

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

March 13, 2017

The Board of School Directors of the Penn-Trafford School District held its regular board meeting in Room 106/107 at Penn-Trafford High School, Harrison City, PA on Monday, March 13, 2017.

Mr. Martin Stovar, Board President called the meeting to order at 7:03 p.m. The following members were present: Mrs. Toni Ising, Mr. Phil Kochasic, Dr. Scott Koscho, Mr. Dallas Leonard, Mr. Jim Matarazzo, Mr. Bruce Newell, Mr. Richard Niemiec, Mr. Nick Petrucci, Mr. Martin Stovar, Mr. Brett Lago, Board Secretary, Mr. Michael Brungo, Solicitor, Dr. Matthew Harris, Superintendent, Mr. Scott Inglese, Assistant Superintendent, and Mr. Greg Karazsia, Director of Student Learning Supports. Mr. Shaun Rinier, PTEA Representative was also present.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to approve the minutes of the regular meeting held on Monday, February 13, 2017 as presented. Motion carried.

INFORMATION

Mr. Lago introduced Mr. Chris Brewer and Mr. Tony Misiti who reviewed the bond resolution for the board.

RECOGNITION OF VISITORS

Mr. Trent Somes addressed the board regarding the status of the Student Bill of Rights he discussed at last Monday's board meeting. Dr. Harris said Mr. Aquilio had sent out an email to schedule a meeting on Wednesday, March 15 to review the Bill of Rights with him. Mr. Somes also addressed the board regarding the roof replacement at Level Green Elementary School.

Mr. Josiah Watson addressed the board in support of the Student Bill of Rights.

A motion was made by Mr. Kochasic and seconded by Mr. Matarazzo to approve the treasurer's report for the month of February 2017 and the high school extracurricular fund report for the month of January 2017 as presented and make them a part of the official minutes of this meeting.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mrs. Ising and seconded by Mr. Niemiec to approve the payment of bills for the month of March 2017.

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

Mr. Stovar announced that an executive session had been held prior to the meeting to discuss personnel matters and receive legal advice, confidential student matters, and to receive information from the administration on operational matters.

ATHLETICS AND EXTRACURRICULAR

A motion was made by Dr. Koscho and seconded by Mr. Newell to accept the following resignations:

- a. Thomas Chrise – 9th Grade Assistant Baseball Coach effective immediately
- b. David Moio – 9th Grade Head Baseball Coach effective immediately
- c. Karen Skandera – Track Coach/Head PTHS due to retirement effective end of 2016-17 school year

Motion carried.

A motion was made by Dr. Koscho and seconded by Mrs. Ising to employ the following personnel for the 2016-17 season. New employment is contingent upon receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Matt Bilinsky – Track Coach/Assistant at a salary of \$4,446.00
- b. Thomas Chrise – 9th Grade Head Baseball Coach at a salary of \$2,887.00
- c. Jay Miller – 9th Grade Assistant Baseball Co-Coach at a salary of \$1,443.50
- d. Zachary Susalla – 9th Grade Assistant Baseball Co-Coach at a salary of \$1,443.50

Roll call vote: Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Dr. Koscho and seconded by Mr. Leonard to approve the following volunteer coaches effective immediately. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

- a. Dave Alexander – Volunteer Lacrosse Coach
- b. Nick Campero – Volunteer Track/Field Coach
- c. Nick Caporoso – Volunteer Wrestling Coach
- d. Peter Leonetti – Volunteer Boys Volleyball Coach
- e. Sarah Loughner – Volunteer Track/Field Coach

Motion carried.

BUDGET AND FINANCE

A motion was made by Mr. Kochasic and seconded by Mr. Newell to accept and approve the Audited Financial Statements and Single Audit for the Penn-Trafford School District for the 2015-2016 school year as submitted by Zelenkofske Axelrod, LLC. A copy of the audit will be filed in the Business Office.

Roll call vote: Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Leonard to approve the General Operating Budget for the Westmoreland Intermediate Unit #7 for the Fiscal Year July 1, 2017 to June 30, 2018 in the total amount of \$5,374,763.00. The Penn-Trafford School District's contribution will be \$30,185.17.

Roll call vote: Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to authorize the incurring of non-electoral debt by the issuance of general obligation bonds in an aggregate principal amount not to exceed \$8.525 million (\$8,525,000) to be used for district wide capital improvements.

Roll call vote: Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Matarazzo to approve the following expenditures for the high school renovation project according to the schedule:

- a. Builders Hardware \$ 37,065.37
- b. Lobar, Inc. \$ 90,945.93
- c. Vrabel Plumbing \$118,235.73
- d. Whitby \$223,940.37

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

BUILDINGS AND GROUNDS/SAFETY

A motion was made by Mr. Leonard and seconded by Mr. Matarazzo to approve the rate adjustment for Richard Senkow from \$15.20/hour to \$16.90/hour.

Roll call vote: Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Leonard and seconded by Mr. Niemiec to accept the retirement resignation of David Marshall, custodian at Harrison Park Elementary School effective May 31, 2017. Motion carried.

A motion was made by Mr. Leonard and seconded by Mr. Petrucci to approve the following roofing projects:

- a. Level Green Elementary School at a cost of \$712,409.00 by Triangle Roofing
- b. Trafford Middle School at a cost of \$787,135.00 by Tuscano-Maher Roofing

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

PERSONNEL AND CURRICULUM

A motion was made by Mr. Petrucci and seconded by Mrs. Ising to approve additional substitute teachers and support personnel for the month of March 2017. Motion carried.

A motion was made by Mr. Petrucci and seconded by Dr. Koscho to accept the following retirement resignations effective the end of the 2016-17 school year unless otherwise noted:

- a. Patricia Fallon
- b. Cindy Olszewski – effective June 30, 2017
- c. Karen Skandera

Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Matarazzo to accept the following resignation:

- a. Patricia Sichko – Paraprofessional at Harrison Park effective February 21, 2017; she will remain on sub list

Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Kochasic to approve the following FMLA leave requests:

- a. Maria Frontz – FMLA leave from February 21, 2017 to May 22, 2017; unpaid from May 23-30, 2017
- b. Brooke Kutchak – FMLA leave from February 28, 2017 to April 11, 2017
- c. Carol Tinsley – Intermittent FMLA leave from February 9, 2017 to February 8, 2018

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion as made by Mr. Petrucci and seconded by Mr. Matarazzo to employ the following professional personnel to teach in areas of their respective certification and as assigned by the administration. Employment is contingent upon the receipt of a signed contract no later than Friday, March 17, 2017 and the subsequent receipt of all necessary certification documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania.

<u>Name</u>	<u>Level / Step</u>	<u>Salary</u>
Sarah Loughner – Speech (half time)	M / 1	\$21,608.50
Hunter Owen – Career Counselor	M / 1	\$43,217.00

Roll call vote: Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Newell to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Elizabeth Biroscak – Paraprofessional at Harrison Park Elementary at \$10.35/ hour effective February 21, 2017
- b. Ashley DiRado – Long term sub for Devon Vaia at Harrison Park Elementary at daily sub rate of \$100 effective April 19, 2017 – May 26, 2017
- c. Alice Kleinschmidt – Long term sub for SLA Ashley DiRado at Harrison Park Elementary at daily sub rate of \$100 effective April 19, 2017 – May 30, 2017
- d. Shaun Minnicks – Science Tutor at Trafford Middle School at daily sub rate of \$100
- e. Bonny Seighman – Full time COTA at a salary of \$31,000.00 effective July 1, 2017
- f. Peter Yannopoulos – PSSA Tutor at Level Green Elementary at daily sub rate of \$100 effective February 21, 2017

Roll call vote: Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to approve the following conference request:

- a. Steve Vinton – National Association of Broadcasters Annual Convention in Las Vegas from April 23-25, 2017 at a cost of \$1,000-\$1,200 to the district. They will be interviewing him regarding the mock elections.

Roll call vote: Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Dr. Koscho to approve the request of Mr. Jim Rocco to take the Penn-Trafford Boys Basketball Team to the Kreul Classic Basketball Tournament at the tournament's request in Coral Springs, Florida from December 14-18, 2017. The cost to the district will be \$393.80 for the tournament entry fee and transportation to the airport.

Roll call vote: Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II

A motion was made by Mr. Matarazzo and seconded by Mr. Leonard to accept and file the minutes of the Superintendent's Information/Committee meeting held on Monday, February 6, 2017. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Petrucci to give final approval to the following board policies and administrative regulation as submitted to the board. Copies of these documents will be made an official part of the board minutes of this meeting.

- a. Policy #004-BOG-7 Oath of Office as School Director
- b. Policy #251 Homeless Students
- c. Policy #255 Educational Stability for Children in Foster Care
- d. Administrative Regulation #800-AR-1 Records Retention Schedule

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Niemiec to tentatively approve the following revised board policy and new administrative regulations as submitted to the board:

- a. Board Policy #215.1 Subject Acceleration
- b. Administrative Regulation #120-AR Guest Speaker/Assembly and corresponding forms #120-AR-Form 1 (notification form) and #120-AR-Form 2 (evaluation form)

Roll call vote: Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Newell to appoint Mr. Matarazzo as PSBA voting delegate for the 2017-18 school year.

Roll call vote: Mrs. Ising: yes; Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

TAXES/INSURANCE/CENSUS

A motion was made by Mr. Newell and seconded by Mrs. Ising to exonerate the following tax collectors from collecting said real estate taxes in the amounts indicated remaining on the 2016 tax duplicates. The list of delinquents has been forwarded to the Westmoreland County Tax Claim Bureau for collection and a list is on file in the school district office.

- a. Mr. Lawrence Wojcik, Penn Township \$485,387.49
- b. Mr. James Kerrigan, Trafford Borough \$102,919.21
- c. Mrs. Suzanne Dreistadt, Penn Borough \$ 25,029.32

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: yes; Mr. Leonard: yes; Mr. Matarazzo: yes; Mr. Newell: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mrs. Ising: yes; Mr. Stovar: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

SOLICITOR'S REPORT

Mr. Brungo stated that he had distributed his report to the board prior to the meeting.

PTEA REPRESENTATIVE

Mr. Rinier asked the board's opinion on abolishing the property tax. Several board members responded.

ADJOURNMENT

A motion was made by Mr. Kochasic and seconded by Mr. Niemiec to adjourn the meeting at 7:45 p.m.
Motion carried.

Board President

Board Secretary