

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

June 10, 2019

The Board of School Directors of the Penn-Trafford School District held its regular board meeting in the LGI Room at Penn-Trafford High School, Harrison City, PA on Monday, June 10, 2019.

Dr. Scott Koscho, Board President called the meeting to order at 7:00 p.m. The following members were present: Mrs. Toni Ising, Mr. Phil Kochasic, Dr. Scott Koscho, Mr. Jim Matarazzo, Mr. Richard Niemiec, Mr. Nick Petrucci, Mr. Martin Stovar, Mr. Brett Lago, Board Secretary, Ms. Christina Lane, Solicitor, Dr. Matthew Harris, Superintendent, Mr. Scott Inglese, Assistant Superintendent, and Mr. Greg Karazsia, Director of Student Learning Supports. Mr. Bill Leonard arrived at 7:06.

A motion was made by Mr. Niemiec and seconded by Mr. Petrucci to approve the minutes of the regular meeting held on Monday, May 13, 2019 as presented. Motion carried.

INFORMATION

Dr. Harris and Mr. Inglese reviewed the two-year non-negotiable goals: soft skills, questioning strategies, English Language Arts strategies and Mathematics and Science strategies.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to approve the treasurer's report for the month of May 2019 and the high school extracurricular fund report for the month of May 2019 as presented and make them a part of the official minutes of this meeting. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to approve the payment of bills for the month of June 2019.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

OLD BUSINESS - BUILDINGS AND GROUNDS/SAFETY

A motion was made by Mr. Matarazzo and seconded by Mr. Petrucci to grant to the Township of Penn a permanent storm sewer easement on the Harrison Park Elementary School property to facilitate work on the Marie Drive Storm Water Replacement Project.

Roll call vote: Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

EXECUTIVE SESSION

Dr. Koscho announced that an executive session was held prior to the meeting to discuss personnel, attorney advisory regarding potential litigation, confidential privileged matters. The board also received information on energy electrical load capacity testing for the entire district.

ATHLETICS AND EXTRACURRICULAR

A motion was made by Mr. Matarazzo and seconded by Mr. B. Leonard to approve the following volunteer coaches effective immediately. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

- a. Russ Gratton - Volunteer Football Coach district wide effective immediately
- b. Larry Vecchi - Volunteer Baseball Coach district wide effective for the 2018-2019 season

Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mrs. Ising to accept the following resignations:

- a. Thomas Chrise - Junior High Baseball Coach district wide effective May 10, 2019
- b. Somer Green - Assistant Track Coach at Trafford Middle School effective May 13, 2019
- c. Bethany Smyda - Assistant Girls Soccer Coach district wide effective May 7, 2019
- d. Larry Vecchi – Junior High Assistant Baseball Coach district wide effective for the 2018-2019 season

Motion carried.

BUDGET AND FINANCE

A motion was made by Mr. Kochasic and seconded by Mr. Petrucci to recommend that the 2019-2020 school district budget and schedules in the total amount of **\$57,830,422** properly advertised in accordance with the School Laws of Pennsylvania, be adopted to include the following taxes as shown in the budget.

- a. Real Estate Tax: At a rate of **85.75** mills [**\$8.575** on each one hundred dollars (\$100) assessed valuation of taxable property]. The real estate tax rate for the Allegheny County portion located in Trafford Borough is **15.39** mills.

b. Per Capita Tax (Section 679, School Laws of Pennsylvania) at a rate of five dollars (\$5.00) on each eligible resident.

c. Act 511 Taxes:

Per Capita Tax	\$10.00
Occupation Resident Tax	\$10.00
Local Services Tax	\$52.00
Realty Transfer Tax	1%
Earned Income and Net Profits Tax	1%

THE 2019-2020 BUDGET BREAKDOWN IS AS FOLLOWS:

<u>REVENUE:</u>	6000 SERIES (LOCAL SOURCES)	\$ 32,285,143
	7000 SERIES (STATE SOURCES)	\$ 25,132,038
	8000 SERIES (FEDERAL SOURCES)	\$ 413,241
	9000 SERIES (INTERFUND TRANSFERS)	\$ <u>0</u>
		\$ 57,830,422

<u>EXPENDITURES:</u>	1100 – Regular Programs	\$ 29,008,735
	1200 – Special Programs	4,705,635
	1300 – Vocational Education	475,000
	1400 – Other Instructional Programs	60,467
	2100 – Pupil Personnel Services	1,853,440
	2200 – Support Services (Instructional)	540,212
	2300 – Support Services (Administration)	3,875,132
	2400 – Health Services	621,436
	2500 – Business Services	630,457
	2600 – Custodial (Maintenance)	6,244,766
	2700 – Transportation	3,444,842
	2800 – Support Services (Central)	1,150,537
	2900 – Other Support Services	89,275
	3200 – Student Activities	1,964,936
	3300 – Community Services	50,000
	5100 – Debt Service	2,975,552
	5200 – Fund Transfer Out	<u>140,000</u>
		\$ 57,830,422

Estimated Beginning Fund Balance: \$ 6,000,000
(July 1, 2019)

Budgeted Revenues (2019-2020): \$ 57,830,422

BUDGETED TOTAL REVENUES: \$63,830,422

Budgeted Expenditures (2019-2020): \$ 57,830,422

ESTIMATED EXPENDITURES: \$ 57,830,422

ESTIMATED ENDING FUND BALANCE: \$ 6,000,000
 (June 30, 2020)

Roll call vote: Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes.
 Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. B. Leonard to assess an additional 0.5 mills to be strictly used for capital projects. This additional 0.5 mills changes the 2019-2020 school district budget and schedules to the total amount of **\$57,980,308** to be adopted and filed in the official board minutes. The revised figures are as follows:

- d. Real Estate Tax: At a rate of **86.25** mills [**\$8.625** on each one hundred dollars (\$100) assessed valuation of taxable property]. The real estate tax rate for the Allegheny County portion located in Trafford Borough is **15.48** mills.

THE 2019-2020 BUDGET BREAKDOWN IS AS FOLLOWS:

<u>REVENUE:</u>	6000 SERIES (LOCAL SOURCES)	\$ 31,389,135
	7000 SERIES (STATE SOURCES)	\$ 26,177,932
	TOTAL REVENUE	\$ 57,980,308

EXPENDITURES:

	5200 - Fund Transfer Out	<u>290,000</u>
		\$ 57,980,422

Estimated Beginning Fund Balance: \$ 6,000,000
 (July 1, 2019)

Budgeted Revenues (2019-2020): \$ 57,980,308

BUDGETED TOTAL REVENUES: \$63,980,308

Budgeted Expenditures (2019-2020): \$ 57,980,422

ESTIMATED EXPENDITURES: \$ 57,980,422

ESTIMATED ENDING FUND BALANCE: \$ 5,999,886
 (June 30, 2020)

Roll call vote: Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: no; Mrs. Ising: yes; Mr. Kochasic: no; Mr. B. Leonard: yes; Dr. Koscho: yes. Result of vote: 6 yes; 2 no; 1 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Matarazzo to grant the administration permission to advertise for bids for those items and projects requiring competitive bidding according to statute and appearing in the 2019-2020 school year budget as well as the current construction budget.

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Matarazzo to authorize the administration to pay all end-of-the-year invoices which are a part of the 2018-2019 school district operations and were included in the current budget and to make end-of-the-year budgetary transfers.

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Matarazzo to name the following banks depositories for the 2019-2020 school year for the following accounts:

S&T BANK, Irwin 15642

PTSD General Fund Account

PTSD Payroll Fund

PTSD Tax Account

PTSD Cafeteria Checking Account

PTSD Cafeteria Money Market Account

PTSD Athletic Fund Checking Account

PTHS Spring Musical

PTHS Fall Drama

PTHS Technology Fund

Penn Middle School Account

Trafford Middle School Account

Harrison Park Elementary School Account

Level Green Elementary School Account

Sunrise Estates Elementary School Account

Trafford Middle Drama Club Account

PTSD DARE Program

PNC BANK

PTHS Activities Fund Account
McCullough Student Council Activity Fund
PTSD Deer Valley Account
Easy Procure Account

PLGIT ACCOUNT

General Fund Account

PSDLAF ACCOUNT

General Fund Account
Cafeteria Fund Account
2017 Capital Projects Fund
Building Improvement Fund

PENNSYLVANIA TREASURER'S INVEST PROGRAM

General Fund Account

Roll call vote: Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Dr. Koscho: yes.
Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Matarazzo to authorize the administration to make payments amounting to \$6,528.60 for credits earned by professional employees in accordance with the negotiated agreement. The list, as presented to the Board showing the individual payments due, will be filed with the official minutes of this meeting.

Roll call vote: Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Koscho: yes.
Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Petrucci to to assign \$2,000,000 of fund balance for future retirement and/or building project expenses.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Dr. Koscho: yes.
Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to approve a Short-Term Lease-Purchase Agreement with Apple Financial Services amounting to \$104,128.00 which covers the following equipment:

- a. 32 qty. - IMAC 21.5"/2.3DC/8GB/1TB-USA
- b. 24 qty. - iPad Wi-Fi 32GB - Space Gray (10-pack)

Roll call vote: Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes.
Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Petrucci to approve the purchase of one hundred Acer Chromebooks from Questeo in the amount of \$22,698.00.

Roll call vote: Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes.
Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to approve the purchase of twenty-seven Competition Starter Kits for the High School STEM program from Vex Robotics in the amount of \$24,273.00.

Roll call vote: Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Dr. Koscho: yes.
Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mrs. Ising to approve an agreement with Emerald Data Solutions, Inc. for a web-based service known as BoardDocs at an annual fee of \$2,700 plus an initial, non-recurring charge of \$1,000 for setup and training.

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Dr. Koscho: yes.
Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

BUILDINGS AND GROUNDS/SAFETY

A motion was made by Mr. Matarazzo and seconded by Mr. Niemiec to authorize Core Architects to design and bid the following projects in accordance with the On-Call proposal given:

- a. High School gym acoustics
- b. High School chiller wall brick facade
- c. High School chiller pipe insulation

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: no; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Dr. Koscho: yes. Result of vote: 7 yes; 1 no; 1 absent. Motion carried.

EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION

A motion was made by Mrs. Ising and seconded by Mr. B. Leonard to approve the Act 93 Agreement effective July 1, 2019 through June 30, 2022. A copy of this contract will be filed with the official minutes of this meeting.

Roll call vote: Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

FOOD SERVICE

A motion was made by Mr. Niemiec and seconded by Mr. Kochasic to approve the following breakfast and lunch prices for the 2019-2020 school year.

Elementary	\$ 2.25
Elementary (Premium)	\$ 2.60
Middle School	\$ 2.95
High School	Main Course Meal - \$3.50
	All other items priced individually
Breakfast	\$ 1.30 (no change)
Reduced Breakfast	\$.30 (no change)
Reduced Lunches	\$.40 (no change)
Adult	\$ 3.95 (no change)

Roll call vote: Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Niemiec and seconded by Mr. Matarazzo to approve the following milk prices for the 2019-2020 school year. There will be no increase from 2018-2019.

White	\$.70/half pint (no change)
Chocolate	\$.70/half pint (no change)

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

PERSONNEL AND CURRICULUM

A motion was made by Mr. Petrucci and seconded by Mrs. Ising to approve the list of additional substitute teachers and support personnel for the month of June 2019. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mrs. Ising to approve the tentative assignments of professional personnel as presented by the Superintendent for the 2019-2020 school year. For the most part, the assignments were recommended by the principals. Final assignments will be reviewed and approved by the Board prior to the deadline date of August 16, 2019.

Roll call vote: Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to employ the following school physician and dentist for the Penn-Trafford School District for the 2019-2020 school year:

- a. Dr. Kevin Wong (physician) at a salary of \$12,000
- b. Dr. Thomas Shaw (dentist) - \$2.50 per student

Roll call vote: Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Matarazzo to accept and file the tentative official ratings for instructional personnel for the 2018-2019 school year as determined by the principals and superintendent. Final official ratings will be approved upon receipt of state data.

Roll call vote: Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mrs. Ising to extend supplemental contracts to the following personnel for the 2019-2020 school year as recommended by the Superintendent. Salaries are determined in accordance with the negotiated contract.

<u>Counseling (186 days)</u>	<u>Base Salary</u>	<u>Counselor</u>	<u>Supplemental Contract Amount</u>
15 days @ \$295.76/day	\$55,012	Megan McGraw	\$4,436.40
15 days @ \$244.72/day	\$45,517	Hunter Owen	\$3,670.80

15 days @ \$483.87/day	\$90,000	Linnea Sherman	\$7,258.05
15 days @ \$483.87/day	\$90,000	Melissa Sutmire	\$7,258.05
6 days @ \$304.82/day	\$56,697	Lauren Traill	\$1,828.92
15 days @ \$295.76/day	\$55,012	Lea Wentroble	\$4,436.40
6 days @ \$535.11/day	\$99,530	Christine Zona	\$3,210.66

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to authorize the administration to post, advertise, interview, and hire candidates for any vacancy that occurs prior to the August meeting.

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mrs. Ising to approve the following leave requests:

- a. Anita Barber - FMLA leave from June 25, 2019 through August 6, 2019
- b. Donna Lohmann - FMLA leave from May 10, 2019 through July 16, 2019
- c. Brian McDonough - FMLA leave extension from May 22, 2019 through June 26, 2019

Roll call vote: Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Kochasic to approve the following textbook for the 2019-2020 school year which is in the textbook budget according to the textbook cycle:

- a. Title: The Developing Child Student Edition
Publisher: McGraw Hill
Grade Level: 9-12
Class: Child Development
Cost: \$998.10

Roll call vote: Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Kochasic to accept the following retirement resignations:

- a. Melissa Candee - Special Education teacher at Harrison Park Elementary effective June 3, 2019
- b. Tanya Koelsch - Custodian at Sunrise Elementary effective November 1, 2019
- c. Henry Kontetta - Custodian at Penn-Trafford High School effective August 9, 2019

Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Kochasic to accept the following resignations:

- a. Elizabeth Aquino - Library Aide at Harrison Park Elementary School effective July 19, 2019
- b. Tanya Funk - Lunchroom Aide at Trafford Elementary effective May 24, 2019
- c. Colin Pratt - Student Summer Grounds Help district wide effective May 15, 2019
- d. Abbey Stewart - Paraprofessional at Penn Middle School effective at the end of 2018-2019 school year

Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Matarazzo to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Ian Wolfe - Custodian position #5 at Penn-Trafford High School (Tues-Sat, 3:00 pm-11:00 pm) effective July 1, 2019 at a rate of \$15.20/hour.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Matarazzo to approve the following student teacher assignments:

Student Teacher: Shirley Gentile
School: St. Vincent College
Cooperating Employee: Desiree Alba (Penn-Trafford High School)
Area: Spanish
Dates: August 26, 2019 - December 6, 2019

Student Teacher: Joshua Reist
School: St. Vincent College

Cooperating Employee: Philip Moses (Penn-Trafford High School)
Area: Social Studies
Dates: August 26, 2019 - December 6, 2019

Student Teacher: Emily Tester
School: Western Governors University
Cooperating Employee: Kelly Pratt (Harrison Park Elementary)
Area: Pre-K - 4
Dates: August 26, 2019 - December 6, 2019

Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Kochasic to approve the following intern assignments:

Intern: Jacqueline Kutzfara
School: Indiana University of Pennsylvania
Cooperating Employee: Lauren Traill (Sunrise and Harrison Park)
Area: Elementary School Counseling
Dates: August 26, 2019 - December 13, 2019

Intern: Meghan Frew
School: Slippery Rock University
Cooperating Employee: Linnea Sherman (Penn-Trafford High School)
Area: School Counseling
Dates: 2019-2020 school year

Motion carried.

POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II

A motion was made by Mr. Stovar and seconded by Mr. Kochasic to accept and file the minutes of the Superintendent's Information/Committee meeting held on Monday, May 6, 2019. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Kochasic to continue the resolution adopted on June 14, 1979 providing for a change in the roll call procedures for matters as outlined in Section 508 of the Public School Code of 1949 during the 2019-2020 school year. A copy of the resolution was filed with the June 14, 1979 board minutes.

Roll call vote: Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes.
Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Kochasic to continue the bond coverage for the Secretary of the Board of School Directors, Mr. Brett Lago and the Assistant Secretary of the Board of School Directors, Mrs. Joan Wehner in the amount of \$50,000 for the 2019-2020 school year.

Roll call vote: Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. B. Leonard to grant permission to School Board Members, Secretary, Solicitor, and District Administrators on a case-by-case basis to attend the Annual Convention of the National School Boards Association, the American Association of School Administrators, or any other educational convention during the 2019-2020 school year which will be of educational or financial advantage to the Penn-Trafford School District. In addition, the Superintendent may approve any conference or workshop for any staff member which is conducted in the Commonwealth of Pennsylvania. An itemized verified statement of expenditures will be maintained in the business office and made a part of the record following all conference or workshops attended.

Roll call vote: Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. B. Leonard to authorize the administration to submit the Federal Program applications (such as Title I, Title II-A, Title IV) for the 2019-2020 school year.

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Petrucci approve participation in the Curriculum and Non-Instructional Resource Services Department - Westmoreland Intermediate Unit #7 Co-op Drug-Free Schools and Communities Act of 1986 for the 2019-2020 school year.

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Petrucci to adopt Attachment A of the IDEA-B P.L. 108-446 Rider Program Narrative for the 2019-2020 school year as requested by the Westmoreland Intermediate Unit:

The Penn-Trafford School District hereby gives notice of its adoption of the Westmoreland Intermediate Unit's policies and procedures under the federal requirements of 34 CFR PART 300¹. A copy of the policies and procedures are maintained for review in the administrative offices. The IU-adopted policies and procedures are implemented to fulfill the requirements of 22 PA Code Chapter 14 and the regulatory requirements under the Individuals with Disabilities Education Act – Part B. The Subgrantee has in effect policies and procedures whereby the SEA may, through corrective action for failure to comply with Part B of the act, exercise its general supervisory authority to withhold all direct or indirect subsidies for special education and related services provided by the SEA to public agencies with the responsibility to offer a free appropriate public education to eligible children [20 U.S.C. Section 1412 (11), 34 C.F.R. Section 300.151, and 34 C.F.R. Section 300.608].

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. Stovar and seconded by Mr. Petrucci to give final approval to the following board policies and administrative regulations. A copy of these policies and regulations will become an official part of the minutes of this meeting.

- a. 103 - Nondiscrimination / Discriminatory Harassment
- b. 103 Attachment 1 - Report Form
- c. 103 Attachment 2 - Letter
- d. 103.1 - Nondiscrimination - Qualified Students with Disabilities
- e. 104 - Nondiscrimination / Discriminatory Harassment - Employment
- f. 247 - Hazing
- g. 247-AR-0 - Hazing
- h. 247-AR-1 - Report Form for Complaints of Hazing
- i. 247-AR-2 - Notice to Complainant
- j. 626-Attachment - Procurement - Federal Programs
- k. 707 - Use of School Facilities
- l. 707-AR-0 - Use of School Facilities
- m. 707-AR-1 - Rules for Use of School Facilities
- n. 707-AR-3 - Building Rental Rates
- o. 904 - Public Attendance at School Events
- p. 904-Attachment - Public Behavior at School Events
- q. 904-AR-0 - Admission to School Events
- r. 907 - School Visitors

Roll call vote: Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

TAXES/INSURANCE/CENSUS

A motion was made by Mr. B. Leonard and seconded by Mr. Matarazzo to adopt the Homestead and Farmstead Exclusion Resolution effective July 1, 2019. A complete copy of the resolution will be filed with the official minutes of this meeting.

Roll call vote: Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. B. Leonard and seconded by Mr. Petrucci to authorize the continuance of the following tax resolutions and taxes for the 2019-2020 school year. A complete copy of these resolutions will be filed with the official minutes of this meeting.

- Section 679 Per Capita Tax

Act 511:

- Per Capita Tax
- Occupational Residence Tax
- Earned Income and Net Profits Tax
- Realty Transfer Tax
- Local Services Tax

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Dr. Koscho: yes. Result of vote: 8 yes; 0 no; 1 absent. Motion carried.

A motion was made by Mr. B. Leonard and seconded by Mr. Petrucci to adopt the following resolution:

“BE IT RESOLVED AND IT IS HEREBY RESOLVED by the Board of School Directors of the Penn-Trafford School District that there is hereby assessed, levied, and imposed for the fiscal year beginning July 1, 2019 and ending June 30, 2020, a tax on all real estate in the district subject to taxation at the rate of **86.25** mills [**\$8.625** for each ONE HUNDRED DOLLARS (\$100)] of assessed valuation of taxable property.) The real estate tax rate for the Allegheny County portion located in Trafford Borough will be determined by the business office.”

Roll call vote: Mr. Kochasic: no; Mr. B. Leonard: yes; Mr. D. Leonard: absent; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: no; Mrs. Ising: yes; Dr. Koscho: yes. Result of vote: 6 yes; 2 no; 1 absent. Motion carried.

SOLICITOR'S REPORT

Ms. Lane had nothing to report.

ADJOURNMENT

A motion was made by Mr. Kochasic and seconded by Mrs. Ising to adjourn the meeting at 8:14 p.m.

Board President

Board Secretary