

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

December 4, 2017

I. **CALL TO ORDER – ORGANIZATION MEETING**

- Pledge of Allegiance to the Flag

II. **ROLL CALL**

III. **APPOINTMENT OF TEMPORARY CHAIRPERSON FOR ORGANIZATION:**

I appoint _____ as temporary chairperson for the organization meeting.

IV. **COMMUNICATIONS** – District Judge Helen Kistler

- Read Certificate of Elections
- Oath of Office
- Read list of new directors (attached)

V. **ELECTION OF OFFICERS:**

A. The chair will now accept nominations for the Office of President.

_____ nominated by _____

_____ nominated by _____

Are there any other nominations?

Are there any other nominations?

Are there any other nominations?

May I have a motion to close the nominations?

Motion by _____, seconded by _____ that the nominations be closed for the Office of President.

If there are no objections, the chair will conduct a voice vote.

All those in favor of _____ for President?

All opposed?

_____ has been duly elected President for 2018.

Congratulations!

B. The new president takes the chair.

C. The chair will now accept nominations for the Office of Vice President.

_____ nominated by _____

_____ nominated by _____

Are there any other nominations?

Are there any other nominations?

Are there any other nominations?

May I have a motion to close the nominations?

Motion by _____, seconded by _____ that the nominations be closed for the Office of Vice President.

If there are no objections, the chair will conduct a voice vote.

All those in favor of _____ for Vice President?

All opposed?

_____ has been duly elected Vice President for 2018.

Congratulations!

PRESIDENT: MAY I HAVE A MOTION TO ESTABLISH DATE/TIME/PLACE FOR REGULAR MONTHLY BOARD AND SUPERINTENDENT'S INFORMATION/COMMITTEE MEETINGS FOR 2018?

VI. ESTABLISH DATE/TIME/PLACE FOR REGULAR MONTHLY BOARD AND SUPERINTENDENT'S INFORMATION/COMMITTEE MEETINGS FOR 2018:

Motion by _____, seconded by _____ to establish date/time/place for the regular monthly board and superintendent's information/committee meetings for 2018. Meetings will be held in Room 106/107 at Penn-Trafford High School, Harrison City, PA beginning at 7:00 p.m. unless otherwise noted. All meetings are open to the public. Any changes will be posted on the district's website.

INFORMATION/COMMITTEE MEETINGS

REGULAR BOARD MEETINGS

Monday, January 8
Monday, February 5
Monday, March 5
Monday, April 9
Monday, May 7
Monday, June 4

Monday, January 15
Monday, February 12
Monday, March 12
Monday, April 16
Monday, May 14
Monday, June 11

(NO MEETINGS IN JULY)

Monday, August 13
Tuesday, September 4
Monday, October 1
Monday, November 5

Monday, August 20
Monday, September 10
Monday, October 8
Monday, November 12
Monday, December 3

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

Result of vote: ___ yes; ___ no; ___ absent.

PRESIDENT: MAY I HAVE A MOTION TO AUTHORIZE THE SECRETARY OF THE BOARD OF SCHOOL DIRECTORS, BRETT LAGO, TO USE THE FACSIMILE SIGNATURE OF _____, NEWLY ELECTED PRESIDENT OF THE BOARD OF SCHOOL DIRECTORS, AND TO FURTHER AUTHORIZE THE SECRETARY TO FILE THE REQUIRED DOCUMENTS WITH THE DEPARTMENT OF EDUCATION?

VII. **USE OF FACSIMILE SIGNATURE:**

Motion by _____, seconded by _____ to authorize the Secretary of the Board of School Directors, Brett Lago, to use the facsimile signature of _____, newly elected President of the Board of School Directors and to further authorize the secretary to file the required documents with the Department of Education.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

PRESIDENT: MAY I HAVE A MOTION TO APPOINT MR. JIM MATARAZZO AS THE DISTRICT'S LEGISLATIVE COUNCIL REPRESENTATIVE AND MRS. TONI ISING AS THE ALTERNATE REPRESENTATIVE?

VIII. Motion by _____, seconded by _____ to appoint Mr. Jim Matarazzo as the district's Legislative Council Representative and Mrs. Toni Ising as the alternate representative.

QUESTION?

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

IX. **ADJOURNMENT** - Motion by _____, seconded by _____ that the organization meeting be adjourned at _____ p.m. Motion carried.