

**PENN-TRAFFORD SCHOOL DISTRICT**  
Harrison City, Pennsylvania

October 9, 2017  
7:00 p.m.

- I. CALL TO ORDER – Pledge of Allegiance to the Flag
- II. ROLL CALL

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE MINUTES OF SEPTEMBER 11, 2017?**

- III. APPROVAL OF MINUTES: Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the regular meeting held on Monday, September 11, 2017 be approved as presented.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

- IV. INFORMATION – Dr. Harris
- V. RECOGNITION OF VISITORS

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE TREASURER’S REPORT AND THE HIGH SCHOOL EXTRACURRICULAR FUND REPORT?**

- VI. TREASURER’S REPORT: Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the treasurer’s report for the month of September 2017 and the high school extracurricular fund report for the month of August 2017 be approved as presented and made a part of the official minutes.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

**PRESIDENT: MAY I HAVE A MOTION TO APPROVE THE PAYMENT OF BILLS FOR THE MONTH OF OCTOBER?**

- VII. PAYMENT OF BILLS: Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the payment of bills for the month for October 2017.

**QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED. Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.**

- VIII. OLD BUSINESS

IX. EXECUTIVE SESSION

X. NEW BUSINESS:

A. ATHLETICS AND EXTRACURRICULAR – Dr. Koscho

1. Move to accept the following resignation:

- a. Kim Graziano – Volunteer Swim Coach effective immediately

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

2. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary certification documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania. Employment is effective for the 2017-18 season unless otherwise noted.

- a. Sarah Carlson – Yearbook Co-Sponsor at Penn Middle School at a salary of \$717.50  
b. Katie Datz – Yearbook Co-Sponsor at Penn Middle School at a salary of \$717.50  
c. Kim Graziano – Swim Coach Assistant at a salary of \$4,132.00  
d. Aaron Norris – 9<sup>th</sup> Grade Assistant Boys Basketball Coach at a salary of \$3,833.00  
e. Zachary Susalla – 9<sup>th</sup> Grade Assistant Boys Baseball Coach at a salary of \$2,945.00

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

3. Move to approve the following volunteer coach. All coaching volunteers must have Act 34, Act 151, and Act 114 waivers on file with the Athletic Director.

- a. Mike Barnes – Basketball Boys/Volunteer Coach

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

B. BUDGET AND FINANCE – Mr. Kochasic

1. Move to authorize the administration to make payments amounting to \$32,259.60 for credits earned by professional employees in accordance with the negotiated agreement. The list was presented to the Board showing the individual payments due and will be filed with the official minutes of this meeting.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

2. Move to grant the administration permission to advertise jointly as a member of the Westmoreland IU Joint Purchasing Consortium for the purchase of supplies in the following categories for the 2018-19 school year:

- a. Multi-Purpose Paper
- b. Unleaded Gasoline and Diesel Fuel

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

C. BUILDINGS AND GROUNDS/SAFETY – Mr. Leonard

D. EMPLOYEE RELATIONS/NEGOTIATIONS/TRANSPORTATION – Mrs. Ising

E. FOOD SERVICE – Mr. Niemiec

F. PERSONNEL AND CURRICULUM – Mr. Petrucci

1. Move to approve the list of additional substitute teachers and support personnel for the month of October 2017.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

2. Move to authorize the administration to approve any new parent volunteers in accordance with past practices and policies. Volunteers will be used only where the teacher and/or principal approves and all volunteers will have Act 34, 151, and 114 clearances on file.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

3. Move to approve the following leave requests:

- a. Gina Bocianoski – FMLA leave request from March 20, 2018 to May 29, 2018
- b. Mark Clovak – Consecutive and intermittent FMLA leave from November 1, 2017 to October 31, 2018; sub will be Tiffany Ott
- c. Lynn Eckberg – FMLA leave request from October 6 - 24, 2017; sub will be MacKenzie McGuire
- d. Brett Lago – Intermittent FMLA leave request from September 28, 2017 to September 27, 2018
- e. Brandy Lockwood – Intermittent FMLA leave request from November 1, 2017 to October 31, 2018
- f. Roxane Schiavone – Intermittent FMLA leave request from September 12, 2017 to September 11, 2018

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

4. Move to accept the following resignations:

- a. Kristina Gimigliano – Paraprofessional at Trafford Middle School effective September 22, 2017
- b. Sarah Mihalic – Special Education Classroom Instructional Aide at McCullough Elementary School effective December 4, 2017

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

5. Move to employ the following personnel. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, 151, and 114 waivers from the Commonwealth of Pennsylvania within 30 days.

- a. Kristina Gimigliano – Paraprofessional at Trafford Elementary at \$10.35 per hour effective September 6, 2017
- b. Colleen Kelly – Part time Administrative Support Specialist for 20 hours per week at a rate of \$16.00 per hour effective date to be determined
- c. Heather Piconi – Paraprofessional at Trafford Elementary at \$10.35 per hour effective September 25, 2017
- d. Kayla Shaffer – Paraprofessional at McCullough Elementary at \$10.35 per hour effective September 22, 2017

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

6. Move to approve the following conference request:

- a. Larry Cooper – NATA Joint Committee Meeting in Dallas, Texas from January 25-27, 2018 to fulfill duties as chair of Taskforce at no cost to the district

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

7. Move to approve the following band trip request:

- a. Marching band to perform at the Tournament of Bands Atlantic Coast Championships in Hershey, PA on October 28-29, 2017 at a cost of \$3,800.00 to the district. Any additional costs will be covered by the Penn-Trafford Band Parents Association.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

8. Move to approve the following internship placement:

**Concord University – West Virginia:**

<u>Coop. Professional</u>	<u>Intern</u>	<u>Area</u>	<u>Dates</u>
Kerry Hetrick	Brian McDonough	Athletics	August – December 2017 (240 hours)

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

G. POLICY/PUBLIC RELATIONS/LEGISLATIVE/TITLE II – Mr. Matarazzo

- 1. Move to accept and file the minutes of the Superintendent's Information/Committee meeting held on Tuesday, September 5, 2017.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.**

- 2. Move to give final approval to the following board policy. A copy of this policy will become an official part of the minutes of this meeting.

- a. 117 Homebound Instruction

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

3. Move to appoint Mrs. Joan Wehner as Assistant Board Secretary effective November 10, 2017 due to the retirement of Mrs. Janice Oliver.

seconded by \_\_\_\_\_. **QUESTION?**

**PRESIDENT: QUESTION BEING CALLED FOR - THIS WILL BE A ROLL CALL VOTE - ALL IN FAVOR OF THE MOTION SAY AYE - ALL OPPOSED NO - MOTION CARRIED.** Result of vote: \_\_\_ yes; \_\_\_ no; \_\_\_ absent.

- H. TAXES/INSURANCE/CENSUS – Mr. Newell
- I. SOLICITOR’S REPORT – Mr. Michael Brungo
- J. PTEA REPRESENTATIVE – Mr. Shaun Rinier
- XI. ADJOURNMENT – Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the meeting be adjourned at \_\_\_\_\_ PM. Motion carried.

**DATE TO REMEMBER**

Information/Committee Meeting  
Monday, November 6, 2017 at 7:00 p.m.  
LGI Room (106/107)  
Penn-Trafford High School