Mr. Stovar: absent; Dr. Tray; yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Dr. Koscho to approve the following change order per Mr. Inglese.

- a. Additional electrical work to install the scoreboard and timer clocks in the pool area \$3,206.00

Roll call vote: Mr. Leonard: yes; Mr. Matarazzo: absent; Mr. Niemiec: yes; Mr. Stovar: absent; Dr. Tray; yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Dr. Koscho to authorize the administration to make payments amounting to \$32,253.80 for credits earned by professional employees in accordance with the negotiated agreement. The list was presented to the Board showing the individual payments due and will be filed with the official minutes of this meeting.

Roll call vote: Mr. Matarazzo: absent; Mr. Niemiec: yes; Mr. Stovar: absent; Dr. Tray; yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

BUILDINGS AND GROUNDS/SAFETY

A motion was made by Mr. Leonard and seconded by Mr. Kochasic to approve the corrected mailing and physical addresses as advised by the Penn Township Commissioners:

- a. Harrison Park Elementary School: Changed from 10 Dell Avenue to 18 Dell Avenue
- b. Penn Middle School: Changed from 11 Penn Middle Way to 1007 Penn Middle Way

Roll call vote: Mr. Niemiec: yes; Mr. Stovar: absent; Dr. Tray; yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: absent; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

PERSONNEL AND CURRICULUM

A motion was made by Mr. Leonard and seconded by Mr. Kochasic to approve the list of additional substitute teachers and support personnel for the month of October 2016. Motion carried.

A motion was made by Mr. Leonard and seconded by Mr. Niemiec to authorize the administration to approve any new parent volunteers in accordance with past practices and policies. Volunteers will be used only where the teacher and/or principal approves and all volunteers will have Act 34, 151, and 114 clearances on file.

Roll call vote: Mr. Stovar: absent; Dr. Tray; yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: absent; Mr. Niemiec: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Leonard and seconded by Mr. Kochasic to approve the following leave requests:

- a. Judy Bippus – Building Aide at PTHS – FMLA leave beginning October 7, 2016 for 12 weeks
- b. Donald Cymmerman – Custodian at Trafford – FMLA leave from October 27, 2016 – January 18, 2017
- c. Brandon Pyles – Teacher at Penn Middle – FMLA leave from December 21, 2016 to January 25, 2017
- d. Roxane Schiavone – Paraprofessional at HP – Intermittent FMLA leave from September 12, 2016 to September 11, 2017
- e. Devon Vaia – Teacher at HP – FMLA leave from April 19, 2017 to May 26, 2017
- f. Lea Wentroble – Teacher at Penn Middle – FMLA leave from March 4, 2017 to May 30, 2017

Roll call vote: Dr. Tray; yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: absent; Mr. Niemiec: yes; Mr. Stovar: absent; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Leonard and seconded by Dr. Koscho to approve the expulsion of Student #201617001 for the first semester of the 2016-17 school year. Student will be readmitted the beginning of the second semester as long as the conditions for readmission are met as stipulated in the agreement signed September 8, 2016.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: absent; Mr. Niemiec: yes; Mr. Stovar: absent; Dr. Tray; yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Leonard and seconded by Mrs. Ising to accept the following resignation:

- a. Kelly Keibler – LTS for Kelly Reilly at Penn Middle School effective September 30, 2016

Motion carried.

A motion was made by Mr. Leonard and seconded by Mr. Kochasic to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

Supersubs: (These positions are effective October 11, 2016 at the sub daily rate of \$100.)

- a. Harrison Park - Heather Ratica
- b. Level Green - Michelle Botti - in ES classroom is not to be pulled
- c. McCullough - Vicki Daley
- d. Sunrise Estates - Katelyn Reinhart
- e. Trafford Elementary - Kim Zombek
- f. Trafford Middle School - Elizabeth Janus
- g. Penn Middle School - Nick Caporoso

Long term subs:

- a. Josette Kurey – LTS for Kelly Reilly at Penn Middle School at the daily rate of \$100 effective September 29, 2016
- b. Katelyn Reinhart – LTS for Tara Guerrieri at Sunrise Estates at the daily rate of \$100 effective December 16, 2016 to February 10, 2017

Paraprofessionals/PCA's:

- a. Emily Atkins – PCA at Level Green at \$11.35/hour effective September 29, 2016
- b. Haley Auld – Paraprofessional at McCullough for 3.5 hours at \$10.35/hour in addition to PCA position at McCullough for 3.5 hours at \$11.35/hour
- c. Heather Kreidler – Paraprofessional at Sunrise Estates at \$10.35/hour effective September 14, 2016

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: absent; Mr. Niemiec: yes; Mr. Stovar: absent; Dr. Tray; yes; Mrs. Ising: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Leonard and seconded by Dr. Koscho to approve the following band trip requests:

- a. Concert Percussion to Richmond, VA to perform at WGI Richmond Regional Championships from March 17-19, 2017 at no cost to the district
- b. Marching Band to Toronto, Ontario to perform in Niagara Falls and Toronto from April 16-20, 2017 at no cost to the district

Roll call vote: Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: absent; Mr. Niemiec: yes; Mr. Stovar: absent; Dr. Tray; yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II

A motion was made by Dr. Tray and seconded by Mr. Kochasic to accept and file the minutes of the Superintendent's Information/Committee meeting held on Tuesday, September 6, 2016. Motion carried.

A motion was made by Dr. Tray and seconded by Dr. Koscho to give final approval to revised Board Policy #249 Bullying to include cyberbullying and cyberharassment and a revised form for Administrative Regulation #204-AR-1 Truancy.

Roll call vote: Mr. Leonard: yes; Mr. Matarazzo: absent; Mr. Niemiec: yes; Mr. Stovar: absent; Dr. Tray; yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Petrucci: yes. Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

ADJOURNMENT

A motion was made by Mr. Niemiec and seconded by Dr. Koscho to adjourn the meeting at 7:30 p.m.
Motion carried.

Board President

Board Secretary