

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

April 16, 2018
7:00 p.m.

MOTIONS

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **APPROVAL OF MINUTES**

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE MINUTES OF MARCH 12?

Motion by _____, seconded by _____, that the minutes of the organization/regular meeting held on Monday, March 12, 2018 be approved as presented.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

IV. **INFORMATION** – Dr. Harris

V. **RECOGNITION OF VISITORS**

VI. **TREASURER’S REPORTS**

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE TREASURER’S REPORT AND THE HIGH SCHOOL EXTRACURRICULAR FUND REPORT?

Motion by _____, seconded by _____, that the treasurer’s report for March 2018 and the high school extracurricular fund report for March 2018 be approved and made a part of the official minutes. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

Result of vote: ___ yes; ___ no; ___ absent.

VII. **PAYMENT OF BILLS**

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE PAYMENT OF BILLS FOR THE MONTH OF APRIL 2018?

Motion by _____, seconded by _____, to approve the payment of bills for the month of April 2018. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

Result of vote: ___ yes; ___ no; ___ absent.

VIII. **OLD BUSINESS**

IX. **EXECUTIVE SESSION**

X. **NEW BUSINESS:**

A. ATHLETICS AND EXTRACURRICULAR – Dr. Koscho (*Appendix A*)

1. Move to accept the following resignation.

- a. Lisa Konopka – Assistant Cheerleader Sponsor district-wide effective for the 2018-2019 season

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED

2. Move to approve the following volunteer coach effective immediately unless otherwise noted. Extracurricular volunteers must have their Act 34, 151, and waivers on file at the Administration Building. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

- a. Nicola Ionadi - Volunteer Boys Basketball Coach

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED

3. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary certification documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania. Employment is effective for the 2017-18 season unless otherwise noted.

- a. Lisa Konopka - Cheerleader Sponsor at Trafford Middle School for the 2018-2019 season at a salary per negotiated contract
- b. Ashley Temple - Spring Musical Set Painting Coordinator for the 2017-2018 season at a salary of \$388.00

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

B. BUDGET AND FINANCE – Mr. Stovar (*Appendix B*)

1. Move to accept and approve the Audited Financial Statements and Single Audit for the Penn-Trafford School District for the 2016-2017 school year as submitted by Zelenkofske Axelrod, LLC. A copy of the audit will be filed in the Business Office.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

2. Move to award the following bids in accordance with the Joint Purchasing Agreement with the Westmoreland Intermediate Unit #7 Joint Purchasing Consortium for the 2018-2019 school year to the companies with the lowest bid where specifications were met. A copy of the individual awards will be filed in the district's business office.

Gasoline and Diesel Fuel: Guttman Energy
Multi-Purpose Paper: W. B. Mason

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to adopt a resolution approving the 2018-19 proposed budget for the Central Westmoreland Career & Technology Center in the amount of \$8,991,397.00. The anticipated cost to the Penn-Trafford School District is \$504,596.74.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

4. Move to approve the Student Services Interagency Agreement with the Westmoreland Intermediate Unit #7 from July 1, 2018 through June 30, 2019

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

C. BUILDINGS AND GROUNDS/SAFETY – Mr. Dallas Leonard

D. EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION – Mrs. Ising

E. FOOD SERVICE – Mr. Niemiec

1. Move to renew the contract with Aramark for the 2018-19 school year.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

F. PERSONNEL AND CURRICULUM – Mr. Petrucci (*Appendix A*)

1. Move to approve the list of additional substitute teachers and support personnel for the month of April 2018.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.
 - a. Mandy Bonnell - PCA for the Special Education Van (afternoon run) effective March 22, 2018 for the remainder of the 2017-18 school year at \$11.35/hour.
 - b. Alexander Culbertson - Super Substitute district-wide effective March 26, 2018 through May 25, 2018 at the daily sub rate of \$100/day.
 - c. Sara Watt - LTS for SLA Katelyn Reinhart at Sunrise Elementary effective May 8, 2018 through May 29, 2018 at the daily sub rate of \$100/day.
 - d. Alesha Ferrett - Keystone Tutor at Penn-Trafford High School effective April 3, 2018 through May 11, 2018 at the daily sub rate of \$100/day.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to approve the following leave requests:

- a. Amy Mastrippolito – Intermittent FMLA leave from April 10, 2018 through April 10, 2019
- b. Katelyn Reinhart - FMLA leave from May 10, 2018 through August 2, 2018
- c. Dorothy Sullivan - FMLA leave from May 16, 2018 through June 25, 2018
- d. Brenda Wolesslagle - FMLA leave from April 27, 2018 through May 7, 2018

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

4. Move to accept the following resignations:
- a. Kimberly Rugh - Library Aide at McCullough Elementary School effective at the end of the 2017-18 school year
 - b. Edward Chatterton - Special Education Van Driver district-wide effective April 13, 2018

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

5. Move to approve the RESOLUTION OF THE PENN-TRAFFORD SCHOOL DISTRICT ADOPTING THE ADJUDICATION IN THE MATTER OF T.T. The resolution will be attached to and become an official part of the meeting minutes.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

6. Move to approve the following make-up day as designated on the approved school calendar and change for the 2017-2018 school year:

- | | |
|--|-------------------|
| a. <u>School Closed Due to Inclement Weather</u> | <u>Makeup Day</u> |
| Wednesday, March 21, 2018 | April 3, 2018 |

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

7. Move to authorize the administration to request three (3) eight-hour days and two (2) two-hour early dismissal days from the Department of Education under Act 80 for the 2018-2019 school year. The release time will be used for teacher in-service, parent conferences, curriculum development and long-range plan activities.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

G. POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II – Mr. Matarazzo

1. Accept and file Information/Committee meeting minutes of March 5, 2018.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to approve the Student Assistance Program Agreement for the 2018-2019 school year between the Penn-Trafford School District, the Westmoreland County Drug and Alcohol Commission, and the Westmoreland County Behavioral Health and Development Services Program. The district agrees to cooperate in the development of the Student Assistance Program initiative in accordance with current Student Assistance Program Guidelines of the Commonwealth of Pennsylvania.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to give final approval to the following board policies, attachments, and administrative regulations. A copy of these policies, attachments, and regulations will become an official part of the minutes of this meeting.

- a. 247 - Hazing
- b. 311 - Reduction of Staff
- c. 324-AR-0 - Personnel Files
- d. 702-AR-1 - Intent to Give Form
- e. 835.1 - Procurement Plan - Food Service

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

4. Move to tentatively approve the following board policies and administrative regulations:

- a. 217-AR-2 - Early Graduation
- b. 626-Attachment - Procurement

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

- H. **TAXES/INSURANCE/CENSUS** – Mr. Bill Leonard
- I. **SOLICITOR’S REPORT** – Mr. Michael Brungo
- J. **PTEA REPRESENTATIVE** – Mr. Shaun Rinier
- XI. **ADJOURNMENT** - Motion by _____, seconded by _____ that the meeting be adjourned at _____p.m. Motion carried.

DATE TO REMEMBER

Information/Committee Meeting
Monday, May 7, 2018 at 7:00 p.m.
Room 106/107
Penn-Trafford High School