

**PENN-TRAFFORD SCHOOL DISTRICT**

Harrison City, Pennsylvania

November 10, 2014

I. CALL TO ORDER – Pledge of Allegiance to the Flag

II. ROLL CALL

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE MINUTES OF OCTOBER 13?**

III. APPROVAL OF MINUTES: Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the regular meeting held on Monday, October 13, 2014 be approved as presented.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

IV. INFORMATION – Dr. Harris  
A. Lucas Johnson – Student Union Representative  
B. Students of the Month  
C. Name rights  
D. Update on football game

V. RECOGNITION OF VISITORS

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE TREASURER’S REPORT AND THE HIGH SCHOOL EXTRACURRICULAR FUND REPORT?**

VI. TREASURER’S REPORT: Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the treasurer’s report for the month of October and the high school extracurricular fund report for the month of September be approved as presented and made a part of the official minutes.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE LIST OF BILLS FOR THE MONTH OF NOVEMBER?**

VII. PAYMENT OF BILLS: Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the list of bills for November 2014 be paid as presented.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.**

VIII. OLD BUSINESS

IX. EXECUTIVE SESSION

X. NEW BUSINESS:

A. ATHLETICS AND EXTRACURRICULAR – Dr. Koscho

1. Move to accept the following resignations effective immediately:
  - a. Amy Kelly – Varsity Girls Asst. Volleyball Coach
  - b. Phillip Moses – Track Coach/Assistant
  - c. Steve Weir – Jr. High Girls Head Volleyball Coach
  - d. Lea Wentroble – 7<sup>th</sup>/8<sup>th</sup> Grade Girls Head Soccer Coach
  - e. Christina Wukich – Student Testing Coordinator (shared)
  - f. Jason Zimmer – 7<sup>th</sup>/8<sup>th</sup> Grade Girls Assistant Soccer Coach

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

2. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.
  - a. Ernie Furno – Asst. Varsity Baseball Coach
  - b. John Shusteric – JV Baseball Coach

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

B. BUDGET AND FINANCE – Mr. Kochasic

1. Move to approve the expenditures for the high school renovation project for the month of October 2014 according to the schedule.
  - a. Axis Architecture \$ 9,801.63
  - b. Massaro Construction \$ 20,500.00
  - c. Lobar, Inc. \$597,575.23
  - d. Whitby, Inc. \$285,047.68
  - e. Bob Biter Electrical Ent. \$250,512.80
  - f. Vrabel Plumbing Co. \$120,816.00
  - g. Kruman Equipment Co. \$ 2,561.00
  - h. Tri-State Video Services \$ 33,386.73

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

2. Move to approve the additional amount of \$550.00 for October's credit reimbursements per the new PTEA contract approved November 3, 2014. A copy of the revised list will be filed with the official minutes of this meeting.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

3. Move to approve change orders to date amounting to a credit of \$19,197.90.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

C. BUILDINGS AND GROUNDS/SAFETY – Mr. Leonard

D. EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION – Mr. Niemiec

E. FOOD SERVICE – Dr. Tray

F. PERSONNEL AND CURRICULUM – Mr. Petrucci

1. Move to approve the list of additional substitute teachers and support personnel for the month of November 2014.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

2. Move to approve the following FMLA leave requests:

- a. Jennifer McClintock – FMLA leave from April 21 – May 27, 2015
- b. Patricia Menz – Unpaid medical leave extension of 90 days from October 31, 2014 – January 31, 2015
- c. Sara Oliver – FMLA leave from May 11 – May 27, 2015

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

3. Move to approve the following conference requests:

- a. Kathy Kelly-Garris – National Council of Teachers of English Conference in Washington, DC from November 21-23, 2014 at a cost of \$606.00 to the district.

- b. Brandy Lockwood - National Council of Teachers of English Conference in Washington, DC from November 21-23, 2014 at a cost of \$350.00 to the district.
- c. Janice Nabuda – Liberty and the Declaration of Independence Conference in Charlottesville, VA from November 21-23, 2014. The only cost to the district will be mileage.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

- 4. Move to approve the addendum to the Superintendent and Assistant Superintendent contracts.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

- 5. Move to accept the following resignation:

- a. Rebecca Mitchell – Special Education Classroom Instructional Aide at Penn Middle School effective November 6, 2014

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

G. POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II – Mr. Newell

- 1. Move to accept and file the minutes of the Superintendent's Information/Committee meeting held on Monday, October 6, 2014.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

- 2. Move to appoint Mr. Nick Petrucci as CWCTC Joint Operating Committee Representative for 2014-2015.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

3. Move to approve the following revised policies and administrative regulations as presented to the board. These policies and regulations were tentatively approved at the October 13, 2014 board meeting. A copy of these policies and regulations will be made an official part of the minutes.

- 000 Board Policy/Procedure/Administrative Regulations
- 002 Authority and Powers
- 003-BOG-2 Policy Deliberation Questions
- 004 Membership
- 005-BOG-7 Functions of Standing Committees
- 100 Comprehensive Planning
- 100-AR-0 Comprehensive Planning
- 101 Mission Statement/Vision Statement/Shared Values
- 112 Guidance Counseling
- 113 Special Education
- 114 Gifted Education
- 114-AR-0 Gifted Education
- 114-AR-1 Notice of Parental Rights for Gifted Students
- 114-AR-2 Permission to Evaluate
- 114-AR-3 Gifted Written Report
- 114-AR-4 Invitation to Participate in a Gifted Team Meeting
- 114-AR-5 Gifted Individualized Education Plan (GIEP)
- 114-AR-6 Notice of Recommended Assignment (NORA)
- 114-AR-7 Notice of Intent to Reevaluate
- 114-AR-8 Due Process Complaint Notice
- 114-AR-9 Mediation Request Form
- 146 Student Services
- 146-AR Student Services Plan (deleted)
- 146-AR-1 Student Services Staff
- 200-AR-0 Enrollment of Students
- 217 Graduation Requirements
- 222 Student Tobacco Use
- 232 Student Involvement in Decision Making
- 323 Employee Tobacco Use
- 333 Professional Development
- 333-AR-0 Professional Development
- 602-AR-0 Budget Planning
- 602-AR-1 Needs Assessment
- 701 Facilities Planning
- 919 Report Cards (deleted)

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

- H. TAXES/INSURANCE/CENSUS – Mr. Stovar
- I. SOLICITOR'S REPORT – Mr. Michael Brungo

- J. PTEA REPRESENTATIVE – Mr. Shaun Rinier
- XI. ADJOURNMENT – Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
that the meeting be adjourned at \_\_\_\_\_ p.m. Motion carried.

**DATE TO REMEMBER**

Organization/Regular Meeting  
Monday, December 2, 2014 – 7:00 p.m.  
Penn-Trafford High School Cafeteria