

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

February 12, 2018
7:00 p.m.

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **APPROVAL OF MINUTES**

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE MINUTES OF JANUARY 15?

Motion by _____, seconded by _____, that the minutes of the regular meeting held on Monday, January 15, 2018 be approved as presented. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

IV. **INFORMATION** – Dr. Harris

V. **RECOGNITION OF VISITORS**

VI. **TREASURER'S REPORTS**

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE TREASURER'S REPORT AND THE HIGH SCHOOL EXTRACURRICULAR FUND REPORT?

Motion by _____, seconded by _____, that the treasurer's report for January 2018 and the high school extracurricular fund report for January 2018 be approved and made a part of the official minutes. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

Result of vote: ___ yes; ___ no; ___ absent.

VII. **PAYMENT OF BILLS**

PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE PAYMENT OF BILLS FOR THE MONTH OF FEBRUARY 2018?

Motion by _____, seconded by _____, to approve the payment of bills for the month of February 2018. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

Result of vote: ___ yes; ___ no; ___ absent.

VIII. **OLD BUSINESS**

IX. **EXECUTIVE SESSION**

X. **NEW BUSINESS:**

A. ATHLETICS AND EXTRACURRICULAR – Dr. Koscho (*Appendix A*)

1. Move to accept the following resignations:

- a. Meghan Smith - Varsity Girls Soccer Assistant Co-Coach effective January 30, 2018
- b. Cynthia Burger - Trafford Middle School Cheerleader Sponsor effective February 1, 2018.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary certification documentation and the acceptance of Act 34,151, and 114 waivers from the Commonwealth of Pennsylvania. Employment is effective for the 2017-18 season unless otherwise noted.

- a. Megan Hudak - Boys Assistant Tennis Coach at a salary of \$3,072.00
- b. Jessica Sharik - Change from Co-Asst. to Assistant Girls Varsity Soccer Coach for the 2018-19 season at a salary of \$3,356.00

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to approve the following volunteer coaches effective immediately unless otherwise noted. Extracurricular volunteers must have their Act 34, 151, and waivers on file at the Administration Building. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

- a. Jessica Larson - Volunteer Dance Team Coach
- b. Gregory Martz - Volunteer Rifle Team Coach
- c. Michael Smith - Volunteer Varsity Girls Softball Coach
- d. Nancy Happel – Volunteer Girls Lacrosse Coach
- e. Chad Hershberger - Volunteer Girls Field Hockey Coach for 2018-2019 season

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

4. Move to approve new pilot Warriorettes dance team at Penn Trafford High School effective immediately.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

B. BUDGET AND FINANCE – Mr. Stovar (*Appendix B*)

1. Move to authorize the administration to make payments amounting to \$15,116.40 for credits earned by professional employees in accordance with the negotiated agreement. The list was presented to the Board showing the individual payments due and will be filed with the official minutes of this meeting.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

2. Move to approve lease agreement with Apple Computers amounting to \$59,754.20 per year over four years for the lease of teacher laptops.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to award the contract for a wireless upgrade to replace old end-of-support access points throughout the district to Ideal Integrations in the amount of \$64,087.20 after E-Rate deductions (pre E-Rate cost is \$106,812).

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

C. BUILDINGS AND GROUNDS/SAFETY – Mr. Dallas Leonard

D. EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION – Mrs. Ising

E. FOOD SERVICE – Mr. Niemiec

F. PERSONNEL AND CURRICULUM – Mr. Petrucci (*Appendix A*)

1. Move to approve the list of additional substitute teachers and support personnel for the month of January 2018.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to approve the following leave requests:
 - a. Barbara Feathers - FMLA leave from August 20, 2018 through September 21, 2018
 - b. Amy Mastrippolito - FMLA leave from February 19, 2018 through March 2, 2018
 - c. Sara Oliver - FMLA leave from August 20, 2018 through October 31, 2018
 - d. Janet Postupac - Intermittent FMLA leave from October 31, 2017 through October 31, 2018
 - e. Cristy Rizzarda - FMLA leave from January 15, 2018 through February 22, 2018
 - f. Carol Tinsley – Revised dates for medical leave from February 20, 2018 to March 9, 2018
 - g. Greg Darragh - Extension of FMLA leave from February 14, 2018 to March 5, 2018

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

3. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.
 - a. Beth Caswell – LTS for Special Ed. Instructional Aide Gina Bocianski at McCullough Elementary effective March 12, 2018 through May 25, 2018 at daily sub rate of \$100 per day
 - b. Alexander Culbertson - Super Sub at Penn-Trafford High School effective January 29, 2018 through February 26, 2018 at daily sub rate of \$100 per day
 - c. Thomas Stanko - Super Sub district wide effective February 19, 2018 through March 6, 2018 at daily sub rate of \$100 per day
 - d. Lacey Wagner - Super Sub district wide effective February 12, 2018 through April 30, 2018 at daily sub rate of \$100 per day
 - e. Sara Watt - PSSA Tutor at McCullough Elementary effective February 12, 2018 through April 27, 2018 at daily sub rate of \$100 per day
 - f. Sara Watt - Super Sub district wide effective April 30, 2018 through May 25, 2018 at daily sub rate of \$100 per day
 - g. Terri Filkosky - Lunchroom Aide (job share with alternating weeks 3 days/2 days) at Penn Middle School effective February 13, 2018 at hourly rate of \$11.10

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

4. Move to accept the following resignation:

- a. Jennifer Dillman - Lunchroom Aide at Penn Middle School effective January 26, 2018

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

5. Move to issue professional contracts to the following teachers in accordance with Section 1108 of the School Laws of Pennsylvania. These teachers have satisfactorily completed three (3) years of teaching in the Penn-Trafford School District.

- a. Jaclyn Bartko
- b. Deborah Ragan

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

6. Move to approve the following out-of-state conference requests:

- a. Glen Cooper - Board of Certification Maintenance of Certification Meeting to fulfill duties as appointed member of committee in Omaha, NE from April 6-8, 2018 at a cost to the district of \$100 for substitute teacher.
- b. Glen Cooper - Korey Stringer Institute 7th Annual Gala to receive life saving service award to recognize exceptional service aimed to improve policies and advocate adoption of policies to reduce sudden death in sports in New York, NY from May 10-11, 2018 at a cost to the district of \$200 for substitute teacher.
- c. Robert McCracken, David Babik, Jason Wawrzeniak, Philip Moses and Jaclyn Bartko – Summit Regional Meeting to review Summit Personalized Learning Platform in Newark, NJ from March 22-23, 2018 at a cost to the district of \$400 for substitute teachers.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

7. Move to approve the following band trip requests:

- a. Concert percussion group to perform at WGI Regionals in Indianapolis, IN on March 9-11, 2018 at a cost of \$2,000.00 to the district. Any additional costs will be covered by the Penn-Trafford Band Parents Association.
- b. Indoor color guard to perform at the WGI East Power Regionals in Bethlehem, PA on March 16-18, 2018 at a cost of \$2,000.00 to the district. Any additional costs will be covered by the Penn-Trafford Band Parents Association.
- c. Senior band trip to attend workshops and rehearsals in Lake Buena Vista, Florida on April 25-29 at a cost of \$420 to the district. Any additional costs will be covered by the Penn-Trafford Band Parents Association.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

8. Move to approve the following make-up day as designated on the approved school calendar and change for the 2017-2018 school year:
 - a. School Closed Due to Inclement Weather Makeup Day
Tuesday, January 30, 2018 Monday, February 19, 2018
 - b. Act 80 Day on Monday, February 19, 2018 will be changed to Act 80 Day on Tuesday, January 30, 2018

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

G. POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II – Mr. Matarazzo

1. Accept and file Information/Committee meeting minutes of January 8, 2018.

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.

2. Move to tentatively approve the following board policies, attachments, and administrative regulations:
 - a. 808 - Food Services
 - b. 808 Attachment
 - c. 808-AR-1
 - d. 819 - Suicide Awareness, Prevention and Response

- e. 819-AR-0
- f. 819-AR-0 Attachment 1
- g. 819-AR-0 Attachment 2

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

- 3. Move to give final approval to the following board policy. A copy of this policy will become an official part of the minutes of this meeting.
 - a. 302 - Employment of Superintendent/Assistant Superintendent

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

- 4. Move to rescind the following administrative regulation and attachment:
 - a. 819-AR-1
 - b. 819-AR-1 Attachment 3

seconded by _____. **QUESTION?**

PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: ___ yes; ___ no; ___ absent.

H. TAXES/INSURANCE/CENSUS – Mr. Bill Leonard

I. SOLICITOR’S REPORT – Mr. Michael Brungo

J. PTEA REPRESENTATIVE – Mr. Shaun Rinier

XI. ADJOURNMENT - Motion by _____, seconded by _____ that the meeting be adjourned at _____ p.m. **MOTION CARRIED.**

<p style="text-align: center;"><u>DATE TO REMEMBER</u></p> <p style="text-align: center;">Information/Committee Meeting Monday, March 5, 2018 at 7:00 p.m. Room 106/107</p>

Penn-Trafford High School