

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

February 11, 2019

The Board of School Directors of the Penn-Trafford School District held its regular board meeting in the LGI Room at Penn-Trafford High School, Harrison City, PA on Monday, February 11, 2019.

Dr. Scott Koscho, Board President called the meeting to order at 7:06 p.m. The following members were present: Mrs. Toni Ising, Mr. Phil Kochasic, Dr. Scott Koscho, Mr. Bill Leonard, Mr. Dallas Leonard, Mr. Jim Matarazzo, Mr. Richard Niemiec, Mr. Nick Petrucci, Mr. Martin Stovar, Mr. Brett Lago, Board Secretary, Ms. Christina Lane, Solicitor, Dr. Matthew Harris, Superintendent, and Mr. Scott Inglese, Assistant Superintendent.

A motion was made by Mr. Niemiec and seconded by Mr. Petrucci to approve the minutes of the regular meeting held on Monday, January 14, 2019 as presented. Motion carried.

INFORMATION

Dr. Harris reported that one of our students performed the heimlich maneuver - learned in a Penn-Trafford safety class - to save his mother. He also passed along some parent praise of our wrestling coaches. Our cheerleaders finished 13th out of 26 teams at the National competition in Orlando, FL.

Mr. Cornelius provided information on upcoming band and color guard competitions.

A motion was made by Mr. Petrucci and seconded by Mr. Matarazzo to approve the treasurer's report for the month of January 2019 and the high school extracurricular fund report for the month of January 2019 as presented and make them a part of the official minutes of this meeting. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Petrucci to approve the payment of bills for the month of February 2019.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Dr. Koscho: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

EXECUTIVE SESSION

Dr. Koscho announced that an executive session was held prior to the meeting to discuss personnel, litigation, confidential/privileged matters and to receive information on the status of buildings/property.

ATHLETICS AND EXTRACURRICULAR

A motion was made by Mr. Matarazzo and seconded by Mr. Petrucci to employ the following personnel. New employment is contingent upon the receipt of all necessary certification documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania. Employment is effective for the 2018-19 season unless otherwise noted.

- a. Dana Williams - Assistant Varsity Baseball Coach district wide at a salary of \$3,831.00
- b. John Carlisle - Head Boys 7th and 8th grade Soccer Coach district wide at a salary of \$2,648.00 for the 2019-20 season
- c. Jason Zimmer - Assistant Boys 7th and 8th grade Soccer Coach district wide at a salary of \$2,648.00 for the 2019-20 season

Roll call vote: Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Petrucci to approve the following volunteer coach effective immediately. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

- a. Brenda Veverka - Volunteer Girls Lacrosse Coach

Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Niemiec to accept the following resignations.

- a. Ashley Temple – Spring Musical Painting Coordinator effective January 22, 2019
- b. Edward Neral - Head Boys 7th and 8th Grade Soccer Coach effective January 23, 2019
- c. John Carlisle - Assistant Boys 7th and 8th Grade Soccer Coach effective January 31, 2019
- d. Brett Binduga - Volunteer Girls and Boys Volleyball Coach effective February 5, 2019

Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mrs. Ising to approve the High School Jazz Band trip request to perform at the Rock and Roll Hall of Fame in Cleveland, OH on April 18, 2019 at a cost of \$1,000.00 to the district for bus. Any additional costs will be covered by the organization.

Roll call vote: Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

BUDGET AND FINANCE

A motion was made by Mr. Kochasic and seconded by Mr. D. Leonard to authorize the administration to make payments amounting to \$11,300.40 for credits earned by professional employees in accordance with the negotiated agreement. The list was presented to the Board showing the individual payments due and will be filed with the official minutes of this meeting.

Roll call vote: Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Dr. Koscho: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. D. Leonard to award bids for Diesel Fuel for the 2019-2020 school year, per the school district's quantity request to Guttman Energy, whom the Westmoreland Intermediate Unit Joint Purchasing consortium for Fuel has identified as the lowest responsible bidder meeting or equaling specifications for Diesel Fuel at a fixed rate of \$2.0426 per gallon. A copy of the individual awards will be filed in the district's business office.

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Dr. Koscho: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

PERSONNEL AND CURRICULUM

A motion was made by Mr. Petrucci and seconded by Mr. Matarazzo to approve the list of additional substitute teachers and support personnel for the month of February 2019.

Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Doreen Gamble – PCA-Special Education Van district wide effective January 14, 2019 at \$12.45/hour
- b. Zoe Menhart - Super Sub district wide effective February 5, 2019 through March 22, 2019 at the substitute daily rate of \$105/day

- c. Zoe Menhart - Substitute for Maria Frontz at Penn Middle School effective March 25, 2019 through May 31, 2019 at the substitute daily rate of \$105 for days 1-30 and \$115 per day beginning on the 31st consecutive work day
- d. Alice Kleinschmidt - Special Education Instructional Classroom Aide at Harrison Park Elementary School effective January 28, 2019 at annual salary of \$28,000 (same salary; change in position from SLA to SECIA)
- e. Marina Ferrari - Substitute for Noelle Stultz at Trafford Elementary effective March 21, 2019 through May 9, 2019 at the substitute daily rate of \$105 for days 1-30 and \$115 per day beginning on the 31st consecutive work day
- f. Marina Ferrari - Super Sub district wide effective May 10, 2019 through May 31, 2019 at the substitute daily rate of \$105/day
- g. Peter Yannopoulos - PSSA Tutor at Trafford Elementary School effective March 21, 2019 through May 9, 2019 at the substitute daily rate of \$105/day
- h. Peter Yannopoulos - Super Sub district wide effective May 10, 2019 through May 31, 2019 at the substitute daily rate of \$105/day
- i. Francis Laspin - Substitute Student Learning Assistant for Ashley Pechunka at Level Green Elementary School effective March 14, 2019 through May 6, 2019 at the substitute daily rate of \$105/day
- j. Rachel Saxinger - Substitute for Mary Beth Smyda at Harrison Park Elementary School effective February 20, 2019 through TBD at the substitute daily rate of \$105 for days 1-30 and \$115 per day beginning on the 31st consecutive work day
- k. Rachel Saxinger - Substitute Student Learning Assistant at Harrison Park Elementary School effective upon completion of substitute assignment through the end of 2018-2019 school year at the substitute daily rate of \$105/day
- l. Kaylee Zona - PSSA Tutor at Harrison Park Elementary School (replacing Saxinger) effective February 20, 2019 through May 3, 2019 at the substitute daily rate of \$105/day
- m. Kaylee Zona - Super Sub district wide effective May 6, 2019 through May 31, 2019 at the substitute daily rate of \$105/day
- n. Emily Phetsomphou - Substitute Student Learning Assistant at Harrison Park Elementary School effective February 20, 2019 through TBD at the substitute daily rate of \$105/day
- o. Katelyn Pratt - Substitute for Heather Scavincky at Harrison Park Elementary School effective March 20, 2019 through May 9, 2019 at same pay rate as current SLA position
- p. Leah Paris - Paraprofessional at Sunrise Elementary School effective February 11, 2019 at \$10.35/hour

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Dr. Koscho: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. D. Leonard to accept the following retirement resignation:

- a. Gregory Darragh - Custodian (position #12; 11 pm-7 am Tues-Sat) at Penn-Trafford High School effective February 28, 2019

Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. D. Leonard to approve the following leave requests:

- a. James Ashbaugh – intermittent FMLA leave from January 21, 2019 to April 21, 2019
- b. Mary Beth Smyda – FMLA leave from February 22, 2019 to April 8, 2019
- c. Noell Stultz - FMLA leave from March 25, 2019 to May 8, 2019

Roll call vote: Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Dr. Koscho: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to approve the following student teacher assignments:

IUP:

<u>Co-op Teacher</u>	<u>Student Teacher</u>	<u>Area</u>	<u>Dates</u>
Renee Rumbaugh	Kristin Legge	Pre-Student Teaching	Spring
		Secondary Music Ed.	2018-2019
Renee Rumbaugh	Morgan Johnson	Pre-Student Teaching	Spring
		Secondary Choir Music Ed.	2018-2019

Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Matarazzo to issue a professional contract to the following teacher in accordance with Section 1108 of the School Laws of Pennsylvania. This teacher has satisfactorily completed three (3) years of teaching in the Penn-Trafford School District.

- a. Jamie Riston

Roll call vote: Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Dr. Koscho: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. D. Leonard to approve the following out-of-state conference request:

- a. Linnea Sherman and Melissa Sutmire - Marine Educator Workshop to learn about military including procedures, expectations, bootcamp and life on the base in Parris Island, SC from February 5-8, 2019 at no cost to the district.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Dr. Koscho: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to accept and file the official ratings for instructional personnel for the 2017-18 school year as determined by the principals and superintendent.

Roll call vote: Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to approve the expulsion of Student #201819001 beginning January 23, 2019 and for the remainder of the 2018-2019 school year. Student will be readmitted at the beginning of the 2019-2020 school year as long as the conditions for readmission are met as stipulated in the agreement signed January 18, 2019.

Roll call vote: Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. D. Leonard to confirm the following make-up days as designated on the approved school calendar and changes for the 2018-2019 school year.

<u>School Closed Due to Inclement Weather</u>	<u>Makeup Day</u>
Wednesday, January 30, 2019	Monday, February 18, 2019
Thursday, January 31, 2019	Monday, March 18, 2019
Friday, February 1, 2019	Tuesday, April 23, 2019

Roll call vote: Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Dr. Koscho: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Matarazzo to revise the compensation rate for substitute van drivers for the 2018-2019 school year from starting rate of \$10.95/hour to starting rate of \$15.00/hour.

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Dr. Koscho: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II

A motion was made by Mr. Stovar and seconded by Mr. B. Leonard to accept and file the minutes of the Superintendent's Information/Committee meeting held on January 7, 2019.

Motion carried.

ADJOURNMENT

A motion was made by Mr. Kochasic and seconded by Mr. Petrucci to adjourn the meeting at 7:30 p.m.