

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

April 11, 2016

I. CALL TO ORDER – Pledge of Allegiance to the Flag

II. ROLL CALL

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE MINUTES OF MARCH 14, 2016?

III. APPROVAL OF MINUTES: Motion by _____, second by _____ to approve the minutes of the regular meeting held on Monday, March 14, 2016 as presented.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

- IV. INFORMATION – Dr. Harris
- A. Students of the Month
 - B. David Cornelius – Band Uniforms
 - C. McCullough CultureFest Presentation
 - D. Chris Chesky – Battle of the Books

V. RECOGNITION OF VISITORS

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE TREASURER’S REPORT AND THE HIGH SCHOOL EXTRACURRICULAR FUND REPORT?

VI. TREASURER’S REPORT: Motion by _____, second by _____, to approve the treasurer’s report for the month of March 2016 as presented and make it a part of the official minutes. **(APPENDIX A)**

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

Result of vote: ___ yes; ___ no; ___ absent.

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE LIST OF BILLS FOR THE MONTH OF APRIL?

VII. PAYMENT OF BILLS: Motion by _____, second by _____ that the list of bills for April 2016 be approved and paid as presented.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

Result of vote: ___ yes; ___ no; ___ absent.

VIII. OLD BUSINESS

IX. EXECUTIVE SESSION

X. NEW BUSINESS:

A. ATHLETICS AND EXTRACURRICULAR – Dr. Koscho

1. Move to employ the following personnel. New employment is contingent upon receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days. **(APPENDIX B)**

- a. Elizabeth Janus – Varsity Field Hockey Assistant Coach

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

2. Move to approve the following volunteer coaches effective immediately. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

- a. Shane Bush – Volunteer Track Coach
- b. Ryan Sharrer – Volunteer Boys Lacrosse Coach

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

B. BUDGET AND FINANCE – Mr. Kochasic

1. Move to approve the following expenditures for the high school renovation project according to the schedule:

a. Axis Architecture	\$ 9,801.63
b. Bob Biter Electrical #18	\$ 48,808.64
c. Lobar, Inc. #20	\$226,027.82
d. Massaro Construction	\$ 20,500.00
e. PEMCO	\$ 35,317.14
f. Production Consulting Group	\$ 45,674.48
g. Public Safety	\$ 2,160.00
h. Tri-State Video Services	\$ 16,080.01
i. Vrabel Plumbing Co. #18	\$ 51,186.00
j. Whitby, Inc. #21	\$ 60,710.81

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

2. Move to approve the following change orders:

a. Revised Landscape Drawing-Reduction in size and amount of trees	(\$5,809.00)
b. CCD #006 Studio H101 Drywall	\$ 961.59
c. RFI #256 Kitchen bearing wall at walk-in	\$ 4,478.06
d. Pool outside air intake panel	\$ 2,441.25
e. RFI #238 Auditorium smoke hatches	\$26,008.50

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to award the lotted bid for Multi-Purpose Paper and purchase the items, per the school district's quantity request, at the referenced prices from **W. B. Mason Company, Inc.**, the party indicated whom the WIU Joint Purchasing Consortium has recommended as the lowest responsible bidder meeting or equaling specifications for the 2016-2017 school year.

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

4. Move to approve the purchase of the Fortigate firewall for a total cost of \$31,775. This price includes three years of support.

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

5. Move to authorize the administration to prepare and submit PlanCon Part H documents.

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

C. BUILDINGS AND GROUNDS/SAFETY – Mr. Leonard

D. EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION – Mrs. Ising

E. FOOD SERVICE – Dr. Tray

1. Move to grant permission to opt out of the National School Lunch Program at Penn-Trafford High School for the 2016-17 School Year.

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

2. Move to grant permission to advertise for food service bids for the 2016-17 school year.

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

F. PERSONNEL AND CURRICULUM – Mr. Stovar

1. Move to approve additional substitute teachers and support personnel for the month of April 2016. (**APPENDIX B**)

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to authorize the administration to request three (3) eight-hour days and one (1) two-hour early dismissal day from the Department of Education under Act 80 for the 2016-2017 school year. The released time will be used for teacher in-service, parent conferences, curriculum development and long-range plan activities.

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to approve the following leave requests:

- a. Donna Graham – Dates changed from March 28 - April 25, 2016 to May 9 - May 31, 2016
- b. Patricia Menz – Extension of current unpaid medical leave until September 30, 2016
- c. Martin Olszewski – April 14 - September 1, 2016
- d. Amanda Rodgers – FMLA/unpaid leave from August 19, 2016 - January 2, 2017
- e. Jackee Stagno – FMLA leave from April 5 - May 3, 2016; Beth Caswell will be her sub.

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

4. Move to approve the following textbook for the 2016-17 school year that are in the textbook budget according to the textbook cycle:
 - a. Title: Envision Math 2.0
Publisher: Pearson
Grade Level: Grades K to 5
Cost: \$157,871.93

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

5. Move to employ the following professional employees effective Monday, August 22, 2016 to teach in areas of their respective certification and as assigned by the administration. Employment is contingent upon the receipt of a signed contract not later than Friday, April 15, and the subsequent receipt of all necessary certification documentation and the acceptance of Act 34, Act 151, and Act 114 waivers from the Commonwealth of Pennsylvania.

Social Studies & Business Teacher:

a. John Delancey Level B / Step 2 Salary: \$43,100

School Nurse:

b. Lisa Popovich Level B / Step 1 Salary: \$42,300

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

6. Move to approve the following intern assignment:

California Univ. of PA:

<u>Cooperating Professional</u>	<u>Intern</u>	<u>Area</u>	<u>Dates</u>
Jeffrey Swartz	Andrea Frescura	Principal	July 5 – August 13, 2016

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

7. Move to approve the following conference request:

- a. Lynn Eckberg – NAGC 63rd Annual Convention in Orlando, FL from November 2-5, 2016 at a cost of approximately \$1,500 to the district

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

G. POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II – Mr. Matarazzo

1. Move to accept and file the minutes of the Superintendent’s Information/Committee meeting held on Monday, March 7, 2016.

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to give tentative approval to Board Policy #123.4 Naloxone Administration.

second by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

H. TAXES/INSURANCE/CENSUS – Mr. Niemiec

I. SOLICITOR’S REPORT – Mr. Michael Brungo

J. PTEA REPRESENTATIVE – Mr. Shaun Rinier

XI. ADJOURNMENT - Motion by _____, second by _____ to adjourn the meeting at _____ p.m. Motion carried.

DATE TO REMEMBER

Information/Committee Meeting
Monday, May 2, 2016 – 7:00 p.m.
Room 106/107
Penn-Trafford High School