

## **PENN-TRAFFORD SCHOOL DISTRICT**

Harrison City, Pennsylvania

August 13, 2018

The Board of School Directors of the Penn-Trafford School District held its monthly Superintendent's Information/Committee meeting in the LGI Room at Penn-Trafford High School in Harrison City, Pennsylvania on Monday, August 13, 2018.

Dr. Scott Koscho, Board Vice President, called the meeting to order at 7:03 p.m. The following members were present: Mrs. Toni Ising, Dr. Scott Koscho, Mr. Bill Leonard, Mr. Dallas Leonard, Mr. Jim Matarazzo, Mr. Richard Niemiec, Mr. Nick Petrucci, Mr. Martin Stovar, Mr. Brett Lago, Board Secretary, Mr. Mike Brungo, Solicitor, Dr. Matthew Harris, Superintendent, Mr. Scott Inglese, Assistant Superintendent, and Mr. Greg Karazsia, Director of Student Learning Supports. Mr. Colton Pikovsky, Student Union Representative was also present.

### **SPECIAL REPORTS:**

There were no special reports.

### **EXECUTIVE SESSION:**

Mr. Kochasic announced that an executive session was held prior to the meeting to discuss labor and negotiations.

### **INFORMATION:**

Mr. Lago reported that there is a new requirement that school districts either test for lead in their pipes and publish the report or make a public statement of why they are not testing on an annual basis. Penn-Trafford School District tested 151 samples throughout the district in February 2017. All samples passed all EPA standards and lead was not an issue. Our plan is to re-test in three years unless something comes to our attention that would dictate sooner.

Dr. Harris provided an update on security. He has been working with Joe Gajdos to make sure armed security guards are in place for the start of the school year at each elementary school as well as Penn Middle School. In addition, Trafford schools will have a school resource officer. Command Excellence performed a security audit over the summer of our buildings and we are addressing the follow-up items which should be complete by start of the school year. Dr. Harris distributed Public Safety Resource Officer Manual which defines the expectations of the School Resource Officers.

Dr. Harris announced that the Prospectus will be distributed later this week.

Colton Pikovsky reported that fall sports teams will begin practices this week. The band had a preview show on Friday, and Monday, August 20 is Freshman orientation.

### **ATHLETICS AND EXTRACURRICULAR**

Dr. Harris reported that he would be asking the board to:

1. Employ athletic/extracurricular personnel for 2018-2019
2. Approve volunteer coaches

### **BUDGET AND FINANCE**

Dr. Harris reported that he would be asking the board to:

1. Approve contributions to area libraries for 2018-2019
2. Approve CWCTC Settlement Agreement and Release

### **BUILDINGS AND GROUNDS/SAFETY**

Dr. Harris reported that he would be asking the board to:

1. Approve list of substitute custodians for 2018-2019
2. Approve change orders on Penn Middle School EIFS project
3. Approve School Resource Officer Program Agreement for 2018-2019
4. Approve armed guard rate

### **EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION**

Dr. Harris reported that he would be asking the board to:

1. Approve list of bus drivers and substitutes for 2018-2019

### **FOOD SERVICE**

Dr. Harris reported that he would be asking the board to:

1. Approve list of cafeteria personnel for 2018-2019
2. Adopt "Free and Reduced Lunch Program" Resolution
3. Approve milk supplier for 2018-2019

### **PERSONNEL AND CURRICULUM**

Dr. Harris reported that he would be asking the board to:

1. Designate official raters for 2018-2019
2. Approve teacher assignments for 2018-2019
3. Approve student handbook
4. Approve substitute teachers and support personnel for 2018-2019
5. Employ personnel - **ACTION ITEM**

6. Issue professional contracts
7. Approve leave requests
8. Accept retirement resignations
9. Accept resignations
10. Approve textbook

**ACTION ITEM**

A motion was made by Mr. Petrucci and seconded by Mr. Neimeic to employ the following personnel effective August 20, 2018 (unless otherwise noted). New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

**Teacher:**

<u>Name</u>	<u>Level / Step</u>	<u>Salary</u>
a. Gina Bocianoski (Special Education at McCullough)	M / 2	\$44,017.00

**Student Learning Assistants (at a salary of \$28,000)**

- a. Alice Kleinschmidt (HP)
- b. Megan Cumberledge (HP)
- c. Ashley DiRado (HP)
- d. Emilie Shogan (LG)
- e. Ashley Pechunka (LG)
- f. OPEN (MC/HP)
- g. Meghan Coleman (MC)
- h. Christa Catalano (MC)
- i. Sara Watt (SE)
- j. Joseph Pompilio (SE)
- k. Cindy Burger (TE)
- l. Kimberly Zombek (TE)
- m. Richard Nese (PTHS)
- n. Nicholas Caporoso (PMS)
- o. Miles Edmiston (TMS)

**Special Education Certified Instructional Aides (at a salary of \$28,000)**

- a. Alexis Simon (HP)
- b. Samantha Foster (MC)
- c. Felicia Freger (MC)
- d. Michelle Close (PTHS)

**Long-Term Sub**

- a. Heather Boss - For Kathleen Bruno district wide effective August 20, 2018 through May 28, 2019 at \$105/day for consecutive days 1-30, \$115/day for consecutive days 31-93, \$178/day starting day 94 and retroactive daily rate of \$178 for days 1-93

- b. Lacey Wagner - For Kelly Reilly at Penn Middle School effective August 16, 2018 through May 28, 2019 at \$105/day for consecutive days 1-30, \$115/day for consecutive days 31-93, \$178/day starting day 94 and retroactive daily rate of \$178 for days 1-93

**Sub**

- a. Olivia Rizzo – School Counselor for Lea Wentroble at Penn Middle School effective July 23, 2018 through July 26, 2018, August 13, 2018 through August 17, 2018 and August 20, 2018 through September 12, 2018 at \$105/day sub rate
- b. Kailey Remaley - For Andrea Frescura district wide effective August 20, 2018 through December 21, 2018 at \$105 for consecutive days 1-30 and \$115 for consecutive days 31-93
- c. Megan Cumberledge - For Jamie Hoffman at Harrison Park Elementary School effective August 20, 2018 through November 21, 2018 (at SLA salary)
- d. Emilie Shogan - For Lynn Eckberg district wide effective for the first semester of the 2018-2019 school year (at SLA salary)
- e. Ashley Temple - For Sara Oliver at Level Green Elementary School effective August 17, 2018 through October 31, 2018 at \$105/day sub rate
- f. Suzanne Simon - For Barbara Feathers at Level Green Elementary School effective August 17, 2018 through September 21, 2018 at \$105/day sub rate
- g. Heather Ratica - For Beth Miller at Harrison Park Elementary School effective August 20, 2018 through (unknown at this time) at \$105/day sub rate
- h. Katelyn Pratt - Student Learning Assistant for Megan Cumberledge at Harrison Park Elementary School effective August 20, 2018 through November 21, 2018 at \$105/day sub rate
- i. Michelle Botti - Student Learning Assistant for Emilie Shogan district wide effective for the first semester of the 2018-2019 school year at \$105/day sub rate

**Super Sub (at \$105/day)**

- a. Heather Ratica - District Wide (beginning after sub position through the remainder of 2018-2019 school year)
- b. Christine Tappe - Penn-Trafford High School (2018-2019 school year)

**Driver**

- a. Kimberly Young - Special Education Van Driver (Children's Institute Run) district wide effective for the 2018-2019 school year at \$15.00/hour

**Aide**

- a. Sarah Schadler – Library aide at McCullough Elementary School effective August 6, 2018 at \$11.10/hour

**Health Room Technician**

- a. Nicole Jordan - Health Room Technician district wide for the 2018-2019 school year at \$17.50/hour
- b. Jennifer Chobirko - Health Room Technician district wide for the 2018-2019 school year at \$17.50/hour
- c. Michelle Stukus - Health Room Technician district wide for the 2018-2019 school year at \$19.50/hour

**Student Summer Help - IT**

- a. Olivia Haberberger - Student Summer Help -IT district wide effective June 28, 2018 at \$9.75/hour

Roll call vote: Mrs. Ising: yes; Dr. Koscho: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mr. Kochasic: absent. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

**POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II**

Dr. Harris reported that he would be asking the board to:

1. Accept and file Information/Committee meeting minutes of June 4, 2018
2. Give final approval of board policy
3. Give tentative approval of new and revised board policies and administrative regulations
4. Rescind board policy

**ADJOURNMENT**

The meeting was adjourned at 7:25 p.m.