

PENN-TRAFFORD SCHOOL DISTRICT  
Harrison City, Pennsylvania

January 15, 2018

The Board of School Directors of the Penn-Trafford School District held its regular board meeting in the LGI Room at Penn-Trafford High School, Harrison City, PA on Monday, January 15, 2018.

Mr. Philip Kochasic, Board President called the meeting to order at 7:00 p.m. The following members were present: Mrs. Toni Ising, Mr. Phil Kochasic, Dr. Scott Koscho, Mr. Bill Leonard, Mr. Dallas Leonard, Mr. Jim Matarazzo, Mr. Richard Niemiec, Mr. Nick Petrucci, Mr. Martin Stovar, Mr. Brett Lago, Board Secretary, Mr. Michael Brungo, Solicitor, Dr. Matthew Harris, Superintendent, Mr. Scott Inglese, Assistant Superintendent, and Mr. Greg Karazsia, Director of Student Learning Supports.

A motion was made by Mr. Niemiec and seconded by Mr. Petrucci to approve the minutes of the regular meeting held on Monday, December 4, 2017 as presented. Motion carried.

**INFORMATION**

Dr. Harris announced the following:

- We have a student who is interested in the Coast Guard, so we have a Coast Guard visit scheduled for January 30, 2018 and other students have also been invited to attend.
- Mr. Capoccioni recently received a security grant for \$19,000 and will update gates and cameras throughout the building.
- We received notice last week that Level Green Elementary was identified as a Title I award winning school based on progress on their PSSA and PVOS scores.

Mr. Inglese updated the Board on a survey which Aramark will conduct with our students in hopes to better serve the program. Survey should take approximately 15 minutes to complete and will not interfere with class time. It will take place over the next couple of weeks.

A motion was made by Mr. Niemiec and seconded by Dr. Koscho to approve the treasurer's report for the months of November 2017 and December 2017 and the high school extracurricular fund report for the months of November 2017 and December 2017 as presented and make them a part of the official minutes of this meeting.

Roll call vote: Mrs. Ising: yes; Dr. Koscho: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mr. Kochasic: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Niemiec and seconded by Dr. Koscho to approve the payment of bills for the month of January 2018.

Roll call vote: Dr. Koscho: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

### **EXECUTIVE SESSION**

Mr. Kochasic announced that an executive session was held prior to the meeting to discuss negotiations and to receive legal advice on various matters and also to receive information on Air Force Junior ROTC.

### **ATHLETICS AND EXTRACURRICULAR**

A motion was made by Dr. Koscho and seconded by Mr. Matarazzo to approve the following volunteer coaches effective immediately. Extracurricular volunteers must have their Act 34, 151, and waivers on file at the Administration Building. All coaching volunteers must have Act 34, 151, and 114 waivers on file with the Athletic Director.

- a. Gary Sabol – Volunteer Boys Basketball Coach
- b. Denise Hudak - Volunteer Boys Tennis Coach

Motion carried.

A motion was made by Dr. Koscho and seconded by Mr. Matarazzo to accept the following resignation

- a. Denise Hudak– Boys Assistant Tennis Coach effective for the Spring 2018 Season

Motion carried.

A motion was made by Dr. Koscho and seconded by Mr. Niemiec to approve the Cheerleading team to attend the State Championship competition in Hershey, PA from Thursday, January 18 - Saturday, January 20, 2018. The cost to District will be approximately \$7,514.00

Roll call vote: Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

### **PERSONNEL AND CURRICULUM**

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to approve the list of additional substitute teachers and support personnel for the month of January 2018.

Motion carried.

A motion was made by Mr. Petrucci and seconded by Dr. Koscho to approve the following leave requests:

- a. Renee Myers – FMLA leave from January 29 to April 29, 2018
- b. Bonny Seighman – FMLA leave extension from January 2 to January 19, 2018
- c. Carol Tinsley – Medical leave from April 20 to May 9, 2018

Roll call vote: Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. B. Leonard: yes; Mr. Kochasic: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Dr. Koscho to give final approval to the Penn-Trafford High School Program of Studies for the 2018-2019 school year as submitted to the board.

Roll call vote: Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Kochasic: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Edward Chatterton – Special Education Van Driver effective January 3, 2018 at \$10.00/hour
- b. Shannon Surrec - PSSA Tutor at Harrison Park Elementary effective January 16 to May 4, 2018 at daily sub rate of \$100.00
- c. Kimberly Zombeck - PSSA Tutor at Trafford Elementary effective January 18 to May 4, 2018 at daily sub rate of \$100.00
- d. Shannon Surrec - Super Substitute, Districtwide, effective May 7, 2018 through May 25, 2018 at daily sub rate of \$100.00
- e. Heather Ratica - Super Substitute, Districtwide, effective January 16 to May 4, 2018 at daily sub rate of \$100.00
- f. Jason Goyda - LTS for Jamie Riston at Elementary Buildings at daily sub rate of \$100.00 effective January 24, 2018
- g. Ashley Temple - LTS for Carol Tinsley at Trafford Middle School at daily sub rate of \$100.00
- h. Alesha Ferrett - LTS for Renee Myers at Penn-Trafford High School at daily sub rate of \$100.00
- i. Mile Edmiston - Math Tutor at Trafford Middle School effective January 16 to May 25, 2018 at daily sub rate of \$100.00
- j. Joshua Pinaroc - Math Tutor at Penn Middle effective January 16 to May 25, 2018 at daily sub rate of \$100.00

Roll call vote: Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Kochasic: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to accept the following resignation:

a. Kayla Shaffer - Paraprofessional effective January 10, 2018

Roll call vote: Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Kochasic: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Matarazzo to approve the following intern assignments:

**Clarion University:**

<u>Cooperating Employee</u>	<u>Intern</u>	<u>Area</u>	<u>Dates</u>
Kerry Hetrick	Michael Bertoni	Sports Management	January - May 2018

**California University of PA:**

<u>Cooperating Teacher</u>	<u>Intern</u>	<u>Areas</u>	<u>Dates</u>
Melissa Sutmire & Christine Zona	Olivia Rizzo	School Counseling- Secondary & Elem.	January - May 2018

Roll call vote: Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Kochasic: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Dr. Koscho to employ the following school dentist for the Penn-Trafford School District for the 2017-2018 school year:

a. Dr. Shaw - \$2.50 per student

Roll call vote: Mrs. Ising: yes; Dr. Koscho: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mr. Kochasic: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Niemiec to confirm the following make-up day as designated on the approved school calendar and change for the 2017-2018 school year:

a. <u>School Closed Due to Inclement Weather</u> Friday, January 5, 2018	<u>Makeup Day</u> Monday, January 15, 2018
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- b. Act 80 Day on Monday, January 15, 2018 will be changed to Act 80 Day on Monday, February 19, 2018.

Roll call vote: Dr. Koscho: yes; Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Mr. Kochasic: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

### **POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II**

A motion was made by Mr. Matarazo and seconded by Dr. Koscho to tentatively approve the following Board Policy:

- a. 302 - Employment of Superintendent/Assistant Superintendent

Roll call vote: Mr. B. Leonard: yes; Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. Kochasic: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

A motion was made by Mr. Matarazzo and seconded by Mr. Niemiec to rescind the following Board Policies:

- a. 248 -Pupils-Unlawful Harassment  
b. 348 -Employees-Unlawful Harassment

Roll call vote: Mr. D. Leonard: yes; Mr. Matarazzo: yes; Mr. Niemiec: yes; Mr. Petrucci: yes; Mr. Stovar: yes; Mrs. Ising: yes; Dr. Koscho: yes; Mr. B. Leonard: yes; Mr. Kochasic: yes. Result of vote: 9 yes; 0 no; 0 absent. Motion carried.

### **SOLICITOR'S REPORT**

Mr. Brungo had distributed a written report to the board prior to the meeting.

### **ADJOURNMENT**

A motion was made by Mr. Niemiec and seconded by Dr. Koscho to adjourn the meeting at 7:13 p.m.