

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

August 8, 2017

The Board of School Directors of the Penn-Trafford School District held its monthly Superintendent's Information/Committee meeting in Room 106/107 at Penn-Trafford High School in Harrison City, Pennsylvania on Tuesday, August 8, 2017.

Mr. Phil Kochasic, Board Vice President called the meeting to order at 7:00 p.m. The following members were present: Mrs. Toni Ising, Mr. Phil Kochasic, Dr. Scott Koscho, Mr. Jim Matarazzo, Mr. Richard Niemiec, Mr. Nick Petrucci, Mr. Brett Lago, Board Secretary, Ms. Christina Lane, Solicitor, Dr. Matthew Harris, Superintendent and Mr. Scott Inglesse, Assistant Superintendent.

Mr. Kochasic reported that an executive session was held prior to the meeting to discuss personnel contracts, to receive information on data regarding the area school districts charging activity fees, and to receive information on the state budget.

INFORMATION:

Dr. Harris reminded everyone about the "Meet the Warriors" event on Friday night at 6:30 p.m. and the 2nd Annual Hall of Fame Banquet in October.

Dr. Harris introduced Jake Santos to the board. Jake spoke about his inspiration for the museum he created at the high school for his senior project and also his hopes for its future.

Dr. Harris read a note from David Martin regarding his retirement from the district.

Dr. Harris reviewed the preparations for the beginning of the 2017-18 school year.

Colton Pikovsky, Student Union Representative reported that the high school's theme for the student section of the stadium will be "the 90's". He also reported that they are busy planning the homecoming celebration.

RECOGNITION OF VISITORS

Ms. Linda Baughman addressed the board to discuss the safety of the custodians at Trafford.

ATHLETICS AND EXTRACURRICULAR

Dr. Harris reported that he would be asking the board to accept resignations, employ the athletic/extracurricular personnel for 2017-18, and to approve the volunteer coaches.

BUDGET AND FINANCE

Dr. Harris reported that he would be asking the board to approve the School Resource Officer Program Agreement for 2017-18 and to approve Penn-Trafford School District's contributions to the area libraries for 2017-18.

BUILDINGS AND GROUNDS/SAFETY

Dr. Harris reported that he would be asking the board to approve the list of substitute custodians for 2017-18.

EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION

Dr. Harris reported that he would be asking the board to approve the list of bus drivers and substitutes for 2017-18.

FOOD SERVICE

Dr. Harris reported that he would be asking the board for the following:

1. Approve the list of cafeteria personnel and substitutes for 2017-18
2. Adopt the "Free and Reduced Lunch Program" Resolution
3. Approve the milk supplier for 2017-18

PERSONNEL AND CURRICULUM

Dr. Harris reported that he would be asking the board for the following

1. Designate official raters for 2017-18
2. Approve substitute teachers and support personnel for 2017-18
3. Approve teacher assignments for 2017-18
4. Approve a leave request
5. Accept a resignation
6. ***Employ personnel – ACTION ITEM***
7. Approve student handbooks
8. Approve the purchase of Star 360
9. Issue professional contracts
10. Approve intern assignments

ACTION ITEM

Move to employ the following personnel effective August 21, 2017. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

Teacher:

<u>Name</u>	<u>Level / Step</u>	<u>Salary</u>
a. Brittany Ruffner	M / 3	\$45,017 (Elementary/Mid-Level Math/German at Penn Middle)
b. Katherine Sekera	M / 8	\$25,671 (1/2 time English at the high school)

Student Learning Assistants: (at a salary of \$28,000 effective August 21, 2017)

- a. Cindy Burger (TE)
- b. Sarah Carlson (PM)
- c. Christa Catalano (MC)
- d. Meghan Coleman (MC)
- e. Megan Cumberledge (HP)
- f. Ashley DiRado (HP)
- g. Richard Nese (TE)
- h. Joseph Pompilio (SE)
- i. Katelyn Reinhart (SE)
- j. Emilie Shogan (LG)
- k. Shelby Stock (MC/HP)
- l. Ashley Ulicne (LG)
- m. Trafford Middle – to be determined

Special Education Classroom Instructional Aides: (at a salary of \$28,000 effective August 21, 2017)

- a. Gina Bocianoski (MC)
- b. Alexis Ciacco (TMS)
- c. Michelle Close (PTHS)
- d. Holly Makin (PTHS)
- e. Sarah Mihalic (MC)

Long-Term Sub

- a. Nicholas Caporoso – Elementary/Mid-Level Math for Sabrina Oberkofler at Penn Middle School effective August 21, 2017 at salary per contract
- b. Miles Edmiston – Social Studies for Robert McFarland at Trafford Middle School effective August 21, 2017 at salary per contract

Super Sub: (at \$100/day sub rate effective August 21, 2017)

- a. Tiffany Ott – Penn-Trafford High School
- b. Christine Tappe – Penn-Trafford High School

Clerk:

- a. Janet Postupac – effective July 24, 2017 at \$15.20/hour at Penn-Trafford High School

Aides:

- a. Tanya Funk – Lunchroom aide at Trafford Elementary at \$11.10/hour effective August 24, 2017
- b. Michelle Hopkins – Building aide at Penn Middle School at \$10.05/hour effective August 24, 2017

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: absent; Mr. Matarazzo: yes; Mr. Newell: absent; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: absent. Result of vote: 6 yes; 0 no; 3 absent. Motion carried.

POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II

Dr. Harris reported that he would be asking the board for the following:

1. Accept and file the Information/Committee meeting minutes of June 5, 2017
2. Final approval of revised board policies and administrative regulations
3. Tentative approval of additional revised board policy and attachments

ADJOURNMENT

A motion was made by Mrs. Ising and seconded by Mr. Niemiec to adjourn the meeting at 7:38 p.m. Motion carried.

Board Secretary