

**PENN-TRAFFORD SCHOOL DISTRICT**

Harrison City, Pennsylvania

November 13, 2017

7:00 p.m.

I. CALL TO ORDER – Pledge of Allegiance to the Flag

II. ROLL CALL

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE MINUTES OF OCTOBER 9, 2017?**

III. APPROVAL OF MINUTES: Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the regular meeting held on Monday, October 9, 2017 be approved as presented.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

IV. INFORMATION – Dr. Harris

V. RECOGNITION OF VISITORS

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE TREASURER’S REPORT AND THE HIGH SCHOOL EXTRACURRICULAR FUND REPORT?**

VI. TREASURER’S REPORT: Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the treasurer’s report for the month of October 2017 and the high school extracurricular fund report for the month of September 2017 be approved as presented and made a part of the official minutes.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE PAYMENT OF BILLS FOR THE MONTH OF NOVEMBER 2017?**

VII. PAYMENT OF BILLS: Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the payment of bills for November 2017.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.**

VIII. OLD BUSINESS

IX. EXECUTIVE SESSION

X. NEW BUSINESS:

A. ATHLETICS AND EXTRACURRICULAR – Dr. Koscho

1. Move to accept the following resignation effective immediately:

- a. Phillip Moses – Varsity Track Assistant Coach
- b. Danielle Smith – Volunteer Rifle Team Coach
- c. Michael Smith – Volunteer Rifle Team Coach

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

2. Move to approve Mr. Rich Ginther's request to take the wrestling team to two overnight tournaments as follows:
  - a. King of the Mountain Tournament at Central Mountain High School in Lock Haven, Pennsylvania from December 15-16, 2017
  - b. Powerade Tournament at Canon McMillan High School from December 28-29, 2017

The only cost to the district will be for bus transportation.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

B. BUDGET AND FINANCE – Mr. Kochasic

C. BUILDINGS AND GROUNDS/SAFETY – Mr. Leonard

D. EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION – Mrs. Ising

E. FOOD SERVICE – Mr. Niemiec

F. PERSONNEL AND CURRICULUM – Mr. Petrucci

1. Move to approve the list of additional substitute teachers and support personnel for the month of November 2017.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

2. Move to approve the following leave requests:
  - a. Jamie Riston – FMLA leave request from 1/29/18-4/30/18

- b. Keith Reger – FMLA leave request from 11/28/17-1/19/18
- c. Melissa Candee – FMLA leave request from 10/11/17-10/24/17

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

- 3. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.
  - a. Samantha Foster – Special Education Inst. Aide effective 11/28/17 at a salary of \$28,000/yr. (pro-rated)
  - b. Nicola Ionadi – Biology Tutor at Penn-Trafford High School effective 11/15/17-12/4/17 at the daily rate of \$100/day.
  - c. Three Super Substitute Teachers, names to be determined, locations will be Districtwide, at the daily rate of \$100/day.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

- 4. Move to approve the following student teacher assignment:

St. Vincent College:

<u>Cooperating Professional</u>	<u>Student Teacher</u>	<u>Area</u>	<u>Dates</u>
Eric Reger	Gregory Martz	Physics	1/15/18-5/4/18

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

- 5. Move to accept the following resignation:
  - a. Tiffany Ott – Super Sub at Penn-Trafford High School effective 10/13/17. Will remain on substitute list.
  - b. David Bramson – Special Ed. Van Driver effective 1/5/18.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

- 6. Move to approve the following conference request:

David Babik, Jaclyn Bartko, and Lew McCracken– Summit Regional Meeting in Newark, NJ from October 26-27, 2017. The cost to the District will be approximately \$24 for airport parking.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

7. Move to issue a professional contract to the following teacher in accordance with Section 1108 of the School Laws of Pennsylvania. This teacher has satisfactorily completed three (3) years of teaching in the Penn-Trafford School District.

- a. Patrick Griffith

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

G. POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II – Mr. Matarazzo

1. Move to accept and file the minutes of the Superintendent's Information/Committee meeting held on Monday, October 2, 2017.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

2. Move to appoint Mr. Nick Petrucci as CWCTC Joint Operating Committee Representative for 2018.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

3. Move to authorize the following to serve on the WIU Joint Purchasing Consortium for Multi-Purpose Paper and Fuel:

- a. Mr. Brett Lago – Representative
        - b. Mrs. Joan Wehner – Alternate Representative

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

4. Move to tentatively approve the following Board Policies and Administrative Regulation:
- a. 004 BOG-7 Oath Certificate
  - b. 103 Nondiscrimination in School and Classroom
  - c. 103.1 Nondiscrimination-Qualified Students with Disabilities
  - d. 103.1-AR-0 Nondiscrimination-Qualified Students with Disabilities
  - e. 104 Nondiscrimination in Employment Practices
  - f. 150 Title I-Comparability of Services

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

- H. TAXES/INSURANCE/CENSUS – Mr. Newell
- I. SOLICITOR'S REPORT – Mr. Michael Brungo
- J. PTEA REPRESENTATIVE – Mr. Shaun Rinier
- XI. ADJOURNMENT – Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the meeting be adjourned at \_\_\_\_\_ p.m. Motion carried.

**DATE TO REMEMBER**

Organization/Regular Meeting  
Monday, December 4, 2017 at 7:00 p.m.  
LGI Room  
Penn-Trafford High School